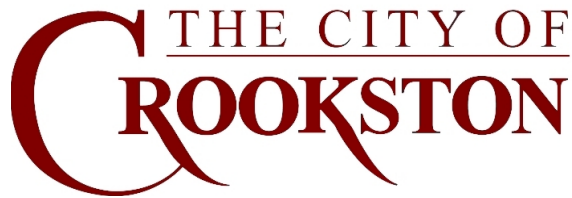


Mayor -Dale Stainbrook

Council Members:  
W-1 Kristie Jerde  
W-2 Steve Erickson  
W-3 Clayton Briggs  
At Large - Tom Vedbraaten



Council Members:  
W-4 Donald R Cavalier  
W-5 Joe Kresl  
W-6 Dylane Klatt  
At Large – Wayne Melbye

## **CITY COUNCIL AGENDA**

**October 11, 2021 - 7:00 pm**

**If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. The City's YouTube Channel <https://youtu.be/rHRfptc7ieQ>**

**1. CALL TO ORDER**

*"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

**2. OATH OF OFFICE**

**2.01** Swearing in Ceremony for officers James Brandon and Loren Edevold .

**3. ROLL CALL**

**4. CROOKSTON FORUM** - *Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.*

**5. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**

**6. APPROVE AGENDA** - *Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

**7. CONSENT AGENDA** - *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.*

**7.01** Approve proposed City Council Minutes from September 27, 2021 City Council meeting.

**7.02** Resolution to Approve City of Crookston bills and disbursements in the amount of \$405,883.22 Check Nos 67167-67261.

**7.03** Approval of Crookston Housing & Economic Development Authority (CHEDA) Agenda for Regular Meeting on October 19, 2021.

**7.04** Resolution Approving Partial Payment Estimate No. 2 - 2021 Federal Funded Street Improvements.

**8. PUBLIC HEARINGS**

**9. REGULAR AGENDA**

**9.01** Resolution to Approve Dispensing of Intoxicating Liquor and food on premises at a Community Event.

**9.02** Resolution to Approve Dance Permit for the University of Minnesota Crookston Homecoming on premises at the Crookston Inn.

**9.03** Resolution accepting the bid and awarding contract for cleaning, repairing and painting two filter pressure vessels.

**9.04** Resolution Approving Public Works Department to Purchase a Motor Grader for 2022.

**10. REPORTS AND STAFF RECOMMENDATION**

**11. ADJOURNMENT**

**OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR COUNCIL MEETING OF SEPTEMBER 27, 2021 COUNCIL CHAMBERS, CITY HALL.**

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

**ROLL CALL**

Council Members present in answer to roll call were: Donald Cavalier, Joe Kresl, Dylane Klatt, Tom Vedbraaten, Wayne Melbye, Kristie Jerde, Steve Erickson and Clayton Briggs

Council Members absent:

Staff present: Amy Finch, Brandon Carlson, Greg Hefta, Paul Biermaier, Chad Palm, Ryan Lindtwed, Tim Froeber, Darin Selzler, Jake Solberg and Ashley Rystad.

**CROOKSTON FORUM**

**PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT**

**APPROVAL OF AGENDA**

Deputy City Clerk Ashley Rystad requested to add under the regular agenda 8.04 Resolution to Hire a Community Development Director effective September 30, 2021. On motion by Council Member Cavalier, seconded by Council Member Briggs, and duly carried to approve the agenda as presented.

**CONSENT AGENDA**

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none, on motion by Council Member Kresl, seconded by Council Member Melbye, and duly carried to approve the Consent Agenda.

- 6.01 Approve proposed City Council Minutes from September 13, 2021 City Council meeting.
- 6.02 Resolution to Approve City of Crookston bills and disbursements in the amount of \$344,010.85 Check Nos 67075-67166.(Res No 27318)
- 6.03 Resolution Approving Partial Payment Estimate No. 2 - 2021 Local Funded Street Improvements (Res No 27319)

**PUBLIC HEARING**

**REGULAR AGENDA**

- 8.01 Motion was made by Council Member Klatt, seconded by Council Member Briggs; City Administrator, Amy Finch, referenced our partners at the County Tax office suggested a change in terminology in one of our worksheets from household to residential homestead. If there are any further questions about residential homesteads, please direct those to the County Tax Office. After further information was discussed, it was duly carried to approve the Resolution Adopting Proposed 2022 Tax Levy and Preliminary 2022 Fund Budget and Setting a Public Budget Meeting Date. (Res No 27320)
- 8.02 Motion was made by Council Member Briggs, seconded by Council Member Cavalier; Kim Durbin from Brady, Martz & Associates presented the overall financial statement report for 2020. It was duly carried to approve Resolution Accepting the 2020 Audited Financials from Brady, Martz & Associates, and PC. (Res No 27321)
- 8.03 Motion was made by Council Member Cavalier; seconded by Council Member Erickson; City Administrator, Amy Finch, described some of the purposes outlined in the grant. It was duly carried to approve Resolution Approving Grant Application for American Rescue Grant Program (ARGP). (Res No 27322)

- 8.04 Motion was made by Council Member Briggs; seconded by Council Member Jerde; City Administrator, Amy Finch, described the current candidate has a very strong background in Economic Development and has worked for both an Independent Economic Development board and is accustomed to how municipalities work. We have extended a conditional offer pending background check and City Council approval. It was duly carried to approve Resolution to Hire a Community Development Director effective September 30, 2021. (Res No 27323)

## REPORTS AND STAFF RECOMMENDATIONS

**Amy Finch**, City Administrator:

- I did get to go and visit the Summit during National Assisted Living Week. Talked with the residents about some of the things going on in the City.
- We conducted interview for the Community Development Director and I am pleased to have Mr. Barnes on our leadership team.

**Tim Froeber**, Fire Chief:

- We had all our fire apparatus pumps serviced and tools certified by the testing company and they all passed.
- Fire Prevention week is October 3<sup>rd</sup>- 9<sup>th</sup> and having our open house from 10AM-1PM on the 9<sup>th</sup>.

**Brandon Carlson**, Public Works Director:

- Road construction is done for the most part and sod will be put in.
- Water Department is doing a leak sweep in the City of Crookston.

**Ryan Lindtwed**, Finance Director:

- It's been a pleasure for me to be able to get the chance to work with Kim and talking with Brady Martz the City would like to start our audit a lot sooner than what we have done in the past. Brady Martz is also helping the City implement some new processes as well.

**Greg Hefta**, Building Official:

- Ag Innovation site basically has most of the site prepped.
- New Flyer Project they have a flush water service, but they haven't pressure tested it.

**Jake Solberg**, Parks and Recreation Director:

- I have been working on scheduling youth hockey games and preparing to open the Crookston Sport Center.
- Winter registration is now open for our programs along with our online registration is ready to go.

**Paul Biermaier**, Police Chief:

- The Juvenile Center will be closed temporarily until the renovation is completely done. Construction will not be done until around June to October of next year. What that means for the City of Crookston is we will have to be transporting juveniles to an outside facility.

**Chad Palm**, IT Director:

- Happy to announce that I am moving our new Linux-based VPN solution out of testing into production.
- New equipment has arrived for some upgrades to the Public Access Channel 3.

## REPORTS FROM CITY COUNCIL MEMBERS

**Kristie Jerde**, Council Member 1<sup>st</sup> Ward,

- No report

**Steve Erickson**, Council Member 2<sup>nd</sup> Ward,

- I have been getting some concerned comments on the lighting of our cities walkways and how dark they are and what the city is going to do about getting some extra lights on those pathways.

**Clayton Briggs**, Council Member 3<sup>rd</sup> Ward,

- No report

**Donald R Cavalier**, Council Member 4<sup>th</sup>, Ward 4

- Thank you to Brandon in the street department and thank you to Amy for coming with us on the Ward 4 bus.

**Joe Kresl**, Council Member 5<sup>th</sup> Ward,

- No report
- 

**Dylane Klatt**, Council Member 6<sup>th</sup> Ward,

- On Fisher Avenue where we had pet receptacle, are there any plans on putting them back in?

**Tom Vedbraaten**, Council Member-at-Large,

- Good to see you Jake

**Wayne Melbye**, Council Member-at-Large,

- No report

**Mayor Stainbrook** – I want to offer my prayers and thoughts to Bruce Parr’s family he was a fixture in this community a long, long time. This Saturday is the Corn Stalk Jamboree down at the green space from 10AM- 2PM.

**ADJOURNMENT**

Mayor Stainbrook declared the meeting adjourned at 8:27pm.

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Dale Stainbrook, Mayor

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Ashley Rystad, Deputy City Clerk

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS**

**IT IS RESOLVED**, that the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Ashley Rystad  
Deputy City Clerk

\_\_\_\_\_  
Dale Stainbrook  
Mayor

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY I-DC3202109244618 DEF COMP WITHHOLDING	D	9/27/2021	1,475.00		000756		1,475.00
3047	CAPITAL BANK AND TRUST COMPANY I-DC5202109244618 DEF COMP EMPLOYER CONTRIBUTION	D	9/27/2021	61.65		000757		61.65
2606	EFTPS I-T1 202109244618 FEDERAL TAX WITHHOLDING I-T3 202109244618 FICA TAX WITHHOLDING I-T4 202109244618 MEDICARE TAX WITHHOLDING	D	9/27/2021	13,915.03 10,069.40 4,385.50		000758 000758 000758		28,369.93
1442	MINNESOTA CHILD SUPPORT PAYMEN I-CS1202109244618 CHILD SUPPORT WITHHOLDING	D	9/27/2021	207.00		000759		207.00
2607	MN DEPT OF REVENUE I-T2 202109244618 STATE TAX WITHHOLDING	D	9/27/2021	6,787.20		000760		6,787.20
2681	MN STATE RETIREMENT SYSTEM I-DC7202109244618 MN DEFERRED COMPENSATION-457B\$ I-DC8202109244618 MN DEFERRED COMPENSATION-ROTH% I-SP2202109244618 HEALTH CARE SAVINGS PLAN	D	9/27/2021	100.00 154.69 422.99		000761 000761 000761		677.68
1550	P.E.R.A. I-P-C202109244618 PERA WITHHOLDING I-PDC202109244618 PERA WITHHOLDING I-PPF202109244618 PERA WITHHOLDING	D	9/27/2021	10,721.13 150.00 18,474.79		000762 000762 000762		29,345.92
0048	AMERICAN FAMILY LIFE ASSURANCE C-SEPTEMBER 2021 ADJ SEPTEMBER 2021 ADJ I-AA1202109104608 AFLAC WITHHOLDING I-AA1202109244618 AFLAC WITHHOLDING I-AA4202109104608 AFLAC WITHHOLDING I-AA4202109244618 AFLAC WITHHOLDING I-AP1202109104608 AFLAC WITHHOLDING I-AP1202109244618 AFLAC WITHHOLDING I-AP2202109104608 AFLAC WITHHOLDING I-AP2202109244618 AFLAC WITHHOLDING I-AP3202109104608 AFLAC WITHHOLDING I-AP3202109244618 AFLAC WITHHOLDING I-AP5202109104608 AFLAC WITHHOLDING I-AP5202109244618 AFLAC WITHHOLDING I-AP6202109104608 AFLAC WITHHOLDING I-AP6202109244618 AFLAC WITHHOLDING I-AP7202109104608 AFLAC WITHHOLDING I-AP7202109244618 AFLAC WITHHOLDING	D	9/27/2021	0.02CR 9.99 9.99 93.82 93.82 116.17 116.17 186.30 186.30 55.86 55.86 3.25 3.25 52.02 52.02 37.00 37.00		000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763 000763		1,108.80

VENDOR SET: 01 City of Crookston  
 BANK: AP BREMER BANK, N.A. - AP  
 DATE RANGE: 9/27/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0194	NWSC/ BLUE CROSS BLUE SHIELD							
	C-EDEVOLD OCT 21 ADJ	D	9/27/2021	639.00CR		000764		
	I-BOUTWELL OCT 21	D	9/27/2021	924.00		000764		
	I-CHEDA OCT 2021	D	9/27/2021	4,297.00		000764		
	I-HD3202109104608	D	9/27/2021	2,853.00		000764		
	I-HD3202109244618	D	9/27/2021	2,853.00		000764		
	I-HD6202109104608	D	9/27/2021	503.75		000764		
	I-HD6202109244618	D	9/27/2021	503.75		000764		
	I-HD7202109104608	D	9/27/2021	1,981.50		000764		
	I-HD7202109244618	D	9/27/2021	1,981.50		000764		
	I-HD8202109104608	D	9/27/2021	729.00		000764		
	I-HD8202109244618	D	9/27/2021	729.00		000764		
	I-HF3202109104608	D	9/27/2021	2,063.00		000764		
	I-HF3202109244618	D	9/27/2021	2,063.00		000764		
	I-HF6202109104608	D	9/27/2021	1,444.00		000764		
	I-HF6202109244618	D	9/27/2021	1,444.00		000764		
	I-HS3202109104608	D	9/27/2021	8,588.00		000764		
	I-HS3202109244618	D	9/27/2021	8,588.00		000764		
	I-HS6202109104608	D	9/27/2021	5,112.00		000764		
	I-HS6202109244618	D	9/27/2021	5,112.00		000764		
	I-HS7202109104608	D	9/27/2021	837.00		000764		
	I-HS7202109244618	D	9/27/2021	837.00		000764		
	I-HS8202109104608	D	9/27/2021	2,310.00		000764		
	I-HS8202109244618	D	9/27/2021	2,310.00		000764		57,424.50
3684	COLONIAL LIFE							
	I-CA1202109104608	D	9/27/2021	18.40		000765		
	I-CA1202109244618	D	9/27/2021	18.40		000765		
	I-CA2202109104608	D	9/27/2021	74.14		000765		
	I-CA2202109244618	D	9/27/2021	74.14		000765		
	I-CA3202109104608	D	9/27/2021	50.83		000765		
	I-CA3202109244618	D	9/27/2021	50.83		000765		
	I-CHEDA SEPT 2021	D	9/27/2021	131.30		000765		
	I-CP1202109104608	D	9/27/2021	147.91		000765		
	I-CP1202109244618	D	9/27/2021	147.91		000765		
	I-CP2202109104608	D	9/27/2021	62.71		000765		
	I-CP2202109244618	D	9/27/2021	62.71		000765		
	I-CP3202109104608	D	9/27/2021	14.13		000765		
	I-CP3202109244618	D	9/27/2021	14.13		000765		
	I-CP4202109104608	D	9/27/2021	41.91		000765		
	I-CP4202109244618	D	9/27/2021	41.91		000765		951.36
2853	DELTA DENTAL							
	C-OCT 2021 ADJ	D	9/27/2021	0.13CR		000766		
	I-CHEDA OCT 2021	D	9/27/2021	91.75		000766		
	I-DPT202109104608	D	9/27/2021	682.39		000766		
	I-DPT202109244618	D	9/27/2021	682.39		000766		1,456.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY I-DC3202110084620 DEF COMP WITHHOLDING	D	10/08/2021	725.00		000767		725.00
1442	MINNESOTA CHILD SUPPORT PAYMEN I-CS1202110084620 CHILD SUPPORT WITHHOLDING	D	10/08/2021	207.00		000768		207.00
1550	P.E.R.A. I-P-C202110084620 PERA WITHHOLDING I-PPF202110084620 PERA WITHHOLDING	D	10/08/2021	10,532.57		000769		27,551.03
2606	EFTPS I-T1 202110084620 FEDERAL TAX WITHHOLDING I-T3 202110084620 FICA TAX WITHHOLDING I-T4 202110084620 MEDICARE TAX WITHHOLDING	D	10/08/2021	11,580.22		000770		24,952.62
2607	MN DEPT OF REVENUE I-T2 202110084620 STATE TAX WITHHOLDING	D	10/08/2021	5,802.61		000771		5,802.61
2681	MN STATE RETIREMENT SYSTEM I-DC7202110084620 MN DEFERRED COMPENSATION-457B\$ I-DC8202110084620 MN DEFERRED COMPENSATION-ROTH% I-SP2202110084620 HEALTH CARE SAVINGS PLAN	D	10/08/2021	100.00		000772		671.15
3047	CAPITAL BANK AND TRUST COMPANY I-DC5202110084620 DEF COMP EMPLOYER CONTRIBUTION	D	10/08/2021	61.65		000773		61.65
1222	LELS I-UDP202109244618 UNION DUES WITHHOLDING	R	9/27/2021	825.50		067167		825.50
1275	LOCAL # L - 3394 FIRE DEPT I-UDF202109244618 UNION DUES WITHHOLDING	R	9/27/2021	240.00		067168		240.00
0412	AFSCME COUNCIL 65 I-UDA202109104608 UNION DUES WITHHOLDING I-UDA202109244618 UNION DUES WITHHOLDING	R	9/27/2021	581.02		067169		1,162.04
1982	MADISON NATIONAL LIFE C-AGNES 09/21 ADJ AGNES 09/21 ADJ C-EDEVOLD 09/21 ADJ EDEVOLD 09/21 ADJ C-FREDRICK 09/21 ADJ FREDRICK 09/21 ADJ C-STROMMEN 09/21 ADJ STROMMEN 09/21 ADJ C-ZNAJDA 09/21 ADJ ZNAJDA 09/21 ADJ I-CHEDA SEPT 2021 CHEDA SEPT 2021 I-COBRA-BARTON 09/21 COBRA-BARTON 09/21 I-COBRA-RIOPEL 09/21 COBRA-RIOPEL 09/21 I-HOISETH 09/21 ADJ HOISETH 09/21 ADJ I-JONES 09/21 ADJ JONES 09/21 ADJ I-LIB202109244618 LIFE INSURANCE BENEFIT	R	9/27/2021	5.50CR		067170		326.25



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1435	MINNESOTA BENEFIT ASSOCIATION							
	C-SEPT 2021 ADJ							
	I-MBA202109104608	R	9/27/2021	0.01CR		067174		
	I-MBA202109244618	R	9/27/2021	121.89		067174		
	I-MBA202109244618	R	9/27/2021	121.89		067174		243.77
1552	NCPERS GROUP LIFE INS.							
	I-LIP202109104608	R	9/27/2021	176.00		067175		176.00
2482	UNITED WAY OF CROOKSTON, INC							
	I-UW 202109104608	R	9/27/2021	63.35		067176		
	I-UW 202109244618	R	9/27/2021	63.35		067176		126.70
0492	DAVIDSON CONSTRUCTION INC.							
	I-RES 27319	R	9/29/2021	190,818.43		067177		190,818.43
0987	GREAT PLAINS NATURAL GAS CO.							
	I-20210921	R	9/29/2021	2,337.42		067178		2,337.42
1427	RIVERVIEW GOLF COURSE INC.							
	I-2021 0913	R	9/29/2021	2,600.00		067179		2,600.00
1861	OTTERTAIL POWER COMPANY-FF							
	I-20210924	R	9/29/2021	83.18		067180		83.18
0017	ACME ELECTRIC							
	I-9172787	R	10/08/2021	58.95		067181		58.95
3396	ADAMS HEATING & COOLING, INC							
	I-2264	R	10/08/2021	323.99		067182		323.99
4001	AGASSIZ ASPHALT, LLC							
	I-10288	R	10/08/2021	500.54		067183		500.54
4438	DAN AGNES							
	I-20210928	R	10/08/2021	100.00		067184		100.00
0106	ASCAP							
	I-20210907	R	10/08/2021	367.00		067185		367.00
2200	AUTO VALUE OF CROOKSTON							
	I-76185887	R	10/08/2021	8.48		067186		
	I-76185946	R	10/08/2021	12.99		067186		
	I-76185967	R	10/08/2021	6.54		067186		
	I-76186047	R	10/08/2021	45.99		067186		
	I-76186285	R	10/08/2021	51.87		067186		
	I-76186300	R	10/08/2021	65.94		067186		
	I-76186304	R	10/08/2021	64.15		067186		
	I-76186313	R	10/08/2021	7.72		067186		

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 9/27/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-76186470	PERMATEX	R	10/08/2021	18.99		067186		
I-76186501	OIL FILTERS	R	10/08/2021	7.72		067186		
I-76186566	SWITCH- UNIVERSAL	R	10/08/2021	19.98		067186		
I-76186601	COPPER	R	10/08/2021	2.49		067186		
I-76186628	GRINDING WHEEL	R	10/08/2021	8.49		067186		
I-76186681	BLOWER MOTOR	R	10/08/2021	58.99		067186		
I-76186813	WIPERS	R	10/08/2021	27.98		067186		
I-76186826	OIL FILTERS	R	10/08/2021	46.74		067186		
I-76186945	TOGGLE	R	10/08/2021	10.48		067186		
I-76186960	OIL FILTER/ OIL	R	10/08/2021	50.74		067186		
I-76186961	NUTS AND BOLTS	R	10/08/2021	3.49		067186		
I-76187425	DRAIN	R	10/08/2021	12.98		067186		532.75
0154	BECKER ARENA PRODUCTS, INC. PAINT CONCRETE SOLVENT	R	10/08/2021	1,614.86		067189		1,614.86
0225	BRANDNER PRINTING CALENDARS	R	10/08/2021	53.15		067190		53.15
2961	BSN SPORTS, LLC FLAG BELTS	R	10/08/2021	51.10		067191		51.10
0364	CASA QUARTERLY 10/1/2021-12/31/2021	R	10/08/2021	17,225.00		067192		17,225.00
3911	CENTURYLINK 523 FAIRFAX SERVICE 9/22-10/21	R	10/08/2021	50.95		067193		50.95
0372	CROOKSTON HOUSING & ECONOMIC D CITY SHARE OCTOBER 2021	R	10/08/2021	11,666.67		067194		
I-30139328	WHITEBOARD- VTP	R	10/08/2021	126.54		067194		
I-30188205	COPIERS- VTP	R	10/08/2021	376.76		067194		12,169.97
3226	CHRISTIAN BROTHERS FORD, INC BATTERY-POLICE	R	10/08/2021	199.87		067195		199.87
33184	CINTAS CORPORATION BAGSTAND- PARK SHOP	R	10/08/2021	14.00		067196		
I-4095500308	RUGS/ TOWELS	R	10/08/2021	43.32		067196		
I-4096065383	MATS- LIBRARY	R	10/08/2021	28.57		067196		
I-4096065444	SHOP TOWELS-PARKS	R	10/08/2021	14.00		067196		
I-4096710023	LAUNDRY- WATER	R	10/08/2021	3.84		067196		
I-4096710065	TOWELS/ MATS	R	10/08/2021	10.64		067196		
I-4096710070	RUGS-AIRPORT	R	10/08/2021	32.07		067196		
I-4096710167	LAUNDRY- PARKS	R	10/08/2021	14.00		067196		
I-4096710192	LINEN CONTRACT SERVICE- VTP	R	10/08/2021	13.72		067196		
I-4096710244	FLOORMATS- TOWELS ECT	R	10/08/2021	27.62		067196		
I-4096710315	TOWELS/RUGS/LAUNDRY	R	10/08/2021	19.74		067196		
I-4097395959	LAUNDRY-STREET	R	10/08/2021	23.49		067196		245.01

VENDOR SET: 01 City of Crookston  
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 DATE RANGE: 9/27/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4437	WEX BANK							
I-73920630	FUEL- FIRE	R	10/08/2021	156.21		067198		156.21
0321	CITY OF EAST GRAND FORKS							
I-20211005	P2P REIMBURSEME OT WAGE	R	10/08/2021	191.63		067199		191.63
0337	COLE PAPERS INC.							
I-10036712	JANITOR SUPPLIES	R	10/08/2021	52.41		067200		
I-10041317	CLEANING SUPPLIES	R	10/08/2021	60.56		067200		112.97
4067	CORE & MAIN LP							
C-P616928	CREDIT 12 X6 UT RED C153 IMP	R	10/08/2021	353.82CR		067201		
I-P131139	TAP BUSH- NO LEAD	R	10/08/2021	236.31		067201		
I-P131144	BUSH AWWA- NO LEAD	R	10/08/2021	52.54		067201		
I-P548229	PRESSURE BACKFLOW ECT	R	10/08/2021	2,390.37		067201		
I-P562499	PIPE CLAMP	R	10/08/2021	448.20		067201		
I-P567275	LAMPHOLE	R	10/08/2021	828.06		067201		
I-P605901	FLIP CPLG	R	10/08/2021	1,226.20		067201		
I-P621647	RUBBER METER	R	10/08/2021	43.20		067201		
I-P641068	6 PVC BEND	R	10/08/2021	330.08		067201		
I-P656286	RUBBER METER	R	10/08/2021	100.59		067201		5,301.73
0363	CROOKSTON BUILDING CENTER							
I-274241	PINE	R	10/08/2021	231.00		067203		
I-275293	TREATED SQUARE	R	10/08/2021	30.09		067203		
I-275414	READY MIX	R	10/08/2021	14.97		067203		
I-275425	SILICONE/ KNIFE	R	10/08/2021	76.07		067203		
I-275496	TRAINING PROP	R	10/08/2021	228.24		067203		580.37
3847	MICHAEL FLIPSE							
I-121	WATERMAIN REPAIR CONCRETE	R	10/08/2021	6,572.00		067204		6,572.00
0389	CROOKSTON FUEL CO.							
I-20210930-FIRE	FUEL- FIRE	R	10/08/2021	614.02		067205		
I-20210930-PARK	FUEL- PARKS	R	10/08/2021	1,612.09		067205		
I-20210930-WATER	FUEL- WATER	R	10/08/2021	1,067.09		067205		3,293.20
3400	CROOKSTON HARDWARE HANK							
I-61001/2	CORD/BULB/LUBE	R	10/08/2021	150.93		067206		
I-61147/2	GRINDER	R	10/08/2021	179.99		067206		
I-61149/2	RUBBER MALLET	R	10/08/2021	25.48		067206		356.40
0413	CROOKSTON NOON-DAY LIONS							
I-20210901	DUES- FROEBER	R	10/08/2021	85.00		067207		85.00

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0425	CROOKSTON PAINT & GLASS PAINT	R	10/08/2021	42.99		067208		42.99
0470	CROOKSTON WELDING INC.							
I-028848	ACETYLENE	R	10/08/2021	106.35		067209		
I-029266	IRON/SHEET/ CUT	R	10/08/2021	356.15		067209		
I-029292	RETURN DEMO LOCATOR	R	10/08/2021	59.56		067209		522.06
1415	DOCU SHRED, INC CONTAINERS	R	10/08/2021	20.00		067210		20.00
0750	EMERGENCY APPARATUS MAINT. INC DISCHARGE GAUGES- ENG 3	R	10/08/2021	184.19		067211		184.19
0875	FLEET SUPPLY							
C-FIRE	FIRE CREDIT	R	10/08/2021	13.59CR		067212		
I-95640	GLUE BOARD/ MOUSE- AIRPORT	R	10/08/2021	92.35		067212		
I-96241	OIL CLAY FLOOR- FIRE	R	10/08/2021	29.97		067212		
I-96275	AXE - SHOVEL - STREET	R	10/08/2021	74.97		067212		183.70
0909	GARDEN VALLEY TECHNOLOGIES WELLS COMMUNICATION	R	10/08/2021	121.40		067213		121.40
0944	GOPHER STATE ONE-CALL INC. LOCATION CALLS	R	10/08/2021	132.30		067214		132.30
0958	GOVT FINANCE OFFICERS ASSN MEMBERSHIP FINCH/ LINDTWED	R	10/08/2021	320.00		067215		320.00
0965	GRAND FORKS FIRE EQUIPMENT FOAM GEAR WASH	R	10/08/2021	204.76		067216		204.76
0987	GREAT PLAINS NATURAL GAS CO. SERVICES 9/2-10/1- POOL	R	10/08/2021	1,200.90		067217		1,200.90
1000	GROVE MECHANICAL INC.							
I-38536	AIR FILTRATION	R	10/08/2021	271.50		067218		
I-38547-5	FALL SERVICE	R	10/08/2021	920.00		067218		
I-38555-2	BOILER MAINTANCE	R	10/08/2021	772.88		067218		
I-386151-1	REPLACE HEAT EXCHANGE	R	10/08/2021	4,000.00		067218		5,964.38
1043	HAWKINS, INC							
I-6020955	GREASE CONTROL	R	10/08/2021	912.70		067219		
I-6029343	CHEMICALS- WATER	R	10/08/2021	845.00		067219		1,757.70

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1006	HN QUALITY PLUMBING INC.							
I-40052	413 HOUSTON AVE - INSTALL	R	10/08/2021	264.77		067220		
I-40064	327 HOUSTON AVE- INSTALL HOSE	R	10/08/2021	270.54		067220		
I-40065	407 HOUSTON - WALL HYDRANT	R	10/08/2021	261.08		067220		
I-40066	340 HOUSTON AVE INSTALL	R	10/08/2021	275.26		067220		
I-40067	INSTALL HOSE	R	10/08/2021	264.42		067220		
I-40177	REMOVE WALL/ INSTALL HOSE	R	10/08/2021	265.19		067220		
I-40228	INSTALL TEMP WALL	R	10/08/2021	267.95		067220		1,869.21
1105	HUGO'S							
I-0046	MISC SUPPLIES	R	10/08/2021	23.96		067221		
I-0138	MISC SUPPLIES- AIRPORT	R	10/08/2021	73.41		067221		97.37
4268	HYDRO KLEAN							
I-075575	MANHOLE REHAB	R	10/08/2021	4,000.00		067222		4,000.00
3714	INNOVATIVE OFFICE SOLUTIONS, L							
I-IN3491360	GLASS CALENDAR- OFFICE SUPPLY	R	10/08/2021	221.19		067223		
I-IN3502137	OFFICE SUPPLIES	R	10/08/2021	49.33		067223		
I-IN3502257	POST IT NOTES/ FOLDERS	R	10/08/2021	39.59		067223		
I-IN3503514	PROTECTOR SHEET	R	10/08/2021	6.94		067223		
I-IN3503526	BASE PRONG	R	10/08/2021	4.08		067223		
I-IN3506220	ERASER- SUPPLY CLOSET	R	10/08/2021	5.16		067223		326.29
4440	INTERNET VIDEO & IMAGING, INC							
I-709997	VIEW SOFTWARE-P2P	R	10/08/2021	600.00		067224		600.00
4439	LOEWEN KELLY							
I-20210924	SEWER CLEANING	R	10/08/2021	325.00		067225		325.00
1258	LAWNCRAFTSMEN SERVICES							
I-2B	CLEAN UP- LIBRARY	R	10/08/2021	905.21		067226		905.21
1260	LEAGUE OF MINNESOTA CITIES							
I-20210901	MN MAYORS MEM STAINBROOK	R	10/08/2021	30.00		067227		
I-348450	2021-2022 MEMBERSHIP DUES	R	10/08/2021	7,943.00		067227		7,973.00
1333	MARSHALL AND POLK RURAL WATER							
I-20210921	WATER- AIRPORT	R	10/08/2021	110.70		067228		110.70
1397	MILLER AIRCRAFT SERVICE INC.							
I-22218	SEPTEMBER 2021 FUEL	R	10/08/2021	6,445.63		067229		6,445.63

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0784	MN DEPT OF LABOR & INDUSTRY I-ALR0125061X ANNUAL ELEVATOR- CSC	R	10/08/2021	100.00		067230		100.00
2294	MN DOT- ST PAUL I-P00013929 STATE AID- TESTING	R	10/08/2021	909.14		067231		909.14
4393	NETCENTER TECHNOLOGIES, INC C-183874 LABOR CREDIT	R	10/08/2021	250.00CR		067232		
	I-183730 VIDEO/ RECORDING	R	10/08/2021	856.00		067232		606.00
1735	NORTHERN FIRE EQUIPMENT I-23506 RECHARGE FIRE EXT - R-4	R	10/08/2021	30.00		067233		30.00
1750	NORTHERN LUMBER I-235568 WALL PLATE	R	10/08/2021	2.37		067234		
	I-235569 SCREWS	R	10/08/2021	7.79		067234		10.16
1861	OTTERTAIL POWER COMPANY-FF I-20211025 SERVICES 8/20-9/20/2021	R	10/08/2021	26,024.35		067235		26,024.35
2991	PET WASTE ELIMINATOR I-43028957 WASTE BAG BOX	R	10/08/2021	89.00		067237		89.00
1936	POLK COUNTY SHERIFF I-2021005 REIMBURSEMENT FOR OT - P2P	R	10/08/2021	223.16		067238		223.16
2005	PROULX REFRIGERATION HTG &APPL I-15259 BOILER- SERVICES	R	10/08/2021	239.50		067239		239.50
2100	REGIONAL SANITATION SERV INC I-20210928-AIRPORT GARBAGE-AIRPORT	R	10/08/2021	169.86		067240		
	I-20210928-VTP GARBAGE- VTP	R	10/08/2021	75.22		067240		245.08
3693	RUBEN J RESENDIZ I-920747 SEPT 2021 BOILER	R	10/08/2021	200.00		067241		200.00
1848	REYNOLDS & HARBOTT, KNUTSON & I-20210817 PROFESSIONAL FEE THUR AUG 4,21	R	10/08/2021	16,026.00		067242		
	I-20210907 PROFESSIONAL FEE THUR 8/31/21	R	10/08/2021	10,950.00		067242		26,976.00
3834	RMB ENVIRONMENTAL LABORATORIES I-D022041 CHEMICALS- WATER	R	10/08/2021	80.00		067243		
	I-D022780 CHEMICALS	R	10/08/2021	95.00		067243		175.00

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3577	ROSEAU COUNTY SHERIFF DEPT							
I-20211004	REIMBURSE 3RD QRT-P2P	R	10/08/2021	4,937.50		067244		4,937.50
2437	SCOTT'S TRUE VALUE HARDWARE							
C-202110064619	CREDIT ON ACCOUNT/PREVIOUS OWNE	R	10/08/2021	6.33CR		067245		
I-A206744	SPINKLER	R	10/08/2021	18.52		067245		
I-A207226	CYC OIL	R	10/08/2021	14.09		067245		
I-A207922	SPRAY/ KNIFE	R	10/08/2021	35.47		067245		
I-A208323	COVER	R	10/08/2021	13.63		067245		
I-A209204	BATTERY	R	10/08/2021	22.38		067245		
I-A209467	HALO LAMP	R	10/08/2021	135.93		067245		
I-A209827	NIPPLES	R	10/08/2021	21.26		067245		254.95
2235	SEH, INC							
I-411240	DESIGN REILS RUNWAY	R	10/08/2021	5,800.00		067246		5,800.00
4404	CRAIG SEVERS							
I-90009	LODGING	R	10/08/2021	105.84		067247		105.84
2170	ST. PAULS LUTHERAN CHURCH							
I-20211001	2022 ELECTIONS REFUND DEPOSIT	R	10/08/2021	100.00		067248		100.00
3776	STRATA CORPORATION							
I-622332	SIDEWALK REPAIR	R	10/08/2021	415.75		067249		
I-623390	CONCRETE	R	10/08/2021	618.63		067249		1,034.38
4064	THE LOOPY SPOOL							
I-20210922	EDEVOLD UNIFORM	R	10/08/2021	86.00		067250		86.00
2401	TK ELEVATOR CORPORATION							
I-3006198213	CITY HALL ELEVATOR MAIN	R	10/08/2021	211.57		067251		
I-3006200111	CSC ELEVATOR MAIN	R	10/08/2021	211.60		067251		423.17
2404	TODD'S TIRE SERVICE INC.							
I-27094	TIRE REPAIR	R	10/08/2021	58.28		067252		
I-27254	LP FILL	R	10/08/2021	55.20		067252		
I-27290	TIRES FOR TRAILER	R	10/08/2021	93.95		067252		207.43
1556	TYLER TECHNOLOGIES							
I-025-349577	UTILITY METER MAINTANCE	R	10/08/2021	2,940.00		067253		2,940.00
2478	U. S. POSTMASTER							
I-20211007	WATER DEPT - POSTAGE	R	10/08/2021	800.00		067254		800.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3123	VALLEY ELECTRIC OF CROOKSTON, NEW HOT WATER HEATER- ELEC	R	10/08/2021	1,610.85		067255		1,610.85
0400	VALLEY PLAINS EQUIPMENT BELT	R	10/08/2021	191.66		067256		191.66
2506	VERIZON WIRELESS SERVICES 9/23-10/22/2021	R	10/08/2021	1,271.60		067257		1,271.60
2545	WIDSETH SMITH NOLTING & ASSOC, CENTRAL PARK IMPROVEMENTS	R	10/08/2021	6,909.77		067258		
	I-212990 2021 FEDERAL FUNDED ST IMP	R	10/08/2021	29,376.25		067258		
	I-212991 2021 LOCAL FUNDED ST IMP	R	10/08/2021	10,672.50		067258		
	I-212992 CITY ENGINEERING FEES	R	10/08/2021	150.00		067258		
	I-212993 AIC ROAD DESIGN	R	10/08/2021	1,788.75		067258		48,897.27
2585	YE OLE PRINT SHOPPE INC T-SHIRTS FLAG FOOTBALL	R	10/08/2021	400.00		067259		
	I-42291 ADMIN CITATIONS	R	10/08/2021	45.00		067259		445.00
4441	YOUR LIFE SPEAKS P2P DONATION SPEAKER- NATHAN H	R	10/08/2021	1,000.00		067260		1,000.00
4125	ZIEGLER CAT CUTTING EDGE	R	10/08/2021	543.38		067261		543.38

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	87	408,865.15	0.00	408,865.15
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	18	187,836.50	0.00	187,836.50
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		TOTALS:	105	596,701.65	0.00	596,701.65
BANK: AP	TOTALS:		105	596,701.65	0.00	596,701.65
REPORT TOTALS:			105	596,701.65	0.00	596,701.65

CK# 67167-67261  
 - RES#27315

\$ 190,818.43

**TOTAL**

**\$ 405,883.22**





**2021 Meeting Agenda**  
**Tuesday, October 19, 2021 • 7:00 am • VTP**

**Members:** Kristie Jerde, Dale Stainbrook, Clayton Briggs, Don Cavalier, Joe Kresl, Dylane Klatt and Wayne Melbye

**CHEDA Staff:** Amy Finch, Robert Barnes and Theresa Tahrán

- 1) **Call Meeting to Order**
- 2) **Public Forum - *Individuals may address the Board about any item not contained on the regular agenda. The Board will take no official action on items discussed at the Forum, with the exception of referral to staff or Board for future report.***
- 3) **Consider Appointment of Robert Barnes for Community Development Director/CHEDA Executive Director**
- 4) **Public Hearing – Public Housing Capital Fund 5-Year Plan**
- 5) **Approve Agenda**
- 6) **Approve Minutes**
  - a) September 21, 2021 Board Meeting Minutes
- 7) **Consent Agenda - *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.***
  - a) EDA Financials
  - b) Crookston Jobs Loan Status and Financials
  - c) Community Investment Financials
  - d) B3 Grants and Financials
  - e) Prairie Skyline Project
  - f) Epitome Energy Financials
  - g) Crookston Jobs Revolving Loan Fund (RBDG – USDA)
  - h) Revolving Loan Status and Financials
  - i) Housing
    - i) Oak Court Public Housing Financials
    - ii) Housing Choice Voucher Financials
    - iii) Workforce Housing Financials
    - iv) Rehab Housing Loan Status and Financials
  - j) CHEDA Bills Payable (CHECKS 49549-49616, 49632-49672 and EFT Totaling \$102,497.06 )
  - k) Valley Technology Park
    - i) VTP Financials
    - ii) VTP Building Occupancy
    - iii) VTP Expanded Business Incubation
- 8) **Old Business**
  - a) Colborn Property Infrastructure Update - BDPI
  - b) POHP Plumbing Project Update
  - c) Lead the Way Training
- 9) **Main Agenda**
  - a) POHP 2020 Project – Consider Authorizing Sending Request for Qualifications Architecture/Engineering Services
  - b) HRA Annual Plan Approval
    - i) Resolution 1-10-2021 Civil Rights Certification
    - ii) Resolution 2-10-2021 Compliance with the PHA Annual Plan
  - c) Purchase Agreement for 1603 Hoven Lane
  - d) Consider Extension of Loan Agreement with Epitome
  - e) Approve 2020 Audited Financials
  - f) 2022 CHEDA Budget
  - g) B3 Recommendation
  - h) Consider Change of CHEDA Meeting Date and Time
- 10) **Other Business**
- 11) **Adjournment**

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION APPROVING PARTIAL PAYMENT ESTIMATE NO. 2 2021 FEDERAL FUNDED STREET IMPROVEMENTS S.P. 115-144-008 Etal**

**R.J. Zavoral & Sons, Inc.  
P.O. Box 435  
East Grand Forks, MN 56721**

**WHEREAS**, the City of Crookston entered into an agreement with R.J. Zavoral & Sons, Inc. for the 2021 Federal Funded Street Improvements project, and

**WHEREAS**, the contractor has completed work totaling \$1,349,650.28 with 2 percent retainage. The total payment due is \$772,623.09. The original contracted work is 99% complete.

**NOW, THEREFORE, BE IT RESOLVED** BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:

Partial Payment Estimate No. 2 to R.J. Zavoral & Sons, Inc. in the amount of \$772,623.09 is hereby approved.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_ Mayor  
Dale Stainbrook

\_\_\_\_\_ Deputy City Clerk  
Ashley Rystad

## Contractor's Application for Payment No. 2

<b>Application Period: 08/15/21 to 10/05/21</b>		<b>Application Date: 10/06/2021</b>
<b>To (Owner):</b> City of Crookston	<b>From (Contractor):</b> R.J. Zavoral & Sons, Inc. - East Grand Forks, MN	<b>Via (Engineer):</b> Richard A. Clauson
<b>Project:</b> S.P. 115-144-008 Etal Minn. Proj. No. STPF 6021(204) 2021 Federal Funded Street & Utility Improvements	<b>Contract:</b> None	<b>Widseth Smith Nolting &amp; Associates, Inc.</b>
<b>Owner's Project No.:</b> None	<b>Contractor's Project No.:</b> None	<b>Engineer's Project No.:</b> 2020-11424

Application For Payment - Change Order & Supplemental Agreement Summary		
Approved Change Orders & Supplemental Agreements:		
Number	Additions	Deductions
<b>TOTALS:</b>		
<b>NET CHANGE BY</b>		
<b>C.O.'s &amp; S.A.'s</b>		

1. ORIGINAL CONTRACT PRICE.....	\$ <u>\$1,279,830.95</u>
2. Net change by Change Orders.....	\$ _____
3. Current Contract Price (Line 1 ± 2).....	\$ <u>\$1,279,830.95</u>
4. TOTAL COMPLETED AND STORED TO DATE: (Column F on Progress Estimate).....	\$ <u>\$1,349,650.28</u>
5. RETAINAGE:	
a. 2% X <u>\$1,349,650.28</u> Work Completed.....	\$ <u>\$26,993.01</u>
b. 0% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5a + Line 5b).....	\$ <u>\$26,993.01</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ <u>\$1,322,657.27</u>
7. LESS PREVIOUS PAYMENTS .....	\$ <u>\$550,034.18</u>
8. AMOUNT DUE THIS APPLICATION.....	\$ <u>\$772,623.09</u>
9. BALANCE TO FINISH (Column G on Progress Estimate).....	\$ <u>-\$69,819.33</u>

**Contractor's Certification:**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Date: 10/6/2021

Payment of: \$ \$772,623.09

is recommended by: **SIGNED ORIGINAL**  
(Engineer) \_\_\_\_\_ (Date) \_\_\_\_\_

Payment of: \$ \$772,623.09  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ **Not Applicable** \_\_\_\_\_ **NA**  
Funding Agency (if applicable) (Date)

SIGNED ORIGINAL

# PARTIAL PAYMENT ESTIMATE NO. 2

## 2021 FEDERAL FUNDED STREET IMPROVEMENTS

### CROOKSTON, MINNESOTA

MINN. PROJECT NO. STPF 6021(204)

S.A.P. 115-124-005, S.A.P. 115-128-003, S.P. 115-135-010, S.P. 115-136-003, S.P. 115-140-006 & S.P. 115-144-008

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	RIVERSIDE AVENUE (VICTORIA STREET TO SUMMIT AVENUE)		4TH AVENUE NORTH (NORTH BROADWAY STREET TO ALEXANDER STREET)		CENTRAL AVENUE (NORTH ASH STREET TO ALBERT STREET)		ELM STREET (FOURTH STREET TO SUMMIT AVENUE)		NORTH FRONT STREET (SIXTH STREET TO SHERMAN STREET)		SOUTH BROADWAY BRIDGE (SOUTH MAIN STREET TO HOUSTON AVENUE)		PROJECT TOTALS			
					BITUMINOUS MILL & OVERLAY S.A.P. 115-124-005		BITUMINOUS MILL & OVERLAY S.A.P. 115-128-003		BITUMINOUS MILL & OVERLAY S.P. 115-135-010		BITUMINOUS MILL & OVERLAY S.P. 115-136-003		BITUMINOUS MILL & OVERLAY S.P. 115-140-006		CONCRETE MILL & OVERLAY S.P. 115-144-008		QUANT.	COST	QUANT.	COST
					QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$167,000.00	0.10	\$16,399.40	0.08	\$13,861.00	0.09	\$15,497.60	0.16	\$26,720.00	0.26	\$43,152.80	0.31	\$51,369.20	1.00	\$167,000.00		
2	2102.503	PAVEMENT MARKING REMOVAL	LIN FT	\$2.65													0	\$0.00		
3	2104.502	SALVAGE CASTING	EACH	\$260.00	3	\$780.00	3	\$780.00			7	\$1,820.00	12	\$3,120.00			25	\$6,500.00		
4	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$4.60	211	\$970.60	147	\$676.20	355	\$1,633.00	712	\$3,275.20	819	\$3,767.40			2,244	\$10,322.40		
5	2104.503	SAWING CONCRETE PAVEMENT (3" DEPTH)	LIN FT	\$5.00											81	\$405.00	81	\$405.00		
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$6.00	64	\$384.00	47	\$282.00	89	\$534.00	173	\$1,038.00	201	\$1,206.00			574	\$3,444.00		
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$2.00	211	\$422.00	159	\$318.00	298	\$596.00	759	\$1,518.00	876	\$1,752.00	0	\$0.00	2,303	\$4,606.00		
8	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$7.50	47	\$352.50	33	\$247.50	61	\$457.50	158	\$1,185.00	212	\$1,590.00			511	\$3,832.50		
9	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	\$25.00											23	\$575.00	23	\$575.00		
10	2103.504	REMOVE CONCRETE APPROACH PANEL	SQ YD	\$48.00											55	\$2,640.00	55	\$2,640.00		
11	2104.518	REMOVE CONCRETE SIDEWALK	SQ FT	\$1.00	710	\$710.00	525	\$525.00	1,531	\$1,531.00	3,509	\$3,509.00	3,491	\$3,491.00	441	\$441.00	10,207	\$10,207.00		
12	2105.507	COMMON EXCAVATION (P)	CU YD	\$18.00	27	\$486.00	20	\$360.00	49	\$882.00	96	\$1,728.00	127	\$2,286.00			319	\$5,742.00		
13	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (MOD. 7% TO 10%)	CU YD	\$32.00	27	\$864.00	20	\$640.00	49	\$1,568.00	96	\$3,072.00	127	\$4,064.00	20	\$640.00	339	\$10,848.00		
14	2301.504	CONCRETE PAVEMENT 8.0"	SQ YD	\$265.00											24.3	\$6,196.50	24	\$6,196.50		
15	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$1.30	5,125	\$6,662.50	4,091	\$5,318.30	3,749	\$4,873.70	4,479	\$5,822.70	8,600	\$11,180.00			26,044	\$33,857.20		
16	2232.504	MILL CONCRETE SURFACE (3.0")	SQ YD	\$20.50											1,099	\$22,529.50	1,099	\$22,529.50		
17	2301.602	DRILL AND GROUT REINF BAR (EPOXY COATED) - SPECIAL	EACH	\$40.00											22	\$880.00	22	\$880.00		
18	2301.602	DRILL AND GROUT REINF BAR (EPOXY COATED)	EACH	\$40.00											28	\$1,120.00	28	\$1,120.00		
19	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$2.00	472	\$944.00	403	\$806.00	351	\$702.00	400	\$800.00	844	\$1,688.00			2,470	\$4,940.00		
20	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$69.00	652.06	\$44,992.14	544.02	\$37,537.38	515.84	\$35,592.96	607.06	\$41,887.14	1,210.29	\$83,610.01			3,529	\$243,619.63		
21	2401.618	PAINTED SURFACE FINISH (INPLACE)	SQ FT	\$6.00											2,457	\$14,742.00	2,457	\$14,742.00		
22	2404.618	CONCRETE WEARING COURSE (3U17A) 3.0"	SQ FT	\$15.35											9,888	\$151,780.80	9,888	\$151,780.80		
23	2406.504	BRIDGE APPROACH PANELS	SQ YD	\$450.00											60.4	\$27,180.00	60	\$27,180.00		
24	2433.603	REPLACE WATERPROOF GLAND	LIN FT	\$175.00											0	\$0.00	0	\$0.00		
25	2433.618	REMOVE AND PATCH SLAB TYPE A	SQ FT	\$45.00											1,580	\$71,100.00	1,580	\$71,100.00		
26	2433.618	REMOVE AND PATCH SLAB TYPE B	SQ FT	\$51.00											1,281	\$65,331.00	1,281	\$65,331.00		
27	2433.618	REMOVE AND PATCH SLAB TYPE C	SQ FT	\$100.00											0	\$0.00	0	\$0.00		
28	2433.618	CONCRETE SURFACE REPAIR TYPE 1	SQ FT	\$195.00											0	\$0.00	0	\$0.00		
29	2433.618	CONCRETE SURFACE REPAIR TYPE 2	SQ FT	\$182.00											583	\$106,106.00	583	\$106,106.00		
30	2433.618	SEAL CONCRETE SURFACE	SQ FT	\$4.25											3,640	\$15,470.00	3,640	\$15,470.00		
31	2504.602	ADJUST VALVE BOX	EACH	\$205.00	1	\$205.00	4	\$820.00	2	\$410.00	7	\$1,435.00	9	\$1,845.00			23	\$4,715.00		
32	2506.602	CASTING ASSEMBLY (CATCH BASIN)	EACH	\$730.00	3	\$2,190.00	2	\$1,460.00			7	\$5,110.00	12	\$8,760.00			24	\$17,520.00		
33	2506.602	CASTING ASSEMBLY (STORM MANHOLE)	EACH	\$870.00											1	\$870.00	1	\$870.00		
34	2506.602	ADJUST FRAME & RING CASTING	EACH	\$380.00	9	\$3,420.00	3	\$1,140.00	3	\$1,140.00	8	\$3,040.00	11	\$4,180.00			34	\$12,920.00		
35	2521.518	4" CONCRETE WALK REINFORCED	SQ FT	\$9.00	618	\$5,562.00	320	\$2,880.00	795	\$7,155.00	2,327	\$20,943.00	2,338	\$21,042.00	392	\$3,528.00	6,790	\$61,110.00		
36	2521.518	6" CONCRETE WALK REINFORCED	SQ FT	\$9.75	438	\$4,270.50	400	\$3,900.00	902	\$8,794.50	1,605	\$15,648.75	1,484	\$14,469.00	40	\$390.00	4,869	\$47,472.75		
37	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$56.00	214	\$11,984.00	149	\$8,344.00	357	\$19,992.00	715	\$40,040.00					1,435	\$80,360.00		
38	2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	\$58.00													876	\$50,808.00		
39	2531.618	TRUNCATED DOMES	SQ FT	\$69.00	36	\$2,484.00	45	\$3,105.00	81	\$5,589.00	218	\$15,042.00	198	\$13,662.00	9	\$621.00	587	\$40,503.00		
40	2663.601	TRAFFIC CONTROL	LUMP SUM	\$10,500.00	0.10	\$1,031.10	0.08	\$871.50	0.09	\$974.40	0.16	\$1,680.00	0.26	\$2,713.20	0.31	\$3,229.80	1.00	\$10,500.00		
41	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$2,350.00	0.10	\$230.77	0.08	\$195.05	0.09	\$218.08	0.16	\$376.00	0.26	\$607.24	0.31	\$722.86	1.00	\$2,350.00		
42	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$160.00	3	\$480.00	6	\$960.00	2	\$320.00	7	\$1,120.00	19	\$3,040.00			37	\$5,920.00		
43	2574.507	COMMON TOPSOIL BORROW (CV)	CU YD	\$30.00	4	\$120.00	2	\$60.00	6	\$180.00	15	\$450.00	30	\$900.00	0	\$0.00	57	\$1,710.00		
44	2575.501	TURF ESTABLISHMENT	LUMP SUM	\$2,625.00	0.10	\$257.78	0.08	\$217.88	0.09	\$243.60	0.16	\$420.00	0.26	\$678.30	0.31	\$807.44	1.00	\$2,625.00		
45	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$3.60											41	\$147.60	41	\$147.60		
46	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$3.60											0	\$0.00	0	\$0.00		
47	2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	\$12.60			34	\$428.40									34	\$428.40		
48	2582.503	4" BROKEN LINE MULTI-COMPONENT	LIN FT	\$3.70	310	\$1,147.00	270	\$999.00	180	\$666.00	140	\$518.00	360	\$1,332.00	60	\$222.00	1,320	\$4,884.00		
49	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	\$4.50	180	\$810.00	180	\$810.00	360	\$1,620.00	1,206	\$5,427.00	1,170	\$5,265.00	0	\$0.00	3,096	\$13,932.00		
<b>TOTAL CONSTRUCTION COST TO DATE</b>						<b>\$108,159.29</b>		<b>\$87,542.21</b>		<b>\$111,170.34</b>		<b>\$203,624.79</b>		<b>\$290,978.95</b>		<b>\$548,174.70</b>		<b>\$1,349,650.28</b>		

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE DISPENSING OF INTOXICATING LIQUOR AND FOOD ON PREMISES AT A COMMUNITY EVENT**

**WHEREAS**, the University of Minnesota Crookston has made a request to have their Homecoming tailgating event at the Crookston Sport Center.

**WHEREAS**, on Saturday, October 23, 2021, citizens of Crookston will have the opportunity to engage in this community tailgating event which is held within the municipality of Crookston.

**WHEREAS**, the University of Minnesota Crookston will have a retail on-sale intoxicating liquor and food vendor One N’ Only of Euclid License No. 2021-15327 and Alcohol Caterer’s Permit No. 15327 to dispense intoxicating liquor off its licensed premises during this tailgating event.

**WHEREAS**, the premises set forth in Exhibit A attached hereto and incorporated herein as though fully set forth.

**WHEREAS**, once the One N’ Only of Euclid executes all the necessary proof of financial responsibility to the City of Crookston with regard to liability insurance as set forth pursuant to Minnesota Statute Section 340A.409 Subd. 1(a)(1) and Minnesota Statute Section 340A.404 Subd. 4(a).

**NOW THEREFORE, BE IT RESOLVED**, the City of Crookston authorizes One N’ Only of Euclid on behalf of the University of Minnesota Crookston to serve and allow food and consumption of intoxicating liquor on premises indicated in Exhibit A on October 23, 2021, during the hours of 12:30 p.m. through 2:00 p.m. only.

**IT IS FURTHER RESOLVED**, the City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow One N’ Only of Euclid to dispense and have consumed intoxicating liquor and food only upon the premises described in Exhibit A during the this community tailgating event during the hours of 12:30 p.m. through 2:00 p.m. only on October 23, 2021.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor’s

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

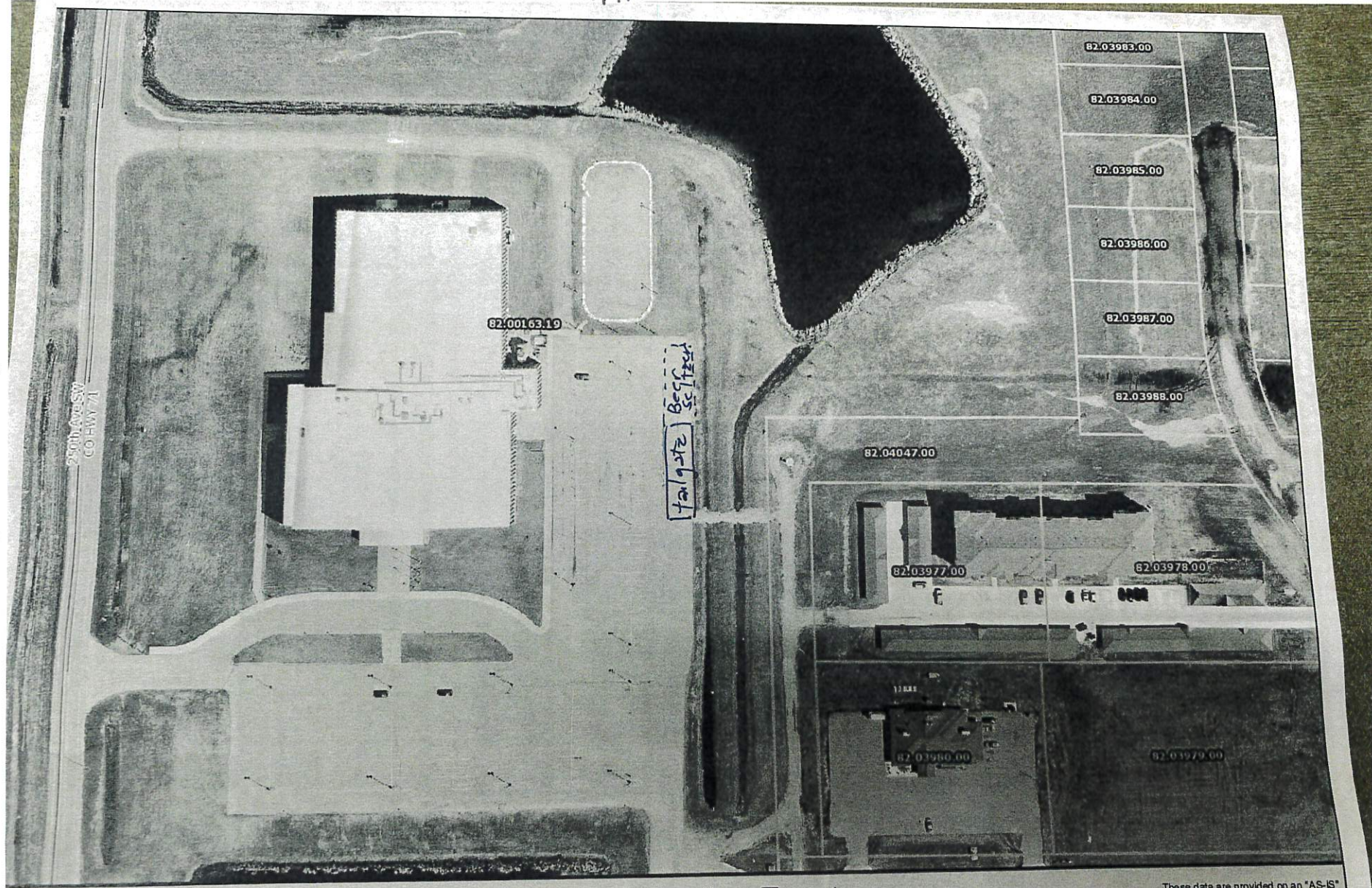
Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk

Exhibit A

City of Crookston Mail - Tailgate - thanks



POLK COUNTY GIS

### UMC Tailgating Event

10/7/2021

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

10/7/21, 2:27 PM



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> NOAH INSURANCE SERVICE P.O. BOX 630  Crookston MN 56716		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 218-281-4648 FAX (A/C, No): 218-281-7026 E-MAIL ADDRESS:	
		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Owners Insurance Company	<b>NAIC #</b>
<b>INSURED</b>  One N Only of Euclid, Inc. 27558 133rd St. S.W. Euclid MN 56722		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**      **CERTIFICATE NUMBER:** 20210713165829001      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	904606-08236272-21	06-04-2021	06-04-2022	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000					
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability	Y	904606-08236272-21	06-04-2021	06-04-2022	Aggregate Limit \$1,000,000 Ea. Common Cause \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 University of Minnesota Crookston Teambacker tailgate for the homecoming hockey game on 10-23-2021 located at Crookston Sports Center 801 Fisher Ave Crookston MN 56716.

**CERTIFICATE HOLDER****CANCELLATION**

City of Crookston  
 124 N Broadway  
 Crookston MN 56716

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

# SIGNED ORIGINAL

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE DANCE PERMIT FOR THE UNIVERSITY OF MINNESOTA CROOKSTON  
HOMECOMING ON PREMISES AT CROOKSTON INN.**

**WHEREAS**, the City of Crookston has defined under the Ordinance 112.15 Public Dancing Place, Any room, place, or space open to public patronage in which dancing, wherein the public may participate, is carried on and to which admission may be had by the public by payment, directly or indirectly, of an admission fee or price for dancing.

**WHEREAS**, the University of Minnesota Crookston Ag-Arama Club, has filed an application for a dance permit for October 23, 2021.

**NOW THEREFORE, BE IT RESOLVED**, the City of Crookston University of Minnesota Crookston Ag-Arama Club to have a dance on premises of the Crookston Inn on October 23, 2021 during the hours of 9:00 P.M. through 1:00 A.M

**IT IS FURTHER RESOLVED**, the Deputy City Clerk and City Administrator of the City of Crookston are authorized to sign any documents or amendments thereto necessary to allow University of Minnesota Crookston Ag-Arama Club to have a dance on the premises of Crookston Inn on October 23, 2021.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk



# CITY OF CROOKSTON APPLICATION FOR DANCE PERMIT

Please print

Please return completed application, with the \$10.00 Application Fee, to the City Clerk's office.  
Application must be returned for Council Approval.

Make check payable to "City of Crookston" at the time application is made.

**Each dance has a charge of \$15.00 per hour per police reserve officer. This check needs to be made out to the CROOKSTON POLICE RESERVE.**

Date of Application 9/28/21 Date of Dance 10/23/21

Time of Dance: From 9:00pm To 1:00am

\* Full Name, Date of Birth and address of Applicant:

Terrill Ann Bradford 9/21/59  
first middle last Date of Birth  
10463 310<sup>th</sup> St SW Mentor MN 56736  
street address City State Zip code  
UMC Ag-Arama Club → Homecoming Dance  
organization

Applicant or Agent's phone number 218-281-8108 289-0065

Name of Band or D.J. Unknown @ this time

Location of Dance: Crookston Inn

Area of building dance is to be held: Banquet Hall

What is the highest number of people attending at any one time? capacity

Will the dance be open to the public? Yes  No

If not, will the dance be publicized? Yes  No

If the dance is not open to the public, how will entry into the dance be restricted to invitees only?

Are you charging an entry fee for the dance? Yes  No

Has the applicant or agent ever been in violation of any public dance laws or convicted of a felony?

Yes  No

If yes, please explain:

\* (required)

**(Fill out shaded area only if there will be liquor served.)**

Will liquor be served on the premises? Yes  No

If yes, in what area of the building will the bar be located? \_\_\_\_\_

If yes, who is the Liquor License holder? \_\_\_\_\_

Do you have liability insurance that will cover you for this event? Yes \_\_\_\_\_ No \_\_\_\_\_ If you do, please attach a copy of the declaration page.

**SIGNED ORIGINAL**

Signature of applicant or agent

By signing this application I understand that I take full responsibility for the conduct of the public dancing place and agree to be physically present at the dance during the entire duration of the event.

---

**Department use Only**

**SIGNED ORIGINAL**

Signature of Law Enforcement Officer

Number of Officers required at dance

~~(2 minimum)~~

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION ACCEPTING THE BID AND AWARDING CONTRACT FOR CLEANING, REPAIRING AND PAINTING TWO FILTER PRESSURE VESSELS**

**WHEREAS**, pursuant to an advertisement for bids for Cleaning, Repairing & Painting the Two (2) 30,000-Gallon Filter Pressure Vessels for City of Crookston, bids were received, opened, and tabulated according to law. Three bids were received complying with the advertisement and the results of the bid opening are as follows:

Classic Protective Coating, Inc	\$491,958.00
TMI Coatings, Inc.	\$684,000.00
Osseo Construction Co. LLC	\$744,000.00

**WHEREAS**, in review of documentation provided by the lowest bidder, KLM recommends awarding the contract to the lowest bidder, Classic Protective Coatings, Inc.,

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Crookston, Minnesota hereby award Classic Protective Coatings, Inc the bid in the amount of \$491,958.00

**IT IS FURTHER RESOLVED** the Mayor and City Administrator of the City of Crookston are authorized to enter into and sign an Agreement and any amendments thereto with Classic Protective Coatings, Inc.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk



September 30, 2021

Ian Tiedemann  
Water Superintendent  
City of Crookston  
124 North Broadway  
Crookston, MN 56716

**by Email**

**RE: Bid evaluation for Cleaning, Repairing & Painting the Two (2) 30,000-Gallon Filter Pressure Vessels for City of Crookston. KLM Project No. 3159-20.**

Mr. Tiedemann,

The project bid opening was held on Wednesday, September 29, 2021 at 2:00 PM CST via Quest CDN's online bidding platform. Those interested in the project results were able to attend the bid opening via a live Zoom virtual video call. Bids received were as follows:

Bidders	Total Base Bid
Classic Protective Coatings, Inc.	\$491,958.00
TMI Coatings, Inc.	\$684,000.00
Osseo Construction Co. LLC	\$744,000.00

In review of documentation provided by the lowest bidder, Classic Protective Coatings, Inc. meets the qualifications of the Specifications and is considered a responsible bidder eligible for award of this project. The Contractor has been in the tower and tank reconditioning business for many years and is highly regarded in the industry. They have worked on many KLM projects with proven, high-quality work. The Contractor was also contacted to confirm their intent to honor their Base Bid amount.

KLM recommends awarding the contract to the lowest bidder, Classic Protective Coatings, Inc., for the total amount of \$491,958.00.

Please feel free to contact me with any questions.

Sincerely,

**KLM Engineering Inc.**

Benjamin Feldman, PE  
Project Engineer

RESOLUTION NO. \_\_\_\_\_

At a first regular meeting of the City Council of the City of Crookston held on the 11<sup>th</sup> day of October, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION APPROVING PUBLIC WORKS DEPARTMENT TO PURCHASE A MOTOR GRADER**

**WHEREAS**, the Public Works Department motor grader was to be replaced and is a budgeted item for 2022.

**WHEREAS**, the Public Works Department did review the State bid pricing is recommending that quote from Ziegler Cat in the amount of \$314,160.00 to Council for approval.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA** to authorize the purchase of a 2022 Cat 140 Moto Grader from Ziegler Cat Crookston in the amount of \$314,160.00 and

**IT IS FURTHER RESOLVED**, using the Central Garage Project fund 701-49950-0540 as the revenue source.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Ashley Rystad  
Deputy City Clerk

\_\_\_\_\_  
Dale Stainbrook  
Mayor