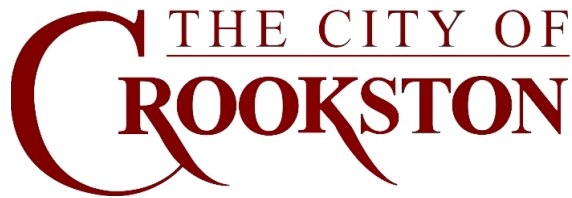


Mayor -Dale Stainbrook

Council Members:
W-1 Kristie Jerde
W-2 Steve Erickson
W-3 Clayton Briggs
At Large - Tom Vedbraaten



Council Members:
W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Wayne Melbye

CITY COUNCIL AGENDA

July 12, 2021 - 7:00 pm

If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. The City's YouTube Channel https://youtu.be/YW_4ysbWEzI

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

3. CROOKSTON FORUM - Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

5. APPROVE AGENDA - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

6. CONSENT AGENDA - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.

6.01 Approve proposed City Council Minutes from June 28, 2021 meeting.

6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$160,141.27 Check Nos 66591-66675

7. PUBLIC HEARINGS Individuals may address the Council with a maximum of 5 minutes allotted for each individual.

7.01 Public Hearing on the Question of Modifying the enabling Resolutions Concerning the Crookston Housing and Economic Development Authority

8. REGULAR AGENDA

8.01 Resolution to approve Modifying Restated Crookston Housing and Economic Development Authority Enabling Resolution.

8.02 Resolution to appoint Crookston Housing and Economic Development Authority Board Members.

8.03 2nd and final reading of the Ordinance Authorizing and Creating a Community Development Department.

8.04 Resolution accepting donations for the Park & Recreation Department.

8.05 Resolution Approving Plans and Specifications and Calling for Bids on the Central Park Campground Improvements.

8.06 Resolution to approve City of Crookston Fire and Rescue Services Mutual Aid Agreement.

9. REPORTS AND STAFF RECOMMENDATION

10. ADJOURNMENT

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE FIRST REGULAR COUNCIL MEETING OF JUNE 28, 2021 CROOKSTON HIGH SCHOOL.

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Joe Kresl, Dylane Klatt, Tom Vedbraaten, Wayne Melbye, Kristie Jerde, Steve Erickson, Clayton Briggs and Donald Cavalier.

Council Members absent:

Staff present: Amy Finch, Brandon Carlson, Scott Butt, Greg Hefta, Paul Biermaier, Chad Palm, Ryan Lindtwed, Darin Selzler and Ashley Rystad.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

- 4.01 Stefanie Okroi gave detail to the Council about the options of renting two classrooms at Washington School for a daycare program. The initial plan is to be open by September 1, 2021, but with the licensure coming from Minneapolis and with the State of Minnesota being backed up, the processing time could get delayed. Stefanie is hoping with the location already being in a school that has regular inspections this could help move the process along faster. Amy Finch, City Administrator, added further detail saying the focus of the daycare will be on infants and toddlers. At some point we may bring forward to the City Council a proposal to help extend a sidewalk on the property.

APPROVAL OF AGENDA

On motion by Council Member Cavalier, seconded by Council Member Briggs, and duly carried to approve the agenda as presented.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none, on motion by Council Member Erickson, seconded by Council Member Cavalier, and duly carried to approve the Consent Agenda.

- 6.01 Approve proposed City Council Minutes from June 14, 2021 meeting.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$393,390.81 Check Nos 66498-66590(Res No 27265)
- 6.03 Resolution Accepting Bid and awarding the contract for 2021 Federal Funded Street Improvements.(Res No 27266)

PUBLIC HEARING

REGULAR AGENDA

- 8.01 Ashley Rystad, Deputy City Clerk, addressed the Council with a revised updated resolution omitting Noelle Nelson's Payment, instead the timeline was elapsed. Motion was made by Council Member Klatt, Seconded by Council Member Briggs. It was duly carried to approve the revised Rental Rehabilitation Loan Program, Deferred Loan Repayment Agreement and Mortgage for Noelle Nelson.(Res No 27267)
- 8.02 Motion was made by Council Member Kresl, Seconded by Council Member Cavalier and duly carried to approve the Resolution for Commercial Rehabilitation Loan Program Deferred Loan Repayment Agreement and Mortgage for Noelle Nelson. (Res No 27268)

- 8.03 Motion was made by Council Member Briggs, Seconded by Council Member Jerde and duly carried to approve the Resolution to approve an Intermediary Relending Program (IRP) Loan Repayment Agreement and Mortgage with TJC, INC (Res No 27269)
- 8.04 Motion was made by Council Member Kresl, Seconded by Council Member Erickson and duly carried to approve the Resolution to approve the School Resource Officer Service Agreement between Independent School District #593 and the City of Crookston. (Res No 27270)
- 8.05 Motion was made by Council Member Cavalier, Seconded by Council Member Briggs and duly carried to approve the Resolution authorizing and/or ratifying the sale or disposal of Real Property Lot 6, Block 4 of Evergreen Estates Subdivision. Amy Finch, City Administrator, made a brief statement that this was property sold in 1998 and the City realized and discovered that some items were not recorded with County, so this process today is just to ratify that sale and allow us to property record the proper documents. (Res No 27271)
- 8.06 Motion was made by Council Member Erickson, Seconded by Council Member Klatt. Amy Finch, City Administrator, addressed the Council and stated that the City has had a recent public hearing on the Wellhead Protection Plan and the City did receive some additional comments from the DNR after the date that the City would like to address. After the discussion it was duly carried to approve the Resolution calling a Public Hearing for the Wellhead Protection Plan (Res No 27272)
- 8.07 Mayor Stainbrook asked if any Crookston Housing Economic Development Authority (CHEDA) Board members would like to come to the lectern and address the City Council. Kurt Heldstab, President of CHEDA Board addressed the Council stating "CHEDA has heard clearly the complaints of the Council and citizens and take them seriously. Since last Tuesday I've been unable to set a date for a CHEDA meeting so we can do our due diligence on formulating options with CHEDA board approval. At this time I would request additional time to set such a meeting. I see no reason to rush this process."
- 8.08 Motion was made by Council Member Klatt, Seconded by Council Member Cavalier. Council Member Vedbraaten asked if the City has all the items in order. At the Public Hearing, many times people said to slow down and do this right. Amy Finch, City Administrator, discussed with the Council about the Public Hearing timelines and after discussion was made between Council Members and Kurt Heldstab President of CHEDA. Deputy City Clerk, Ashley Rystad, stated there was already a first and second motion on the table and Mayor asked if there was any further discussion. City Administrator, Amy Finch, stated this vote tonight was to approve to hold a public hearing on July 12, 2021 and at that Council meeting the Council will have the opportunity to vote the resolution up or down. Voting in the affirmative: Council Members Kresl, Klatt, Melbye, Jerde, Briggs and Cavalier. Voting in the negative: Council Members Erickson and Vedbraaten with a majority vote it passed to approve the Resolution calling a Public Hearing on the Question of Modifying the enabling Resolutions Concerning the Crookston Housing and Economic Development Authority.(Res No 27273)
- 8.09 Motion was made by Council Member Briggs, Seconded by Council Member Jerde. Mayor Stainbrook asked for discussion. Council Member Vedbraaten asked about a meeting that we could take the blocks off the sidewalks and cement the centers and call it maintenance and I haven't really ever heard anybody to say that they want two lanes a bike path but we couldn't do anything with the sidewalks but it would not be ADA accessible. Amy Finch, City Administrator, addressed the Council and said this study would develop the alternatives for the City Council to have final approval on. The study is just to determine and work through what those recommendations and alternatives will be. The City Council has already agreed to enter into a joint powers agreement with MnDOT and what we are discussing tonight is the consultant selection and what the City share would be. After further discussion it was duly carried to approve the Minnesota Department of Transportation (Mn Dot) Corridor Study Consultant selection to SRF Consulting Group. (Res No 27274)

REPORTS AND STAFF RECOMMENDATIONS

Amy Finch, City Administrator:

- I am excited that we got to introduce Stefanie to the community both at the School Board meeting and here tonight. Crookston should feel really blessed that she wants to bring her experience here.

Paul Biermaier, Police Chief:

- The hiring process is still continuing to proceed, but with application being so low the department extended the deadline another three weeks. We are moving forward with the application we have right now doing some preliminary backgrounds and some testing.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,- The community now has maps to do little mini walks for those who are in the downtown area. That was something that was supported by Polk County Wellness and DCDP with maps to choose from that range from 15, 30 and 45 minutes walks. At the last Parks meeting we had a nomination for the press box brought forward by Jake Fee and Scott Kleven which passed and is in process now.

Steve Erickson, Council Member 2nd Ward, Just a reminder that July 15, 2021 will be Crazy Days- Support Downtown

Clayton Briggs, Council Member 3rd Ward, -No report

Donald R Cavalier, Council Member 4th, Thank you to the Chief of Police and your officers for the quick response and much appreciated.

Joe Kresl, Council Member 5th The North end Welcome sign is now up and it looks beautiful. They will be working on the landscaping on the south end next week.

Dylane Klatt, Council Member 6th Ward, -No report

Tom Vedbraaten, Council Member-at-Large, -No report

Wayne Melbye, Council Member-at-Large, -No report

Mayor Stainbrook –The Frolfing group is excited that the baskets are back up in Central Park and a big thank you to Scott and the crew. Also would like to thank Jeremy, Stefanie and Amy with the finding a solution with the daycare shortage a big thank you goes out to you.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 8:00pm.

Dale Stainbrook, Mayor

Ashley Rystad, Deputy City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

IT IS RESOLVED, that the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0048	AMERICAN FAMILY LIFE ASSURANCE							
	C-JUNE 2021 ADJ		JUNE 2021 ADJ	D	6/28/2021	0.02CR	000704	
	I-AA1202106034557		AFLAC WITHHOLDING	D	6/28/2021	9.99	000704	
	I-AA1202106174569		AFLAC WITHHOLDING	D	6/28/2021	9.99	000704	
	I-AA4202106034557		AFLAC WITHHOLDING	D	6/28/2021	93.82	000704	
	I-AA4202106174569		AFLAC WITHHOLDING	D	6/28/2021	93.82	000704	
	I-AP1202106034557		AFLAC WITHHOLDING	D	6/28/2021	116.17	000704	
	I-AP1202106174569		AFLAC WITHHOLDING	D	6/28/2021	116.17	000704	
	I-AP2202106034557		AFLAC WITHHOLDING	D	6/28/2021	186.30	000704	
	I-AP2202106174569		AFLAC WITHHOLDING	D	6/28/2021	186.30	000704	
	I-AP3202106034557		AFLAC WITHHOLDING	D	6/28/2021	55.86	000704	
	I-AP3202106174569		AFLAC WITHHOLDING	D	6/28/2021	55.86	000704	
	I-AP5202106034557		AFLAC WITHHOLDING	D	6/28/2021	3.25	000704	
	I-AP5202106174569		AFLAC WITHHOLDING	D	6/28/2021	3.25	000704	
	I-AP6202106034557		AFLAC WITHHOLDING	D	6/28/2021	52.02	000704	
	I-AP6202106174569		AFLAC WITHHOLDING	D	6/28/2021	52.02	000704	
	I-AP7202106034557		AFLAC WITHHOLDING	D	6/28/2021	37.00	000704	
	I-AP7202106174569		AFLAC WITHHOLDING	D	6/28/2021	37.00	000704	1,108.80
0194	NWSC/ BLUE CROSS BLUE SHIELD							
	C-HARREN JULY 21 ADJ		HARREN JULY 21 ADJ	D	6/28/2021	639.00CR	000705	
	C-PERREALUT 7/21 ADJ		PERREALUT JULY 2021 ADJ	D	6/28/2021	904.00CR	000705	
	C-SCHULTZ JULY 21 AD		SCHULTZ JULY 21 AD	D	6/28/2021	639.00CR	000705	
	I-BOUTWELL JULY 2021		BOUTWELL JULY 2021	D	6/28/2021	924.00	000705	
	I-CHEDA JULY 2021		CHEDA JULY 2021	D	6/28/2021	5,201.00	000705	
	I-CODY BREKKEN 7/21		CODY BREKKEN JULY 2021	D	6/28/2021	958.50	000705	
	I-HD3202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	3,566.25	000705	
	I-HD3202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	3,566.25	000705	
	I-HD6202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	503.75	000705	
	I-HD6202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	503.75	000705	
	I-HD7202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	1,981.50	000705	
	I-HD7202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	1,981.50	000705	
	I-HD8202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	729.00	000705	
	I-HD8202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	729.00	000705	
	I-HF3202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	2,063.00	000705	
	I-HF3202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	2,063.00	000705	
	I-HF6202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	1,444.00	000705	
	I-HF6202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	1,444.00	000705	
	I-HS3202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	9,040.00	000705	
	I-HS3202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	9,040.00	000705	
	I-HS6202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	5,751.00	000705	
	I-HS6202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	5,431.50	000705	
	I-HS7202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	837.00	000705	
	I-HS7202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	837.00	000705	
	I-HS8202106034557		HEALTH INS WITHHOLDING	D	6/28/2021	2,310.00	000705	
	I-HS8202106174569		HEALTH INS WITHHOLDING	D	6/28/2021	2,310.00	000705	61,033.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3684	I-CHEDA JUNE 2021		6/28/2021	156.22		000706		156.22
3684	B-CHECK	VOIDED	6/28/2021			000706		156.22CR
2853	C-JULY 2021 ADJ	D	6/28/2021	0.18CR		000707		
	I-CHEDA JULY 2021	D	6/28/2021	119.45		000707		
	I-DPT202106034557	D	6/28/2021	697.01		000707		
	I-DPT202106174569	D	6/28/2021	724.77		000707		1,541.05
0412	I-UDA202106034557	R	6/28/2021	633.94		066591		
	I-UDA202106174569	R	6/28/2021	633.94		066591		1,267.88
3684	I-CA1202106034557	V	6/28/2021	18.40		066592		
	I-CA1202106174569	V	6/28/2021	18.40		066592		
	I-CA2202106034557	V	6/28/2021	74.14		066592		
	I-CA2202106174569	V	6/28/2021	74.14		066592		
	I-CA3202106034557	V	6/28/2021	50.83		066592		
	I-CA3202106174569	V	6/28/2021	50.83		066592		286.74
3684	M-CHECK	VOIDED	6/28/2021			066592		286.74CR
3684	I-CP1202106034557	V	6/28/2021	147.91		066593		
	I-CP1202106174569	V	6/28/2021	147.91		066593		
	I-CP2202106034557	V	6/28/2021	62.71		066593		
	I-CP2202106174569	V	6/28/2021	62.71		066593		
	I-CP3202106034557	V	6/28/2021	14.13		066593		
	I-CP3202106174569	V	6/28/2021	14.13		066593		449.50
3684	M-CHECK	VOIDED	6/28/2021			066593		449.50CR
3684	I-CP4202106034557	V	6/28/2021	41.91		066594		
	I-CP4202106174569	V	6/28/2021	41.91		066594		83.82
3684	M-CHECK	VOIDED	6/28/2021			066594		83.82CR

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1982	MADISON NATIONAL LIFE							
	C-HARREN 6/21 ADJ	R	6/28/2021	5.50CR		066595		
	C-PERREAULT 6/21 ADJ	R	6/28/2021	5.50CR		066595		
	I-CHEDA JUNE 2021	R	6/28/2021	22.00		066595		
	I-COBRA-BARTON 6/21	R	6/28/2021	4.75		066595		
	I-LIB202106174569	R	6/28/2021	313.50		066595		
	I-RIOPELLE JUNE 21	R	6/28/2021	5.50		066595		334.75
1435	MINNESOTA BENEFIT ASOCIATION							
	C-KOSTRZEWSKI 6/21	R	6/28/2021	0.01CR		066598		
	I-MBA202106034557	R	6/28/2021	121.89		066598		
	I-MBA202106174569	R	6/28/2021	121.89		066598		243.77
1552	NCPERS GROUP LIFE INS.							
	I-LIP202106034557	R	6/28/2021	192.00		066599		192.00
2482	UNITED WAY OF CROOKSTON, INC							
	I-UW 202106034557	R	6/28/2021	72.35		066600		
	I-UW 202106174569	R	6/28/2021	72.35		066600		144.70
3684	COLONIAL LIFE							
	I-CA1202106034557	R	7/06/2021	Reissue		066601		
	I-CA1202106174569	R	7/06/2021	Reissue		066601		
	I-CA2202106034557	R	7/06/2021	Reissue		066601		
	I-CA2202106174569	R	7/06/2021	Reissue		066601		
	I-CA3202106034557	R	7/06/2021	Reissue		066601		
	I-CA3202106174569	R	7/06/2021	Reissue		066601		
	I-CHEDA JUNE 2021	R	7/06/2021	Reissue		066601		
	I-CP1202106034557	R	7/06/2021	Reissue		066601		
	I-CP1202106174569	R	7/06/2021	Reissue		066601		
	I-CP2202106034557	R	7/06/2021	Reissue		066601		
	I-CP2202106174569	R	7/06/2021	Reissue		066601		
	I-CP3202106034557	R	7/06/2021	Reissue		066601		
	I-CP3202106174569	R	7/06/2021	Reissue		066601		
	I-CP4202106034557	R	7/06/2021	Reissue		066601		
	I-CP4202106174569	R	7/06/2021	Reissue		066601		976.28
3911	CENTURYLINK							
	I-20210622	R	7/08/2021	51.05		066604		51.05
0909	GARDEN VALLEY TECHNOLOGIES							
	I-200966974	R	7/08/2021	121.40		066605		121.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0987	GREAT PLAINS NATURAL GAS CO. SERVICES 5/19-6/18/2021	R	7/08/2021	1,587.66		066606		1,587.66
1861	OTTERTAIL POWER COMPANY-FF 1405 EICKHOF BLVD 5/19-6/17/21	R	7/08/2021	70.70		066607		70.70
2506	VERIZON WIRELESS PD DATA 6/16-07/15/2021	R	7/08/2021	180.05		066608		
	SERVICES 6/23-7/22/2021	R	7/08/2021	1,266.84		066608		1,446.89
0021	ADVANCED TIRE & AUTO SERV. LLC TIRE REPAIR- 2018 EXPLOR	R	7/08/2021	25.00		066609		
	TIRE REPAIR	R	7/08/2021	25.00		066609		
	OIL CHANGE	R	7/08/2021	37.00		066609		87.00
4001	AGASSIZ ASPHALT, LLC HOT MIX	R	7/08/2021	650.38		066610		650.38
2200	AUTO VALUE OF CROOKSTON RAGS IN A BOX	R	7/08/2021	89.95		066611		
	SEALED POWER	R	7/08/2021	74.99		066611		
	QT PM	R	7/08/2021	16.47		066611		
	SURFACE CONDITION	R	7/08/2021	37.25		066611		
	BATTERY	R	7/08/2021	304.69		066611		
	A6-14FMLE/ RING	R	7/08/2021	16.48		066611		
	POWER STEERING	R	7/08/2021	36.98		066611		
	GL PRIME GREEN	R	7/08/2021	50.97		066611		
	5 QT/ FILTER	R	7/08/2021	56.29		066611		
	ACETYLENE	R	7/08/2021	68.99		066611		
	14 CHOPSAW WHEEL	R	7/08/2021	38.97		066611		
	TUNE UP ADDITIVE	R	7/08/2021	26.97		066611		
	HALOGEN	R	7/08/2021	5.49		066611		
	NYLON	R	7/08/2021	29.31		066611		
	1369-6C	R	7/08/2021	11.01		066611		
	HD FUEL CONSTRUCTION	R	7/08/2021	17.09		066611		881.90
2001	BEST USED TRUCKS OF MN HOSE ASSY	R	7/08/2021	11.43		066614		
	PIGGYBACK KIT	R	7/08/2021	70.11		066614		
	BRAKE PARTS	R	7/08/2021	67.39		066614		148.93
0203	BORDER STATES ELECTRIC EZ-RJ45 CONN 50/PK	R	7/08/2021	27.48CR		066615		
	CLEARGLIDE WIRE/ PLIERS	R	7/08/2021	360.57		066615		333.09

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0255	BROST CHEVROLET INC. I- 56708 OIL CHANGE	R	7/08/2021	46.14		066616		46.14
0364	CASA I-20210701 QUARTERLY 7/1/2021-9/30/2021	R	7/08/2021	17,225.00		066617		17,225.00
0372	CROOKSTON HOUSING & ECONOMIC D I-1987 VTP ADMIN/MAINT JULY 2021	R	7/08/2021	566.67		066618		
	I-1988 VTP FAX LINE 6/8- 7/07/2021	R	7/08/2021	30.00		066618		
	I-20210701 JULY 2021 MONTHLY STIPEND	R	7/08/2021	11,666.67		066618		
	I-29550104 GREAT AMERICA - WHITEBOARD	R	7/08/2021	126.54		066618		12,389.88
3184	CINTAS CORPORATION I-4088158841 GRAY MATS	R	7/08/2021	3.60		066619		
	I-4088158935 ENTRY MATS- LIB	R	7/08/2021	28.57		066619		
	I-4088158970 SHOP TOWELS	R	7/08/2021	14.00		066619		
	I-4088159001 LAUNDRY-STREET	R	7/08/2021	13.46		066619		
	I-4088789798 MATS	R	7/08/2021	3.84		066619		
	I-4088789845 TOWELS AND MATS	R	7/08/2021	7.84		066619		
	I-4088789963 RUGS	R	7/08/2021	27.76		066619		
	I-4088790066 RUGS/ TOWELS	R	7/08/2021	16.44		066619		
	I-4088790142 LAUNDRY- STREET	R	7/08/2021	13.46		066619		128.97
3395	CODE 4 SERVICES, INC I-6433 VEHICLE EQUIP	R	7/08/2021	3,105.00		066621		3,105.00
0337	COLE PAPERS INC. I-10004896 JANITOR SUPPLIES- POOL	R	7/08/2021	107.14		066622		107.14
1459	COMM OF FINANCE, TREAS DIV I-20210624 P2P 10% SEIZED FUNDS	R	7/08/2021	647.80		066623		647.80
0363	CROOKSTON BUILDING CENTER I-272515 CONCRETE MIX	R	7/08/2021	4.99		066624		
	I-272542 SUPPLIES FOR EUGENE FIELD	R	7/08/2021	105.95		066624		
	I-272706 SUPPLIES FOR IMPOUND BUILDING	R	7/08/2021	293.17		066624		
	I-272767 SUPPLIES FOR NO PARKING SIGN	R	7/08/2021	70.99		066624		475.10
0371	CROOKSTON DAILY TIMES I-20210531 LEGALS/ ADS	R	7/08/2021	1,766.23		066625		
	I-20210630 HELP WANTED ADS- P&R DIRECTOR	R	7/08/2021	297.60		066625		
	I-71968 OFFICER EMPLOYMENT AD	R	7/08/2021	78.88		066625		2,142.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0389	CROOKSTON FUEL CO.							
I-20210630	FUEL- WATER	R	7/08/2021	1,372.46		066626		
I-20210630-FIRE	FUEL- FIRE	R	7/08/2021	597.68		066626		
I-20210630-PARK	FUEL- PARK & REC	R	7/08/2021	1,909.85		066626		3,879.99
3400	CROOKSTON HARDWARE HANK							
I-58639/2	PLIER PUMP	R	7/08/2021	33.98		066627		
I-58950/2	PROPANE	R	7/08/2021	5.59		066627		
I-59234/2	LEADER HOSE	R	7/08/2021	16.99		066627		
I-59331/2	INSECT KILLER	R	7/08/2021	14.99		066627		
I-59427/2	BRUSH	R	7/08/2021	8.95		066627		
I-59483/2	POTTING SOIL	R	7/08/2021	24.97		066627		
I-59491/2	WIRE KNOT	R	7/08/2021	14.99		066627		120.46
0413	CROOKSTON NOON-DAY LIONS							
I-20210701	3RD QRT DUES- FROEBER	R	7/08/2021	85.00		066628		85.00
4388	CROOKSTON VISITORS BUREAU							
I-20210630	LODGING TAX JUNE 2021	R	7/08/2021	4,216.13		066629		4,216.13
0470	CROOKSTON WELDING INC.							
I-023608	COLD ROLL	R	7/08/2021	119.34		066630		
I-023801	OIL FILTERS	R	7/08/2021	95.40		066630		
I-023915	HEX KEY SET	R	7/08/2021	34.49		066630		
I-024215	BRASS COTTER PIN	R	7/08/2021	78.22		066630		
I-024293	RECHARGE SYSTEM	R	7/08/2021	49.98		066630		377.43
0046	DAKOTA WHOLESALE TIRE							
I-552026	TIRES	R	7/08/2021	584.04		066631		584.04
1415	DOCU SHRED, INC							
I-68407	SHREDDING	R	7/08/2021	20.00		066632		20.00
4420	DOMSON BG SERVICE INC							
I-PI0001959	FUEL ADDITIVE	R	7/08/2021	42.60		066633		42.60
0551	EAST GRAND FORKS POLICE DEPART							
I-20210625	P2P 25% SEIZED FUNDS	R	7/08/2021	244.65		066634		244.65
1407	ERICKSON EMBROIDERY /2ND ST BO							
I-14986	BASEBALL HATS	R	7/08/2021	160.00		066635		
I-14989	T- SHIRTS FOR BASEBALL	R	7/08/2021	220.00		066635		380.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0875	FLEET SUPPLY							
I-90551-WATER	SERVICE REPAIR	R	7/08/2021	24.98		066636		
I-91358	FISHTAPE	R	7/08/2021	69.99		066636		
I-91738	TRAPS- STREET	R	7/08/2021	27.95		066636		122.92
0944	GOPHER STATE ONE-CALL INC.							
I-1060317	LOCATION CALLS	R	7/08/2021	151.20		066637		151.20
3761	GREENWAY-CROOKSTON							
I-10521	WEED CONTROL	R	7/08/2021	168.00		066638		168.00
1000	GROVE MECHANICAL INC.							
I-38210-2	REPAIR BASEMENT HEAT/AC	R	7/08/2021	296.25		066639		
I-38210-3	HEAT PUMP/ AC	R	7/08/2021	270.00		066639		566.25
1043	HAWKINS, INC							
I-4946508	POOL CHEMICALS	R	7/08/2021	98.40		066640		
I-4960463	POOL CHEMICALS	R	7/08/2021	760.00		066640		858.40
4387	KINDRA HOFFMAN							
I-20210706	TRAVEL REIMBURSEMENT	R	7/08/2021	23.90		066641		23.90
1105	HUGO'S							
I-014919	CLEANING SUPPLIES	R	7/08/2021	25.31		066642		
I-04107652	MICS SUPPLIES	R	7/08/2021	25.15		066642		
I-05095987	NON STICK SPRAY	R	7/08/2021	21.45		066642		
I-07112208	MISC SUPPLIES	R	7/08/2021	3.35		066642		75.26
1154	J & S GRAVEL INC.							
I-24380	MATERIALS	R	7/08/2021	1,198.73		066643		1,198.73
1205	KROX RADIO STATION							
I-03232106119098	CHS PLAYOFFS/ JOB SHOP	R	7/08/2021	190.00		066644		190.00
1278	LOCATORS & SUPPLIES							
I-0293104-IN	MATERIALS	R	7/08/2021	412.37		066645		
I-0293279-IN	SAFTEY SHIRTS/ PAINT/ FLAGS	R	7/08/2021	362.86		066645		775.23
4250	LUNSETH PLUMBING & HEATING CO.							
I-112131	TESTED BACKFLOW	R	7/08/2021	235.40		066646		235.40
1333	MARSHALL AND POLK RURAL WATER							
I-20210701	WATER- AIRPORT	R	7/08/2021	84.35		066647		84.35

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4159 I-35451	MATCO TOOLS SHOP TOOL	R	7/08/2021	153.46		066648		153.46
0105 I-629430-8678	MN HIGHWAY SAFETY & RESEARCH C TRAINING	R	7/08/2021	445.00		066649		445.00
0784 I-ABR0259149X I-ABR0259150X	MN DEPT OF LABOR & INDUSTRY PRESSURE VESSEL TEST PRESSURE VESSEL	R R	7/08/2021 7/08/2021	30.00 10.00		066650 066650		40.00
1832 I-20210623	NATHAN NELSON TRAVEL REIMBURSEMENT	R	7/08/2021	31.58		066651		31.58
1735 I-23174	NORTHERN FIRE EQUIPMENT FIRE EXT CHECK-VTP	R	7/08/2021	107.50		066652		107.50
1750 I-233578	NORTHERN LUMBER NUTS AND BOLTS	R	7/08/2021	10.68		066653		10.68
1872 I-20210630 I-20210630-2	PKM ELECTRIC SERVICES 06/01-06/30- AIRPORT SERVICES 05/31-06/29/2021	R R	7/08/2021 7/08/2021	70.00 46.00		066654 066654		116.00
0657 I-20210624	POLK COUNTY ATTORNEY P2P 20% SEIZED FUNDS	R	7/08/2021	1,295.60		066655		1,295.60
1928 I-20210624	POLK COUNTY DAC GARBAGE BAGS	R	7/08/2021	1,110.00		066656		1,110.00
1935 I-26633	POLK COUNTY TRANSFER STATION GARBAGE	R	7/08/2021	4.39		066657		4.39
0199 I-441849 I-441874	RAILROAD MANAGEMENT COMPANY II LICENSES FEE WATER PIPELINE LICENSE FEE- S MAIN / S FRONT	R R	7/08/2021 7/08/2021	284.85 569.67		066658 066658		854.52
2100 I-20210625	REGIONAL SANITATION SERV INC REGIONAL SANITATION SERV INC	R	7/08/2021	169.86		066659		169.86
3693 I-920744	RUBEN J RESENDIZ JUNE 2021 BOILER SERVICE	R	7/08/2021	200.00		066660		200.00
2111 I-3281	RICARDS SOD FARMS SOD	R	7/08/2021	975.00		066661		975.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D017601	CHEMCIALS	R	7/08/2021	80.00		066662		
I-D017887	CHEMICALS	R	7/08/2021	45.00		066662		125.00
4421	LOGAN SCHULTZ							
I-20210701	TRAVEL REIMBURSEMENT- MEAL	R	7/08/2021	15.00		066663		15.00
2231	SERVICE PRO OF CROOKSTON INC							
I-0139632	ULTRA OIL ECHO	R	7/08/2021	45.79		066664		
I-0140229	WEED WHIP LINE	R	7/08/2021	13.99		066664		59.78
2295	STEIN'S INC.							
C-882170	CASTER WHEEL RETURN	R	7/08/2021	61.88CR		066665		
I-880421	KAIIVAC PARTS	R	7/08/2021	166.79		066665		104.91
2768	TITAN MACHINERY							
I-15726315-GP	REPALCED COUPLER	R	7/08/2021	127.00		066666		127.00
2401	TK ELEVATOR CORPORATION							
I-3006028509	ELEVATOR MAINTANCE	R	7/08/2021	211.67		066667		
I-3006029120	ELEVATOR MAINT- CITY HALL	R	7/08/2021	211.59		066667		423.26
2404	TODD'S TIRE SERVICE INC.							
I-25200	TIRE REPAIR	R	7/08/2021	25.00		066668		
I-25296	TIRE REPAIR	R	7/08/2021	10.00		066668		
I-25470	PROPANE FILL	R	7/08/2021	92.75		066668		
I-25477	REPLACED WORN AXEL	R	7/08/2021	1,588.40		066668		1,716.15
2435	TRI VALLEY OPPORTUNITY COUNCIL							
I-13507	BUSES FOR BASEBALL/SOFTBALL	R	7/08/2021	2,582.20		066669		
I-20210701	ANNUAL CONT 01/01-12/31/2021	R	7/08/2021	13,500.00		066669		16,082.20
2437	TRUE VALUE							
I-A204305	PUMP REPAIR	R	7/08/2021	21.73		066670		
I-A204928	BOLTS / WD40	R	7/08/2021	13.55		066670		
I-A204935	2 CYCLE OIL- PARK SHOP	R	7/08/2021	16.91		066670		
I-A205214	PIPE/ TEE	R	7/08/2021	20.36		066670		
I-A205381	INSECT KILLER	R	7/08/2021	15.59		066670		
I-A205477	ANT KILLER	R	7/08/2021	7.79		066670		95.93
2478	U. S. POSTMASTER							
I-20210706	WATER DEPT - TRUST FUND #5	R	7/08/2021	780.00		066671		780.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0400	VALLEY PLAINS EQUIPMENT							
I-2897161	PARTS	R	7/08/2021	836.47		066672		
I-2898445	PLUS-50 OIL	R	7/08/2021	847.90		066672		1,684.37
2545	WIDSETH SMITH NOLTING & ASSOC,							
I-211365	AIC ROAD DESIGN	R	7/08/2021	7,036.00		066673		
I-211461	WELLHEAD PLAN THUR 6/11/2021	R	7/08/2021	660.00		066673		
I-211462	WASTE WATER POND WELL	R	7/08/2021	2,467.50		066673		
I-211464	AIRPORT AVGAS REFUELING 6/11/	R	7/08/2021	306.25		066673		10,469.75
2585	YE OLE PRINT SHOPPE INC							
I-42213	BUSINESS CARDS- B CARLSON	R	7/08/2021	32.00		066674		32.00
2600	ZIEGLER INC.							
I-IN000146848	ELEMENT	R	7/08/2021	23.42		066675		23.42

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	75	96,302.20	0.00	96,458.42
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	63,839.07	0.00	63,682.85
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	4 VOID DEBITS	976.28		
	VOID CREDITS	976.28CR	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			82	160,141.27	0.00	160,141.27
BANK: AP	TOTALS:		82	160,141.27	0.00	160,141.27
REPORT TOTALS:			82	160,141.27	0.00	160,141.27

CK # 66591-66675
Total \$160,141.27

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**MODIFYING RESTATED CROOKSTON HOUSING AND ECONOMIC DEVELOPMENT
AUTHORITY ENABLING RESOLUTION**

WHEREAS, Minnesota Statutes Section 469.090 to 469.108 authorizes the creation by city resolution of an Economic Development Authority with the powers set forth in said sections.

WHEREAS, by Resolution No. 18599 titled: Crookston EDA Enabling Resolution, adopted August 25, 1987, the city of Crookston established an Economic Development Authority known as Crookston Development Authority.

WHEREAS, Resolution No. 18599 was amended in certain respects by Resolution No. 24316 titled: amend Crookston Development Authority Enabling Resolution adopted March 14, 2006, made changes primarily in the composition of the Board of Commissioners.

WHEREAS, Resolution No. 24768 titled: Restated Crookston EDA Enabling Resolution adopted December 18, 2007, restated the Crookston Economic Development Authority Enabling Resolution and amended Resolution No. 18599 and Resolution No. 24316.

WHEREAS, Resolution No. 24768 established an Economic Development Authority pursuant to Minnesota Statute Section 469.091.

WHEREAS, Resolution No. 24768 named the Economic Development Authority as the Crookston Housing and Economic Development Authority.

WHEREAS, the Crookston Housing and Economic Development Authority has the powers of an Economic Development Authority in Minnesota Statutes 469.090 to 469.108 and the powers of a Housing and Redevelopment Authority under Minnesota Statutes Section 469.001 to 469.047 or other law and of a city under Minnesota Statutes Section 469.124 to 469.134 or other law.

WHEREAS, the City Council of the City of Crookston finds that economic development and housing redevelopment within the city can be best promoted and accomplished by having seven (7) members of the City Council serve as the Commissioners of the Crookston Housing and Economic Development Authority.

WHEREAS, the City Council of the City of Crookston finds that the purpose of the Crookston Housing and Economic Development Authority may best be served by imposing limits upon the actions of and exercise of any powers by the Crookston Housing and Economic Development Authority.

WHEREAS, Minnesota Statutes Sections 469.092 and 469.093 authorize the modification of an Economic Development Authority Enabling Resolution.

WHEREAS, the City Council of the City of Crookston did and has in accordance with Minnesota Statute Section 469.093 provided public notice and conducted a public hearing on July 12, 2021, concerning the modification of the Enabling Resolution with respect to the Crookston Housing and Economic Development Authority at which hearing all persons wishing to express his, her, or their views were given an opportunity to be heard on the proposal to modify the Enabling Resolution with respect to the Crookston Housing and Economic Development Authority with respect to appointment of seven (7) City Council members as the Commissioner of the Authority and limiting the actions and exercise of any powers without the prior approval of the City Council.

NOW THEREFORE, BE IT RESOLVED, by the City of Crookston:

1. **Creation of Authority**. An Economic Development Authority is established pursuant to Minnesota Statute Section 469.091.

2. **Name.** The name of the Economic Development Authority herein established is the Crookston Housing and Economic Development Authority (CHEDA), herein after referred to in this Resolution as "Authority".
3. **Membership.** The Authority shall consist of seven (7) Commissioners who shall be appointed by the City Mayor with approval of the City Council and who shall be members of the City Council. The City Council may set the term of the Commissioners who are members of the City Council to coincide with their term of office as members of the City Council.
4. **Duties.** The Authority has the duties set forth in and shall operate in accordance with Minnesota Statutes Sections 469.090 to 469.108 and this Resolution.
5. **Powers.** Subject to the limitations set forth in paragraph 6 below, the Authority has the powers of an Economic Development Authority in Minnesota Statutes Sections 469.090 to 469.108, the powers of Housing and Redevelopment Authority under Minnesota Statutes Sections 469.001 to 469.047 or other law, and of City under Minnesota Statutes Sections 469.124 to 469.134, or other law.
6. **Limitations.** The Authority's actions are limited as follows:
 - a. The Authority must not exercise any powers without the prior approval of the City Council;
 - b. Except when previously pledged by the Authority, the City Council may by Resolution require the Authority to transfer any portion of the reserves generated by activities of the Authority that the City Council determines is not necessary for the successful operation of the Authority to the debt service fund of the City to be used solely to reduce levies for bonded indebtedness of the City;
 - c. The sale of all bonds or obligations issued by the Authority, be approved by the City Council before issuance;
 - d. The Authority follow the budget process for City Departments as provided by the City and as implemented by the City Council and Mayor;
 - e. All official actions of the Authority must be consistent with the adopted Comprehensive Plan of the City and any official controls implementing the Comprehensive Plan;
 - f. The Authority submit all planned activities for influencing the action of any other Governmental agency, subdivision, or body to the City Council for approval; and
 - g. The Authority submit its administrative structure in management practices to the City Council for approval.
7. All the provisions of Resolution No. 18599 titled: Crookston EDA Enabling Resolution and all the provisions of Resolution No. 24316 titled: Amended Crookston Development Authority Enabling Resolution and all the provisions of Resolution No. 24768 titled: Restated Crookston EDA Enabling Resolution are rescinded.
8. The Mayor, City Council, City Administrator, and other appropriate City of Crookston officials are authorized and directed to take any and all actions and execute and deliver any and all documents necessary to give full effect to this Resolution.
9. This Economic Development Authority Enabling Resolution is effective July 13, 2021.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPOINT CANDIDATES TO BOARDS OR COMMISSIONS

NOW, THEREFORE, IT IS RESOLVED, the Mayor's recommendation to appoint candidates to said Boards or Commissions and is recommending Council approval of said appointments.

Boards or Commissions	Candidates to be appointed	Appoint/reappoint/ fulfill unexpired term	Eligible for/Term to Expire
CHEDA Board	Kristie Jerde	Appoint	12/31/2024
CHEDA Board	Dale Stainbrook	Appoint	12/31/2022
CHEDA Board	Clayton Briggs	Appoint	12/31/2024
CHEDA Board	Donald Cavalier	Appoint	12/31/2022
CHEDA Board	Joe Kresl	Appoint	12/31/2024
CHEDA Board	Dylane Klatt	Appoint	12/31/2022
CHEDA Board	Wayne Melbye	Appoint	12/31/2024

IT IS FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA to appoint candidates to said Boards or Commissions.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

Introduced by Council Member Kristie Jerde

Seconded by Council Member: Donald Cavalier

ORDINANCE NO. 87 , 3rd SERIES

**AN ORDINANCE OF THE CITY OF CROOKSTON, MINNESOTA AUTHORIZING
AND CREATING A COMMUNITY DEVELOPMENT DEPARTMENT.**

THE CITY OF CROOKSTON ORDAINS, as follows

The following describes the intent and purpose of this Ordinance:

Pursuant to City of Crookston, Minnesota Charter Section 5.03, the City Council may establish by Ordinance a City Department and describe its functions;

It is desirable that the City of Crookston have a department with a director to build relationships with individuals and organizations to obtain, retain, and secure business entities within the City of Crookston;

The City of Crookston Municipal Code shall be amended as follows and the City of Crookston ordains:

- 32.162 Establishment.
- 32.162.A The Community Development Department is hereby established. The head of the Department shall be the Community Development Director.
- 32.162.B The head of the Community Development Department shall be responsible to the City Administrator and shall make and file reports as may be requested by the City Administrator.
- 32.162.C The Director of Community Development shall make recommendations to the City Administrator in conjunction with the programs and policies of the City of Crookston related to businesses, development, and planning. The Director coordinates and implements goals and programs of economic development that promote the growth and retention of a vital economy within the City. The Director develops, maintains, and updates the Community Development Department's long and short ranged developmental goals. The Director creates and maintain an inventory of vacancies of commercial and industrial properties in the City and develops strategies to decrease vacancies within the City. The director develops and coordinates economic development, marketing strategies, and growth management process. The director works with private businesses and public agencies to enhance the economic vitality and viability within the City. In coordination with the City Administrator and other City directors, the Community Development Director evaluates large developmental projects within the City. The Community Development Director oversees and builds relationships with individuals and organizations and is to be a creative force in obtaining, retaining, and securing business entities and manufacturers within the City.

Upon a call of ayes and nays as to the passage of this ordinance, the vote stood as follows:

Voting in the negative: : _____

Voting in the affirmative: _____

Upon this vote, the ordinance was declared _____ by the Mayor.

Passed this _____ day of _____, 2021.

Approved the _____ day of _____, 2021.

Mayor

ATTEST: _____
Deputy City Clerk

Published: Crookston Daily Times on _____

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO RECEIVE DONATIONS FOR THE PARK AND RECREATION

WHEREAS, The City of Crookston has received donations from:

Crookston Rotary in the amount of \$9,971.00 for Playground equipment

Brost Chevrolet in the amount of \$500.00 for Crookston Youth Sports

Bruce & Patrica Erdmann in the amount of \$20.00 in memorial of Cleon Melsa

NOW, THEREFORE, IT IS RESOLVED, by the City Council of Crookston to accept the donations of \$10,491.00

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
CALLING FOR BIDS ON THE CENTRAL PARK CAMPGROUND IMPROVEMENTS**

WHEREAS, by resolution the City Council ordered plans and specifications be prepared for the above-named project, and the City Engineer has prepared said plans and specifications and presented them to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:

Plans and specifications are hereby approved. The City Deputy Clerk is hereby instructed to place an advertisement for bids not later than 3 weeks prior to the scheduled bid opening. *(The bid opening to be determined once the archeological survey is completed)*

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor



1 SITE CONDITIONS
1" = 40'-0"



NEW BATH HOUSE FOOTPRINT

EXISTING BUILDING, SLAB, & FOUNDATION TO BE REMOVED BY OWNER. COORDINATE W/ CIVIL FOR SEWER & UTILITIES TO BUILDING UTILITIES TO BE CAPPED WHILE SITE IS PREPARED FOR NEW BUILDING.

NEW ROAD LAYOUT (SEE CIVIL)

NEW CAMPSITE LOCATIONS (SEE CIVIL)

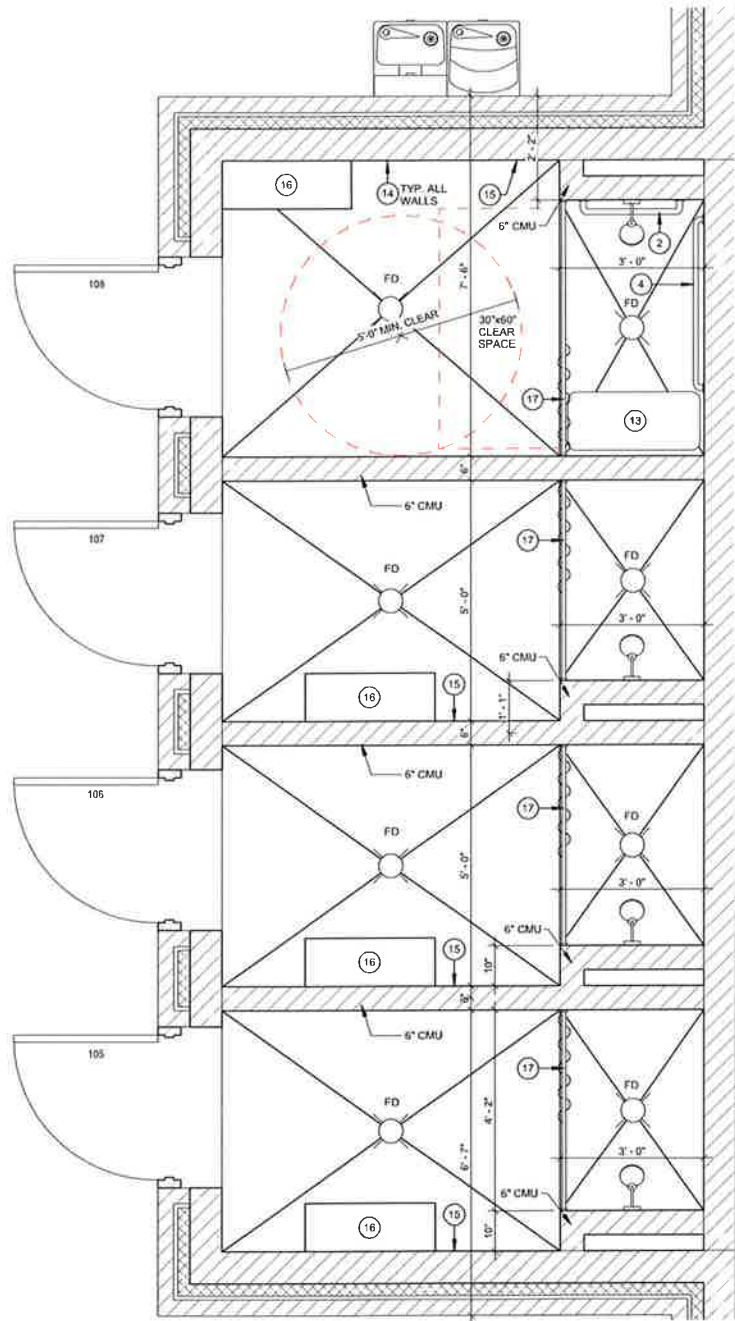
BY: *[Signature]*
DATE: 5/17/2021
LICK: 46270

DATE	REV	REVISIONS DESCRIPTION

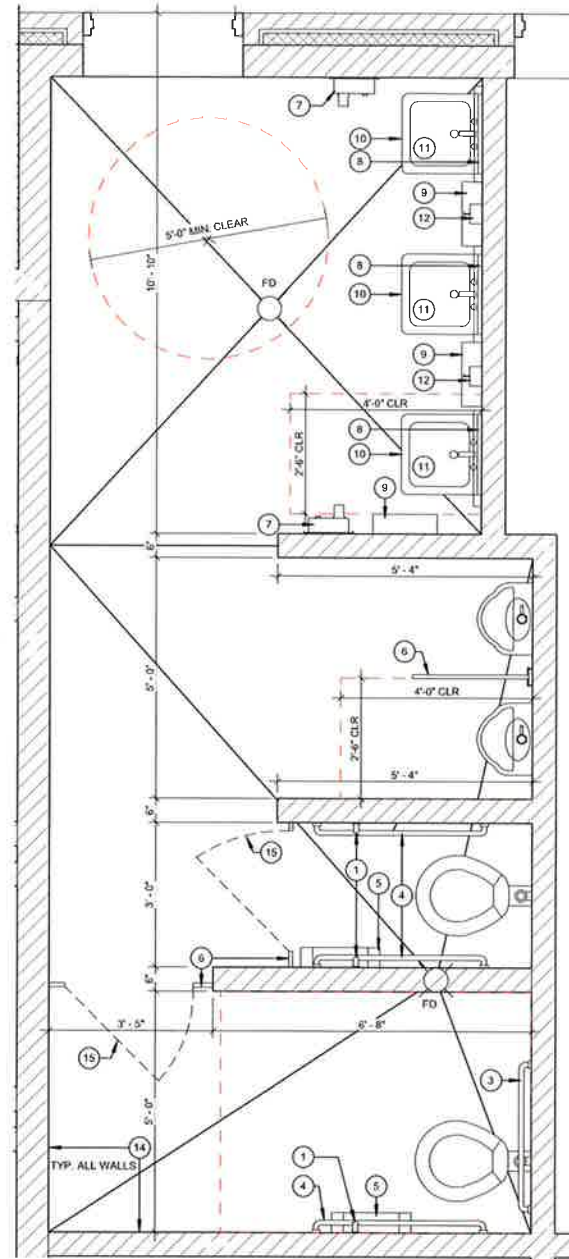
DATE: MAY 2021
SCALE: AS NOTED
DRAWN BY: JKTA
CHECKED BY: GB
JOB NUMBER: 2020-1286

CROOKSTON CENTRAL PARK IMPROVEMENTS -
BATHHOUSE
CITY OF CROOKSTON
CROOKSTON, MN
SITE CONDITIONS

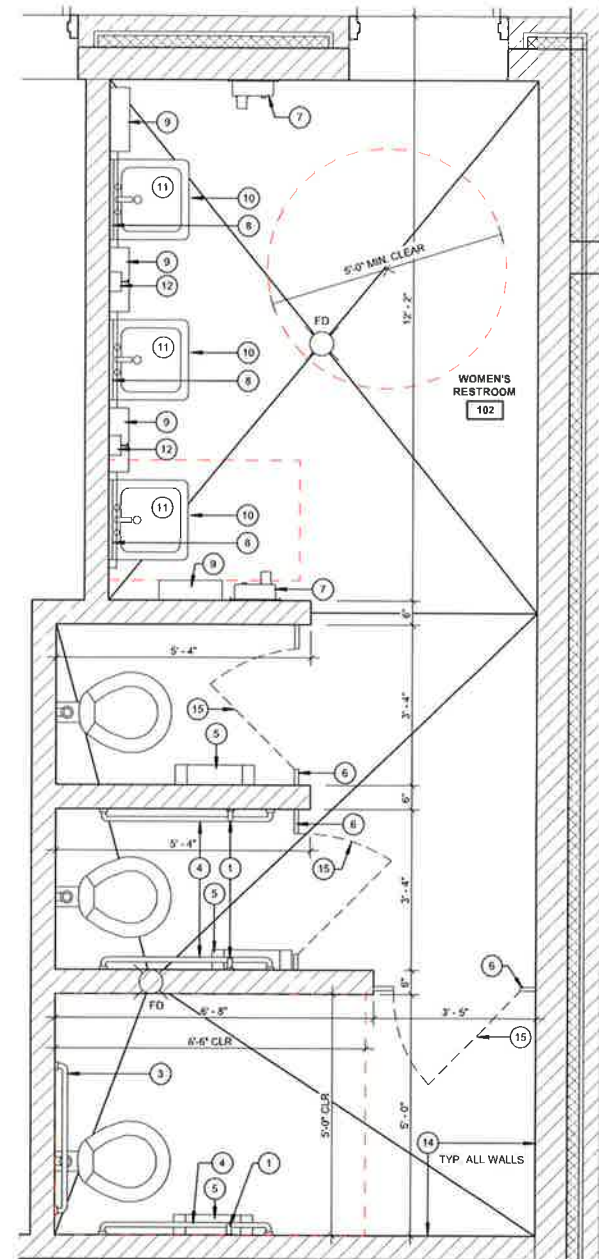
SHEET NO.
A0.1



3 MAIN LEVEL FLOOR PLAN - SHOWERS
1/2" = 1'-0"



2 MAIN LEVEL FLOOR PLAN - MEN'S 101
1/2" = 1'-0"



1 MAIN LEVEL FLOOR PLAN - WOMEN'S 102
1/2" = 1'-0"

MARK	BASE MATERIAL
1	SS GRAB BAR 18" VERTICAL
2	SS GRAB BAR 24" HORIZONTAL
3	SS GRAB BAR 36" HORIZONTAL
4	SS GRAB BAR 42" HORIZONTAL
5	TOILET PAPER DISPENSER (BY OWNER)
6	TOILET PARTITION - PREFINISHED
7	ELECTRIC HAND DRYER (SEE ELEC.)
8	24x36x1/4 MIRROR (NO FRAME)
9	SS SHELF
10	DRAIN TRAP & HOT WATER PIPE INSUL SHROUD FITTED PVC OR VINYL BOOT BELOW
11	HAND SINK (SEE MECHANICAL)
12	SOAP DISPENSER
13	ADA FOLDING SHOWER BENCH
14	BLOCK SEALER & EPOXY PAINT FINISH
15	ROBE HOOK
16	LOCKER BENCH
17	SHOWER CURTAIN ASSEMBLY

CROOKSTON CENTRAL PARK IMPROVEMENTS -
BATHHOUSE
CITY OF CROOKSTON
CROOKSTON, MN
ENLARGED PLANS

DATE: MAY 2021
SCALE: AS NOTED
DRAWN BY: JKTA
CHECKED BY: GB
JOB NUMBER: 2020-1250

DATE: _____
REV# _____
REVISION DESCRIPTION _____

BY: _____
THEIRBY CERTIFY THAT THIS PLAN, SPECIFICATION OR SUPPLEMENTAL SPECIFICATION IS THE WORK OF AN ARCHITECT UNDER THE SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

5/17/2021 LCF-4579
DREW BOAL

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 12th day of July, 2021, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON FIRE AND RESCUE SERVICES MUTUAL AID AGREEMENT

WHEREAS, Minnesota Statue Section 471.59 Subd. 1 authorizes the joint and cooperative exercise of powers common to contracting parties.

WHEREAS, Polk County Fire Departments including the Crookston Fire Department desire to make equipment, personnel, and other resources available to governmental units from other governmental units with respect to fire and/or emergency medical services, personnel, and equipment.

WHEREAS, it is the intent of the City of Crookston to have available to it, equipment, personnel, and other resources available from other governmental units in the case of fire and/or emergencies.

WHEREAS, the terms and conditions of a proposed Mutual Aid Agreement presented to the City of Crookston are acceptable to the City of Crookston.

NOW THEREFORE BE IT RESOLVED, that the City of Crookston enter into a Mutual Aid Agreement involving Polk County Fire Departments and Fire and Rescue Services for the provision of fire and rescue services.

IT IS FURTHER RESOVLED, the Mayor, the City Administrator, and the City Fire Chief are authorized to sign the Polk County Fire Department and Crookston, Minnesota Fire and Rescue Services Mutual Agreement on behalf of the City of Crookston with respect to Fire and Rescue Services.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2021, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad Deputy City Clerk

Polk County Fire Departments and the City of Crookston, Minnesota Fire and Rescue Services Mutual Aid Agreement

Purpose

This Agreement is made pursuant to Minnesota Statutes, Section 471.59 which authorizes the joint and cooperative exercise of powers common to contracting parties. The intent of this Agreement is to make equipment, personnel and other resources available to governmental units from other governmental units.

Definitions

1. "Party" means a governmental unit as defined by Minnesota Statutes, Section 471.59, subd. 1 (b). "Parties" shall collectively mean more than one Party.
2. "Requesting Official" means the person designated by a Party who is responsible for requesting Assistance from other Parties.
3. "Requesting Party" means a Party that requests Assistance from other Parties.
4. "Responding Official" means the person designated by a Party who is responsible to determine whether and to what extent that Party should provide Assistance to a Requesting Party.
5. "Responding Party" means a Party that provides Assistance to a Requesting Party.
6. "Assistance" means:

Fire and/or emergency medical services personnel and equipment:

Procedures

1. **Request for Assistance.** Whenever, in the opinion of a Requesting Official, there is a need for Assistance from other Parties, the Requesting Official may call upon the Responding Official of any other Party to furnish Assistance.
2. **Response to Request.** Upon the request for Assistance from a Requesting Party, the Responding Official may authorize and direct that Party's personnel to provide Assistance to the Requesting Party. This decision will be made after considering the needs of the Responding Party and the availability of resources.
3. **Recall of Assistance.** The Responding Official may at any time recall such Assistance when in his or her best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interests of the Responding Party to do so.
4. **Command of Scene.** The Requesting Party shall be in command of the mutual aid scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws Assistance.

Workers' Compensation

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the

right to sue any other Party for any workers' compensation benefits paid to its own employees or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

Damage to Equipment

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

Liability

1. For the purposes of the Minnesota Municipal Tort Liability Act (Minn. Stat. Ch. 466), the employees and officers of the Responding Party are deemed to be employees (as defined in Minn. Stat. § 466.01, subd. 6) of the Requesting Party.

2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party or any officer, employee, or volunteer of the Responding Party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement.

For purposes of determining total liability for damages pursuant to Minn. Stat. § 471.59, subd. 1a(b), the Parties are considered a single governmental unit and the total liability of the Parties shall not exceed the limits on governmental liability for a single governmental unit as specified in Minn. Stat. § 466.04, subd. 1.

The intent of this subdivision is to impose on each Requesting Party a duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

3. No party to this Agreement nor any officer of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to any other Party, or for recalling Assistance, both as described in this Agreement.

Charges to the Requesting Party

1. No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours. If Assistance provided under this Agreement continues for more than 8 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any Assistance provided after the initial 8-hour period, including salaries, overtime, materials and supplies and other necessary expenses. The Requesting Party will reimburse the Party providing the Assistance for that amount.

2. Such charges are not contingent upon the availability of federal or state government funds.

Duration

This Agreement will be in force for a period of 10 years from the date of execution. Any Party may withdraw from this Agreement upon thirty (30) days written notice to the other Party or Parties to the Agreement.

Execution

Each party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date: By _____
Its Mayor, Dale Stainbrook

Date: By _____
Its City Administrator, Amy Finch

Date: By _____
Its Fire Chief, Tim Froeber