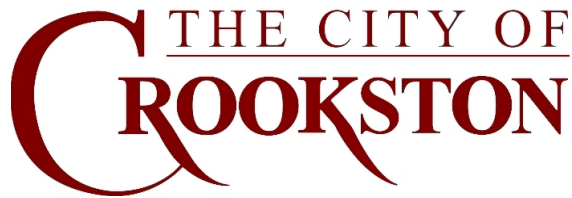


Mayor -Dale Stainbrook

Council Members:
W-1 Kristie Jerde
W-2 Steve Erickson
W-3 Clayton Briggs
At Large - Tom Vedbraaten



Council Members:
W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Wayne Melbye

CITY COUNCIL AGENDA

August 9, 2021 - 7:00 pm

If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. The City's YouTube Channel <https://youtu.be/PYbmRGIQPZg>

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

3. CROOKSTON FORUM - Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

4.01 Charles H. Casey Day Proclamations

5. APPROVE AGENDA - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

6. CONSENT AGENDA - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.

6.01 Approve proposed Special City Council Minutes from July 19, 2021 & City Council Minutes from July 26, 2021.

6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$300,450.30 Check Nos 66768-66845

7. PUBLIC HEARINGS

8. REGULAR AGENDA

8.01 Resolution to Approve the Ox Cart Dance Permit located at the Downtown Square.

8.02 Resolution to Approve Irishman's Shanty Dispensing of Intoxicating Liquor on Premises at the Community Festival.

8.03 Resolution to Approve Drafts Sports Bar & Grill Dispensing of Intoxicating Liquor on Premises at the Community Festival.

8.04 Resolution to Approve Crookston Inn Dispensing of Intoxicating Liquor on Premises at the Community Festival

8.05 Resolution calling for a Public Hearing to Consider a Grant application to the Minnesota Investment Fund (MIF) Program

8.06 Resolution to Accept the Coronavirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act.

8.07 Resolution to Approve State of Minnesota Agency Agreement for Federal Airport Expenses Reimbursement.

8.08 Resolution to Approve Entering into a Subordination Agreement with the Meadows LLC

8.09 Approval of Epitome Boundaries and Discussion.

8.10 Resolution to Approve the Liquor License for Happy Joes.

8.11 Resolution to Amend the City of Crookston Water Use Restrictions.

8.12 Resolution Approving Plans and Specification and Calling for Bids on the Central Park Campground Improvements.

8.13 Resolution to Approve Hiring the New Park & Recreation Director Jacob Solberg.

8.14 Resolution to approve Increasing Budget for the Street Department to purchase Stump Cutter.

8.15 Resolution Requesting the Engineering Report for Mechanical Services for Sanitary Lift Station Ventilation Improvements.

9. REPORTS AND STAFF RECOMMENDATION

10. ADJOURNMENT

City of Crookston
Mayoral Proclamation

To Declare

August 17, 2021

“Charles H. Casey Day”

WHEREAS, During Casey’s tenure as Chancellor, the University oversaw the largest on-campus student enrollment and developed a strong budget with reserves for leaner times to come, including significant growth of philanthropy and scholarships for needy students during Casey’s time of service; and

WHEREAS, Casey also achieved approval and funding for two residence halls, and a state-of-the-art Wellness Center, which all contributed to an enhanced student experience; and

WHEREAS, Dr. Casey has given leadership, commitment and extraordinary service to the University of Minnesota and the State of Minnesota. Dr. Casey was responsible for initiating many programs and areas of excellence, which put the University of Minnesota Crookston, not only on the map but improved rankings and stature of the University. The University improved its rankings with the U.S. News and World Report to #1 in 4-Year Regional Universities and achieved Higher Learning Commission North Central Accreditation for the campus. The University of Minnesota Crookston was the first University of Minnesota campus to achieve accreditation for online programs that were offered under the leadership of Casey; and

WHEREAS, Dr. Casey readily accepted the role as Dean, for the University of Minnesota Extension and helped to reorganize and re-envision the delivery of programs through a cost-effective regional model. This has become the standard of Extension programming across the United States; and

WHEREAS, Casey brought other resources to the University as chancellor. He helped to establish a rural health (in collaboration with the Minnesota Rural Health Association) and education program, making the University of Minnesota Crookston a regional hub for community vitality, a key distinguishing factor of the University today.

NOW, THEREFORE, I, Dale Stainbrook, Mayor of the City of Crookston, do hereby proclaim August 17, 2021, as “Charles H. Casey Day”.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the official seal of the City of Crookston, MN do hereby proclaim August 17, 2021 as

“Charles H. Casey Day”

Dale Stainbrook, Mayor
August 9, 2021

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. SPECIAL CITY COUNCIL MEETING OF JULY 19, 2021 COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Vedbraaten, Melbye, Jerde, Erickson, Briggs, Cavalier, Kresl and Klatt

Staff present was: Amy Finch, Tim Froeber, Greg Hefta, Kathy Carlson, Paul Biermaier, Ryan Lindtwed, Brandon Carlson and Ashley Rystad.

REGULAR AGENDA

- 3.01 Deputy City Clerk, Ashley Rystad asked the Mayor and Council to add under the regular agenda as 3.01 approving, ratifying and reaffirming actions taken at Friday July 16, 2021 Emergency CHEDA Meeting. A motion was made by Council Member Cavalier, seconded by Council Member Briggs. City Attorney Corky Reynolds stated, "It would be my recommendation that the body sitting as a whole today approve, ratify, and reaffirm the actions which were taken by the emergency meeting which was held on Friday. The action taken on Friday July 16, 2021 was to reinstate action taken previously by the previous CHEDA Board to place the Executive Director on administrative leave. The new seated CHEDA board was simply asked reaffirm that or establish that as an ongoing basis on its actions on Friday. After further discussion; Voting in the affirmative: Council Members Melbye, Jerde, Erickson, Briggs, Cavalier, Kresl and Klatt. Voting in the negative: Council Member Vedbraaten. Motion carried to approve Ratifying and reaffirming actions taken at Friday's July 16, 2021 Emergency CHEDA Meeting.
- 3.02 A motion was made by Council Member Briggs, seconded by Council Member Klatt, it was duly carried to approve to authorization to allow the Crookston Housing and Economic Development Authority Board, consistent with the modified restated enabling resolution effective July 13, 2021, to exercise all powers necessary to act upon the Crookston Housing and Economic Development Authority agenda items for the Crookston Housing and Economic Development Authority Special Meeting scheduled on Monday, July 19, 2021 immediately following this Special City Council meeting on Monday, July 19, 2021 at 5:30 p.m.
- 3.03 A motion was made by Council Member Cavalier, seconded by Council Member Jerde, it was duly carried to approve to authorization to allow the Crookston Housing and Economic Development Authority Board, consistent with the modified restated enabling resolution effective July 13, 2021, to exercise all powers necessary to act upon the Crookston Housing and Economic Development Authority agenda items for the Crookston Housing and Economic Development Authority Regular Meeting on Tuesday, July 20, 2021 at 7 a.m.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 5:41 p.m.

Dale Stainbrook, Mayor

Ashley Rystad, Deputy City Clerk

PROPOSED MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR COUNCIL MEETING OF JULY 26, 2021 COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Wayne Melbye, Kristie Jerde, Steve Erickson, Clayton Briggs, Donald Cavalier, Joe Kresl, Dylane Klatt and Tom Vedbraaten.

Council Members absent:

Staff present: Amy Finch, Brandon Carlson, Greg Hefta, Paul Biermaier, Chad Palm, Ryan Lindtwed, Tim Froeber and Ashley Rystad.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

Jim Lambert with Ag Innovation Campus presented updated the Council Members. The campus is a place where we can grow these ideas and in combination to that it would be nice to have research capability. AURI is going to be joining us in this facility, teaching and training for industrial applications. Some of the larger equipment manufacturers are looking for places to train their technicians so they can send them out in the industry. We will make our facility available if they're interested in joining. Also available will be office spaces for community groups and clients to use to meet with investors. The Full vision is still in play, but now Ag Innovation Campus is going to be looking at starting it in stages. In the meantime, we are still continuing to outreach for funds. Ag Innovation Campus did get a loan from Ag County. This week you should be seeing earth moving equipment moving on to the property. Working with the City of Crookston on this project has been wonderful. We have had a lot of support, and great communication going both ways. One other item is we have placed a camera that takes a picture every 10 minutes and will be capturing all the process along the way.

APPROVAL OF AGENDA

On motion by Council Member Kresl, seconded by Council Member Erickson, and duly carried to approve the agenda as presented.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none, on motion by Council Member Briggs, seconded by Council Member Klatt, and duly carried to approve the Consent Agenda.

- 6.01 Approve proposed City Council Minutes from July 12, 2021 meeting.
- 6.02 Resolution to approve City of Crookston bills and disbursements in the amount of \$315,739.18 Check Nos 66676-66767(Res No 27280)

PUBLIC HEARING

- 7.01 Mayor Stainbrook opened the Public hearing on the Wellhead Protection Plan for the City of Crookston and asked if anyone wished to address the Council with concerns or comments. Public Works Director, Brandon Carlson, addressed the Council with comments and recommendations that were received from the Department of Natural Resources (DNR) on April 21 & 28th 2021. The City of Crookston has added these recommendations into their updated Wellhead Protection Plan. Mayor Stainbrook asked if anyone else would like to address the Council, and hearing none closed the public hearing

REGULAR AGENDA

- 8.01 Motion was made by Council Member Cavalier, seconded by Council Member Vedbraaten, it was duly carried to approve the Resolution to approve the Wellhead Protection Plan for the City of Crookston. (Res No 27281)
- 8.02 Motion was made by Council Member Kresl, seconded by Council Member Briggs, it was duly carried to approve the Resolution to approve an Agreement with the University of Minnesota for the use of the Crookston Community Pool. (Res No 27282)
- 8.03 Motion was made by Council Member Cavalier; seconded by Council Member Erickson. City Administrator, Amy Finch explained to the Council that there is a possible grant that is around 10 million dollars total that the City would act as the lead or co-applicant and this resolution is detailing what each of our responsibilities would be. The city will act more as a conduit of the funding. It was duly carried to approve the Memorandum of Understanding (MOU) for the City of Crookston and the Ag Innovation Campus. (Res No 27283)
- 8.04 Motion was made by Council Member Briggs, Seconded by Council Member Kresl after discussion it was duly carried to approve the Resolution to approve the City of Crookston Water Restrictions. (Res No 27284)
- 8.05 Motion was made by Council Member Melbye, Seconded by Council Member Klatt. City Administrator, Amy Finch, gave a brief update on the process of this recommendation and it was duly carried to approve the Resolution to approve SEH Consultant Agreement for the Crookston Municipal Kirkwood Field Airport. (Res No 27285)
- 8.06 Motion was made by Council Member Cavalier, Seconded by Council Member Klatt, after discussion it was duly carried to approve the Approval of Community Development Director Job description.

REPORTS AND STAFF RECOMMENDATIONS

Amy Finch, City Administrator:

- Thank you to Jim for this presentation tonight, and I commend Ag Innovation Campus for being good partners with the City.

Chad Palm, IT Director:

- Had the opportunity to participate in the interview panel for the Park and Rec Director.
- Spent time patching our servers to ensure security is in place.

Paul Biermaier, Police Chief:

- Our department has completed the background process on one candidate and working through to make a final offer. Office Znajda has accepted a position with the MN State Patrol which will open another position that will have to be filled.
- Night to Unite will be a week from tomorrow and I encourage everyone to be a part of that. The big change this year is that it is at UMC. Walmart has basically completely funded this event.

Ryan Lindtwed, Finance Director:

- Working with Minnesota Investment Fund Program and the process that it's all involves
- Still continuing our audit with Brady Martz.
- Just an update with our American Rescue Plan Act those funds have been applied for and we are still waiting.

Greg Heft, Building Official:

- Thank you to Jim Lambert. It's a pleasure to work with you and Ag Innovations.
- Upcoming Planning Commission variance for a local church is in the works.
- Just submitted to the Minnesota Department of Labor Industry for the City's construction permits.

Tim Froeber, Fire Chief:

- The Fire Department will be taking down the old outdoor warning siren and replacing it with a new one.
- Thank you to the Street and Park Department for the help with planting trees around the Fire Hall.
- In the process of hiring a couple new paid on call Fire Fighters.
- The Fire Department has completed the address sweep.

Brandon Carlson, Public Works Director:

- The Water Department finished up the cleanup of 2nd Ave North, which will remain gravel until next year.
- Ian Tiedemann was offered and accepted the Water Superintendent position. Congratulations to him.
- Davidson installed the storm sewers on Grant Street and Stephens Drive.
- The Federal Project on the bridge will be starting on Wednesday.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,- I was part of the interview committee for the new Director of Park and Recreations. We will know more soon about that.

Steve Erickson, Council Member 2nd Ward, Very busy during Crazy Days- It was good to see people supporting the community.

Clayton Briggs, Council Member 3rd Ward, -No report

Donald R Cavalier, Council Member 4th, Ward 4 held a committee meeting last week and is moving forward on setting up some small groups.

Joe Kresl, Council Member 5th The Hershey's Chocolate Company is going to be coming here for Ox Cart days during our community s'mores event. They would like to see the council members out at the community event.

Dylane Klatt, Council Member 6th Ward, -No report

Tom Vedbraaten, Council Member-at-Large, -No report

Wayne Melbye, Council Member-at-Large, -It's nice to get an update from all the departments like that. CHEDA had their first meeting seated with the 7 new members and granted a loan with Bryan Boll. Dennis Egan gave us an update on how Epitome Energy is moving forward. It was nice to get that first meeting going.

Mayor Stainbrook – It's great to see the Golden Link has the Experienced American back. It was Cliff & Elaine Nelson who received that. I would also like to thank Mike for the Crookston Times. Tonight is his last Council meeting your services will be missed.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 8:21pm.

Dale Stainbrook, Mayor

Ashley Rystad, Deputy City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

IT IS RESOLVED, that the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0048	AMERICAN FAMILY LIFE ASSURANCE							
	C-JULY 2021 ADJUST							
	AMERICAN FAMILY LIFE ASSURANCE	D	7/27/2021	0.02CR		000716		
	I-AA1202107014572	D	7/27/2021	9.99		000716		
	I-AA1202107164583	D	7/27/2021	9.99		000716		
	I-AA4202107014572	D	7/27/2021	93.82		000716		
	I-AA4202107164583	D	7/27/2021	93.82		000716		
	I-AP1202107014572	D	7/27/2021	116.17		000716		
	I-AP1202107164583	D	7/27/2021	116.17		000716		
	I-AP2202107014572	D	7/27/2021	186.30		000716		
	I-AP2202107164583	D	7/27/2021	186.30		000716		
	I-AP3202107014572	D	7/27/2021	55.86		000716		
	I-AP3202107164583	D	7/27/2021	55.86		000716		
	I-AP5202107014572	D	7/27/2021	3.25		000716		
	I-AP5202107164583	D	7/27/2021	3.25		000716		
	I-AP6202107014572	D	7/27/2021	52.02		000716		
	I-AP6202107164583	D	7/27/2021	52.02		000716		
	I-AP7202107014572	D	7/27/2021	37.00		000716		
	I-AP7202107164583	D	7/27/2021	37.00		000716		1,108.80
0194	NWSC/ BLUE CROSS BLUE SHIELD							
	C-CODY BREKKEN ADJ							
	CODY BREKKEN JUNE-JULY ADJUSTM	D	7/27/2021	1,278.00CR		000717		
	C-HD3202107014573	D	7/27/2021	713.25CR		000717		
	C-HS3202107014573	D	7/27/2021	452.00CR		000717		
	I-BOUTWELL AUG 21							
	COBRA/WILLIAM BOUTWELL AUG 21	D	7/27/2021	924.00		000717		
	I-CHEDA AUG 2021							
	CHEDA/AUGUST 2021	D	7/27/2021	5,201.00		000717		
	I-HARREN JULY 21 ADJ							
	HARREN JULY 21 ADJUSTMENT	D	7/27/2021	639.00		000717		
	I-HD3202107014572	D	7/27/2021	3,566.25		000717		
	I-HD3202107164583	D	7/27/2021	2,853.00		000717		
	I-HD6202107014572	D	7/27/2021	503.75		000717		
	I-HD6202107164583	D	7/27/2021	503.75		000717		
	I-HD7202107014572	D	7/27/2021	1,981.50		000717		
	I-HD7202107164583	D	7/27/2021	1,981.50		000717		
	I-HD8202107014572	D	7/27/2021	729.00		000717		
	I-HD8202107164583	D	7/27/2021	729.00		000717		
	I-HF3202107014572	D	7/27/2021	2,063.00		000717		
	I-HF3202107164583	D	7/27/2021	2,063.00		000717		
	I-HF6202107014572	D	7/27/2021	1,444.00		000717		
	I-HF6202107164583	D	7/27/2021	1,444.00		000717		
	I-HS3202107014572	D	7/27/2021	9,040.00		000717		
	I-HS3202107164583	D	7/27/2021	8,588.00		000717		
	I-HS6202107014572	D	7/27/2021	5,751.00		000717		
	I-HS6202107164583	D	7/27/2021	5,751.00		000717		
	I-HS7202107014572	D	7/27/2021	837.00		000717		
	I-HS7202107164583	D	7/27/2021	837.00		000717		
	I-HS8202107014572	D	7/27/2021	2,310.00		000717		
	I-HS8202107164583	D	7/27/2021	2,310.00		000717		
	I-PERREAULT JULY ADJ							
	PERREAULT JULY ADJUSTMENT	D	7/27/2021	904.00		000717		
	I-SCHULTZ JULY ADJ							
	SCHULTZ JULY ADJUSTMENT	D	7/27/2021	639.00		000717		61,149.50

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 7/27/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY							
	C-DC3202107014573 DEF COMP WITHHOLDING	D	7/27/2021	50.00CR		000718		
	I-DC3202107014572 DEF COMP WITHHOLDING	D	7/27/2021	1,156.00		000718		1,106.00
3047	CAPITAL BANK AND TRUST COMPANY							
	I-DC5202107014572 DEF COMP EMPLOYER CONTRIBUTION	D	7/27/2021	61.65		000719		61.65
2853	DELTA DENTAL							
	C-AUG 2021 ADJUST AUG 2021 ADJUST	D	7/27/2021	0.13CR		000720		
	C-DPT202107014573 DELTA DENTAL WITHHOLDING	D	7/27/2021	28.47CR		000720		
	I-CHEDA AUG 2021 CHEDA AUG 2021	D	7/27/2021	119.45		000720		
	I-DPT202107014572 DELTA DENTAL WITHHOLDING	D	7/27/2021	710.86		000720		
	I-DPT202107164583 DELTA DENTAL WITHHOLDING	D	7/27/2021	682.39		000720		1,484.10
2606	EFTPS							
	C-T1 202107014573 FEDERAL TAX WITHHOLDING	D	7/27/2021	394.46CR		000721		
	C-T3 202107014573 FICA TAX WITHHOLDING	D	7/27/2021	348.52CR		000721		
	C-T4 202107014573 MEDICARE TAX WITHHOLDING	D	7/27/2021	150.28CR		000721		
	I-T1 202107014572 FEDERAL TAX WITHHOLDING	D	7/27/2021	13,098.10		000721		
	I-T3 202107014572 FICA TAX WITHHOLDING	D	7/27/2021	13,494.90		000721		
	I-T4 202107014572 MEDICARE TAX WITHHOLDING	D	7/27/2021	4,839.42		000721		30,539.16
1442	MINNESOTA CHILD SUPPORT PAYMEN							
	C-CS1202107014573 CHILD SUPPORT WITHHOLDING	D	7/27/2021	155.00CR		000722		
	I-CS1202107014572 CHILD SUPPORT WITHHOLDING	D	7/27/2021	501.50		000722		346.50
2607	MN DEPT OF REVENUE							
	C-T2 202107014573 STATE TAX WITHHOLDING	D	7/27/2021	199.41CR		000723		
	I-T2 202107014572 STATE TAX WITHHOLDING	D	7/27/2021	6,644.03		000723		6,444.62
2681	MN STATE RETIREMENT SYSTEM							
	C-SP2202107014573 HEALTH CARE SAVINGS PLAN	D	7/27/2021	28.39CR		000724		
	I-DC7202107014572 MN DEFERRED COMPENSATION-457B\$	D	7/27/2021	100.00		000724		
	I-DC8202107014572 MN DEFERRED COMPENSATION-ROTH%	D	7/27/2021	141.67		000724		
	I-SP2202107014572 HEALTH CARE SAVINGS PLAN	D	7/27/2021	426.21		000724		639.49
1897	NATIONWIDE RETIREMENT SOLUTION							
	I-DC1202107014572 DEF COMP WITHHOLDING	D	7/27/2021	309.00		000725		309.00
1550	P.E.R.A.							
	C-P-C202107014573 PERA WITHHOLDING	D	7/27/2021	397.45CR		000726		
	C-PPF202107014573 PERA WITHHOLDING	D	7/27/2021	754.50CR		000726		
	I-P-C202107014572 PERA WITHHOLDING	D	7/27/2021	10,683.55		000726		
	I-PPF202107014572 PERA WITHHOLDING	D	7/27/2021	18,166.77		000726		27,698.37

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 7/27/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0412	AFSCME COUNCIL 65							
	I-UDA202107014572		7/27/2021	633.94		066769		
	I-UDA202107164583	R	7/27/2021	633.94		066769		1,267.88
3684	COLONIAL LIFE							
	I-CA1202107014572		7/27/2021	18.40		066770		
	I-CA1202107164583	R	7/27/2021	18.40		066770		
	I-CA2202107014572		7/27/2021	74.14		066770		
	I-CA2202107164583	R	7/27/2021	74.14		066770		
	I-CA3202107014572		7/27/2021	50.83		066770		
	I-CA3202107164583	R	7/27/2021	50.83		066770		
	I-CHEDA JULY 2021		7/27/2021	157.02		066770		
	I-CP1202107014572		7/27/2021	147.91		066770		
	I-CP1202107164583	R	7/27/2021	147.91		066770		
	I-CP2202107014572		7/27/2021	62.71		066770		
	I-CP2202107164583	R	7/27/2021	62.71		066770		
	I-CP3202107014572		7/27/2021	14.13		066770		
	I-CP3202107164583	R	7/27/2021	14.13		066770		
	I-CP4202107014572		7/27/2021	41.91		066770		
	I-CP4202107164583	R	7/27/2021	41.91		066770		977.08
1982	MADISON NATIONAL LIFE							
	I-CHEDA JULY 2021		7/27/2021	22.00		066773		
	I-COBRA/BARTON 7/21		7/27/2021	4.75		066773		
	I-HARREN ADJ		7/27/2021	11.00		066773		
	I-LIB202107164583		7/27/2021	308.00		066773		
	I-PERREAULT ADJ		7/27/2021	11.00		066773		356.75
1435	MINNESOTA BENEFIT ASOCIATION							
	C-KOSTRZEWSKI 7/21		7/27/2021	0.01CR		066776		
	I-MBA202107014572		7/27/2021	121.89		066776		
	I-MBA202107164583	R	7/27/2021	121.89		066776		243.77
1552	NCPERS GROUP LIFE INS.							
	C-LIP202107014573		7/27/2021	16.00CR		066777		
	I-LIP202107014572	R	7/27/2021	192.00		066777		176.00
2482	UNITED WAY OF CROOKSTON, INC							
	I-UW 202107014572		7/27/2021	72.35		066778		
	I-UW 202107164583	R	7/27/2021	72.35		066778		144.70
2390	D & D GARDEN CENTER							
	I- 25090		7/30/2021	1,217.98		066779		
	I-25091	R	7/30/2021	35.90		066779		1,253.88

VENDOR SET: 01 City of Crookston
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0440	WAYNE MELBYE, DBA/CROOKSTON OF PAYMENT TOURNAMENT UMPS	R	7/29/2021	3,500.00		066780		3,500.00
4399	ABSOLUTE REGRIGERATION, LLC							
I-14486	ICE SYSTEM- CSC	R	8/05/2021	384.00		066781		
I-14525	SERVICE CALL ON ICE SYSTEM	R	8/05/2021	412.50		066781		796.50
0021	ADVANCED TIRE & AUTO SERV. LLC							
I-42610	TIRE REPAIR	R	8/05/2021	25.00		066782		
I-42616	TOW TRUCK	R	8/05/2021	934.00		066782		
I-42632	TIRE REPAIR	R	8/05/2021	22.80		066782		
I-42640	TIRE REPAIR	R	8/05/2021	66.64		066782		
I-42653	NEW TIRE	R	8/05/2021	117.26		066782		
I-42660	TIRE/ BRAKES	R	8/05/2021	283.04		066782		
I-42663	TOW- SLIVER	R	8/05/2021	80.00		066782		
I-42666	OIL CHANGE	R	8/05/2021	39.60		066782		
I-42673	TIRE REPAIR	R	8/05/2021	25.00		066782		
I-42674	TOW - BLACK 2001	R	8/05/2021	165.00		066782		1,758.34
4001	AGASSIZ ASPHALT, LLC							
I-10229	HOT MIX PICK UP	R	8/05/2021	1,340.96		066784		1,340.96
2200	AUTO VALUE OF CROOKSTON							
C-76183382	BRAKE HOSE	R	8/05/2021	22.74CR		066785		
I-76182656	HYDRAULIC FILTER	R	8/05/2021	10.35		066785		
I-76182662	OIL FILTER	R	8/05/2021	23.84		066785		
I-76182665	FOAMY DEGREASE	R	8/05/2021	14.98		066785		
I-76182683	GL COMMAND PURPLE	R	8/05/2021	31.98		066785		
I-76182694	TUNE UP	R	8/05/2021	17.98		066785		
I-76182754	1-3/8 COMBINATION	R	8/05/2021	19.99		066785		
I-76182767	BRAKE FLUID	R	8/05/2021	22.99		066785		
I-76182801	CRC BRAKELEEN	R	8/05/2021	7.98		066785		
I-76182827	BLK SHLD RETAINERS	R	8/05/2021	8.49		066785		
I-76182835	SUB ZERO SYNTH	R	8/05/2021	29.95		066785		
I-76182877	BATTERY	R	8/05/2021	42.99		066785		
I-76183009	TIRE GAGE / DUAL HEAD	R	8/05/2021	73.48		066785		
I-76183190	BRAKE HOSE	R	8/05/2021	22.74		066785		
I-76183331	WD 40 SMART	R	8/05/2021	27.96		066785		
I-76183354	PERMATEX REARVIEW	R	8/05/2021	3.79		066785		
I-76183383	NUTS- BOLTS	R	8/05/2021	8.97		066785		
I-76183384	ORGANIC VAPOR	R	8/05/2021	68.97		066785		
I-76183682	1813 SAFETY YELLOW	R	8/05/2021	8.99		066785		
I-76183709	FILTER KIT/ SPARK PLUG	R	8/05/2021	14.47		066785		
I-76183744	GL PRIME GREEN	R	8/05/2021	44.97		066785		
I-76183747	SPARK PLUG	R	8/05/2021	6.98		066785		
I-76183797	HD MUFF/ HOSE CLAMP	R	8/05/2021	24.88		066785		
I-76183868	RIVETS	R	8/05/2021	4.20		066785		
I-76183876	TERMINAL / SIDE ADPT	R	8/05/2021	7.49		066785		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-76183913	BATTERY	R	8/05/2021	71.98		066785	
	I-76183914	NUTS- BOLTS	R	8/05/2021	5.98		066785	
	I-76183983	WAHER FLUID	R	8/05/2021	14.94		066785	
	I-76184138	CAST LUBE	R	8/05/2021	41.98		066785	661.55
0188	I-20210721	DACIAN BIENEK DUTY BOOTS	R	8/05/2021	109.99		066789	109.99
0203	I-922471546	BORDER STATES ELECTRIC STREET LIGHT REPAIR	R	8/05/2021	669.70		066790	
	I-922508054	TRAFFIC LIGHT	R	8/05/2021	120.00		066790	789.70
0225	I-4831	BRANDNER PRINTING DOOR TAGS- STREET SEALING	R	8/05/2021	149.00		066791	
	I-50683	OFFICE CHAIR- MONICA	R	8/05/2021	469.00		066791	618.00
3911	I-20210722	CENTURYLINK 523 FAIRFAX 07/22-8/21/2021	R	8/05/2021	50.95		066792	50.95
0372	I-1990	CROOKSTON HOUSING & ECONOMIC D VTP FAX LINE 7/8/2021-8/7/2021	R	8/05/2021	30.00		066793	
	I-1991	CITY SHARE- AUGUST 2021	R	8/05/2021	566.67		066793	
	I-20210801	CITY SHARE - AUG 2021	R	8/05/2021	11,666.67		066793	
	I-29756143	COPIER CONTRACT- VTP	R	8/05/2021	126.54		066793	
	I-29804790	COPIER CONTRACT	R	8/05/2021	376.76		066793	12,766.64
3184	I-4085587211	CINTAS CORPORATION LAUNDRY	R	8/05/2021	3.60		066794	
	I-4090759488	TOWELS- PARKS	R	8/05/2021	14.00		066794	
	I-4090759733	RUGS/ LAUNDRY	R	8/05/2021	13.46		066794	
	I-4091386175	RUGS& TOWELS- AIRPORT	R	8/05/2021	30.16		066794	
	I-409759466	LAUNDRY	R	8/05/2021	3.60		066794	64.82
0363	I-272581	CROOKSTON BUILDING CENTER WEDGE ARCHOR	R	8/05/2021	21.00		066795	
	I-272867	GARAGE DOOR REPAOR	R	8/05/2021	282.36		066795	
	I-273507	CONCRETE	R	8/05/2021	279.44		066795	
	I-273554	2 X10 X 8 WOOD	R	8/05/2021	238.96		066795	821.76
3400	I-59660/2	CROOKSTON HARDWARE HANK MISC HARDWARE	R	8/05/2021	2.09		066796	
	I-59892/2	MISC HARDWARE	R	8/05/2021	8.40		066796	
	I-59900/2	COUPLE	R	8/05/2021	8.67		066796	
	I-59901/2	MISC HARDWARE-AIRPORT	R	8/05/2021	4.50		066796	
	I-59923/2	TAPE/CLEANER	R	8/05/2021	45.45		066796	
	I-59933/2	MISC SUPPLIES	R	8/05/2021	71.96		066796	
	I-60035/2	LONG TAPE	R	8/05/2021	34.99		066796	176.06

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0440	WAYNE MELBYE, DBA/CROOKSTON OF I-20210804 PAYMENT FOR UMPS SOFTBALL 2021	R	8/05/2021	3,000.00		066797		3,000.00
0425	CROOKSTON PAINT & GLASS I-56832 GLASS FOR CSC I-56839 PAINT	R R	8/05/2021 8/05/2021	200.00 59.99		066798 066798		259.99
0470	CROOKSTON WELDING INC. I-0028759 FRONT BUMPER I-025310 HOSE CLAMP I-025311 HOSE CLAMP I-025335 WIRE I-025356 SWIVEL WHEEL I-025463 NUT/ THRD ROD I-025623 O RINGS I-025723 IRON	R R R R R R R R	8/05/2021 8/05/2021 8/05/2021 8/05/2021 8/05/2021 8/05/2021 8/05/2021 8/05/2021	16.58 15.68 4.80 20.67 263.40 58.66 2.76 13.00		066799 066799 066799 066799 066799 066799 066799 066799		395.55
0875	FLEET SUPPLY I-92217 HOSE SPRAYER	R	8/05/2021	7.97		066800		7.97
0906	GALL'S, LLC I-018839803 BAGDES -5308 I-018907589 CPD BADGES-5311-5312-5306-5305	R R	8/05/2021 8/05/2021	348.00 1,030.00		066801 066801		1,378.00
0909	GARDEN VALLEY TECHNOLOGIES I-200977612 WELL COMMUNICATIONS	R	8/05/2021	121.40		066802		121.40
0944	GOPHER STATE ONE-CALL INC. I-1070317 LOCATION CALLS	R	8/05/2021	133.65		066803		133.65
0987	GREAT PLAINS NATURAL GAS CO. I-20210726 SERVICES 6/19-7/20/2021	R	8/05/2021	674.70		066804		674.70
1000	GROVE MECHANICAL INC. I-38208-3 NO AIR- CITY HALL	R	8/05/2021	215.00		066805		215.00
1043	HAWKINS, INC I-4993922 CHEMICALS	R	8/05/2021	822.00		066806		822.00
1006	HN QUALITY PLUMBING INC. I-009377 SPRINKLER FITTING I-40337 SUMP PUMP ELEVATOR- CITY HALL	R R	8/05/2021 8/05/2021	37.14 312.19		066807 066807		349.33

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1105 I-07116474	HUGO'S TRAP BAIT	R	8/05/2021	4.11		066808		4.11
1120 I-20210804	IND. SCHOOL DISTRICT #593 N2U WALT MEMORIAL - PASSTHUR	R	8/05/2021	1,308.00		066809		1,308.00
3714 I-IN3417896 I-IN3418430	INNOVATIVE OFFICE SOLUTIONS, L OFFICE SUPPLY OFFICE SUPPLY	R R	8/05/2021 8/05/2021	229.13 15.63		066810 066810		244.76
1197 I-8379 I-8385	KLM ENGINEERING, INC WELL TANK CLEANING SOUTH TOWER INSPECTION	R R	8/05/2021 8/05/2021	21,100.00 4,100.00		066811 066811		25,200.00
1205 I-03232107119323	KROX RADIO STATION JOB SHOP/ LEGION BASEBALL	R	8/05/2021	295.00		066812		295.00
3737 I-20210729	LAKE OF THE WOODS COUNTY REIMBURSEMENT 1ST & 2ND QRT	R	8/05/2021	9,875.00		066813		9,875.00
1278 I-0293425-IN I-0293592-IN	LOCATORS & SUPPLIES CLASS 2 LIME TSHIRT RED MARKING PAINT	R R	8/05/2021 8/05/2021	22.31 107.12		066814 066814		129.43
1236 I-889	LYLE WILKENS, INC RLRC PROJECT ACCESS/BRIDGE	R	8/05/2021	20,950.00		066815		20,950.00
3872 I-448894410 I-449337161	MARCO TECHNOLOGIES, LLC SERVICES 06/29-7/29/2021 SERVICES07/01-08/01/2021	R R	8/05/2021 8/05/2021	221.02 1,308.61		066816 066816		1,529.63
1333 I-20210728	MARSHALL AND POLK RURAL WATER WATER	R	8/05/2021	254.35		066817		254.35
4223 I-20210723	MARSHALL COUNTY REIMBURSEMENT 1ST & 2ND QRT	R	8/05/2021	9,875.00		066818		9,875.00
1397 I-22072	MILLER AIRCRAFT SERVICE INC. JULY FUEL 2021	R	8/05/2021	8,904.51		066819		8,904.51
3791 I-20210723	NORMAN COUNTY SHERIFF'S OFFICE REIMBURSEMENT 1ST & 2ND QRT	R	8/05/2021	9,875.00		066820		9,875.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1750	NORTHERN LUMBER							
I-234248	HANDRAIL. SCREWS, ROLLERS	R	8/05/2021	99.42		066821		
I-234249	LAWN QUICK TIE	R	8/05/2021	7.32		066821		
I-234250	CAULK	R	8/05/2021	41.40		066821		
I-234260	CAULK/ SCREWS/ BOLTS / NUTS	R	8/05/2021	114.03		066821		262.17
0759	OCEANID							
I-13771	REPAIRS TO RDC	R	8/05/2021	130.00		066822		130.00
1861	OTTERTAIL POWER COMPANY-FF							
I-20210726	1405 EICKHOF BLVD	R	8/05/2021	85.54		066823		85.54
4312	PAPER 101							
I-20124-00	BULK PAPER ORDER 2021	R	8/05/2021	1,112.00		066824		1,112.00
2991	PET WASTE ELIMINATOR							
I-43041653	DOG BAGS	R	8/05/2021	96.99		066825		96.99
1934	POLK COUNTY RECORDER							
I-20210804	NOTARY- TIM FROEBBER	R	8/05/2021	20.00		066826		20.00
1936	POLK COUNTY SHERIFF							
I-20210723	REIMBURSEMENT 1ST & 2ND QRT	R	8/05/2021	9,875.00		066827		9,875.00
2005	PROULX REFRIGERATION HTG &APPL							
I-14813	FIX AC AT CSC	R	8/05/2021	94.00		066828		94.00
2100	REGIONAL SANITATION SERV INC							
I-20210726	GARBAGE- AIRPORT	R	8/05/2021	169.86		066829		169.86
3693	RUBEN J RESENDIZ							
I-920745	JULY 2021 BOILER INSPECTION	R	8/05/2021	200.00		066830		200.00
1848	REYNOLDS & HARBOTT, KNUTSON &							
I-20210721	PROFESS SERVICE 6/18-7/15/2021	R	8/05/2021	16,885.00		066831		16,885.00
4202	BRIAN RINGDAHL							
I-20210718	REPAIR IMPOUND BUILDING	R	8/05/2021	800.00		066832		800.00
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D018990	CHEMICALS - WATER	R	8/05/2021	80.00		066833		80.00
3577	ROSEAU COUNTY SHERIFF DEPT							
I-20210723	REIMBURSEMENT 2ND QRT	R	8/05/2021	4,937.50		066834		4,937.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2060	I-15835999 GP		TITAN ACCESS/PRODUCTIVITY PLUS MIRRORS	R	8/05/2021	162.00	066835	162.00
2768	I-15755154 GP		TITAN MACHINERY HINGES FOR SIDE BY SIDE	R	8/05/2021	51.99	066836	51.99
2404	I-42640		TODD'S TIRE SERVICE INC. TIRES	R	8/05/2021	66.64	066837	66.64
2437	I-A204921		TRUE VALUE FUEL	R	8/05/2021	44.83	066838	
	I-A205337		GRASS SEED	R	8/05/2021	77.99	066838	
	I-A206454		SPRAY PAINT	R	8/05/2021	19.86	066838	
	I-A206481		PAINT/ BRUSHES	R	8/05/2021	94.07	066838	
	I-A206706		FIELD PAINT	R	8/05/2021	54.42	066838	
	I-A206889		SPEAKER WIRE	R	8/05/2021	8.77	066838	
	I-A207024		KEYS	R	8/05/2021	10.46	066838	
	I-A207085		BATTERIES	R	8/05/2021	28.98	066838	339.38
2478	I-20210804		U. S. POSTMASTER WATER DEPARTMENT TRUST FUND #5	R	8/05/2021	980.00	066839	980.00
3406	I-135378940		ULINE POLYBAG	R	8/05/2021	80.03	066840	
	I-136077161		BABY CHANGING STATION	R	8/05/2021	675.02	066840	755.05
0400	I-2927804		VALLEY PLAINS EQUIPMENT HY-GARD	R	8/05/2021	242.73	066841	242.73
2506	I-9884154196		VERIZON WIRELESS PD DATA 07/16-8/15/2021	R	8/05/2021	180.05	066842	
	I-9884706369		SERVICES 07/23-8/22/2021	R	8/05/2021	1,201.76	066842	1,381.81
2585	I-16521		YE OLE PRINT SHOPPE INC T-BALL SHIRTS/ BALL	R	8/05/2021	970.00	066843	
	I-42244		BUSINESS CARDS - IAN TIEDEMANN	R	8/05/2021	32.00	066843	1,002.00
2600	I-IN000177786		ZIEGLER INC. FILTERS	R	8/05/2021	152.02	066844	
	I-IN000189707		HOSE	R	8/05/2021	91.92	066844	243.94
4388	I-20210731		CROOKSTON VISITORS BUREAU LODGING TAX JUNE 2021	R	8/06/2021	5,911.80	066845	5,911.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
	REGULAR CHECKS:	69		169,563.11		0.00		169,563.11
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	11		130,887.19		0.00		130,887.19
	EFT:	0		0.00		0.00		0.00
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00	0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	80	300,450.30		0.00		300,450.30
BANK: AP	TOTALS:	80		300,450.30		0.00		300,450.30
REPORT TOTALS:		80		300,450.30		0.00		300,450.30

CK # 66768-66845
Total \$300,450.30

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE DANCE LICENSE PERMIT FOR OX CART DAYS 2021

WHEREAS, on Thursday, August 19, 2021, Friday, August 20, 2021, and Saturday, August 21, 2021, citizens of Crookston will be engaging in a community festival known as Ox Cart Days which is held within the municipality of Crookston.

WHEREAS, the Crookston Ox Cart Days Committee has filed an application for a Dance License/Permit for each of the days August 19, 2021, August 20, 2021, and August 21, 2021.

WHEREAS, the Crookston Ox Cart Days Committee purposes to have a dance during the hours of 4:00 p.m. through 12:00 midnight only on each of the days August 19, 2021, August 20, 2021, and August 21, 2021.

WHEREAS, the dance on each day shall be upon the premises legally described as set forth in Exhibit A attached hereto and incorporated herein as though fully set forth.

WHEREAS, greater than 400 people are expected to attend each dance and alcohol/intoxicating liquor is expected to be served in conjunction with each dance.

WHEREAS, the public may participate in each dance by payment directly or indirectly of an admission fee for dancing.

WHEREAS, the Chief of Police has verified the applicant's agent has not been convicted of a Felony, Gross Misdemeanor, or violation of any public dance laws within the past 5 years.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston authorizes the Crookston Ox Cart Days Committee to receive a dance license/permit for each of the days August 19, 2021, August 20, 2021, and August 21, 2021.

IT IS FURTHER RESOLVED, the dance each day may be held during the hours of 4:00 p.m. through 12:00 midnight only.

IT IS FURTHER RESOLVED, the dance on each day shall be upon the premises set forth in Exhibit A attached hereto.

IT IS FURTHER RESOLVED, the Ox Cart Days Committee shall have present at each dance the number of officers of the law as designated by the Chief of Police of the City of Crookston, but not less than three officers of the law.

IT IS FURTHER RESOLVED, the City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow the Crookston Ox Cart Days Committee to have a dance on each of the days of August 19, 2021, August 20, 2021, and August 21, 2021, during the hours of 4:00 p.m. to 12:00 midnight on each day.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

Exhibit A

That part of Lots 1, 2, 3, and 4, School House Square, Original Townsite of Crookston, Minnesota, according to the official plat of record and on file in the office of the County Recorder, in and for the County of Polk and the State of Minnesota, more particularly described as follows:

Beginning at the northernmost corner of said Lot 3, School House Square; thence South 28 degrees 02 minutes 48 seconds West, assumed bearing, along the westerly line of said Lot 3, School House Square, a distance of 131.00 feet; thence South 61 degrees 57 minutes 12 seconds East, being 19.00 feet from and parallel to the southerly line of said Lot 3, a distance of 90.00 feet; thence South 28 degrees 02 minutes 48 seconds West, being 30.00 feet from and parallel to the easterly line of said Lot 4, School House Square, a distance of 169.00 feet, more or less, to the southerly line of said School House Square; thence North 61 degrees 57 minutes 12 seconds West, along the southerly line of said School House Square, a distance of 210.00 feet, more or less, to the westernmost corner of said Lot 1; thence North 28 degrees 02 minutes 48 seconds East, along the westerly line of said School House Square, a distance of 300.00 feet, more or less to the northernmost corner of said Lot 2; thence South 61 degrees 57 minutes 12 seconds East, along the northerly line of said Lot 2, a distance of 120.00 feet, more or less, to the point of beginning.

AND

Lots 3 and 4, Auditor's Subdivision No. 1 in Government Lot 3, Section 31, Township 150 North, Range 45 West of the Fifth Principal Meridian.

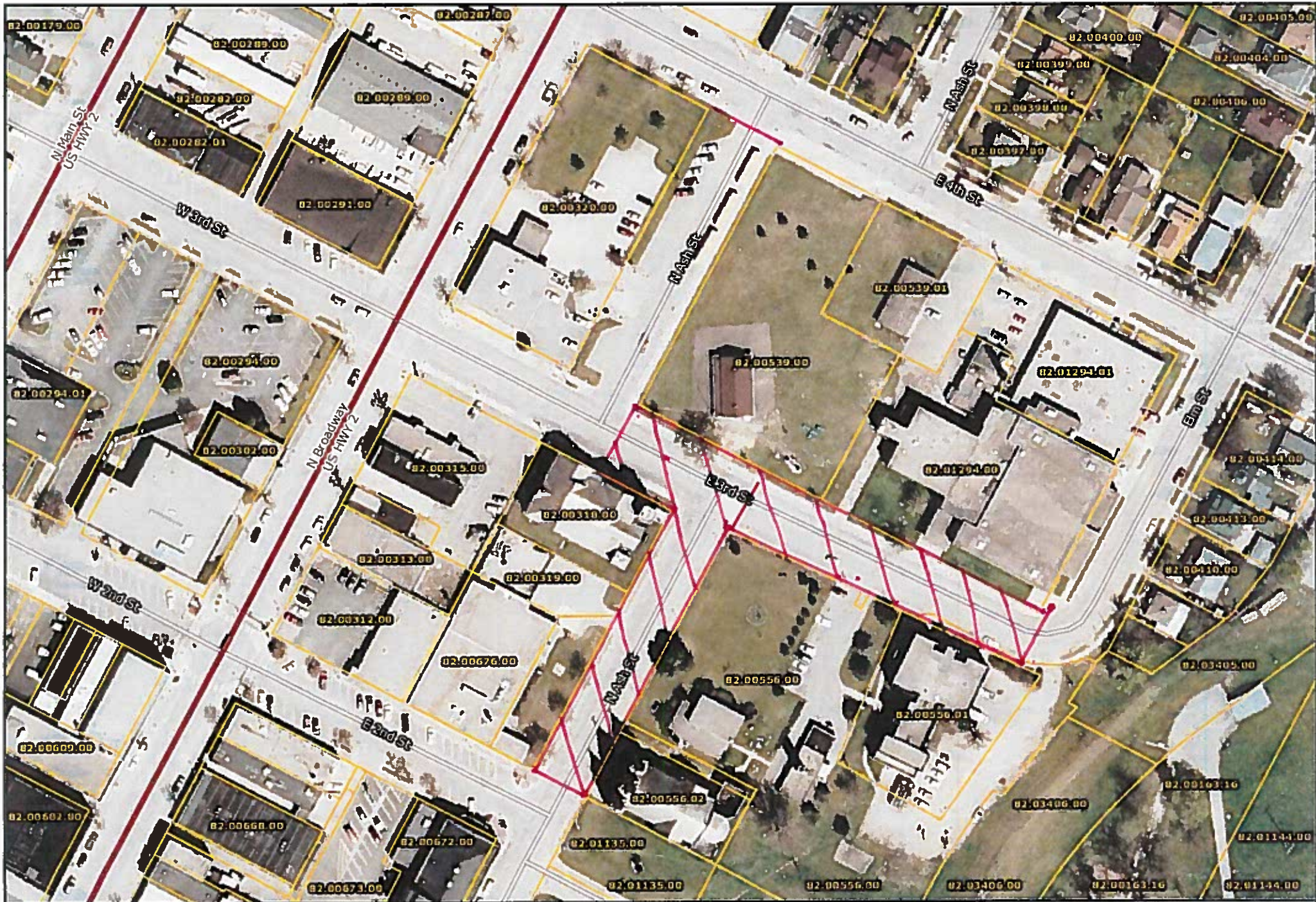
AND

North Ash Street and East Third Street as indicated by the diagonal red marking on the attached Polk County GIS map.

AND

A tract of land in the Southwest Quarter of Section 20, Township 150 North, Range 46 West of the Fifth Principal Meridian, Polk County, Minnesota described as follows:

Beginning at the southwest corner of said Southwest Quarter; thence North 00 degrees 13 minutes 12 seconds West, assumed bearing, along the west line of said Southwest Quarter, a distance of 1370.00 feet; thence South 89 degrees 31 minutes 12 seconds East, parallel to the south line of said Southwest Quarter, a distance of 1150.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said west line, a distance of 740.00 feet; thence North 89 degrees 31 minutes 12 seconds West, parallel to said south line, a distance of 370.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said West line, a distance of 630.00 feet to said south line; thence North 89 degrees 31 minutes 12 seconds West, along said south line, a distance of 780.00 feet to the point of beginning.



RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE DISPENSING OF INTOXICATING LIQUOR OF PREMISES AT A COMMUNITY FESTIVAL

WHEREAS, the City of Crookston has issued to the Irishman’s Shanty Inc. License No. 2021ON1, a retail on-sale intoxicating liquor license relating to the operation of a restaurant known as the Irishman’s Shanty.

WHEREAS, on Thursday, August 19, 2021, Friday, August 20, 2021, Saturday, August 21, 2021, and Sunday, August 22, 2021, citizens of Crookston will be engaging in a community festival known as Ox Cart Days which is held within the municipality of Crookston.

WHEREAS, Irishman’s Shanty Inc., the holder of the City of Crookston retail on-sale intoxicating liquor License No. 2021ON1 desires to dispense and have consumed intoxicating liquors off its licensed premises during Ox Cart Days community festival.

WHEREAS, Irishman’s Shanty Inc. desires to dispense and have consumed intoxicating liquors, upon the premises legally described as set forth in Exhibit A attached hereto and incorporated herein as though fully set forth.

WHEREAS, Irishman’s Shanty Inc. supplied to the City of Crookston proof of financial responsibility with regard to liability insurance as set forth pursuant to Minnesota Statute Section 340A.409 Subd. 1(a)(1) and Minnesota Statute Section 340A.404 Subd. 4(a) which is attached hereto marked as Exhibit B and incorporated herein as though fully set forth.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston authorizes Irishman’s Shanty Inc. to serve and allow consumption of intoxicating liquors off its licensed premises on August 19, 2021, August 20, 2021, and August 21, 2021, during the hours of 4:00 p.m. through 1:00 a.m. on the day subsequent.

IT IS FURTHER RESOLVED, Irishman’s Shanty Inc. shall serve and allow consumption of intoxicating liquors only upon the premises set forth in Exhibit A.

IT IS FURTHER RESOLVED, the City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow Irishman’s Shanty Inc. to dispense and have consumed intoxicating liquors upon the premises described in Exhibit A during the community festival known as Ox Cart Days on the days of August 19, 2021, August 20, 2021, and August 21, 2021, during the hours of 4:00 p.m. to 1:00 a.m. on the day subsequent.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

Exhibit A

That part of Lots 1, 2, 3, and 4, School House Square, Original Townsite of Crookston, Minnesota, according to the official plat of record and on file in the office of the County Recorder, in and for the County of Polk and the State of Minnesota, more particularly described as follows:

Beginning at the northernmost corner of said Lot 3, School House Square; thence South 28 degrees 02 minutes 48 seconds West, assumed bearing, along the westerly line of said Lot 3, School House Square, a distance of 131.00 feet; thence South 61 degrees 57 minutes 12 seconds East, being 19.00 feet from and parallel to the southerly line of said Lot 3, a distance of 90.00 feet; thence South 28 degrees 02 minutes 48 seconds West, being 30.00 feet from and parallel to the easterly line of said Lot 4, School House Square, a distance of 169.00 feet, more or less, to the southerly line of said School House Square; thence North 61 degrees 57 minutes 12 seconds West, along the southerly line of said School House Square, a distance of 210.00 feet, more or less, to the westernmost corner of said Lot 1; thence North 28 degrees 02 minutes 48 seconds East, along the westerly line of said School House Square, a distance of 300.00 feet, more or less to the northernmost corner of said Lot 2; thence South 61 degrees 57 minutes 12 seconds East, along the northerly line of said Lot 2, a distance of 120.00 feet, more or less, to the point of beginning.

AND

Lots 3 and 4, Auditor's Subdivision No. 1 in Government Lot 3, Section 31, Township 150 North, Range 45 West of the Fifth Principal Meridian.

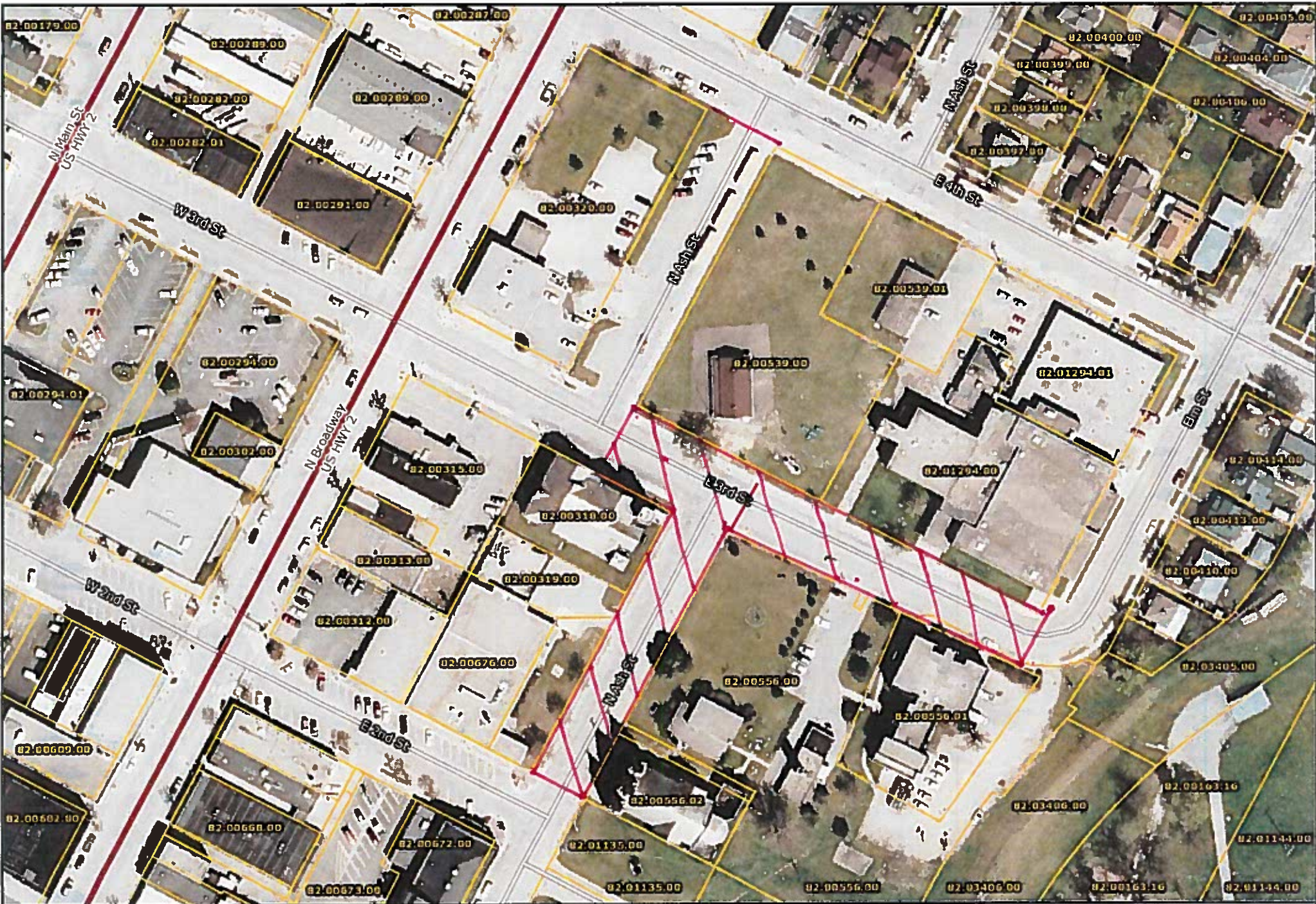
AND

North Ash Street and East Third Street as indicated by the diagonal red marking on the attached Polk County GIS map.

AND

A tract of land in the Southwest Quarter of Section 20, Township 150 North, Range 46 West of the Fifth Principal Meridian, Polk County, Minnesota described as follows:

Beginning at the southwest corner of said Southwest Quarter; thence North 00 degrees 13 minutes 12 seconds West, assumed bearing, along the west line of said Southwest Quarter, a distance of 1370.00 feet; thence South 89 degrees 31 minutes 12 seconds East, parallel to the south line of said Southwest Quarter, a distance of 1150.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said west line, a distance of 740.00 feet; thence North 89 degrees 31 minutes 12 seconds West, parallel to said south line, a distance of 370.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said West line, a distance of 630.00 feet to said south line; thence North 89 degrees 31 minutes 12 seconds West, along said south line, a distance of 780.00 feet to the point of beginning.



RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE DISPENSING OF INTOXICATING LIQUOR OF PREMISES AT A COMMUNITY FESTIVAL

WHEREAS, the City of Crookston has issued to Drafts Bar & Grill of Crookston Inc. License No. 2021ON7, a retail on-sale intoxicating liquor license relating to the operation of a restaurant known as Drafts Sports Bar & Grill.

WHEREAS, on Thursday, August 19, 2021, Friday, August 20, 2021, Saturday, August 21, 2021, and Sunday, August 22, 2021, citizens of Crookston will be engaging in a community festival known as Ox Cart Days which is held within the municipality of Crookston.

WHEREAS, Drafts Bar & Grill of Crookston Inc, the holder of the City of Crookston retail on-sale intoxicating liquor License No. 2021ON7 desires to dispense and have consumed intoxicating liquor off its licensed premises during Ox Cart Days community festival.

WHEREAS, Drafts Bar & Grill of Crookston Inc desires to dispense and have consumed intoxicating liquors upon the premises legally described as set forth in Exhibit A attached hereto and incorporated herein as though fully set forth.

WHEREAS, Drafts Bar & Grill of Crookston Inc supplied to the City of Crookston proof of financial responsibility with regard to liability insurance as set forth pursuant to Minnesota Statute Section 340A.409 Subd. 1(a)(1) and Minnesota Statute Section 340A.404 Subd. 4(a) which is attached hereto marked as Exhibit B and incorporated herein as though fully set forth.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston authorizes Drafts Bar & Grill of Crookston Inc to serve and allow consumption of intoxicating liquors off its licensed premises on August 19, 2021, August 20, 2021, and August 21, 2021, during the hours of 4:00 p.m. through 1:00 a.m. on the day subsequent.

IT IS FURTHER RESOLVED, Drafts Bar & Grill of Crookston Inc shall serve and allow consumption of intoxicating liquors only upon the premises set forth in Exhibit A.

IT IS FURTHER RESOLVED, the City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow Drafts Bar & Grill of Crookston Inc to dispense and have consumed intoxicating liquors upon the premises described in Exhibit A during the community festival known as Ox Cart Days on the days of August 19, 2021, August 20, 2021, and August 21, 2021, during the hours of 4:00 p.m. to 1:00 a.m. on the day subsequent.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

Exhibit A

That part of Lots 1, 2, 3, and 4, School House Square, Original Townsite of Crookston, Minnesota, according to the official plat of record and on file in the office of the County Recorder, in and for the County of Polk and the State of Minnesota, more particularly described as follows:

Beginning at the northernmost corner of said Lot 3, School House Square; thence South 28 degrees 02 minutes 48 seconds West, assumed bearing, along the westerly line of said Lot 3, School House Square, a distance of 131.00 feet; thence South 61 degrees 57 minutes 12 seconds East, being 19.00 feet from and parallel to the southerly line of said Lot 3, a distance of 90.00 feet; thence South 28 degrees 02 minutes 48 seconds West, being 30.00 feet from and parallel to the easterly line of said Lot 4, School House Square, a distance of 169.00 feet, more or less, to the southerly line of said School House Square; thence North 61 degrees 57 minutes 12 seconds West, along the southerly line of said School House Square, a distance of 210.00 feet, more or less, to the westernmost corner of said Lot 1; thence North 28 degrees 02 minutes 48 seconds East, along the westerly line of said School House Square, a distance of 300.00 feet, more or less to the northernmost corner of said Lot 2; thence South 61 degrees 57 minutes 12 seconds East, along the northerly line of said Lot 2, a distance of 120.00 feet, more or less, to the point of beginning.

AND

Lots 3 and 4, Auditor's Subdivision No. 1 in Government Lot 3, Section 31, Township 150 North, Range 45 West of the Fifth Principal Meridian.

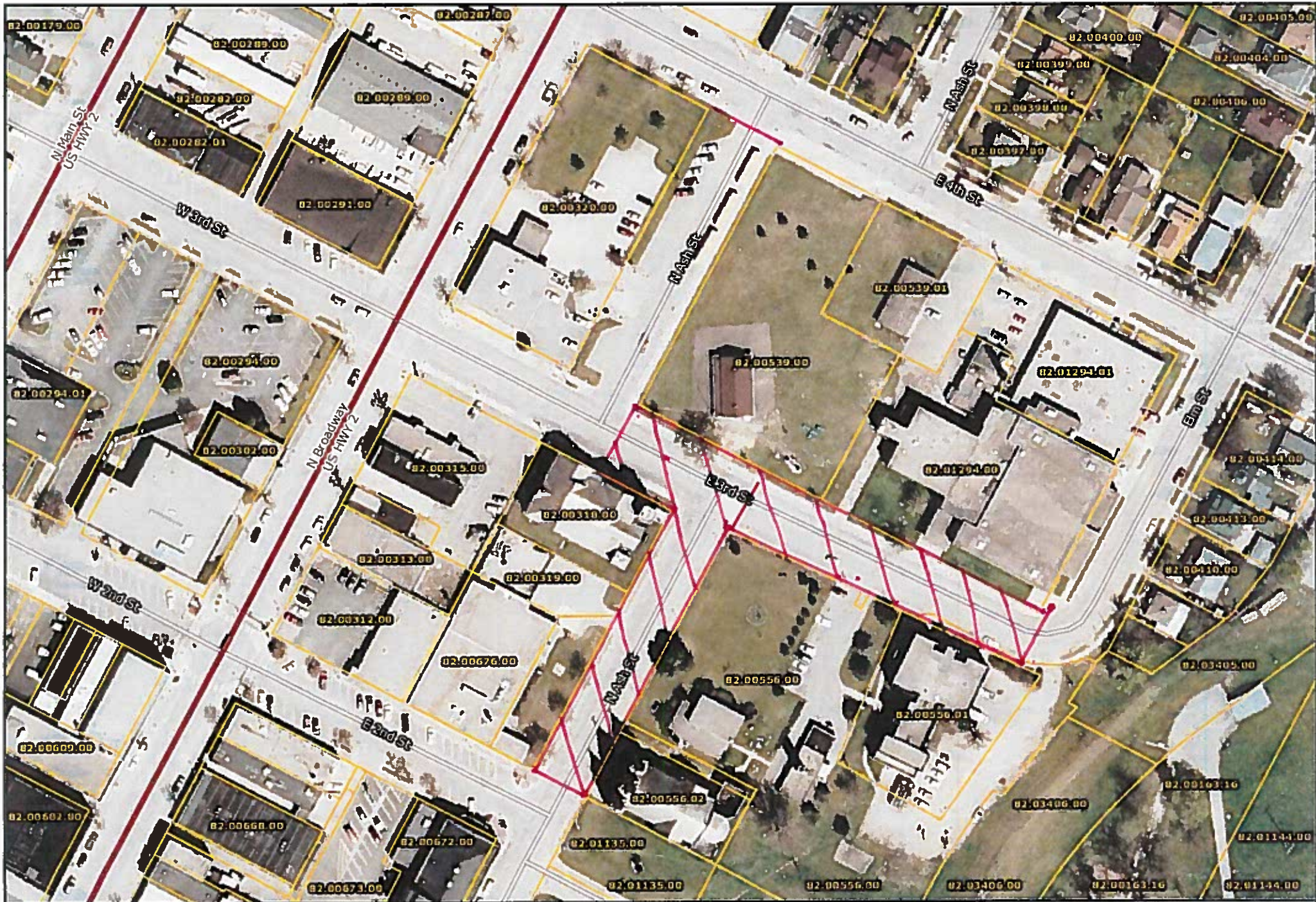
AND

North Ash Street and East Third Street as indicated by the diagonal red marking on the attached Polk County GIS map.

AND

A tract of land in the Southwest Quarter of Section 20, Township 150 North, Range 46 West of the Fifth Principal Meridian, Polk County, Minnesota described as follows:

Beginning at the southwest corner of said Southwest Quarter; thence North 00 degrees 13 minutes 12 seconds West, assumed bearing, along the west line of said Southwest Quarter, a distance of 1370.00 feet; thence South 89 degrees 31 minutes 12 seconds East, parallel to the south line of said Southwest Quarter, a distance of 1150.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said west line, a distance of 740.00 feet; thence North 89 degrees 31 minutes 12 seconds West, parallel to said south line, a distance of 370.00 feet; thence South 00 degrees 13 minutes 12 seconds East, parallel to said West line, a distance of 630.00 feet to said south line; thence North 89 degrees 31 minutes 12 seconds West, along said south line, a distance of 780.00 feet to the point of beginning.



RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE DISPENSING OF INTOXICATING LIQUOR OF PREMISES AT A COMMUNITY FESTIVAL

WHEREAS, the City of Crookston has issued to L&C Stahlecker & Sons License No. 2021ON4, a retail on-sale intoxicating liquor license relating to the operation of an establishment known as the Crookston Inn.

WHEREAS, on Friday, August 20, 2021, citizens of Crookston will be engaging in a community festival known as Ox Cart Days which is held within the municipality of Crookston.

WHEREAS, L&C Stahlecker & Sons, the holder of the City of Crookston retail on-sale intoxicating liquor License No. 2021ON4 desires to dispense and have consumed an intoxicating liquor (wine only) off its licensed premises during Ox Cart Days community festival.

WHEREAS, L&C Stahlecker & Sons desires to dispense and have consumed wine only upon the premises set forth in Exhibit A attached hereto and incorporated herein as though fully set forth.

WHEREAS, L&C Stahlecker & Sons supplied to the City of Crookston proof of financial responsibility with regard to liability insurance as set forth pursuant to Minnesota Statute Section 340A.409 Subd. 1(a)(1) and Minnesota Statute Section 340A.404 Subd. 4(a) which is attached hereto marked as Exhibit B and incorporated herein as though fully set forth.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston authorizes L&C Stahlecker & Sons to serve and allow consumption of wine off its licensed premises on August 20, 2021, during the hours of 5:00 p.m. through 7:00 p.m. only.

IT IS FURTHER RESOLVED, L&C Stahlecker & Sons shall serve wine only and allow consumption of wine only upon the premises as set forth in Exhibit A.

IT IS FURTHER RESOLVED, the City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow L&C Stahlecker & Sons to dispense and have consumed wine only upon the premises described in Exhibit A during the community festival known as Ox Cart Days during the hours of 5:00 p.m. to 7:00 p.m. on August 20, 2021.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

Exhibit A

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AND

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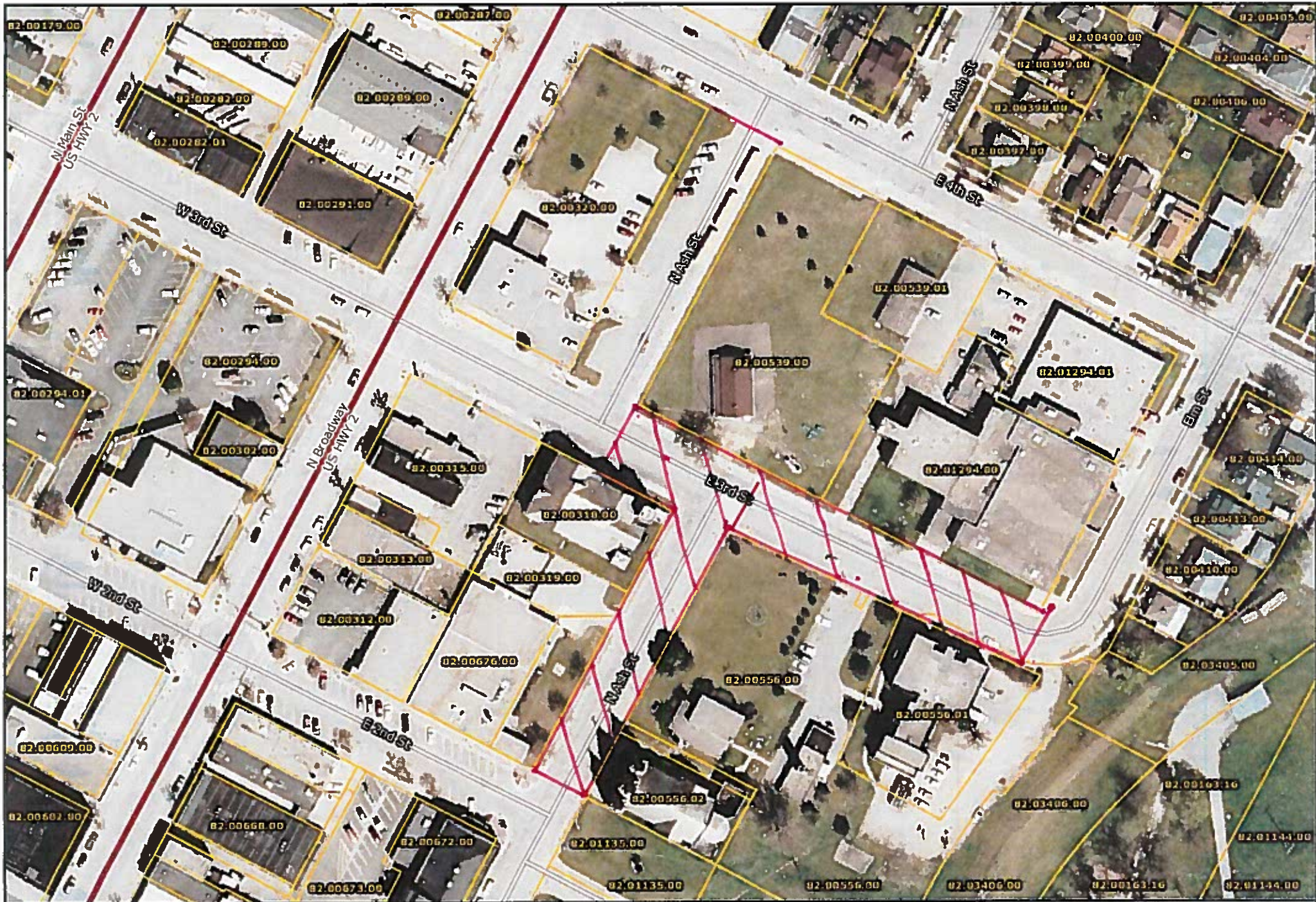
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RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION CALLING FOR A PUBLIC HEARING TO CONSIDER A GRANT APPLICATION TO THE MINNESOTA INVESTMENT FUND (MIF) PROGRAM

WHEREAS, the City of Crookston has received a request from New Flyer of America, Inc. to sponsor assistance in the form of a forgivable loan using dollars sourced from the Minnesota Department of Employment and Economic Development (DEED) through its Minnesota Investment Fund (MIF) Program.

WHEREAS, the City of Crookston is requested by the DEED MIF Program to hold a public hearing to provide citizen notification and involvement prior to submitting the application.

WHEREAS, the City of Crookston is requesting the amount of \$280,000.00 based on the final job growth projections to assist with establishing additional jobs in the City of Crookston.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Crookston, Minnesota, as follows:

1. Public Hearing. The City Council for the City of Crookston shall meet at the time and place specified in the form of notice attached hereto as Exhibit A, or soon thereafter as notice of the hearing can be published in accordance with the Act for the purpose of holding a public hearing on the proposed application for a MIF loan from the Minnesota Department of Employment and Economic Development, sponsored by the City of Crookston and to be received by New Flyer of America, Inc. to support job growth.
2. Notice of Hearing. The City of Crookston staff are hereby authorized to cause a notice of the hearing in substantially the form attached hereto as Exhibit A to be published as required by the Minnesota Department of Employment and Economic Development.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

Exhibit A

**City of Crookston, Minnesota Before Crookston City Council – Notice of Hearing
to Consider a Grant Application to the Minnesota Investment Fund (MIF)
Program**

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN, that the City Council of the City of Crookston, Minnesota will meet on Monday, the 23rd day of August 2021, at 7:00 p.m. in the Council Chambers of the City Hall at 124 North Broadway, Crookston, Minnesota 56716, concerning submittal of application to the Minnesota Department of Employment and Economic Development (DEED) for a grant pursuant to the Minnesota Investment Fund (MIF) Program.

The City of Crookston is requesting upon the amount of \$280,000.000 MIF assistance based on final job growth projections to assist with the creation of new FTE jobs at New Flyer of America, Inc.

All interested parties are invited to attend the public hearing at which time will be given the opportunity to express comments on the project.

Written testimony will also be accepted at the public hearing. Written comments must be received by Friday, August 20, 2021. Specific questions can be directed to Amy Finch at (218) 281-1232.

The City of Crookston makes reasonable accommodation for any known disability and to meet the needs of non-English speaking residents that may interfere with a person's ability to participate in this public hearing. Persons needing an accommodation must notify Amy Finch at (218) 281-1232, not later than Friday, August 20, 2021, to allow adequate time to make needed arrangements.

Dated:

Crookston City Council by order of the City Clerk, Ashley Rystad

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, \$821,563.36 has been allocated to the City of Crookston (“City”) pursuant to the ARPA (“Allocation”).

WHEREAS, the final allocated distribution are yet to be determined.

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, MINNESOTA AS FOLLOWS:

The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.

City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE STATE OF MINNESOTA AGENCY AGREEMENT FOR FEDERAL AIRPORT EXPENSES REIMBURSEMENT

WHEREAS, the City of Crookston for the Crookston Municipal Kirkwood Field Airport has received an Airport Coronavirus Grant pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) from the Federal Aviation Administration (FAA) to reimburse eligible expenses at the Crookston Municipal Kirkwood Field Airport.

WHEREAS, the Federal Aviation Administration (FAA) will be conducting oversight and monitoring of the Grant funding.

WHEREAS, pursuant to Minnesota Statute Sections 360.016 and 360.039 Subd. 2, the City of Crookston desires the Minnesota Department of Transportation (MNDOT) to act as the City of Crookston’s Agent in accepting the Federal funds and disbursing the Federal funds to the City of Crookston for expenses at the Crookston Municipal Kirkwood Field Airport.

WHEREAS, the City of Crookston will prepare reports, keep records, and perform work so as to meet the FAA requirements.

WHEREAS, MNDOT will accept designation as Agent for the City of Crookston for receipt of the Federal funds and disbursement of the Federal funds.

WHEREAS, eligible expenses with respect to the Crookston Municipal Kirkwood Field Airport Grant will be determined by the Federal Aviation Administration (FAA).

WHEREAS, the City of Crookston has been awarded up to the amount of \$13,000.00 in Federal CRRSA funding.

WHEREAS, MNDOT will receive the Federal funds to be paid by the FAA for eligible expenses and will reimburse the City of Crookston from said Federal funds for each payment request subject to the limits of funding up to \$13,000.00.

WHEREAS, the City of Crookston acknowledges that MNDOT is acting only as the City of Crookston’s Agent for acceptance and disbursement of the FAA funds.

NOW THEREFORE, BE IT RESOLVED, the Minnesota Department of Transportation shall act as the City of Crookston’s Agent for the receipt of FAA funds and disbursement of the FAA funds with respect to the Crookston Municipal Kirkwood Field Airport.

IT IS FURTHER RESOLVED, the City of Crookston enter into an Agreement with the Minnesota Department of Transportation (MNDOT) for services as accepting the FAA funding on behalf of the City of Crookston and disbursing the FAA funds.

IT IS FURTHER RESOLVED, the Mayor and City Administrator of the City of Crookston are authorized to enter into and sign an Agreement and any amendments thereto with the Minnesota Department of Transportation (MNDOT) on behalf of the City of Crookston and the Crookston Municipal Kirkwood Field Airport with respect to acceptance of FAA funding and disbursement of FAA funding regarding the CRRSA Grant which Agreement is designated as the Minnesota Agreement No. 104661 and State Project No. A6001-C2 at the Crookston Municipal Kirkwood Field Airport.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2021, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE ENTERING INTO A SUBORDINATION AGREEMENT WITH THE MEADOWS LLC

WHEREAS, the Meadows LLC is the owner of real property located at 1901 Pirate Drive legally described as Lot One (1) and Lot Two (2), Block One (1), CSC Addition to the City of Crookston. The real property located at 1901 Pirate Drive is known as The Meadows at Crookston and is a multi-family property.

WHEREAS, The Meadows LLC is seeking to refinance the indebtedness with respect to The Meadows at Crookston in order to receive a more favorable interest rate and more favorable repayment terms.

WHEREAS, The Meadows LLC is indebted to the City of Crookston in the amount of \$138,606.42.

WHEREAS, the City of Crookston has been requested by the Financial Institution, which is refinancing The Meadows LLC at Crookston debt obligation to execute a Subordination Agreement.

WHEREAS, the appraised value of The Meadows at Crookston fully collateralizes the refinance debt and the debt owed to the City of Crookston.

WHEREAS, the City of Crookston's present security position is not changed or negatively impacted by the refinancing and execution of a Subordination Agreement.

WHEREAS, if a Subordination Agreement is executed, the City of Crookston retains its identical security position as if no refinancing occurred.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston shall enter into a Subordination Agreement with the Refinancing Institution with respect to the City of Crookston's security position relating to The Meadows LLC.

IT IS FURTHER RESOLVED, the City Administrator of the City of Crookston is authorized to sign a Subordination Agreement with respect to the refinanced indebtedness of The Meadows LLC relating to The Meadows at Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

SKETCH OF DESCRIPTION

PART OF GOVT. LOTS 3 & 4, THE SE1/4NW1/4,
AND THE SW1/4NW 1/4, SEC. 1, T. 149 N., R. 47 W. OF THE 5TH PRINCIPAL
MERIDIAN, POLK COUNTY, MINNESOTA.

LEGAL DESCRIPTION

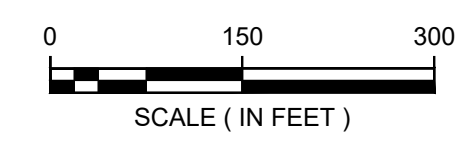
That part of Government Lots 3 and 4, the Southwest Quarter of the Northwest Quarter, and Southeast Quarter of the Northwest Quarter, all in Section 1, Township 149 North, Range 47 West of the Fifth Principal Meridian, Polk County, Minnesota described as follows:

Beginning at the northwest corner of said Government Lot 4; thence South 89 degrees 21 minutes 10 seconds East, assumed bearing, along the north line of said Government Lot 4 and 3, a distance of 1397.54 feet, more or less, to the intersection with the northerly extension of the west line of Lot 10 of E. D. CHILDS 1ST ADDITION according to the official plat of record in said County Recorder's Office; thence South 00 degrees 41 minutes 17 seconds West, along the west line of said Lot 10 of E. D. CHILDS 1ST ADDITION, a distance of 372.68 feet to the south line of Maclaren Avenue as platted in said E.D. CHILDS 1ST ADDITION the same being the point of beginning; thence South 89 degrees 19 minutes 59 seconds East, along the south line of said Maclaren Avenue, a distance of 675.40 feet; thence South 62 degrees 43 minutes 24 seconds East 60.06 feet to the westerly line of the ORIGINAL TOWNSITE OF CARMAN according to the official plat of record in said County Recorder's Office; thence South 27 degrees 59 minutes 33 seconds West, along said westerly line, a distance of 305.72 feet to the southwest corner of Lot 12, Block 1 of said ORIGINAL TOWNSITE OF CARMAN; thence South 62 degrees 00 minutes 16 seconds East, along the southerly line of said Block 1, ORIGINAL TOWNSITE OF CARMAN, a distance of 314.00 feet to the westerly right of way line of South Front Street as is presently constructed and existing; thence South 27 degrees 59 minutes 33 seconds West, along said westerly right of way line, a distance of 1710.40 feet; thence southwesterly continuing along said westerly right of way line on a curve concave to the southeast, having a radius of 10276.75 feet, a central angle of 2 degrees 01 minute 34 seconds, a chord bearing South 25 degrees 25 minutes 14 seconds West, a distance of 363.39 feet to the south line of said Northwest Quarter; thence North 89 degrees 58 minutes 31 seconds West, along the south line of said Northwest Quarter, a distance of 1230.81 feet, more or less, to the easterly right-of-way line of U.S. Trunk Highway No. 75; thence North 00 degrees 10 minutes 06 seconds East, along said easterly right-of-way, a distance of 422.00 feet; thence South 89 degrees 58 minutes 31 seconds East 725.00 feet; thence North 00 degrees 11 minutes 58 seconds East 1773.40 feet; thence South 89 degrees 21 minutes 11 seconds East 593.46 feet; thence North 00 degrees 41 minutes 17 seconds East 102.32 feet, more or less, to the point of beginning.

The above parcel contains 60.01 acres, more or less, and is subject to easements, restriction, or reservation of record, if any.

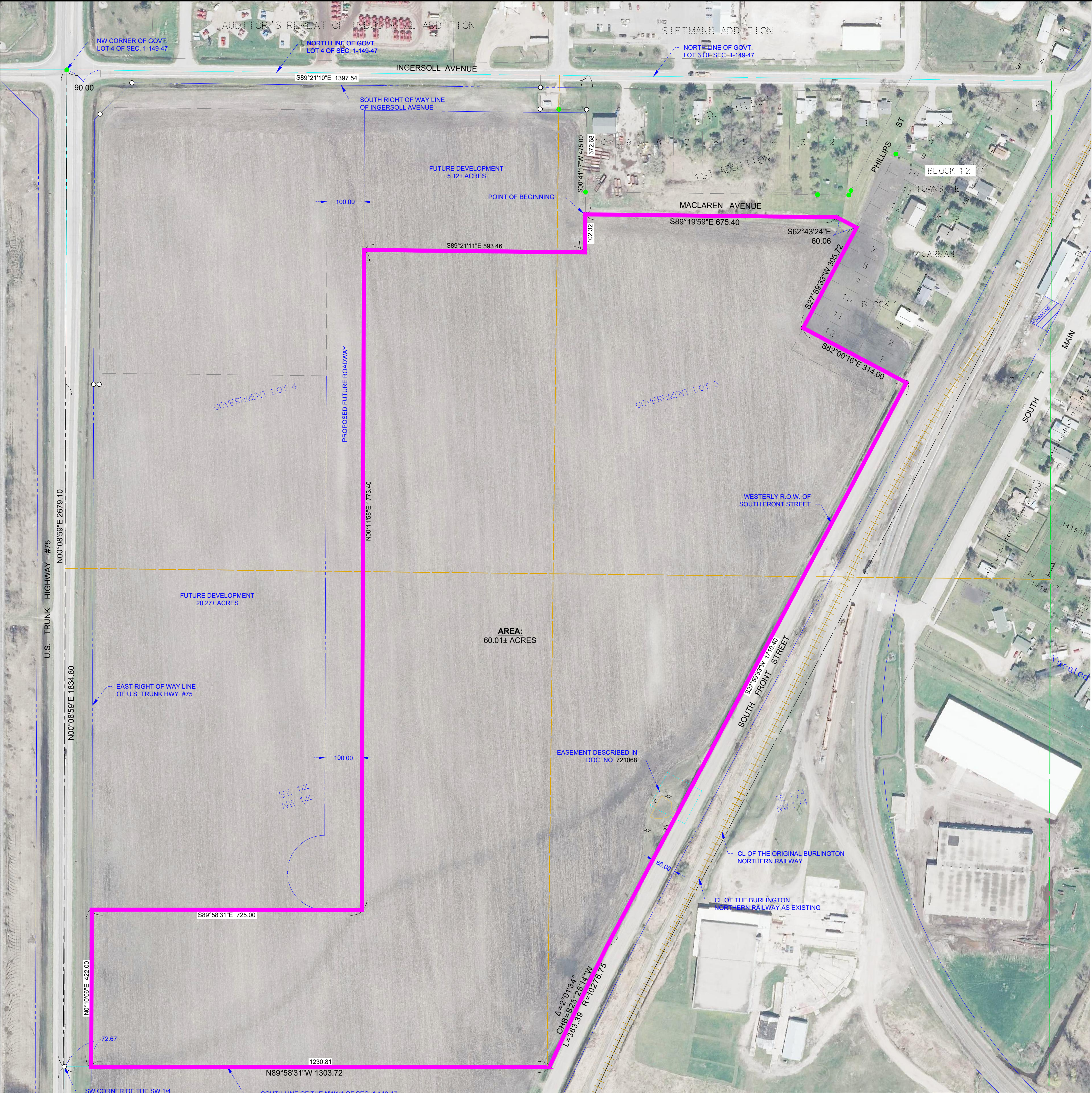
LEGEND

- - - - - = QUARTER LINE
- - - - - = DEED LINE
- - - - - = RIGHT OF WAY LINE
- - - - - = BOUNDARY LINE
- - - - - = SIXTEENTH LINE
- + + + + + = EXISTING RAILROAD
- - - - - = SECTION LINE
- - - - - = EXISTING CENTERLINE OF ROAD
- - - - - = EASEMENT LINE



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON NAD 83 POLK COUNTY COORDINATE SYSTEM, 1996 ADJUSTMENT.

- = DENOTES FOUND IRON MONUMENT
- = DENOTES 5/8 INCH DIAMETER BY 18 INCH LONG IRON REBAR MONUMENT SET AND MARKED RLS # 45365



AREA:
60.01± ACRES

DATE:	APRIL 10, 2020	DATE:		AMENDMENTS:		BY:	
SCALE:	AS SHOWN						
DRAWN BY:	G.R.B.						
CHECKED BY:	T.J.M.						
FILE NUMBER:	2020-10460						

PREPARED FOR: CITY OF CROOKSTON

I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

[Signature]

GARRETT R. BOROWICZ DATE: 6-23-2021 LIC. NO. 45365



RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION TO APPROVE THE TRANSFER OF 3.2% MALT LIQUOR LICENSE FOR W.O.K INC DBA HAPPY JOES OF CROOKSTON

WHEREAS, W.O.K., INC. is a Minnesota Corporation DBA Happy Joes of Crookston Aka Happy Joes Pizza & Ice Cream Parlor (W.O.K., INC.).

WHEREAS, legal ownership of W.O.K., INC. is evidenced by shares of stock with respect to voting control of W.O.K., INC.

WHEREAS, W.O.K., INC. obtained an On-sale Liquor License with respect to 3.2% malt liquor for the period January 01, 2021 through December 31, 2021, in the name of WOK INC DBA Happy Joes Pizza & Ice Cream Parlor License No. 2021 3.2 ON6.

WHEREAS, legal ownership of W.O.K., INC. transferred from the previous owners to the present owners of voting control, Elizabeth Ann Koepp and Jacob John Fee, notice of which was provided to the City of Crookston Clerk.

WHEREAS, the present owners of voting control of W.O.K., INC. wish a transfer of the Liquor License No. 2021 3.2 ON6 for the time period from June 21, 2021 through December 21, 2021.

WHEREAS, all application and investigation fees have been paid by the present owners of W.O.K., INC. to the City of Crookston.

WHEREAS, W.O.K., INC. has appointed Elizabeth Ann Koepp as its resident agent.

NOW THEREFORE, BE IT RESOLVED, the transfer of the 2021 On-sale 3.2% Malt Liquor License No. 2021 3.2 ON from the previous owners of voting control of W.O.K., INC. to the present owners and holders of voting control of W.O.K., INC. is authorized and approved.

IT IS FURTHER RESOLVED, the City Clerk and any other city official necessary to carry forth this Resolution and Authorization are authorized to sign any documents or amendments thereto necessary to allow the transfer of the On-sale 3.2% Malt Liquor License No. 2021 3.2 ON6 to the present owners of voting control of the shares of stock WOK INC.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2021, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO AMEND THE CITY OF CROOKSOTN WATER USE RESTRICTIONS

WHEREAS, the land within the City of Crookston has been experiencing drought like conditions.

WHEREAS, water is recognized as a precious resource which is essential to human life.

WHEREAS, Public Works and Water Department staff have determined conservation measures are necessary to ensure an adequate supply of water to all consumers in the City of Crookston.

WHEREAS, Public Works and Water Department staff have determined water use restrictions are necessary to best address the drought like conditions which presently exist within the City of Crookston.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Crookston that:

- The following water restrictions shall be effective at 12:01 a.m. on July 27, 2021, and shall remain in effect until 11:59 p.m. on October 01, 2021.
- Splash Park operation hours of 9:00 a.m. to 9:00 p.m. shall be reduced to 2:00 p.m. to 8:00 p.m.
- Fixture flows at the Splash Park shall be reduced to levels as determined by the Public Works Director.
- Property with odd last digit addresses shall be allowed to water lawns on odd numbered calendar days.
- Property with even last digit addresses shall be allowed to water lawns on even numbered calendar days.
- The following shall be exempt from the above-stated restrictions:
 1. Gardens
 2. Flowers
 3. Trees and Shrubs
 4. Lawns seeded within the last 60 days
- All watering must be done between the hours of 8:00 p.m. and 11:00 a.m.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
CALLING FOR BIDS ON THE CENTRAL PARK CAMPGROUND IMPROVEMENTS**

WHEREAS, by resolution the City Council ordered plans and specifications be prepared for the above-named project, and the City Engineer has prepared said plans and specifications and presented them to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:

Plans and specifications are hereby approved. The City Deputy Clerk is hereby instructed to place an advertisement for bids not later than 3 weeks prior to the scheduled bid opening. *(Bid opening date has yet to be determined)*

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

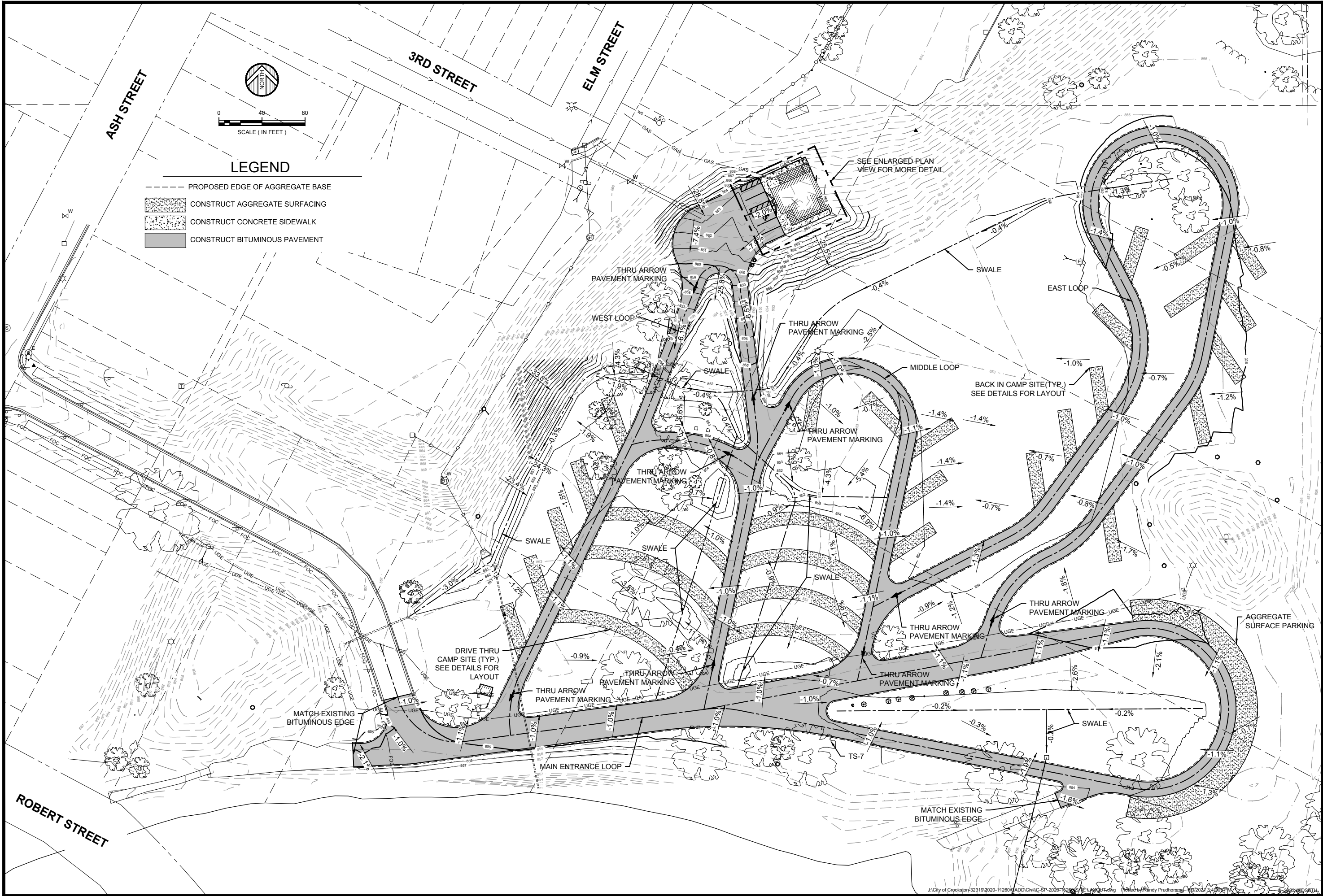
Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

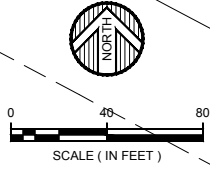
Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor



- LEGEND**
- PROPOSED EDGE OF AGGREGATE BASE
 - ▨ CONSTRUCT AGGREGATE SURFACING
 - ▨ CONSTRUCT CONCRETE SIDEWALK
 - ▨ CONSTRUCT BITUMINOUS PAVEMENT

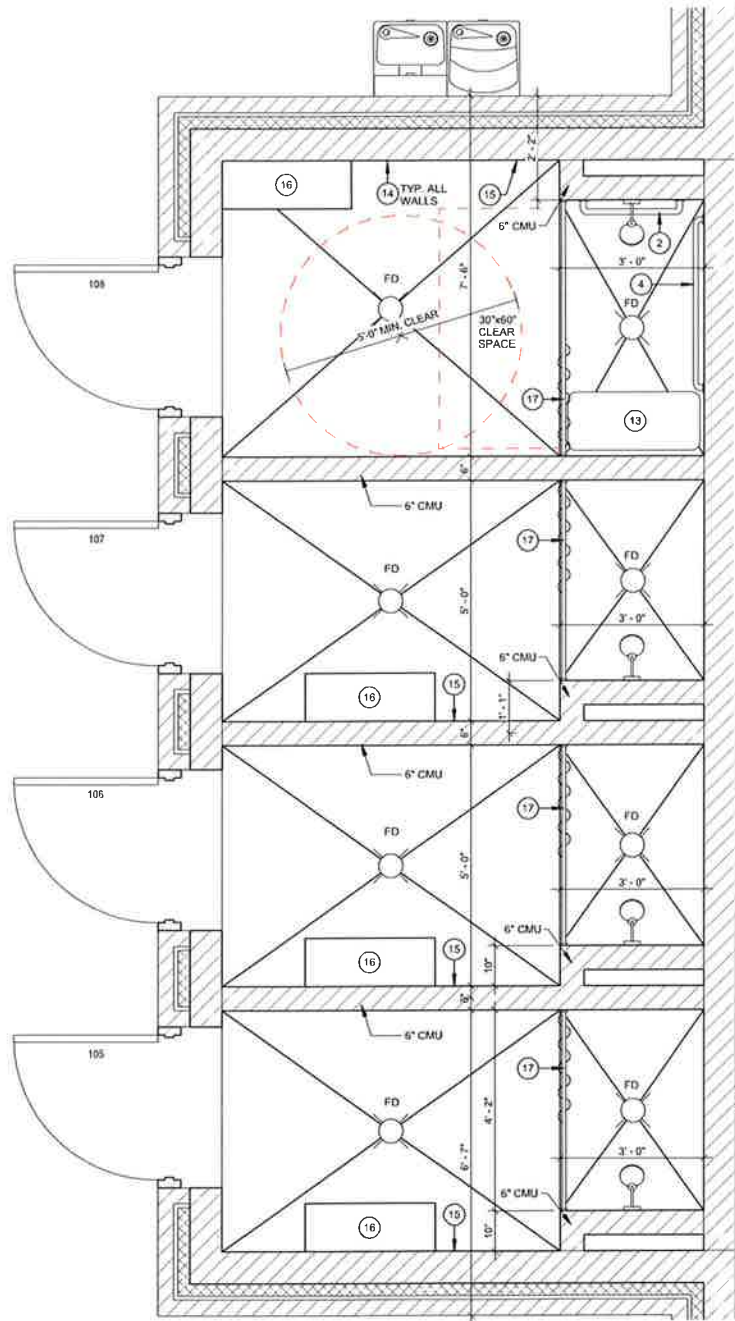


WIDSETH
ARCHITECTS - ENGINEERS - SCIENTISTS - SURVEYORS

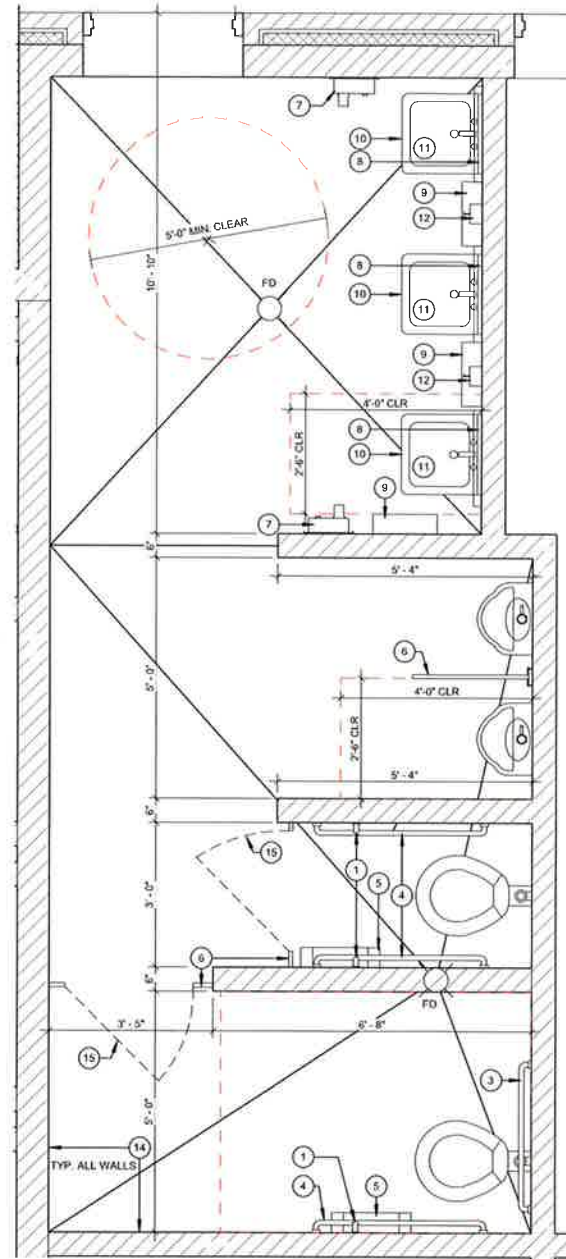
DATE: MAY, 2021
SCALE: AS SHOWN
DRAWN BY: R.R.P.
CHECKED BY: R.A.C.
JOB NUMBER: 2020-11260

CENTRAL PARK CAMPGROUND IMPROVEMENTS
CITY OF CROOKSTON
CROOKSTON, MINNESOTA
CAMPGROUND GRADING AND SITE PLAN

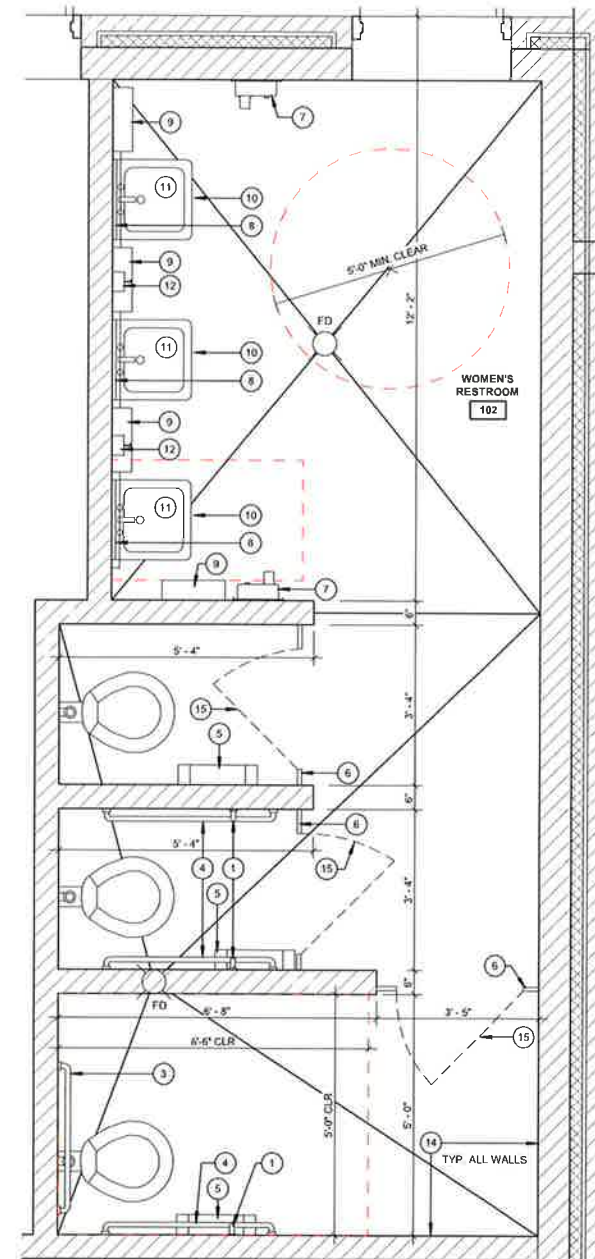
SHEET NO. **26**
SHEET 26 OF 35



3 MAIN LEVEL FLOOR PLAN - SHOWERS
1/2" = 1'-0"



2 MAIN LEVEL FLOOR PLAN - MEN'S 101
1/2" = 1'-0"



1 MAIN LEVEL FLOOR PLAN - WOMEN'S 102
1/2" = 1'-0"

MARK	BASE MATERIAL
1	SS GRAB BAR 18" VERTICAL
2	SS GRAB BAR 24" HORIZONTAL
3	SS GRAB BAR 36" HORIZONTAL
4	SS GRAB BAR 42" HORIZONTAL
5	TOILET PAPER DISPENSER (BY OWNER)
6	TOILET PARTITION - PREFINISHED
7	ELECTRIC HAND DRYER (SEE ELEC.)
8	24x36x1/4 MIRROR (NO FRAME)
9	SS SHELF
10	DRAIN TRAP & HOT WATER PIPE INSUL SHROUD FITTED PVC OR VINYL BOOT BELOW
11	HAND SINK (SEE MECHANICAL)
12	SOAP DISPENSER
13	ADA FOLDING SHOWER BENCH
14	BLOCK SEALER & EPOXY PAINT FINISH
15	ROBE HOOK
16	LOCKER BENCH
17	SHOWER CURTAIN ASSEMBLY

CROOKSTON CENTRAL PARK IMPROVEMENTS -
BATHHOUSE
CITY OF CROOKSTON
CROOKSTON, MN
ENLARGED PLANS

DATE: MAY 2021
SCALE: AS NOTED
DRAWN BY: JKTA
CHECKED BY: GB
JOB NUMBER: 2020-1250

DATE: REVISION DESCRIPTION
REV#

BY: [Signature]
THEIRBY CERTIFY THAT THIS PLAN, SPECIFICATION OR SUPPLEMENTAL SPECIFICATION IS THE WORK OF AN ARCHITECT UNDER THE SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA
CROCK BOKL LCF-4579

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 14th day of June, 2021, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION TO HIRE NEW PUBLIC WORKS DIRECTOR

WHEREAS, the City of Crookston has completed the selection process and the City Administrator recommends the candidate, Brandon Carlson, be hired to fill the position of Public Works Director for the City of Crookston effective July 24, 2021.

NOW, THEREFORE, IT IS RESOLVED by the City Council of Crookston, Minnesota, that Brandon Carlson shall be retained as the Public Works Director for the City of Crookston effective July 24, 2021.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2021, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE TOW BEHIND STUMP CUTTER FUNDS TRANSFER

WHEREAS, the City of Crookston has a need for a tow-behind stump cutter in accordance with the minimum specifications as set forth in an invitation for bids.

WHEREAS, the City of Crookston has budgeted the sum of \$50,000.00 for the purchase of a tow-behind stump cutter in accordance with minimum specifications as set forth in an invitation for bids.

WHEREAS, the City of Crookston received two (2) responses to the invitation for bids.

WHEREAS, the lowest responsible bidder with respect to the tow-behind stump cutter provided a bid of \$56,082.00 which is acceptable to the City of Crookston.

WHEREAS, a payment in addition to the budgeted funds of \$50,000.00 is necessary to purchase the acceptable tow-behind stump cutter to be delivered by the lowest responsible bidder.

WHEREAS, the City of Crookston fund 701-49950-0540 has available the amount of \$6,082.00 which could be used for the purchase of the specified tow-behind stump cutter.

NOW THEREFORE, BE IT RESOLVED, the sum of \$6,082.00 shall be transferred from City of Crookston fund 701-49950-0540 to the lowest responsible bidder as a part-payment for the specified tow-behind stump cutter.

IT IS FURTHER RESOLVED, the City Administrator for the City of Crookston is authorized to sign the draft transferring the amount of \$6,082.00 from City of Crookston fund 701-49950-0540 for the purchase of the specified tow-behind stump cutter.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a first regular meeting of the City Council of the City of Crookston held on the 9th day of August, 2021, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO REQUESTING THE ENGINEERING REPORT FOR MECHANICAL SERVICES FOR SANITARY LIFT STATION VENTILATION IMPROVEMENTS

WHEREAS, the City of Crookston’s existing sanitary sewer waste water ventilation system has four (4) lift stations that include wet-well and dry-well configurations.

WHEREAS, the current wet-wells have no operational or functional permanent ventilation.

WHEREAS, the lack of operational or functional ventilation on the wet-wells constitutes an unsafe and hazardous working environment for city employees.

WHEREAS, the unsafe and hazardous working environment for city employees needs to be immediately addressed and remedied.

WHEREAS, KFI Engineers has prepared a proposal to provide mechanical engineering services addressing the sanitary lift station wet-well ventilation improvements.

WHEREAS, the projected cost for the mechanical engineering services is \$12,500.00 which includes schematic design, construction documents, and engineering reports.

WHEREAS, electrical costs associated with remedying of the nonfunctional wet-well ventilation systems is approximately \$7,500.00.

WHEREAS, Advanced Engineering and Environmental Services, LLC (AE2S) has proposed to provide the consulting electrical engineering services with respect to the nonfunctional sanitary lift station wet-well improvements.

NOW THEREFORE, BE IT RESOLVED, KFI is selected to be the provider of consulting mechanical engineering services with respect to the Crookston sanitary lift station improvements.

IT IS FURTHER RESOLVED, the AE2S is selected to provide the consultant electrical services with respect to the Crookston sanitary lift station improvements.

IT IS FURTHER RESOLVED, the City of Crookston enter into a contract with KFI for mechanical engineering services and consulting services with respect to the Crookston sanitary lift station improvements.

IT IS FURTHER RESOLVED, the City of Crookston enter into a contract with AE2S for professional electrical and consulting services with respect to the sanitary lift station improvements.

IT IS FURTHER RESOLVED, the City Administrator of the City of Crookston is authorized to enter into contract negotiations with KFI and AE2S on behalf of the City of Crookston with respect to mechanical engineering and electrical services related to the sanitary lift station improvements.

IT IS FURTHER RESOLVED, the Mayor and City Administrator of the City of Crookston are authorized to enter into and sign a contract with KFI and with AE2S on behalf of the City of Crookston with respect to sanitary lift station improvements.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2021, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk



August 2, 2021

Mr. Adam Wahler
Electrical Engineer
Advanced Engineering and Environmental Services, Inc.
4170 28th Avenue South
Fargo, ND 58104

via email: Adam.Wahler@AE2S.com

**RE: Proposal for Mechanical Engineering Services
City of Crookston, MN Sanitary Lift Station Ventilation Improvements
KFI Proposal # P21-0935**

Dear Mr. Wahler,

KFI Engineers (KFI) is pleased to provide this proposal for Mechanical engineering services on the above referenced project. This proposal outlines our scope of work and associated compensation. This proposal is valid for 45 days from the proposal date.

PROJECT UNDERSTANDING

This project consists of evaluating the existing ventilation systems at four (4) existing lift stations in the City of Crookston, MN and providing recommended improvements. The existing lift stations are wet well / dry well configurations and currently have no permanent ventilation system on the wet well side. The City desires ventilation for the wet well to allow operators to safely enter the space.

BASIC SERVICES SCOPE OF WORK

KFI will perform the following scope of work:

Schematic Design

1. KFI will participate in one (1) site visit to each of the four (4) lift stations.
2. Generate preliminary engineering report outlining existing conditions found during the site visit, current NFPA 820 requirements and recommended improvements for each lift station.

Construction Documents

1. Mechanical design and construction documents for systems as noted below:
 - Develop Mechanical and Plumbing construction narrative document including design calculations, bill of materials, equipment schedules and sequences of operation.
 - Development of construction drawings and specifications is not anticipated, nor included.
2. Attend one (1) design review and coordination meeting.

Bidding and Construction Phase Support Services

1. Not included.

Information Provided by Others

1. Existing building plans (pdf or AutoCAD files)

PROJECT SCHEDULE

Pricing is based upon completion of the construction narrative by September 2021. If the Project Schedule is significantly delayed, and the delay impacts KFI's ability to perform, Client agrees to compensate KFI for the delay.

EXCLUSIONS (*may be provided as an additional service upon request*):

1. Construction drawings and specifications
2. Value Engineering (VE) meetings, revisions and redesign
3. Architectural design work and building code review
4. Civil / Site utilities design
5. Detailed cost estimating

COMPENSATION**Basic Services Fee**

For the Basic Services Scope of Work described above, the Client shall compensate KFI as follows:

Fixed Fee in the amount of \$12,500 Included in the Fixed Fee amount are subcontracted consultant costs, travel and production expenses.

Additional Services

KFI may be requested by the Client to provide additional services which are in addition to the Basic Services Scope of Work. The Client will compensate KFI for these additional services on a Time and Material basis at KFI's current standard hourly rates and at 1.1 times the cost of reimbursable expenses. Such compensation will be over and above any maximums set forth above.

When any portions of the Project are deleted or otherwise not constructed, compensation for those portions shall be payable to the extent services are performed on those portions. KFI shall be entitled to compensation in accordance with this agreement for all services performed whether or not the Construction Phase commenced.

Invoicing will occur on a monthly basis, payment terms are net 30 days, no retainage.

If you find this proposal acceptable, please sign and date this letter and return a copy to our office.

The Terms and Conditions of the Master Agreement between AE2S and KFI Engineers dated August 30, 2017 shall apply to this proposal.

Thank you for the opportunity to provide engineering services for this project. Please contact me at (651) 254-6942 if you have any questions.

Respectfully submitted,

KFI Engineers

Accepted By:

Advanced Engineering and Environmental Services, Inc.

SIGNED ORIGINAL

Mr. Zachary C. Thompson, P.E.
Project Manager

Mr. Adam Wahler
Electrical Engineer

Date