



Truth In Taxation Meeting
December 14, 2020
6:30 p.m.



- The City of Crookston was incorporated February 14, 1879
- Home Rule Charter City - what does this mean:
Home Rule Charter Cities can exercise any powers in their locally adopted Charters as long as they do not conflict with State laws. Conversely, Charter provisions can specifically restrict the powers of a city. Consequently, voters in Home Rule cities have more control over their city's powers.



Current Mayor/Council Members

Mayor - Dale Stainbrook

Council Member Ward 1 - Jake Fee

Council Member Ward 2 - Steve Erickson

Council Member Ward 3 - Clayton Briggs

Council Member Ward 4 - Donald R Cavalier

Council Member Ward 5 - Joe Kresl

Council Member Ward 6 - Dylane Klatt

Council Member At-Large - Tom Vedbraaten

Council Member At-Large - Bobby Baird



Department Heads for 2020

City Administrator

Amy Finch

Finance Director

Angel Weasner

Public Works Director

Pat Kelly

Chief of Police

Paul Biermaier

Fire Chief

Tim Froeber

Building Official

Greg Hefta

Parks & Rec Director

Scott Riopelle

Information Technology Dir.

Vacant

LEVY DIFFERENCE

- ◉ Levy in 2020 was \$2,232,692 a three (3) percent change from 2019
- ◉ Levy in 2021 proposed to be \$2,322,000 a four (4) percent change over the 2020 levy
- ◉ Increase of 4% equals an additional \$89,308 for City operations.

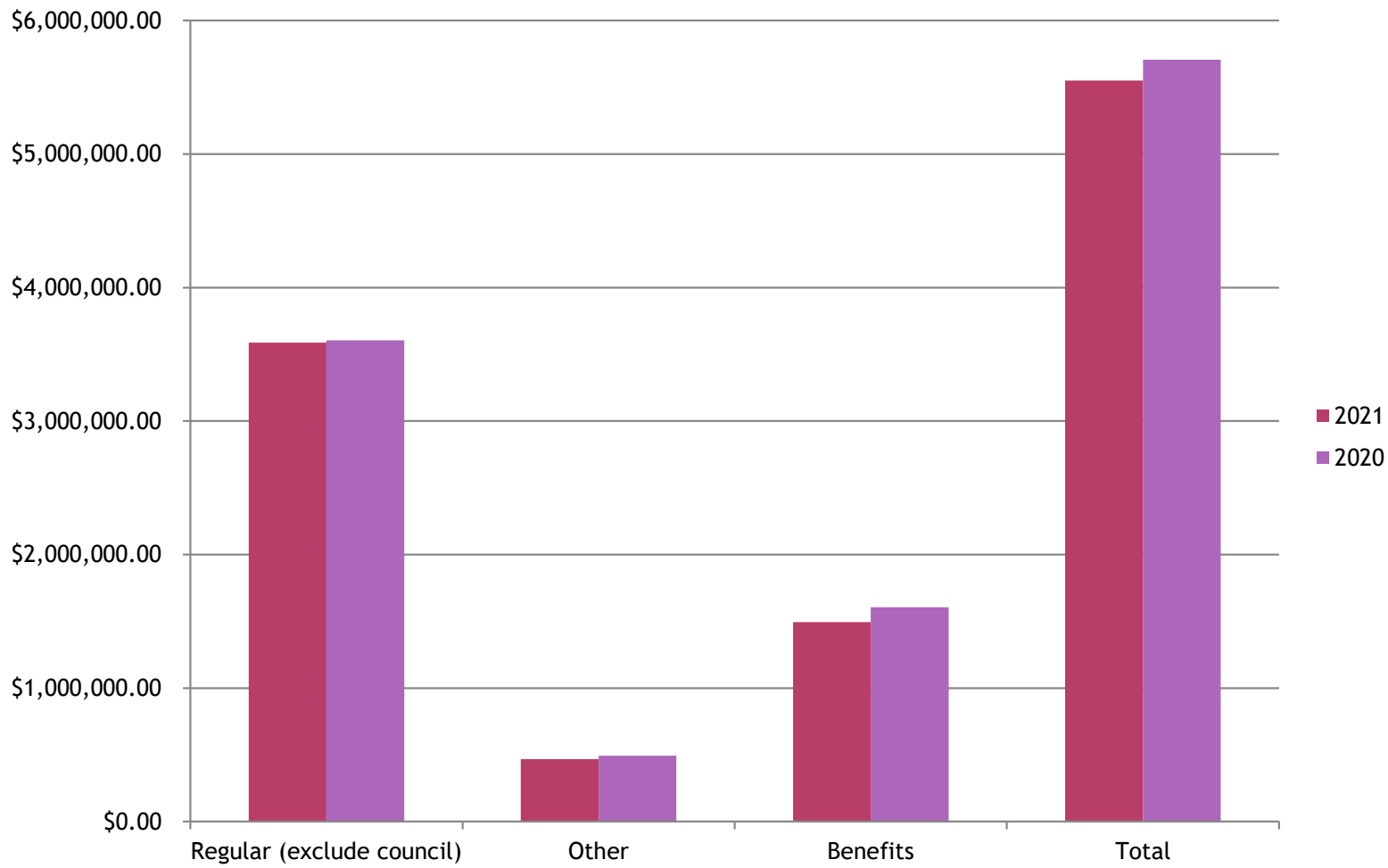


FULL TIME EMPLOYEE COUNT

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Administration	3	3	2	2	2	2	2	2	2	2	2
Finance	3.5	3.5	3.5	4	4	4	4	4	4	4	4
Emerg. Management	0	0	0	0	0	0	0	0	0	0	0
Community Development	0	0	0	0	0	0	0	0	1	1	1
Bldg/Zoning/Insp.	1	1	1	1	1	1	1	1	0	0	0
Fire/Building Inspector	7	7	7	7	7	7	7	7	8	8	8
Information Technology	1	1	1	1	1	1	1	1	1	1	1
Police	18	18	18	18	17	17	17	17	17	17	17
Airport	1	1	1	1	1	1	1	1	1	1	1
Library	0	0	0	0	0	1	1	1	1	1	1
Parks/Rec	9	9	9	9	9	9	9	9	7	7	8
Public Works	<u>17.5</u>	<u>17.5</u>	<u>17.5</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>
	61	61	60	61	60	61	61	61	60	60	61



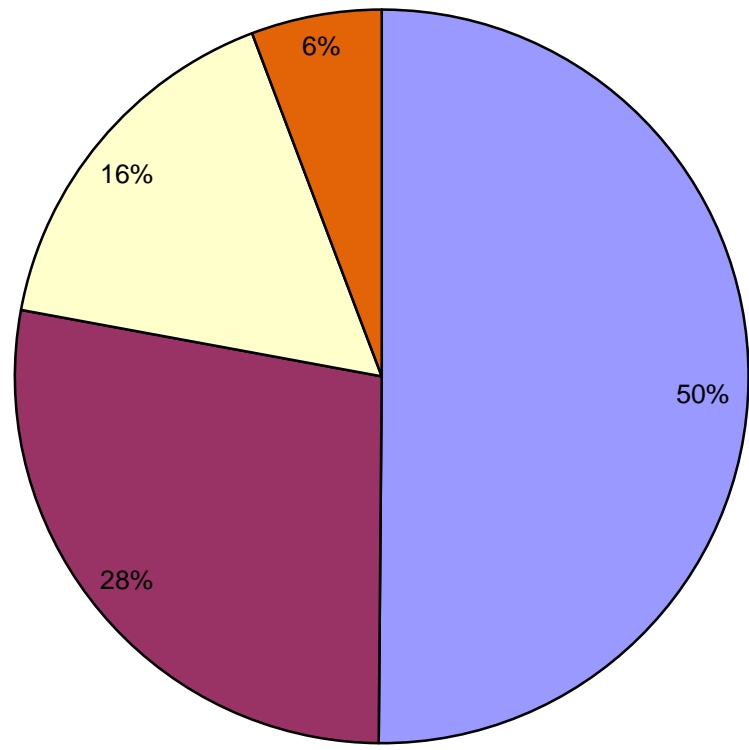
COMPENSATION



Revenue Sources

- Fee for Services
- Local Government Aid
- Property Taxes
- Franchise Fees (Electric, Gas, Cable)
- Grants (Federal, State, and Local)

TOTAL PROPOSED REVENUE 2021



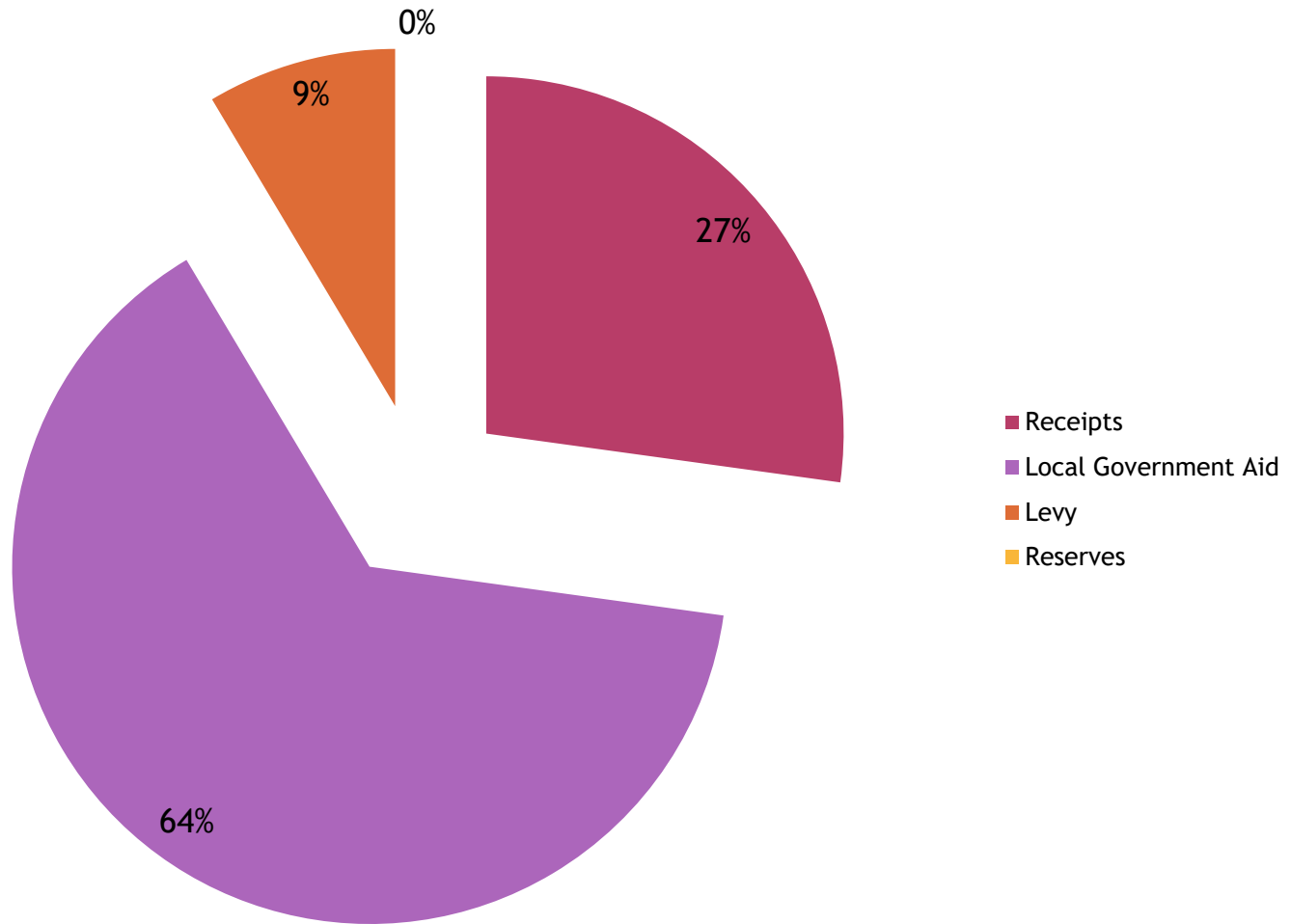
- Receipts
- Local Government Aid
- Levy
- Reserves



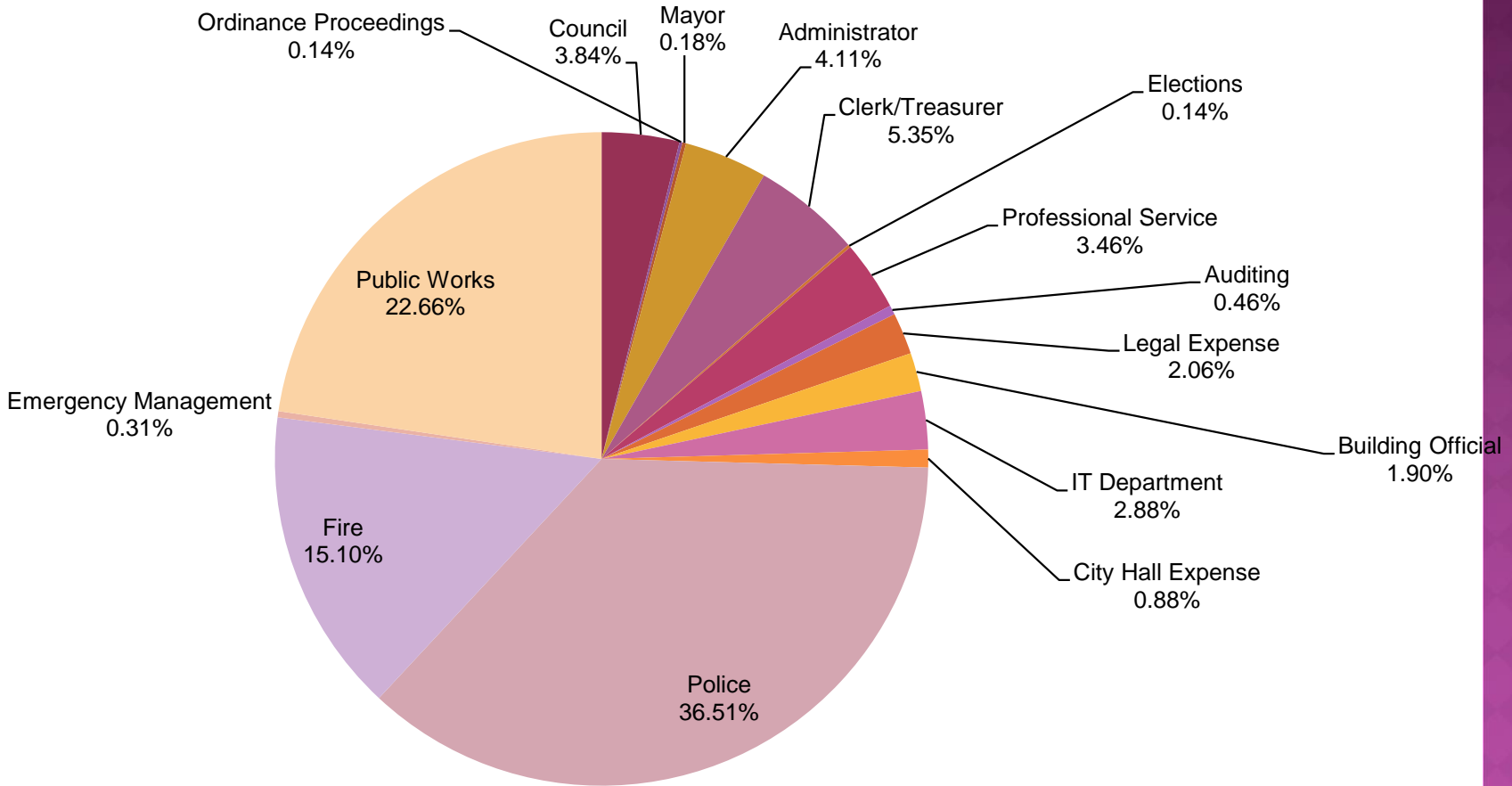
What departments make up the General Fund?

- ❖ Mayor/Council
- ❖ Administration
- ❖ Finance
- ❖ Building Official
- ❖ Information Technology
- ❖ Police
- ❖ Fire/Emergency Management
- ❖ Public Works

2021 PROPOSED GENERAL FUND REVENUE



2021 GENERAL FUND EXPENDITURES



HOW DO WE DETERMINE HOW MUCH TO LEVY?

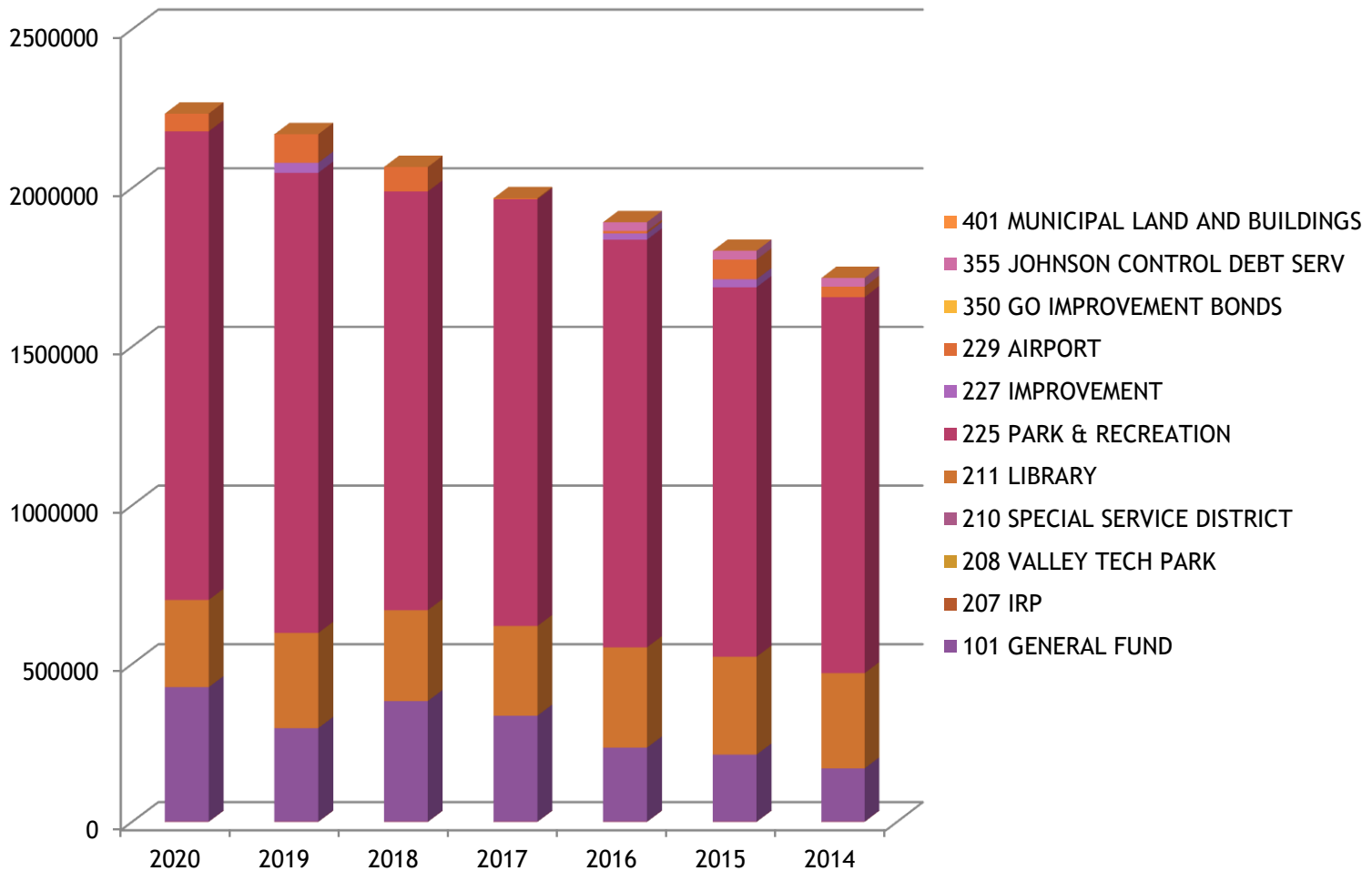
- ❖ Staff prepares a proposed budget
- ❖ Determine estimated fees for services the city is to receive
- ❖ Subtract our certified State Aid (LGA)
- ❖ Balance is amount needed to levy as a property tax
- ❖ Council reviews budgets and determines levy



TAX LEVY PROPOSED FOR 2021

				BALANCE NEEDING
		EXPENDITURES	REVENUE (& RESERVES)	FUNDING
101	GENERAL FUND	\$5,921,934.00	\$1,609,726.00	\$4,312,208.00
211	LIBRARY	\$281,905.00	\$0.00	\$281,905.00
225	PARKS & RECREATION	\$3,605,988.00	\$1,774,800.00	\$1,831,188.00
227	IMPROVEMENT FUND	\$1,400,000.00	\$1,261,275.00	\$138,725.00
229	AIRPORT	\$387,543.00	\$285,664.00	\$101,879.00
		\$11,597,370.00	\$4,931,465.00	\$6,665,905.00

How are property taxes used?



FACTORS IN DETERMINING TAX RATE

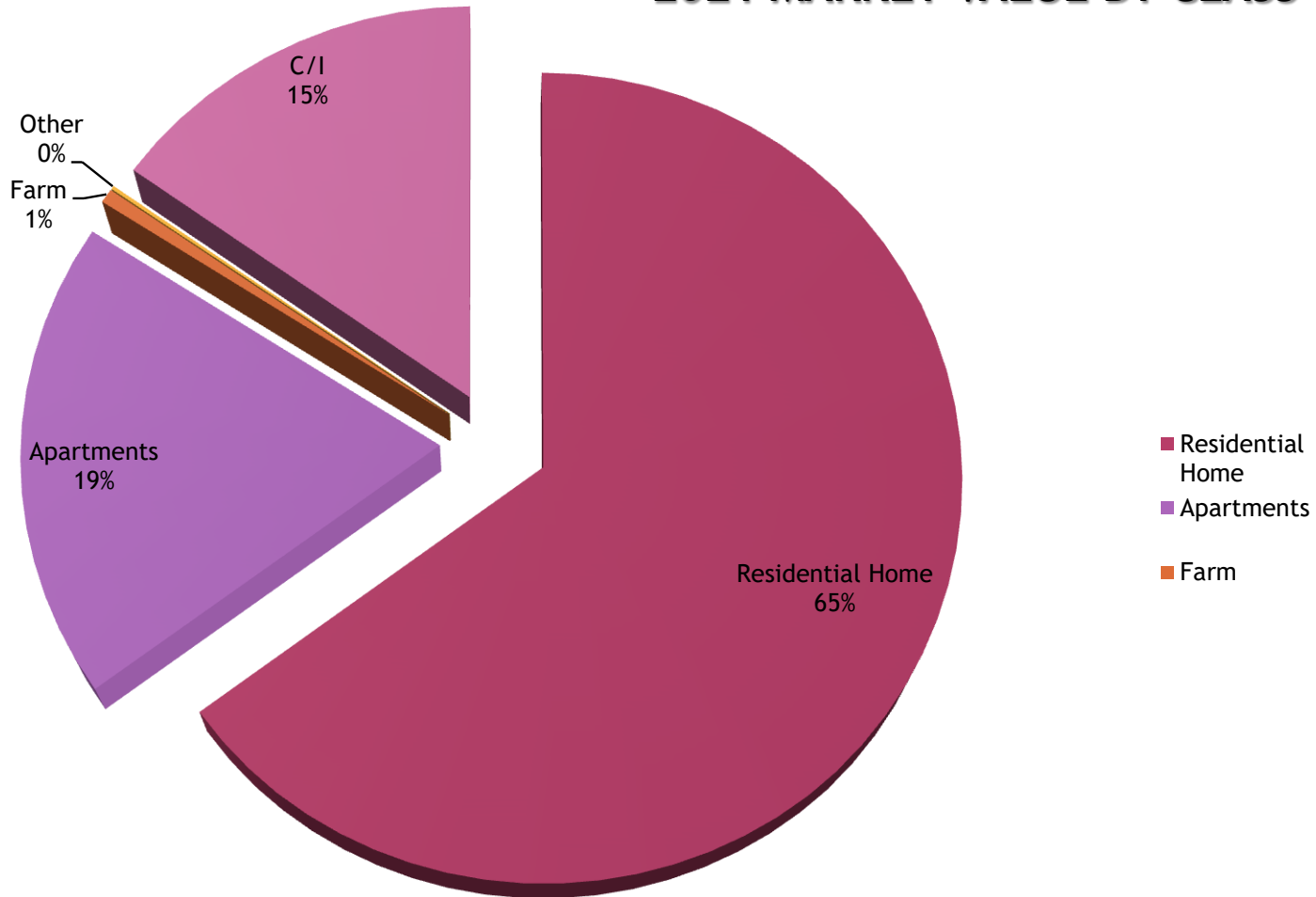
❖ AMOUNT OF LEVY



❖ MARKET VALUE

TAX CAPACITY

2021 MARKET VALUE BY CLASS



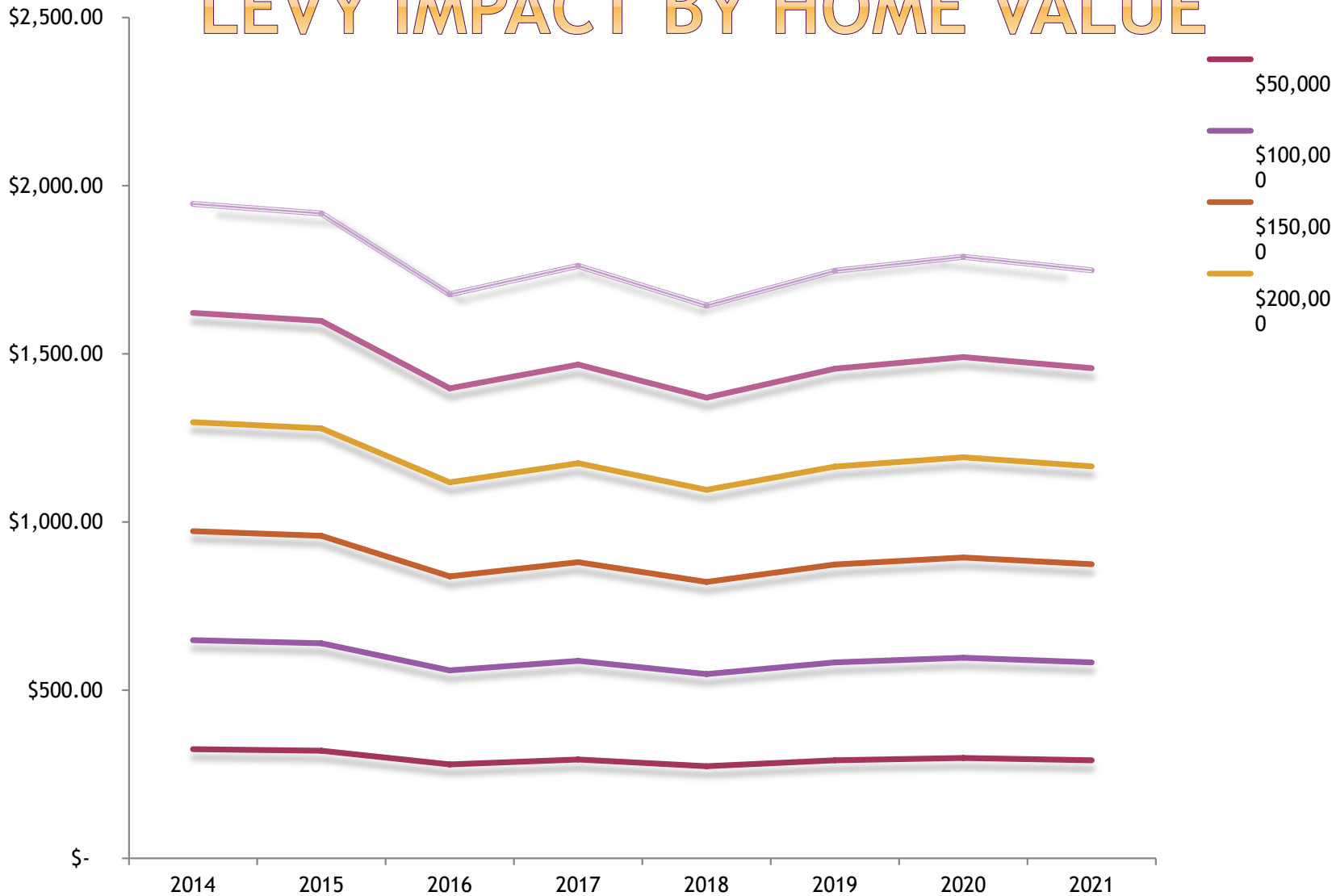


LEVY/AID COMPARISON

	2021	2020	2019	2018	2017	2016
General Levy	\$ 2,280,000	\$ 2,179,692	\$ 2,087,662	\$ 1,984,440	\$ 1,886,133	\$ 1,822,651
Special Levy	\$ 42,000	\$ 53,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 67,861
Total Levy	\$ 2,322,000	\$ 2,232,692	\$ 2,167,662	\$ 2,064,440	\$ 1,966,133	\$ 1,890,512
Levy Increase	4%	3%	5%	5%	4%	5%
LGA (Certified amt)	\$ 3,943,905	\$ 3,853,158	\$ 3,707,243	\$ 3,700,601	\$ 3,600,573	\$ 3,592,006.00
Total	\$ 6,265,905	\$ 6,085,850	\$ 5,874,905	\$ 5,765,041	\$ 5,566,706	\$ 5,482,518.00



LEVY IMPACT BY HOME VALUE





What does this mean per household per month?

- ❖ The number of estimated households in Crookston based on the 2010 census was 3029
- ❖ The State of Minnesota demographer has informed us the number of households has been estimated to be 3246.
- ❖ The proposed levy of \$2,322,000 based on 3246 households, equates to \$722.22 per year per household or \$60.19 per household per month.



What does \$60.19 per month buy you in Crookston?

- ❖ 24 hrs./day, 7 days/week fire and police protection
- ❖ Snow removal from streets, alleys, public sidewalks
- ❖ Street cleaning and maintenance
- ❖ Building Official and Zoning Administration
- ❖ Full range of Parks and Recreation opportunities from birth to Senior including Ice Arena and Indoor Pool
- ❖ Access to a public library system
- ❖ Access to a municipal airport

SUMMARY

- ❖ The City of Crookston will receive an increase in the amount of LGA (Local Government Aid) for 2021 over the increase from 2021
- ❖ Legislature determines state aid funding using the LGA formula
- ❖ The General Fund budget overall is increased by 2.94%



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
Finance	Document Imaging Program	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
	Total Finance Department	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	40,000.00
IT	Workstation repair and replacement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
	Server Upgrade and replacement	10,000.00	5,000.00	10,000.00	5,000.00	10,000.00	
	Network expansion	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	Total IT Department	\$ 25,000.00	\$ 20,000.00	\$ 25,000.00	\$ 20,000.00	\$ 25,000.00	115,000.00
CITY HALL	Conference room chairs	-	-	-	-	-	
	Public basement Bathroom rehabs	-	6,000.00	6,000.00	6,000.00	6,000.00	
	Total for City Hall	\$ -	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	24,000.00
POLICE	Patrol Vehicle / Investigator car	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 40,000.00	\$ 40,000.00	
	Vehicle Safety & Emergency Equipment	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	New Officer Equipment	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	
	Protective Vests	3,600.00	3,900.00	3,900.00	3,900.00	3,900.00	
	Body Cameras & System	-	-	-	-	-	
	Interview & Evidence Room	-	-	-	-	-	
	Officer Furniture	-	-	-	-	-	
	Concrete Upper Parking Lot	10,000.00	-	-	-	-	
	Boiler / Heat Water Pumps	-	20,000.00	-	-	-	
	Replace Speed Display Trailer	-	-	10,000.00	-	-	
	Total Police Department	\$ 85,600.00	\$ 90,900.00	\$ 80,900.00	\$ 50,900.00	\$ 50,900.00	359,200.00



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
FIRE	Turn Out Gear	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00	
	Fire Vehicle Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	
	Fire Hose Washer	-	15,000.00	-			
	Fire Hose Tester	-		3,500.00	-		
	Snowmobile Trailer	2,200.00	-	-	-	-	
	Fire Helmets	1,200.00					
	Boat	-	30,000.00				
	Rapid Deployment Craft	-	-	6,000.00			
	Ice Rescue Suits	-			3,500.00		
	Auto Extrication Tool		10,000.00	-		10,000.00	
	Radios	10,000.00	10,000.00	10,000.00	-	10,000.00	
	Total for Fire Department	\$ 70,700.00	\$ 122,300.00	\$ 76,800.00	\$ 60,800.00	\$ 77,300.00	407,900.00
EMERGENCY MANAGEMENT	Level A HazMat Suits	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	
	Siren Replacement (reserve)	-	5,000.00	-	5,000.00	-	
	Storm Shutters for EOC	2,500.00	-	-	-	-	
	Radios	5,000.00	-	-	-	-	
	4 Gas Monitor	-	-	4,000.00	-	-	
	Thermal Imager	-	-	-	8,500.00	-	
	Air Monitoring Equipment	-	-	-	-	3,000.00	
	HAZMAT Containment Supplies	-	-	5,000.00	-	-	
	Total for EM	\$ 7,500.00	\$ 9,000.00	\$ 9,000.00	\$ 13,500.00	\$ 3,000.00	42,000.00



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
PW/CENTRAL GARAGE	Tools	\$ -	\$ -	\$ -	\$ -	\$ -	
	Front End Loader	160,000.00	-	-	-	-	
	Used Motorgrader	-	200,000.00	-	-	-	
	Street Light Reserve	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
	Street Sweeper	-	150,000.00	-	-	-	
	Mosquito Sprayer	-	-	-	-	-	
	Dump Truck with Box	-	-	130,000.00	-	-	
	Stump Grubber	50,000.00	-	-	-	-	
	Tracked Skid Loader	-	-	-	100,000.00	100,000.00	
	Shop Pickup	-	30,000.00	-	-	-	
	Garbage carts & Truck reserve	83,000.00	-	-	-	-	
	Total for PW	\$ 313,000.00	\$ 400,000.00	\$ 150,000.00	\$ 120,000.00	\$ 120,000.00	1,103,000.00
VTP	Carpet front offices & hallways	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	
	Furnace & A/C - HVAC	-	5,000.00	-	-	-	
	Resurface Parking Lot	-	-	-	-	-	
	Extend Building	25,000.00	-	-	-	-	
	Building Security	-	10,000.00	-	-	-	
	Cube to Room Renovations	-	-	25,000.00	-	-	
	Reseal Parking Lot / Striping	-	-	-	20,000.00	20,000.00	
	Landscaping	-	-	-	-	-	
	Total for VTP	\$ 25,000.00	\$ 30,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	120,000.00



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
LIBRARY	Carpet Fund reserve & replacement	\$ -	\$ -	\$ -	\$ -	\$ -	
	Roof Replacement	-	-	-	50,000.00	50,000.00	
	Replace Outside Lighting (Reserves)	-	-	-	-	-	
	Replace Windows	-	50,000.00	50,000.00	-	-	
	Water Pooling - Sidewalk issue	-	-	-	-	-	
	Sign replacement	-	-	-	-	-	
	Total for Library	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	200,000.00
PARKS & REC	Picnic Tables/Benches	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
	Park Development Matching funds	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
	Electric Zamboni battery reserve	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	
	Pool Improvements	25,000.00	30,000.00	30,000.00	30,000.00	30,000.00	
	Mower	-	60,000.00	60,000.00	60,000.00	60,000.00	
	Vehicle Replacement	-	-	40,000.00	-	-	
	Utility Vehicle & Sprayer	20,000.00	-	-	-	-	
	Playground Equipment	-	-	-	40,000.00	40,000.00	
	Trails	-	-	-	-	-	
	Picnic Shelter	40,000.00	40,000.00	-	-	-	
	Highland Improvements (Bleachers)	20,000.00	-	-	-	-	
	Arena Improvements	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
	RV Campground	1,750,000.00	-	-	-	-	
Total for P & R	\$ 1,875,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	2,475,000.00	



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
IMPROVEMENT FUND	Sidewalk Program	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
	Non-State Aid Project Costs	1,100,000.00	315,000.00	375,000.00	375,000.00	375,000.00	
	Non-Assessed Project Costs	250,000.00	330,000.00	125,000.00	125,000.00	125,000.00	
	Total for Improvement	\$ 1,400,000.00	\$ 695,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	3,745,000.00
AIRPORT	Crack Sealing	\$ 5,000.00	\$ 5,000.00	\$ 205,000.00	\$ -	\$ -	
	ALP Update w/ Master Plan	165,000.00	-	-	-	-	
	Hangar doors replacement	10,000.00	-	-	-	-	
	Runway End Lights	30,000.00	-	-	-	-	
	Crosswind runway	-	-	-	2,000,000.00	2,000,000.00	
	Medium Approach Lighting System	-	-	300,000.00	-	-	
	Hangar with Site Prep	-	-	950,000.00	-	-	
	Resheet Hangar	-	-	-	50,000.00	50,000.00	
	Garage Addition to House	-	10,000.00	20,000.00	-	-	
	Total for Airport	\$ 210,000.00	\$ 15,000.00	\$ 1,475,000.00	\$ 2,050,000.00	\$ 2,050,000.00	5,800,000.00
MUNICIPAL LAND & BUILD	Evidence Room - PD	\$ -	\$ -	\$ -	\$ -	\$ -	
	Desks (Detectives) - PD	-	-	-	-	-	
	Shower Stalls / Vanity / Plumbing - FD	-	-	-	-	-	
	Parking Lot concrete - FD	-	-	-	-	-	
	Total for MLB	\$ -	\$ -	\$ -	\$ -	\$ -	-



CITY OF CROOKSTON
 5-Year Capital Improvement Plan
 2021-2025
 By Department By Year

	Capital Improvement	2021	2022	2023	2024	2025	Total
WATER	Main Replacement	\$ 100,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	
	Valve Operator	20,000.00	-	-	-	-	
	Backhoe	170,000.00					
	GPS handheld	15,000.00					
	Plant filter media and paint	400,000.00					
	Update PLC battery backups	15,000.00	-	-	-	-	
	Total for Water	\$ 720,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	1,440,000.00
WW	Sewer Line Replacement	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	
	Pickup	\$ -					
	Manhole Rehabs	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
	Tailgate Hoist	-	-	-	-	-	
	Total for WW	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	425,000.00
Grand Total all funds		\$ 4,816,800.00	\$ 1,863,200.00	\$ 2,872,700.00	\$ 3,366,200.00	\$ 3,377,200.00	16,296,100.00

MORE INFORMATION

- The League of Minnesota Cities has created a short video that has additional information regarding property taxes and city services.
- The video web address is:
<https://www.youtube.com/watch?v=cOAxwqh41iA> or you can go the league website:
www.lmc.org and access the video.

QUESTIONS?