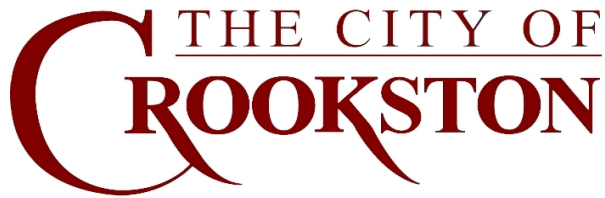


Mayor -Dale Stainbrook

Council Members:  
W-1 Kristie Jerde  
W-2 Steve Erickson  
W-3 Clayton Briggs  
At Large - Tom Vedbraaten



Council Members:  
W-4 Donald R Cavalier  
W-5 Joe Kresl  
W-6 Dylane Klatt  
At Large – Wayne Melbye

## **CITY COUNCIL AGENDA** **December 27, 2021 - 7:00 pm**

**If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. [The City's YouTube Channel](https://youtu.be/uXd9NxM_lgM) [https://youtu.be/uXd9NxM\\_lgM](https://youtu.be/uXd9NxM_lgM)**

### **1. CALL TO ORDER**

*"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

### **2. ROLL CALL**

- 3. CROOKSTON FORUM** - Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.

### **4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**

- 4.01** Crookston Visitors Bureau - Annual Report.
- 4.02** Proclamation - Highland School "Best Elementary School".
- 4.03** Employee Years of Service Awards for the City of Crookston.

- 5. APPROVE AGENDA** - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

- 6. CONSENT AGENDA** - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.

- 6.01** Approve proposed City Council Minutes from November 22, 2021 City Council meeting.
- 6.02** Resolution to approve City of Crookston bills and disbursements in the amount of \$140,134.47 Check Nos 67682-67773.
- 6.03** Resolution authorizing Preparation of Preliminary Engineers Report for 2022 Street Improvements.

### **7. PUBLIC HEARINGS**

### **8. REGULAR AGENDA**

- 8.01** Resolution to appoint a new Police Chief.
- 8.02** Resolution authorizing the partial payment for the Polk County Highway Department - Project Fisher Avenue - 121-COC-001.
- 8.03** Resolution approving Participation in Opioid Litigation Settlements.
- 8.04** Resolution approving Eagles Small Cities Development Loan.
- 8.05** Summary of Closed meeting from Special City Council Agenda on December 27, 2021 @ 5:30 PM.
- 8.06** Resolution to approve City Administrator annual salary.

### **9. REPORTS AND STAFF RECOMMENDATION**

### **10. ADJOURNMENT**

**City of Crookston  
Mayoral Proclamation  
To Declare  
Highland Elementary School  
A  
"BEST ELEMENTARY SCHOOL"  
For the 2021-2022 School Year**

**WHEREAS**, Highland Elementary School was recognized by U.S. News and World Report as a "Best Elementary School"; and

**WHEREAS**, Highland Elementary School was among the top 30% of Elementary Schools in MN; and

**WHEREAS**, in a Minnesota Department of Education survey, 98% of students reported they felt cared for by Highland Elementary teachers and staff; and

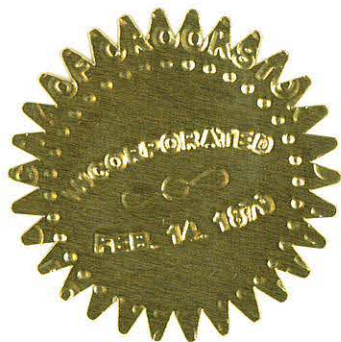
**WHEREAS**, Highland Elementary School has been recognized by the Minneapolis Star & Tribune for "Beating Odds" by performing better than expected based on various subgroups by roughly 10% in reading and math; and

**WHEREAS**, Highland Elementary School was interviewed by the Minnesota Department of Education last year because our homeless students were the highest academic performing students in the state of Minnesota; and

**WHEREAS**, Highland Elementary School's Indian Education students are among the top performing students in the state of Minnesota year after year in math and reading; and

**NOW, THEREFORE**, I, Dale Stainbrook, Mayor of the City of Crookston, do hereby proclaim Highland Elementary School a "Best Elementary School" for the 2021-2022 School Year.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and caused the official seal of the City of Crookston, MN do hereby proclaim Highland Elementary School a



**"BEST ELEMENTARY SCHOOL"**

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Mayor Dale Stainbrook  
December 27, 2021

# CERTIFICATES OF APPRECIATION FOR YEARS OF SERVICE FOR THE CITY OF CROOKSTON

## 5 Years of Service

Andrea Prudhomme – Parks & Recreation Department

Katie Hann – Police Department

## 15 Years of Service

Shane Heldstab – Fire Department

Shane Mendez – Police Department

## 20 Years of Service

Kent Ellingson – Fire Department

## 25 Years of Service

Tim Froeber – Fire Department

Dacian Bienek – Police Department

**OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE FIRST REGULAR COUNCIL MEETING OF DECEMBER 13, 2021 COUNCIL CHAMBERS, CITY HALL.**

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

**ROLL CALL**

Council Members present in answer to roll call were: Kristie Jerde, Steve Erickson, Clayton Briggs, Donald Cavalier, Joe Kresl, Dylane Klatt, Tom Vedbraaten and Wayne Melbye.

Council Members absent:

Staff present: Amy Finch, Brandon Carlson, Tim Froeber, Greg Hefta, Ryan Lindtwed, Chad Palm, Jake Solberg, Robert Barnes, Ashley Rystad and Darin Selzler.

**CROOKSTON FORUM**

**PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT**

Mark Landa, Executive Director - Started working for the Crookston Chamber of Commerce in July of this year. Mr. Landa went into detail about his previous work background and experiences. In 2022, Mr. Landa is trying to get back to normal with having a leadership class again and bringing back the Chamber mixers which gives people the opportunity to network with individuals that normally you would have not met before. So, the Chamber has a lot planned if the world cooperates in 2022.

**APPROVAL OF AGENDA**

On motion by Council Member Briggs, seconded by Council Member Cavalier, and duly carried to approve the agenda as presented.

**CONSENT AGENDA**

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none, on motion by Council Member Vedbraaten, seconded by Council Member Kresl, and duly carried to approve the Consent Agenda.

- 6.01 Approve proposed City Council Minutes from November 22, 2021 City Council meeting.
- 6.02 Resolution to Approve City of Crookston bills and disbursements in the amount of \$467,556.02 Check Nos 467,556.02.
- 6.03 Resolution approving Designate Election Precinct Polling Location for 2022.
- 6.04 Resolution approving Regular City Council Meeting for 2022.
- 6.05 Resolution approving Liquor Licenses for 2022.
- 6.06 Resolution approving Tobacco License for 2022.
- 6.07 Resolution Approving Partial Payment Estimate No. 3 - 2021 Local Funded Street Improvements.
- 6.08 Approval of Crookston Housing & Economic Development Authority (CHEDA) Agenda for Regular Meeting on December 21, 2021.

**PUBLIC HEARING**

**REGULAR AGENDA**

- 8.01 Motion was made by Council Member Cavalier, seconded by Council Member Erickson; Lieutenant Darin Selzler explained that every three years the City has to renew this agreement with the Criminal Justice Information System. It allows us to exchange data. It was duly carried to approve Resolution approving State of Minnesota Joint Powers Agreement with the City of Crookston on behalf of its City Attorney and Police Department. (Res No 27381)
- 8.02 Motion was made by Council Member Briggs, seconded by Council Member Jerde; Lieutenant Darin Selzler briefed the Council about the Special Operations Group and how this resolution allows the Grand Forks Police Department to be a member of the UAV - Unmanned Aerial Vehicle; it was duly carried to approve Resolution approving Addendum 3 to Special Group Joint Powers Agreement. (Res No 27382)

- 8.03 Motion was made by Council Member Vedbraaten, seconded by Council Member Klatt; it was duly carried to approve Resolution approving a Donation for the Crookston Fire Department. (Res No 27383)
- 8.04 Motion was made by Council Member Kresl, seconded by Council Member Jerde; City Administrator Amy Finch briefed the Council on the community feedback and how they expressed frustrations with our current program and recreation registration system. The quote includes the implementation fee and also includes the annual fee for 2022. After discussion, it was duly carried to approve Resolution to approve the Parks and Recreation Department to purchase the Active Network Software. (Res No 27384)
- 8.05 Motion was made by Council Member Cavalier, seconded by Council Member Melbye; Finance Director Ryan Lindtwed went into detail about when the City first applied for this grant that other cities were electing not to participate in funding so the remaining unallocated funds were disbursed back to the original cities that had applied. It was duly carried to approve Resolution accepting the redistribution of unrequested Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act. (Res No 27385)
- 8.06 Motion was made by Council Member Melbye, seconded by Council Member Klatt, City Administrator Amy Finch presented a power point in regards to the 2022 Budget and City Levy. After discussion, voting in the affirmative: Council Members Jerde, Erickson, Briggs, Cavalier, Kresl, Klatt and Melbye. Voting in the negative: Council Member Vedbraaten. Motion passed to approve Resolution adopting Property Tax Levy for Taxes Payable in 2022. (Res No 27386)
- 8.07 Motion was made by Council Member Briggs, seconded by Council Member Cavalier; after discussion, it was duly carried to approve Resolution adopting a Five-Year Capital Improvement Plan for Years 2022-2026. (Res No 27387)
- 8.08 Motion was made by Council Member Klatt, seconded by Council Member Briggs; Resolution adopting 2022 Budget. (Res No 27388)
- 8.09 City Attorney Charles Reynolds read a summary on Closed Meeting from Special City Council Agenda on November 29, 2021.
- 8.10 Motion was made by Council Member Klatt, seconded by Council Member Cavalier; after discussion, it was **TABLED** to approve City Administrator Annual Salary.

## REPORTS AND STAFF RECOMMENDATIONS

### Amy Finch, City Administrator:

- Thanked the Department Heads for being willing to think through different challenges and propose those things to our community.
- Our City will be working on the process of redistricting our wards within the city limits. Our first step will be understanding population within each ward as they exist today.
- In the evaluation discussion, there was a goal that was developed to gather information and concerns from citizens, record them, delegate them to the correct department(s), resolve them and bring them back to the Council. I am going to be general as far as which wards these complaints or concerns come from. I do not want to be disrespectful to any individual citizen or take away their right to be properly notified.
  - A property in Ward 4 appears to be unsecured and does not look like it's occupied. The City is working through proper channels on a walk-through of the property.
  - A property in Ward 3 is being looked into for excessive junk in a yard and with our current ordinance it is sometimes tough to apply. There has been a formal process to notify the property owner and a timeline

for them to comply and meet the requested requirements. If the property owner doesn't comply, they will be issued a citation.

**Brandon Carlson**, Public Works Director:

- The Water Department started sand blasting the filters and put the first coat of paint on them. Also, there have been around 200 people that have signed up for the customer portal.
- Both motor graders broke down on our first snow removal of the season. The one that had a weak engine let out on us already and the second one had alternator issues. We lost both of these motor graders in the first two hours of plowing.
- I am looking into rental options to get us through the winter until our grader comes in next year.
- My goal is to get 4 guys trained with the motor graders since they have more efficiency than the plows. This way both graders will be utilized to the best of their abilities.
- I will be looking more into our emergency snow routes.
- I am trying to get away from the constant employee turnover that we have. The City needs to look at our wages to make sure we are keeping up the current rate for CDL drivers.

**Ryan Lindtwed**, Finance Director:

- The Finance Department is working on our annual insurance review and our deadline is December 31, 2021.
- We are also starting to prep for the year end items that need to be wrapped up on December 31, 2021 as well.
- We have also been working hard getting the new credit cards together and compiled. Kathy Carlson has put a lot of time and effort into this project so thanks to her.

**Jake Solberg**, Parks and Recreation Director:

- The Parks and Recreation crews have finished the outdoor rinks and finished up moving snow from the storm.
- Just a pool update - Lundseth out of Grand Forks finished up that main pipe leak and Roto-rooter will be here tomorrow. So, we are still on track to open up the pool on December 27, 2021.

**Chad Palm**, IT Director:

- The IT Department deployed the three Ipads at the Crookston Sports Center and also troubleshooted the Live Barn live streaming service.
- With a ride in the bucket truck, I reclaimed a camera on the roof of City Hall to be used for our thief and loss systems.
- I met with our managed service partner to finalize our migration plans to Microsoft Office 365.

**Darin Selzler**, Lieutenant:

- Tomorrow night is our "Shop with a First Responder", formally known as "Shop with a Cop". With the help of Social Services, we will be helping out around 20 less fortunate families that will receive a \$50.00 Gift Certificate.
- In the last 30 days, we have received 2 applications; we are just really not receiving a lot of applications.

**Tim Froeber**, Fire Chief:

- The Fire Department held their annual Fire Department banquet and awards the other night. Our "Firefighter of the Year" award went to Jake Leas.
- Toys for Tots has been going really well with the Fire Department and their families shopping on two different occasions. I also want to thank the Golden Link for doing all the wrapping.
- Thank you to Pearl for the donation for the Smoke Detectors and CO program.

**Robert Barnes**, Community Development Director:

- I worked with a couple local projects in the community and worked with a general regional company that was looking for a small building so they could separate out some of their work load.
- I also met with some locals on their projects. We were able to help with some and some we are having to take requests.

## REPORTS FROM CITY COUNCIL MEMBERS

**Kristie Jerde**, Council Member 1<sup>st</sup> Ward,

- I wanted to publicly recognize Tim Menard who won the "Share the Love" event with Petco. He won \$5,000 already for our local humane society and there are two more days to vote to possibly win \$25,000, so go check out KROX, the Crookston Times or my Facebook page to vote.

**Steve Erickson**, Council Member 2<sup>nd</sup> Ward,

- Since we are talking about wages, I would like to see our strategy session earlier even if we could do it quarterly or two times a year. Also, have a Merry Christmas!!

**Clayton Briggs**, Council Member 3<sup>rd</sup> Ward,

- I would like to compliment Brandon. This afternoon one of the employees was operating the grader and Brandon was there not only observing but sitting in the skid steer assisting. Thank you.

**Donald R Cavalier**, Council Member 4<sup>th</sup> Ward,

- Thank you to Mark Landa for coming tonight.

**Joe Kresl**, Council Member 5<sup>th</sup> Ward,

- No report

**Dylane Klatt**, Council Member 6<sup>th</sup> Ward,

- No report

**Tom Vedbraaten**, Council Member-at-Large,

- No report

**Wayne Melbye**, Council Member-at-Large,

- Merry Christmas and Congratulation "Gus".

**Mayor Dale Stainbrook**

- Thank you to Mark Landa for showing up tonight as it's much appreciated. I went to the Library Board meeting and had a good conversation with Chris. I am also working on replacements for certain board members whose terms are expiring.

#### **ADJOURNMENT**

Mayor Stainbrook declared the meeting adjourned at 9:15pm.

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Dale Stainbrook, Mayor

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Ashley Rystad, Deputy City Clerk

RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS**

**IT IS RESOLVED**, that the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk



VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3226	CHRISTIAN BROTHERS FORD, INC							
C-111962	OIL DIP STICK	N	12/22/2021	23.52CR		000000		
I-111959	OIL DIP STICK	N	12/22/2021	23.52		000000		
0299	CAPITAL BANK AND TRUST COMPANY							
I-DC3202112174703	DEF COMP WITHHOLDING	D	12/17/2021	1,475.00		000814		1,475.00
3047	CAPITAL BANK AND TRUST COMPANY							
I-DC5202112174703	DEF COMP EMPLOYER CONTRIBUTION	D	12/17/2021	166.44		000815		166.44
2606	EFTPS							
I-T1 202112174703	FEDERAL TAX WITHHOLDING	D	12/17/2021	12,022.49		000816		
I-T3 202112174703	FICA TAX WITHHOLDING	D	12/17/2021	10,625.06		000816		
I-T4 202112174703	MEDICARE TAX WITHHOLDING	D	12/17/2021	4,109.84		000816		26,757.39
1442	MINNESOTA CHILD SUPPORT PAYMEN							
I-CS1202112174703	CHILD SUPPORT WITHHOLDING	D	12/17/2021	207.00		000817		207.00
2607	MN DEPT OF REVENUE							
I-T2 202112174703	STATE TAX WITHHOLDING	D	12/17/2021	6,013.78		000818		6,013.78
2681	MN STATE RETIREMENT SYSTEM							
I-DC7202112174703	MN DEFERRED COMPENSATION-457B\$	D	12/17/2021	200.00		000819		
I-DC8202112174703	MN DEFERRED COMPENSATION-ROTH%	D	12/17/2021	148.39		000819		
I-SP2202112174703	HEALTH CARE SAVINGS PLAN	D	12/17/2021	453.76		000819		802.15
1550	P.E.R.A.							
I-P-C202112174703	PERA WITHHOLDING	D	12/17/2021	11,285.86		000820		
I-PDC202112174703	PERA WITHHOLDING	D	12/17/2021	150.00		000820		
I-PPF202112174703	PERA WITHHOLDING	D	12/17/2021	16,938.92		000820		28,374.78
0492	DAVIDSON CONSTRUCTION INC.							
I-RES 27379	PAY EST #3 LOCAL STREET IMP	R	12/16/2021	137,259.27		067682		137,259.27
0875	FLEET SUPPLY							
C- OVER	TARP- OVERPAYMENT (WATER)	R	12/16/2021	41.99CR		067683		
C- OVER-3	ADAPTER- OVERPAYMENT (STREET)	R	12/16/2021	13.79CR		067683		
I- 94748	TARP- (STREET)	R	12/16/2021	84.99		067683		
I- 96286	GREASE GUN (PARK)	R	12/16/2021	51.89		067683		
I- 96770-1	SPRAY- EXTRA AMOUNT (STREET)	R	12/16/2021	0.05		067683		
I-97963-1	CONCRETE ANCORS (STREET)	R	12/16/2021	8.76		067683		
I-98711-1	BOLTS- RINK (PARK & REC)	R	12/16/2021	53.23		067683		
I-98742-1	NUTS/BOLTS (PARK & REC)	R	12/16/2021	73.54		067683		
I-98879-1	WASHERS/NUTS (PARK& REC)	R	12/16/2021	27.57		067683		
I-99290-1	HOSE BARB (WATER)	R	12/16/2021	4.27		067683		248.52

VENDOR SET: 01 City of Crookston  
 BANK: AP BREMER BANK, N.A. - AP  
 DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1222	LELS I-UDP202112174703	R	12/17/2021	762.00		067685		762.00
1275	LOCAL # L - 3394 FIRE DEPT I-UDF202112174703	R	12/17/2021	240.00		067686		240.00
1	BENSON, DIANNE I-000202112144699	R	12/22/2021	8.16		067687		8.16
1	DNS PROPERTIES LLC I-000202112144698	R	12/22/2021	30.86		067688		30.86
1	RUTHER, SAMANTHA I-000202112144700	R	12/22/2021	28.39		067689		28.39
1	STRANDE, JEWEL I-000202112144701	R	12/22/2021	5.55		067690		5.55
1	STREM, TYE I-000202112144702	R	12/22/2021	16.61		067691		16.61
0017	ACME ELECTRIC I-9401233	R	12/22/2021	4,067.98		067692		4,067.98
0021	ADVANCED TIRE & AUTO SERV. LLC I-262	R	12/22/2021	130.10		067693		
	I-279	R	12/22/2021	39.95		067693		
	I-300	R	12/22/2021	52.28		067693		
	I-302	R	12/22/2021	40.74		067693		263.07
3526	ADVANCED ELEMENTS, INC I-77855	R	12/22/2021	2,385.45		067694		
	I-78074	R	12/22/2021	1,167.56		067694		3,553.01
1577	ALEX AIR APPARATUS INC. I-INV-44911	R	12/22/2021	167.64		067695		167.64
2200	AUTO VALUE OF CROOKSTON I-76189714	R	12/22/2021	7.72		067696		
	I-76189934	R	12/22/2021	30.99		067696		38.71
4466	CODY BANNERT I-20211216	R	12/22/2021	311.69		067697		311.69

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0188	DACIAN BIENEK							
I-20211213	2021 CLOTHING ALLOWANCE	R	12/22/2021	257.45		067698		257.45
0225	BRANDNER PRINTING							
I-24760	NAME BADGE/PLATE -SOLBERG	R	12/22/2021	45.84		067699		
I-5107	CROOKSTON WINDOW ENVELOPES	R	12/22/2021	182.00		067699		
I-5108	CITY OF CROOKSTON ENVELOPES	R	12/22/2021	272.00		067699		
I-51359	OFFICE CHAIR	R	12/22/2021	628.80		067699		1,128.64
0255	BROST CHEVROLET INC.							
I-58164	OIL CHANGE	R	12/22/2021	53.64		067700		53.64
0372	CROOKSTON HOUSING & ECONOMIC D							
I-30514361	WHITE BOARD	R	12/22/2021	126.54		067701		
I-30563213	WHITE BOARD AND COPIER	R	12/22/2021	376.76		067701		503.30
3184	CINTAS CORPORATION							
C-4102138955	CREDIT/OVERPAID 4102138955	R	12/22/2021	0.03CR		067702		
I-4100826672	MAT & TOWELS	R	12/22/2021	27.24		067702		
I-4101413287	WATER DEPT MATS	R	12/22/2021	3.60		067702		
I-4101413400	MAT AND TOWELS	R	12/22/2021	27.24		067702		
I-4102139023	CLEANING SUPPLIES	R	12/22/2021	17.97		067702		
I-4102948517	MAT AND TOWELS	R	12/22/2021	12.24		067702		
I-4104124316	TOWELS	R	12/22/2021	22.00		067702		
I-4104124459	RUGS/CLOTHING-STREET	R	12/22/2021	36.49		067702		
I-4104829555	RUGS & TOWELS	R	12/22/2021	10.64		067702		
I-4104829741	CLEANING SUPPLIES	R	12/22/2021	24.12		067702		
I-4104829795	RUGS & CLOTHING	R	12/22/2021	36.49		067702		218.00
0321	CITY OF EAST GRAND FORKS							
I-0005080	P2P SUPPLIES	R	12/22/2021	713.52		067704		713.52
0337	COLE PAPERS INC.							
I-10071764	JANITORIAL SUPPLIES	R	12/22/2021	251.90		067705		
I-10075607	JANITORIAL SUPPLIES	R	12/22/2021	33.40		067705		285.30
4067	CORE & MAIN LP							
I-P649858	DISTRIBUTION PARTS	R	12/22/2021	3,560.79		067706		3,560.79
0363	CROOKSTON BUILDING CENTER							
I-277273	SCREW BITS	R	12/22/2021	11.34		067707		11.34
3400	CROOKSTON HARDWARE HANK							
C-61149	INVOICE 61149 DOUBLE POSTED	R	12/22/2021	25.48CR		067708		
I-62220/2	CSC SUPPLIES	R	12/22/2021	40.45		067708		
I-62238/2	STEEL WOOL PADS	R	12/22/2021	3.49		067708		
I-62252/2	MOUSE GLUE TRAP	R	12/22/2021	6.49		067708		
I-62320/2	PROPANE CYLINDER	R	12/22/2021	5.99		067708		

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-62411/2		CSC SUPPLIES	R	12/22/2021	18.95		067708
	I-62495/2		BRACKETS/ CO DETECTORS	R	12/22/2021	41.99		067708
	I-62535/2		FILTERS/ TAPE	R	12/22/2021	11.97		067708
0465	I-20211214		CROOKSTON WATER DEPARTMENT SERVICES10/26-11/25/2021	R	12/22/2021	2,644.59		067709
0470	I-032726		CROOKSTON WELDING INC. FUEL FILTERS	R	12/22/2021	106.01		067710
	I-033546		SHOP STAND	R	12/22/2021	84.26		067710
1610	I-F1-26795		CUMMINS SALES AND SERVICE GENERATOR	R	12/22/2021	507.27		067711
4465	I-2022-11459		ECONOMIC DEVELOPMENT ASSOCIATI 2022 MEMBERSHIP DUES	R	12/22/2021	295.00		067712
0650	I-2021120-14		ELAN FINANCIAL SERVICES BATTERIES/ BULB	R	12/22/2021	93.62		067713
	I-20211207-01		STAMPS	R	12/22/2021	17.99		067713
	I-20211207-10		TRAVEL EXP- FUEL	R	12/22/2021	46.00		067713
	I-20211207-11		LODGING FOR TRAVEL	R	12/22/2021	167.82		067713
	I-20211207-12		TRAVEL EXP	R	12/22/2021	21.85		067713
	I-20211207-13		MISC SUPPLIES	R	12/22/2021	23.82		067713
	I-20211207-16		SCREEN PROTECTOR	R	12/22/2021	10.88		067713
	I-20211207-17		SIGN HOLDER- PARKS & REC	R	12/22/2021	30.48		067713
	I-20211207-18		SCENE LIGHT	R	12/22/2021	524.13		067713
	I-20211207-19		SKATING EQUIPMENT-PARK & REC	R	12/22/2021	353.04		067713
	I-20211207-2		NOTARY RENEWAL- HANN	R	12/22/2021	120.00		067713
	I-20211207-20		VELCRO ROLLS	R	12/22/2021	33.86		067713
	I-20211207-21		MISC SUPPLIES	R	12/22/2021	92.43		067713
	I-20211207-22		ZOOM MONTHLY	R	12/22/2021	14.99		067713
	I-20211207-23		GOOGLE SUITES	R	12/22/2021	1,068.00		067713
	I-20211207-24		OFFICE SUPPLIES- POLICE	R	12/22/2021	64.47		067713
	I-20211207-3		CERTIFIED MAIL	R	12/22/2021	7.38		067713
	I-20211207-4		NOTARY RENEWAL- GUTIERREZ	R	12/22/2021	120.00		067713
	I-20211207-5		CERT MAIL	R	12/22/2021	7.38		067713
	I-20211207-6		GO TAGS	R	12/22/2021	120.00		067713
	I-20211207-7		HOTEL FOR TRAINING-POLICE	R	12/22/2021	368.28		067713
	I-20211207-8		TRAVEL FOR TRAINING	R	12/22/2021	65.90		067713
	I-20211207-9		TIRE GAUGE	R	12/22/2021	6.41		067713
	I-2021120715		LED LIGHT- LADDER 3	R	12/22/2021	110.24		067713

3,488.97

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1407 I-15389	ERICKSON EMBROIDERY /2ND ST BO CITY EMBROIDERY -KATIE	R	12/22/2021	24.00		067717		24.00
2646 I-154131	FIRE SAFETY USA, INC CHANNELOCK	R	12/22/2021	239.75		067718		239.75
0875 I-99264 I-99265 I-99370	FLEET SUPPLY PARK SUPPLIES PARK SUPPLIES CSC SUPPLIES	R R R	12/22/2021 12/22/2021 12/22/2021	36.75 3.69 145.78		067719 067719 067719		186.22
0909 I-101119544	GARDEN VALLEY TECHNOLOGIES EQUIPMENT LEASE	R	12/22/2021	43.25		067720		43.25
3451 I-20211214	GRAND FORKS POLICE DEPARTMENT SWAT TRAINING EXPENSE	R	12/22/2021	17.36		067721		17.36
1000 I-38742-1	GROVE MECHANICAL INC. DUCT TO IT OFFICE	R	12/22/2021	904.45		067722		904.45
1010 I-12447484 I-12481693 I-12637305 I-12723628	HACH COMPANY PLANT EXPENSES REAGENT SET RGT SET RGT SET	R R R R	12/22/2021 12/22/2021 12/22/2021 12/22/2021	523.61 1,080.00 166.59 916.16		067723 067723 067723 067723		2,686.36
4009 I-20211207	KATIE HANN 2021 CLOTHING ALLOWANCE	R	12/22/2021	69.98		067724		69.98
1043 I-6081109	HAWKINS, INC CHEMICALS	R	12/22/2021	1,111.00		067725		1,111.00
4229 I-129723	GREG HEFTA NW MN CHAPTER MEMBER DUES	R	12/22/2021	25.00		067726		25.00
1105 I-0085	HUGO'S BLEACH	R	12/22/2021	11.50		067727		11.50
9193 I-20211115	HUMANE SOCIETY OF POLK CO INC MONTHLY LEASE & IMPOUND FEE	R	12/22/2021	386.00		067728		386.00
3714 I-IN3582374	INNOVATIVE OFFICE SOLUTIONS, L HAND SOAP - CITY HALL	R	12/22/2021	71.80		067729		71.80

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4392 I-20211220	DEREK JANSSEN 2021 CLOTHING ALLOWANCE	R	12/22/2021	165.01		067730		165.01
4109 I-IN179452	KIESLER'S POLICE SUPPLY FIREARMS- SUPPLIES	R	12/22/2021	882.00		067731		882.00
3906 I-5974	LENS EQUIPMENT P2P-EQUIPMENT	R	12/22/2021	1,920.00		067732		1,920.00
1283 I-29680	LTP ENTERPRISES INC PLUMPING REPAIRS	R	12/22/2021	1,156.75		067733		1,156.75
3872 I-459683371 I-459947198 I-459947644	MARCO TECHNOLOGIES, LLC PRINT SERVICES SERVICES 12/1-01/01/2022 GOLD FAX SERVICES	R R R	12/22/2021 12/22/2021 12/22/2021	176.14 796.56 68.34		067734 067734 067734		  1,041.04
4159 I-39108	MATCO TOOLS INSTALL UPDATES/STREET SHOP	R	12/22/2021	2,257.45		067735		2,257.45
1397 I-22444	MILLER AIRCRAFT SERVICE INC. MOWING/ MAY-SEPT	R	12/22/2021	11,305.00		067736		11,305.00
3412 I-20211217	MN DEPT OF HEALTH 2022 POOL LICENSE APPLICATION	R	12/22/2021	520.00		067737		520.00
0784 I-ABR0263569X	MN DEPT OF LABOR & INDUSTRY BOILER LICENSE/CSC	R	12/22/2021	30.00		067738		30.00
1555 I-3339	MN STATE FIRE CHIEFS ASSN ANNUAL DUES-2022	R	12/22/2021	100.00		067739		100.00
1780 I-20211210	MNSCU- MOORHEAD FIRE INSTRUCTOR CLASS/BOOK	R	12/22/2021	535.00		067740		535.00
2880 I-X105049410:01	NELSON INT'L NELSON INT'L	R	12/22/2021	290.21		067741		290.21
1750 I-236648	NORTHERN LUMBER LIBRARY SUPPLIES	R	12/22/2021	68.60		067742		68.60
3128 I-3965-346167 I-3965-346404	O'REILLY AUTO PARTS TOGGLE SWITCH CONNECTOR	R R	12/22/2021 12/22/2021	44.22 87.98		067743 067743		 132.20

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1938	POLK COUNTY SOLID WASTE INCINE MSW/BYPASS MATERIALS	R	12/22/2021	143.25		067744		143.25
1935	POLK COUNTY TRANSFER STATION DUMP WASTE	R	12/22/2021	5.00		067745		5.00
1931	POLK COUNTY-DRIVER & VEHICLE S TITLE FORF VEH/79203955	R	12/22/2021	25.00		067746		25.00
2100	REGIONAL SANITATION SERV INC GARBAGE/VTP	R	12/22/2021	150.44		067747		150.44
0079	CHARLES W. REYNOLDS 2022 CITY ATTORNEYS ANNUAL CON	R	12/22/2021	300.00		067748		300.00
3834	RMB ENVIRONMENTAL LABORATORIES CHEMICALS	R	12/22/2021	95.00		067749		
	I-D025184 CHEMICALS	R	12/22/2021	15.00		067749		110.00
2437	SCOTT'S TRUE VALUE HARDWARE NUTS, BOLTS, SCREWS	R	12/22/2021	4.58		067750		
	I-A211855 NUTS, BOLTS, SCREWS	R	12/22/2021	1.17		067750		
	I-A212934 BULBS & FUSES	R	12/22/2021	68.98		067750		
	I-A213393 TAPE & WIRE CONNECT	R	12/22/2021	14.34		067750		89.07
2235	SEH, INC LEVEE INSPECTION	R	12/22/2021	3,100.34		067751		3,100.34
2310	STONE'S MOBILE RADIO INC RADIO BATTERIES	R	12/22/2021	306.00		067752		306.00
2323	DOUGLAS SULLIVAN 2021 CLOTHING ALLOWANCE	R	12/22/2021	200.00		067753		200.00
2731	TERMINIX COMMERCIAL BAIT STATIONS @ CSC	R	12/22/2021	98.50		067754		98.50
2768	TITAN MACHINERY OIL FILTERS	R	12/22/2021	113.95		067755		113.95
2404	TODD'S TIRE SERVICE INC. REPLACE TIRE	R	12/22/2021	429.23		067756		429.23

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3123	VALLEY ELECTRIC OF CROOKSTON, I-6307 CONF ROOM ELECTRICAL	R	12/22/2021	514.55		067757		514.55
0400	VALLEY PLAINS EQUIPMENT I-3131097 BULBS - BLOWERS	R	12/22/2021	49.68		067758		49.68
2506	VERIZON WIRELESS I-9894254774 P2P DEC BILLING	R	12/22/2021	943.43		067759		943.43
2998	WATEROUS COMPANY I-P2R2357 001 VALVE & VALVE KIT	R	12/22/2021	932.46		067760		932.46
4437	WEX BANK I-76615174 FUEL/POLICE DEPT I-76615189 FUEL - FIRE I-76615218-STREET WEX BANK-STREET DE[T	R R R	12/22/2021 12/22/2021 12/22/2021	226.03 124.51 10.00		067761 067761 067761		360.54
2545	WIDSETH SMITH NOLTING & ASSOC, I-214025 FEDERAL STREET I-214026 LOCAL STREET IMPROVEMENT I-214027 TORKELSON STORM SEWER	R R R	12/22/2021 12/22/2021 12/22/2021	14,208.40 437.50 850.00		067762 067762 067762		15,495.90
2600	ZIEGLER INC. I-IN000347137 MIRRORS I-IN000352146 GRADER REPAIR 140 IT	R R	12/22/2021 12/22/2021	215.14 360.76		067763 067763		575.90
3880	CURT ANDERSON I-20211211 2021 CLOTHING ALLOWANCE	R	12/23/2021	134.97		067764		134.97
2200	AUTO VALUE OF CROOKSTON I-76190312 OIL & FILTER/PARK DEPT	R	12/23/2021	71.70		067765		71.70
3184	CINTAS CORPORATION I-4098742563 LAUNDRY/PARK DEPT I-4102138984 LAUNDRY/PARK DEPT	R R	12/23/2021 12/23/2021	14.00 14.00		067766 067766		28.00
0875	FLEET SUPPLY I-99282 UTILITY PUMP-POOL I-99502 UTILITY PUMP- POOL	R R	12/23/2021 12/23/2021	85.99 171.98		067767 067767		257.97
1178	JOHNSON CONTROLS, INC. I-1-109522525098 REPAIR AIR VALVES/POOL	R	12/23/2021	1,361.27		067768		1,361.27



VENDOR SET: 01 City of Crookston  
 BANK: AP BREMER BANK, N.A. - AP  
 DATE RANGE:12/16/2021 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2437	SCOTT'S TRUE VALUE HARDWARE							
I-A211814	MOUSE TRAPS/PARK DEPT	R	12/23/2021	14.94		067769		
I-A211847	FUSE/PARK DEPT	R	12/23/2021	25.71		067769		
I-A212195	PAINT/PARK DEPT	R	12/23/2021	19.47		067769		
I-A212441	DRILL BIT/PARK DEPT	R	12/23/2021	13.64		067769		
I-A213623	CLEANING SUPPLIES/PARK DEPT	R	12/23/2021	32.92		067769		106.68
2231	SERVICE PRO OF CROOKSTON INC							
I-142030	TRIMMER REPAIR/PARK DEPT	R	12/23/2021	96.60		067770		96.60
2404	TODD'S TIRE SERVICE INC.							
I-28313	TIRE/PARK DEPT	R	12/23/2021	92.00		067771		92.00
0400	VALLEY PLAINS EQUIPMENT							
I-3137888	OIL FILTERS/PARK DEPT	R	12/23/2021	25.53		067772		25.53
4437	WEX BANK							
I-76615168	FUEL/PARK DEPT	R	12/23/2021	335.92		067773		335.92

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	87	213,597.20	0.00	213,597.20
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	63,796.54	0.00	63,796.54
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			95	277,393.74	0.00	277,393.74
BANK: AP	TOTALS:		95	277,393.74	0.00	277,393.74
REPORT TOTALS:			95	277,393.74	0.00	277,393.74

- Res 27379 \$137,259.27  
 CK # 67682-67773  
**Total= \$140,134.47**

RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION ORDERING PREPARATION OF PRELIMINARY  
ENGINEER’S REPORT 2022 STREET IMPROVEMENTS**

**WHEREAS**, pursuant to a request from the City Council for the City Engineer to prepare a Preliminary Engineer’s Report on the following projects to be included in the 2022 Street Improvements project;

**Reconstruction:**

- 1) First Avenue North- Between Stearns and Albert Street (City Project)
- 2) Second Avenue North- Between Stearns and Albert Street (City Project)

**NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:**

- 1) The Engineer is directed to prepare such report and present it to the council upon its completion for their consideration.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor’s

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_ Mayor  
Dale Stainbrook

\_\_\_\_\_ Deputy City Clerk  
Ashley Rystad

**RESOLUTION NO. \_\_\_\_\_**

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPOINT NEW POLICE CHIEF**

**WHEREAS**, City Administrator recommends the candidate, Darin Selzler, be hired to fill the position of Police Chief for the City of Crookston effective March 1, 2022;

**WHEREAS**, Lieutenant Selzler holds a Bachelor of Science in Criminal Justice from the University of Minnesota, Crookston and a Master of Arts in Criminal Justice Leadership from Concordia University, St. Paul, Minnesota;

**WHEREAS**, Lieutenant Selzler has served the Crookston Police Department since 2004, demonstrating increasingly varied and complex responsibilities;

**WHEREAS**, it is recognized that Lieutenant Selzler has served the Crookston community and is the recommended candidate to serve the Crookston community as the Police Chief;

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of Crookston, Minnesota, that Darin Selzler shall be retained as the Police Chief for the City of Crookston effective March 1, 2022.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Ashley Rystad  
Deputy City Clerk

\_\_\_\_\_  
Dale Stainbrook  
Mayor

RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION AUTHORIZING THE CITY OF CROOKSTON TO PAY PARTIAL PAYMENT FOR FISHER AVENUE PROJECT # 121-COC-001**

**WHEREAS**, the City of Crookston received a bill from Polk County Highway Department with adjustments and cost pertaining to the work certified to date on the Fisher Avenue Project and,

**WHEREAS**, this billed invoice for the Fisher Avenue Project was not budgeted,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA to** authorize the increase in budget and expenditure not to exceed \$175,000 from accounts 602-49500-0530 and 601-49432-0530 with the cash reserves to be the source for the revenue.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk

RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**A RESOLUTION APPROVING PARTICIPATION IN OPIOID LITIGATION SETTLEMENTS**

**WHEREAS**, the State of Minnesota, Minnesota counties and cities, and their people, have been harmed by misconduct committed by certain entities that engage in the manufacture, marketing, promotion, distribution, or dispensing of opioids; and

**WHEREAS**, the State of Minnesota and numerous Minnesota cities and counties joined with thousands of local governments across the country to file lawsuits against opioid manufacturer and pharmaceutical distribution companies and hold those companies accountable for their misconduct; and

**WHEREAS**, representatives of local Minnesota governments, the League of Minnesota Cities, the Association of Minnesota Counties, the Coalition of Greater Minnesota Cities, the State of Minnesota, and the Minnesota Attorney General’s Office have negotiated and prepared a Memorandum of Agreement (MOA) to provide for the equitable distribution of proceeds to the State of Minnesota and to individual local governments from recent settlements in the national opioid litigation; and

**WHEREAS**, by signing onto the MOA, the state and local governments maximize Minnesota’s share of opioid settlement funds, demonstrate solidarity in response to the opioid epidemic, and ensure needed resources reach the most impacted communities; and

**WHEREAS**, it is in the best interests of the State of Minnesota and the residents of the City of Crookston, and the County of Polk, that the City participate in the national opioid litigation settlements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, MINNESOTA AS FOLLOWS:**

Participation in the opioid litigation settlements promotes the public health, safety, and welfare of the residents of the City of Crookston.

The City of Crookston supports and opts-in to the national opioid litigation settlements with the Distributors McKesson, Cardinal Health, and Amerisource Bergen, and with the Manufacturer Johnson & Johnson.

The Memorandum of Agreement (MOA) between the State of Minnesota and Local Governments relating to the distribution of settlement funds is hereby approved by the City of Crookston.

City Staff is hereby authorized to take such measures as necessary to sign the MOA and otherwise participate in the national opioid settlements, including executing the Participation Agreement and accompanying Release.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor’s

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk

**EXHIBIT K**

**Subdivision Settlement Participation Form**

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 (“*Distributor Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Distributor Settlement, understands that all terms in this Participation Form have the meanings defined therein, and agrees that by signing this Participation Form, the Governmental Entity elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Distributor Settlement.

7. The Governmental Entity has the right to enforce the Distributor Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including, but not limited to, all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
10. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Distributor Settlement.

11. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity hereby agrees. To the extent this Participation Form is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.

I have all necessary power and authorization to execute this Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE SMALL CITIES DEVELOPMENT PROGRAM FUNDING TO THE FRATERNAL ORDER OF EAGLES AERIE 873 WITH RESPECT TO A REHABILITATION PROJECT**

**WHEREAS**, the City of Crookston has established and maintains a Small Cities Development Program (SCDP) which provides funding for rehabilitation projects within the City.

**WHEREAS**, the City has established an application procedure and criteria which an applicant must satisfy in order to be eligible to receive funding for a rehabilitation project within the City.

**WHEREAS**, the Fraternal Order of Eagles Aerie 873 submitted an application to SCDP for funding with respect to a rehabilitation project.

**WHEREAS**, the Fraternal Order of Eagles Aerie 873 requested funding for a rehabilitation project in the amount of \$11,425.00.

**WHEREAS**, the Ways and Means Committee of the City of Crookston has reviewed the loan application of the Eagles Club Aerie 873 and reviewed the SCDP funding criteria.

**WHEREAS**, the Ways and Means Committee of the City of Crookston affirms the SCDP funding criteria have been met by the Fraternal Order of Eagles Aerie 873.

**WHEREAS**, the Ways and Means Committee of the City of Crookston recommends SCDP funding be provided to the Fraternal Order of Eagles Aerie 873 with respect to a rehabilitation project in the total principal amount of \$11,425.00 upon the following terms and conditions:

A loan in the principal amount of \$5,712.50 at an interest rate of 3% per annum which loan shall be due and payable on January 01, 2027 unless the Fraternal Order of Eagles Aerie 873 maintains an active Club and continues to occupy and maintain without interruption the physical structure it presently owns, maintains, and occupies at 105 South Broadway in the city of Crookston until at least January 01, 2027. If the stated conditions are met and satisfied, the loan principal and interest shall be forgiven and satisfied as though paid in full.

A loan in the principal amount of \$5,712.50 at an interest rate of 3% per annum which loan shall be repaid in sixty (60) equal installments of \$102.39 on or before the first day of each month commencing February 1, 2020, and continuing until fully paid. The Fraternal Order of Eagles Club Aerie 873 may fully prepay this loan at any time with absolutely no prepayment penalty or fee.

**NOW THEREFORE, BE IT RESOLVED**, the Mayor and City Administrator of the City of Crookston are authorized to negotiate, enter into, and execute any and all documents necessary on behalf of the City of Crookston with respect to the provisions of this Resolution.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Dale Stainbrook Mayor

\_\_\_\_\_  
Ashley Rystad Deputy City Clerk

RESOLUTION NO. \_\_\_\_\_

At a second regular meeting of the City Council of the City of Crookston held on the 27<sup>th</sup> day of December, 2021, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION APPROVING THE CITY ADMINISTRATOR ANNUAL SALARY**

**WHEREAS**, the City of Crookston has entered into an employment agreement with Amy Finch for the City Administrator Position effective October 19, 2020.

**WHEREAS**, the City Council held a closed session meeting on November 29, 2021 to discuss her annual performance review.

**WHEREAS**, the City Council held another closed session meeting on December 27, 2021 to finalize her annual performance review.

**NOW, THEREFORE, IT IS RESOLVED** BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA to approve the City Administrators salary increase in the amount of \_\_\_\_\_

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the mayor's

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2021, at

Attest:

\_\_\_\_\_  
Ashley Rystad  
Deputy City Clerk

\_\_\_\_\_  
Dale Stainbrook  
Mayor