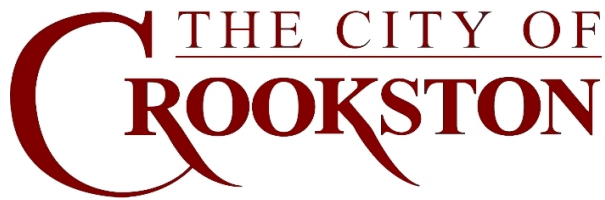


Mayor -Dale Stainbrook

Council Members:
W-1 Kristie Jerde
W-2 Steve Erickson
W-3 Clayton Briggs
At Large - Tom Vedbraaten



Council Members:
W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Wayne Melbye

CITY COUNCIL AGENDA February 14, 2022 - 7:00 pm

If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. The City's YouTube Channel https://youtu.be/Xk_pxLQ-q-0

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

3. CROOKSTON FORUM - Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

5. APPROVE AGENDA - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.

6. CONSENT AGENDA - These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.

- 6.01 Approve proposed City Council Minutes from January 24, 2022 City Council meeting.
- 6.02 Resolution to approve City of Crookston Bills and Disbursements in the amount of \$630,160.12 Check No 67942-68069.
- 6.03 Resolution to approve 2022 License Renewals- Gas Fitting and Cement Mason License(continued).
- 6.04 Resolution to appoint Candidates to Boards or Commissions(continued).
- 6.05 Resolution approving partial payment Estimate No. 2 the reconditioning of the Two (2) 30,000 Gallon Filter Pressure Vessels to Classic Protective Coating, INC.

7. PUBLIC HEARINGS

8. REGULAR AGENDA

- 8.01 Resolution to repealed in its entirety City of Crookston Ordinance Number 86 3rd Series passed on April 12, 2021.
- 8.02 Resolution to elect the standard allowance available under the revenue loss provision of the Coronavirus local fiscal recovery fund established under the American Rescue Plan Act.(ARPA)
- 8.03 Resolution to approve Formal Acceptance of Resignation from City Administrator Amy Finch
- 8.04 Resolution authorizing the Mayor to engage DDA Human Resources to begin Search for City Administrator.
- 8.05 Discuss the Search for an Interim City Administrator.

9. REPORTS AND STAFF RECOMMENDATION

10. ADJOURNMENT

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SECOND REGULAR COUNCIL MEETING OF JANUARY 24, 2022, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

OATH OF OFFICE

Chief Froeber administrated the Oath of Office to Garrett Bengtson, a new hire, for the Crookston Fire Department.

ROLL CALL

Council Members present in answer to roll call were: Clayton Briggs, Donald Cavalier, Joe Kresl, Dylane Klatt, Tom Vedbraaten, Wayne Melbye, Kristie Jerde and Steve Erickson.

Council Members absent:

Staff present: Amy Finch, Paul Biermaier, Brandon Carlson, Tim Froeber, Ryan Lindtwed, Chad Palm, Jake Solberg, Robert Barnes, Ashley Rystad.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the agenda. Deputy City Clerk, Ashley Rystad, stated that under the regular agenda to remove items 9.06 and 9.07 due to having to cancel the Closed Special Council Meeting for the absence of a Council Member. On motion by Council Member Vedbraaten, seconded by Council Member Briggs, and duly carried to approve the updated agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none on motion by Council Member Kresl, seconded by Council Member Cavalier, and duly carried to approve the Consent Agenda.

- 7.01** Approve proposed City Council Minutes from January 10, 2022, City Council meeting.
- 7.02** Resolution to approve City of Crookston Bills and Disbursements in the amount of \$328,745.83 Check No 67860-67941. (Res No 27404)
- 7.03** Resolution to appoint Candidates to Boards and Commissions. (Res No 27405)
- 7.04** Resolution to approve Council Committee Composition. (Res No 27406)
- 7.05** Resolution to designate Depositories for Public Funds for the year 2022. (Res No 27407)
- 7.06** Resolution to appoint Charles "Corky" Reynolds as the City Attorney for 2022. (Res No 27408)
- 7.07** Resolution to approve the City Auditing Firm Brady Martz & Associates, PC for the year 2022. (Res No 27409)
- 7.08** Resolution to approve the City Engineer Richard Clauson for the year 2022. (Res No 27410)
- 7.09** Resolution to designate the Crookston Daily Times as the Official Newspaper for the year 2022. (Res No 27411)
- 7.10** Resolution receiving the Preliminary report and Calling a Public Hearing on for the 2022 Street Improvements. (Res No 27412)

PUBLIC HEARING

REGULAR AGENDA

- 9.01 The Second and Final Reading of Chapter 71, entitled "Traffic Rules" by adding the definition of Utility Task Vehicles. Deputy City Clerk, Ashley Rystad, expressed to the Council a few minor details that were corrected in this Ordinance. It was duly carried to approve this Ordinance.
- 9.02 Motion was made by Council Member Cavalier, seconded by Council Member Jerde; City Administrator, Amy Finch, briefed the Council that durning some of our budget discussions it was talked about getting a

Master Plan or Capital improvement plan for the ageing buildings. The City of Crookston did seek out two proposals and SEH was the lower proposal. It was duly carried to approve the Resolution to approve SHE for the Facilities Assessment Consultant Selection. (Res No 27413)

- 9.03 Motion was made by Council Member Kresl, Seconded by Council Member Vedbraaten; After discussion it was duly carried to approve Resolution to approve dance permit for the University of Minnesota Crookston AG- Arama Club on Premises at Eagles. (Res No 27414)
- 9.04 Motion was made by Council Member Cavalier, Seconded by Council Member Briggs; City Administrator, Amy Finch, reminded the City Council that it was agreed consensus to move this forward to the subordination. What this means is that the city will remain in second position legally. It was duly carried to approve Resolution to approve the request for Subordination by Jeff Evers (Fournet). (Res No 27415)
- 9.05 Motion was made by Council Member Melbye, Seconded by Council Member Briggs; Public Works Director, Brandon Carlson, briefed the Council about one of lift stations, the controllers are failing and this would be like the control panel upgrade that is similar when the Water Department did it five years ago. It was duly carried Resolution to authorize allocation of ARPA Funds for Sewer Lift Station Control System Improvements. (Res No 27416)

REPORTS AND STAFF RECOMMENDATIONS

Amy Finch, City Administrator:

- Congratulation to Garrett Bengtson and welcome to the City of Crookston.
- Discussion in a meeting about possible renewable energy and learning a little more about and maybe bringing something before the Council later.

Greg Heft, Building Official:

- (Summited a report that was read by the City Administrator) In the Building Department Greg submitted the fourth quarter building permit surcharge report for the year 2021 to the Minnesota Department of Labor and Industry. He attended the University of Minnesota continuing education earlier this month to include design principles of the 2020 Building Code, HVAC, Concrete, Trust Design and Means of Egress.

Brandon Carlson, Public Works Director:

- The Water Treatment Plant finished the first filter and sampled the bacteria and it passed so things are up and running with the new filters. The contractors are hoping to be out of here by the middle of next month.
- The Street Department is working on some preventative snow measures. Clearing and removing snow, since there are areas that have an excessive amount of snow.

Jake Solberg, Parks and Recreation Director:

- Pool update- The Pool will be reopening this Wednesday January 26, 2022 after a long time of not being open. You can find the schedule on the Crookston Pool website and our pool supervisor updates that.
- The Parks crew have been continuing to clear snow.

Chad Palm, IT Director:

- The IT Department did finish the network wiring up at the Crookston Sport Center and we are installing a cellular booster.
- The city is one week away from our Office 365 migration and I will be sending out some more information about that and how everyone at the city will be able to access the new system.
- This week the IT Department will have its kick off meeting for the City's new website design.

Tim Froeber, Fire Chief:

- Thank you to Council Member Briggs for our first hydrant hero, the man who has cleaned up probably a dozen or more hydrants around the city.
- Reminder that we have a safety committee meeting tomorrow January 25, 2022 at 8:15 AM.

Ryan Lindtwed, Finance Director:

- The Finance Department did complete our insurance audit and review with Bonnie Isaacson.

Robert Barnes, Community Development Director:

- We have had two CHEDA board meetings within two weeks, so to recap what has been happening: we have been working on the collateralization of the loan with Epitome Energy. We also considered the subordination of debt for Mr. Evers. Also, we have been reviewing past loans and making minor progress on that project. The CHEDA board awarded architectural engineering services for the roofing of fire alarms to MJ Burns.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,

- No report

Steve Erickson, Council Member 2nd Ward,

- No Report

Clayton Briggs, Council Member 3rd Ward,

- Welcome Garrett Bengtson to the Crookston Fire Department.

Donald R Cavalier, Council Member 4th Ward,

- The Chamber elected their new chairman, Carrie Bergquist, and Dana Johnson as Treasurer.

Joe Kresl, Council Member 5th Ward,

- No report

Dylane Klatt, Council Member 6th Ward,

- No report

Tom Vedbraaten, Council Member-at-Large,

- No report

Wayne Melbye, Council Member-at-Large,

- No Report

Mayor Dale Stainbrook

- No Report

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 7:48pm.

Dale Stainbrook, Mayor

Ashley Rystad, Deputy City Clerk

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

IT IS RESOLVED, That the Mayor and City Finance Director of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

of the City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 1/21/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0650	ELAN FINANCIAL SERVICES I-202201284724 ELAN FINANCIAL SERVICES	D	1/31/2022	9,421.81		000837		9,421.81
0299	CAPITAL BANK AND TRUST COMPANY I-DC3202201314725 DEF COMP WITHHOLDING	D	1/31/2022	1,475.00		000838		1,475.00
3047	CAPITAL BANK AND TRUST COMPANY I-DC5202201314725 DEF COMP EMPLOYER CONTRIBUTION	D	1/31/2022	66.44		000839		66.44
2606	EFTPS I-T1 202201314725 FEDERAL TAX WITHHOLDING I-T3 202201314725 FICA TAX WITHHOLDING I-T4 202201314725 MEDICARE TAX WITHHOLDING	D	1/31/2022	12,692.81 11,098.06 4,463.88		000840 000840 000840		28,254.75
1442	MINNESOTA CHILD SUPPORT PAYMEN I-CS1202201314725 CHILD SUPPORT WITHHOLDING	D	1/31/2022	207.00		000841		207.00
2607	MN DEPT OF REVENUE I-T2 202201314725 STATE TAX WITHHOLDING	D	1/31/2022	6,582.88		000842		6,582.88
2681	MN STATE RETIREMENT SYSTEM I-DC7202201314725 MN DEFERRED COMPENSATION-457B\$ I-DC8202201314725 MN DEFERRED COMPENSATION-ROTH% I-SP2202201314725 HEALTH CARE SAVINGS PLAN	D	1/31/2022	200.00 148.64 469.72		000843 000843 000843		818.36
1550	P.E.R.A. I-P-C202201314725 PERA WITHHOLDING I-PDC202201314725 PERA WITHHOLDING I-PPF202201314725 PERA WITHHOLDING	D	1/31/2022	11,453.48 150.00 18,191.80		000844 000844 000844		29,795.28
0048	AMERICAN FAMILY LIFE ASSURANCE C-JAN 2022 ADJ JAN 2022 ADJ I-AA1202201134709 AFLAC WITHHOLDING I-AA1202201134710 AFLAC WITHHOLDING I-AA1202201314725 AFLAC WITHHOLDING I-AA4202201134709 AFLAC WITHHOLDING I-AA4202201134710 AFLAC WITHHOLDING I-AA4202201314725 AFLAC WITHHOLDING I-AP1202201134709 AFLAC WITHHOLDING I-AP1202201134710 AFLAC WITHHOLDING I-AP1202201314725 AFLAC WITHHOLDING I-AP2202201134709 AFLAC WITHHOLDING I-AP2202201134710 AFLAC WITHHOLDING I-AP2202201314725 AFLAC WITHHOLDING I-AP3202201134709 AFLAC WITHHOLDING I-AP3202201134710 AFLAC WITHHOLDING I-AP3202201314725 AFLAC WITHHOLDING I-AP5202201134709 AFLAC WITHHOLDING	D	2/04/2022	0.08CR 4.99 5.00 9.99 46.91 46.91 70.72 58.09 58.11 116.20 93.14 93.16 186.30 27.92 27.94 55.86 1.62		000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845 000845		

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DATE RANGE: 1/21/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-AP5202201134710	AFLAC WITHHOLDING	D	2/04/2022	1.63		000845		
I-AP5202201314725	AFLAC WITHHOLDING	D	2/04/2022	3.25		000845		
I-AP6202201134709	AFLAC WITHHOLDING	D	2/04/2022	26.00		000845		
I-AP6202201134710	AFLAC WITHHOLDING	D	2/04/2022	26.02		000845		
I-AP6202201314725	AFLAC WITHHOLDING	D	2/04/2022	43.37		000845		
I-AP7202201134709	AFLAC WITHHOLDING	D	2/04/2022	18.49		000845		
I-AP7202201134710	AFLAC WITHHOLDING	D	2/04/2022	18.51		000845		
I-AP7202201314725	AFLAC WITHHOLDING	D	2/04/2022	37.00		000845		1,077.05
3684	COLONIAL LIFE							
I-CA1202201134709	COLONIAL WITHHOLDING	D	2/04/2022	9.20		000846		
I-CA1202201134710	COLONIAL WITHHOLDING	D	2/04/2022	9.20		000846		
I-CA1202201314725	COLONIAL WITHHOLDING	D	2/04/2022	18.40		000846		
I-CA2202201134709	COLONIAL WITHHOLDING	D	2/04/2022	49.31		000846		
I-CA2202201134710	COLONIAL WITHHOLDING	D	2/04/2022	49.33		000846		
I-CA2202201314725	COLONIAL WITHHOLDING	D	2/04/2022	98.64		000846		
I-CA3202201134709	COLONIAL WITHHOLDING	D	2/04/2022	25.41		000846		
I-CA3202201134710	COLONIAL WITHHOLDING	D	2/04/2022	25.42		000846		
I-CA3202201314725	COLONIAL WITHHOLDING	D	2/04/2022	50.83		000846		
I-CHEDA JAN 2022	CHEDA JAN 2022	D	2/04/2022	131.30		000846		
I-CP1202201134709	COLONIAL WITHHOLDING	D	2/04/2022	85.70		000846		
I-CP1202201134710	COLONIAL WITHHOLDING	D	2/04/2022	85.73		000846		
I-CP1202201314725	COLONIAL WITHHOLDING	D	2/04/2022	171.43		000846		
I-CP2202201134709	COLONIAL WITHHOLDING	D	2/04/2022	46.62		000846		
I-CP2202201134710	COLONIAL WITHHOLDING	D	2/04/2022	46.65		000846		
I-CP2202201314725	COLONIAL WITHHOLDING	D	2/04/2022	93.27		000846		
I-CP3202201134709	COLONIAL WITHHOLDING	D	2/04/2022	7.06		000846		
I-CP3202201134710	COLONIAL WITHHOLDING	D	2/04/2022	7.07		000846		
I-CP3202201314725	COLONIAL WITHHOLDING	D	2/04/2022	14.13		000846		
I-CP4202201134709	COLONIAL WITHHOLDING	D	2/04/2022	20.95		000846		
I-CP4202201134710	COLONIAL WITHHOLDING	D	2/04/2022	20.96		000846		
I-CP4202201314725	COLONIAL WITHHOLDING	D	2/04/2022	41.91		000846		1,108.52
2853	DELTA DENTAL							
C-DPT202201214720	DELTA DENTAL WITHHOLDING	D	2/04/2022	7.50CR		000847		
C-DPT202201214721	DELTA DENTAL WITHHOLDING	D	2/04/2022	7.50CR		000847		
I-CHEDA FEB 2022	CHEDA FEB 2022	D	2/04/2022	170.00		000847		
I-DPF202201134709	DELTA DENTAL WITHHOLDING	D	2/04/2022	361.23		000847		
I-DPF202201134710	DELTA DENTAL WITHHOLDING	D	2/04/2022	361.27		000847		
I-DPF202201314725	DELTA DENTAL WITHHOLDING	D	2/04/2022	722.50		000847		
I-DPT202201134709	DELTA DENTAL WITHHOLDING	D	2/04/2022	299.94		000847		
I-DPT202201134710	DELTA DENTAL WITHHOLDING	D	2/04/2022	300.06		000847		
I-DPT202201314725	DELTA DENTAL WITHHOLDING	D	2/04/2022	585.00		000847		2,785.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0194	NWSC/MEDICA							
	C-HS3202201214720	D	2/04/2022	230.53CR		000848		
	C-HS3202201214721	D	2/04/2022	230.53CR		000848		
	I-BOUTWELL 2/2022	D	2/04/2022	922.12		000848		
	I-CHEDA 2/2022	D	2/04/2022	2,910.16		000848		
	I-COBRA-KENT E. 2/22	D	2/04/2022	922.12		000848		
	I-FEB 2022 ADJ	D	2/04/2022	6.05		000848		
	I-HD3202201134709	D	2/04/2022	363.77		000848		
	I-HD3202201134710	D	2/04/2022	363.77		000848		
	I-HD3202201314725	D	2/04/2022	727.54		000848		
	I-HD6202201134709	D	2/04/2022	70.13		000848		
	I-HD6202201134710	D	2/04/2022	70.12		000848		
	I-HD6202201314725	D	2/04/2022	524.41		000848		
	I-HD8202201134709	D	2/04/2022	1,322.68		000848		
	I-HD8202201134710	D	2/04/2022	1,322.68		000848		
	I-HD8202201314725	D	2/04/2022	2,645.36		000848		
	I-HF3202201134709	D	2/04/2022	1,052.15		000848		
	I-HF3202201134710	D	2/04/2022	1,052.19		000848		
	I-HF3202201314725	D	2/04/2022	2,104.34		000848		
	I-HF6202201134709	D	2/04/2022	758.41		000848		
	I-HF6202201134710	D	2/04/2022	758.41		000848		
	I-HF6202201314725	D	2/04/2022	1,516.82		000848		
	I-HS3202201134709	D	2/04/2022	3,688.44		000848		
	I-HS3202201134710	D	2/04/2022	3,688.52		000848		
	I-HS3202201314725	D	2/04/2022	6,915.90		000848		
	I-HS6202201134709	D	2/04/2022	3,157.09		000848		
	I-HS6202201134710	D	2/04/2022	3,157.18		000848		
	I-HS6202201314725	D	2/04/2022	6,314.27		000848		
	I-HS7202201134709	D	2/04/2022	942.95		000848		
	I-HS7202201134710	D	2/04/2022	943.00		000848		
	I-HS7202201314725	D	2/04/2022	1,885.95		000848		
	I-HS8202201134709	D	2/04/2022	1,466.85		000848		
	I-HS8202201134710	D	2/04/2022	1,466.92		000848		
	I-HS8202201314725	D	2/04/2022	2,933.77		000848		55,513.01
4456	VSP							
	C-VE 202201214720	D	2/04/2022	2.01CR		000849		
	C-VE 202201214721	D	2/04/2022	2.01CR		000849		
	I-CHEDA FEB 2022	D	2/04/2022	61.12		000849		
	I-VC 202201134709	D	2/04/2022	27.96		000849		
	I-VC 202201134710	D	2/04/2022	27.96		000849		
	I-VC 202201314725	D	2/04/2022	55.92		000849		
	I-VE 202201134709	D	2/04/2022	84.38		000849		
	I-VE 202201134710	D	2/04/2022	84.46		000849		
	I-VE 202201314725	D	2/04/2022	164.82		000849		
	I-VF 202201134709	D	2/04/2022	30.53		000849		
	I-VF 202201134710	D	2/04/2022	30.59		000849		
	I-VF 202201314725	D	2/04/2022	61.12		000849		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-VS 202201134709	VSP WITHHOLDING	D 2/04/2022	21.67		000849		
	I-VS 202201134710	VSP WITHHOLDING	D 2/04/2022	21.68		000849		
	I-VS 202201314725	VSP WITHHOLDING	D 2/04/2022	43.35		000849		711.54
1222	I-UDP202201314725	LELS UNION DUES WITHHOLDING	R 1/31/2022	780.00		067942		780.00
1275	I-UDF202201314725	LOCAL # L - 3394 FIRE DEPT UNION DUES WITHHOLDING	R 1/31/2022	200.00		067943		200.00
0175	I-20210101	BERGQUIST, RYAN 2021 UNIFORM REIMBURSEMENT	R 2/03/2022	750.00		067944		750.00
3911	I-20220122	CENTURYLINK 523 FAIRFAX	R 2/03/2022	50.23		067945		50.23
4388	I- 20211231	CROOKSTON VISITORS BUREAU DECEMBER 2021 LODGING TAX	R 2/03/2022	3,874.78		067946		3,874.78
0909	I-201018571	GARDEN VALLEY TECHNOLOGIES WELL COMMUNICATION 2022	R 2/03/2022	121.40		067947		121.40
3732	I-20220124	ALLEN GRAFF 2022 CLOTHING ALLOWANCE	R 2/03/2022	200.00		067948		200.00
0987	I-20220120	GREAT PLAINS NATURAL GAS CO. SERVICES 12/18/21-01/19/2022	R 2/03/2022	20,850.61		067949		20,850.61
1861	I-37877	OTTERTAIL POWER COMPANY-FF SERVICES DEC 2021- JAN 2022	R 2/03/2022	26,711.75		067951		26,711.75
2506	I-9897373292 I-9897941419	VERIZON WIRELESS PD DATA 1/16-02/15/2022 SERVICES 01/23/01/22/2022	R 2/03/2022 R 2/03/2022	180.05 1,538.01		067954 067954		1,718.06
4437	I-76615168-UPDATED I-76615174-UPDATE I-76615189-UPDATED I-76615218-UPDATED	WEX BANK FUEL- PARK FUEL - POLICE FUEL- FIRE FUEL- STREET	R 2/03/2022 R 2/03/2022 R 2/03/2022 R 2/03/2022	619.38 331.49 220.45 65.00		067955 067955 067955 067955		1,236.32
0412	I-UDA202201134709 I-UDA202201134710 I-UDA202201314725	AFSCME COUNCIL 65 UNION DUES WITHHOLDING UNION DUES WITHHOLDING UNION DUES WITHHOLDING	R 2/04/2022 R 2/04/2022 R 2/04/2022	310.39 310.43 590.99		067956 067956 067956		1,211.81

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1982	MADISON NATIONAL LIFE							
	I-AGNES JAN 22	R	2/04/2022	5.50		067958		
	I-CHEDA JAN 2022	R	2/04/2022	11.00		067958		
	I-COBRA-BARTON 1/22	R	2/04/2022	4.75		067958		
	I-COBRA-RIOPEL 2/22	R	2/04/2022	4.75		067958		
	I-LIB202201314725	R	2/04/2022	313.50		067958		339.50
1435	MINNESOTA BENEFIT ASOCIATION							
	C-KOSTRZEWSKI 1/22	R	2/04/2022	0.01CR		067961		
	I-MBA202201134709	R	2/04/2022	60.94		067961		
	I-MBA202201134710	R	2/04/2022	60.95		067961		
	I-MBA202201314725	R	2/04/2022	121.89		067961		243.77
1552	NCPERS GROUP LIFE INS.							
	I-LIP202201134709	R	2/04/2022	87.99		067962		
	I-LIP202201134710	R	2/04/2022	88.01		067962		176.00
2482	UNITED WAY OF CROOKSTON, INC							
	I-UW 202201134709	R	2/04/2022	14.24		067963		
	I-UW 202201134710	R	2/04/2022	14.26		067963		
	I-UW 202201314725	R	2/04/2022	28.50		067963		57.00
0021	ADVANCED TIRE & AUTO SERV. LLC							
	I-43073	R	2/11/2022	546.48		067965		
	I-43080	R	2/11/2022	109.86		067965		656.34
2200	AUTO VALUE OF CROOKSTON							
	I-76190895	R	2/11/2022	17.99		067966		
	I-76191084	R	2/11/2022	15.99		067966		
	I-76191348	R	2/11/2022	28.63		067966		
	I-76191463	R	2/11/2022	517.16		067966		
	I-76191486	R	2/11/2022	263.88		067966		
	I-76191514	R	2/11/2022	148.99		067966		
	I-76191665	R	2/11/2022	25.22		067966		
	I-76191683	R	2/11/2022	6.49		067966		
	I-76191797	R	2/11/2022	75.81		067966		
	I-76191807	R	2/11/2022	31.98		067966		
	I-76191876	R	2/11/2022	6.98		067966		
	I-76192116	R	2/11/2022	16.97		067966		
	I-76192240	R	2/11/2022	92.99		067966		
	I-76192247	R	2/11/2022	12.99		067966		
	I-76192334	R	2/11/2022	17.98		067966		
	I-76192765	R	2/11/2022	105.96		067966		
	I-76192767	R	2/11/2022	43.96		067966		1,429.97

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3970	AXON ENTERPRISE, INC I-INUS045901 TASER TECH	R	2/11/2022	394.44		067969		394.44
2001	BEST USED TRUCKS OF MN I-WI017154 REPAIRS TO RESCUE TRUCK	R	2/11/2022	218.09		067970		218.09
0204	TIMOTHY RIOPELLE I-398574 P2P PLAQUE	R	2/11/2022	85.00		067971		85.00
0225	BRANDNER PRINTING I-51622 OFFICE SUPPLIES	R	2/11/2022	44.58		067972		44.58
0372	CROOKSTON HOUSING & ECONOMIC D I-1998 VTP FAX LINE DISTANCE 01/8-2-7	R	2/11/2022	30.00		067973		
	I-1999 ADMIN/MAINT FEB 2022	R	2/11/2022	566.67		067973		
	I-30914245 GREAT AMERICA FINANCIAL	R	2/11/2022	126.54		067973		
	I-30958692 GREAT AMERICA FINANCIAL	R	2/11/2022	376.76		067973		1,099.97
3226	CHRISTIAN BROTHERS FORD, INC I-47526 OIL CHANGE/ TIRE ROTATION	R	2/11/2022	138.44		067974		138.44
3184	CINTAS CORPORATION I-4101413257 MATS- LIBRARY	R	2/11/2022	28.57		067975		
	I-4104124181 MATS- LIBRARY	R	2/11/2022	28.57		067975		
	I-4107519639 LAUNDRY-STREET	R	2/11/2022	36.49		067975		
	I-4107519652 LINEN SERVICES	R	2/11/2022	16.05		067975		
	I-4108208684 TOWELS/ RUGS/CLOTHING	R	2/11/2022	36.49		067975		
	I-4108889018 RUGS/ RAGS/ LAUNDRY	R	2/11/2022	36.49		067975		
	I-410888910 RUGS	R	2/11/2022	34.62		067975		
	I-4110264821 Brown Matt	R	2/11/2022	3.84		067975		
	I-4110264975 two gray mats	R	2/11/2022	3.60		067975		224.72
0321	CITY OF EAST GRAND FORKS I-0005113 P2P EXPENSES	R	2/11/2022	308.79		067977		308.79
0337	COLE PAPERS INC. I-10073299 JANITORIAL SUPPLIES- LIBRARY	R	2/11/2022	104.28		067978		
	I-10097701 CLEANING SUPPLIES	R	2/11/2022	152.55		067978		256.83
1459	COMM OF FINANCE, TREAS DIV I-20220127 P2P SEIZED FUNDS CASE1900930	R	2/11/2022	102.00		067979		102.00
4000	COMMUNITY CO-OPS OF LAKE PARK I-34496 SERVICES 12/29-01/28/2022	R	2/11/2022	474.74		067980		474.74

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4067	CORE & MAIN LP							
	C-Q216055 MUNI BALL- X-12	R	2/11/2022	445.25CR		067981		
	I-M738674 SENSUS ANNUAL FEES	R	2/11/2022	8,487.00		067981		
	I-Q163997 BUTTERFLY VALVE	R	2/11/2022	317.50		067981		
	I-Q251190 8 FLAG TEE	R	2/11/2022	629.65		067981		
	I-Q251608 PLANT EXPENSES REPAIR	R	2/11/2022	23.39		067981		
	I-Q285150 8 FLAG TEE IMP	R	2/11/2022	600.54		067981		
	I-Q298827 GASKET RR	R	2/11/2022	23.39		067981		
	I-Q298828 FF GASKET	R	2/11/2022	24.24		067981		9,660.46
0363	CROOKSTON BUILDING CENTER							
	I-278272 POSTS FOR BATTING CAGES	R	2/11/2022	304.26		067982		
	I-278426 TUBE CAULK	R	2/11/2022	2.49		067982		
	I-278739 24 X24 BUIDLING PARK & REC	R	2/11/2022	636.73		067982		943.48
0389	CROOKSTON FUEL CO.							
	I-20220131-FIRE FUEL-FIRE	R	2/11/2022	319.46		067983		
	I-20220131-PARK FUEL- PARK	R	2/11/2022	1,375.59		067983		
	I-20220131-POLICE FUEL- POLICE	R	2/11/2022	1,553.13		067983		
	I-20220131-STREET FUEL- STREET	R	2/11/2022	8,846.55		067983		
	I-20220131-WATER FUEL- WATER	R	2/11/2022	1,260.54		067983		13,355.27
3400	CROOKSTON HARDWARE HANK							
	I-62757/2 WOOD SPADE BIT	R	2/11/2022	18.48		067984		
	I-62767/2 CIRCULAR SAW	R	2/11/2022	913.98		067984		
	I-62983/2 WET JET REFILL	R	2/11/2022	20.98		067984		
	I-62992/2 SPONGE/ DISH BRUSH	R	2/11/2022	17.97		067984		
	I-63049/2 SOLAR LIGHTS	R	2/11/2022	62.46		067984		
	I-63053/2 AIR FRESHERNS	R	2/11/2022	49.90		067984		
	I-63070/2 SEALANT-POOL	R	2/11/2022	26.98		067984		
	I-63087/2 SLIP JOINT PLIERS	R	2/11/2022	56.45		067984		
	I-63098/2 TRASH BAGS/ MOP	R	2/11/2022	41.96		067984		
	I-63141/2 LL VALVE	R	2/11/2022	19.99		067984		
	I-63146/2 WHIP HOSE-CSC	R	2/11/2022	60.96		067984		
	I-63190/2 BATTERIES - AED	R	2/11/2022	67.94		067984		
	I-63208/2 EYE HOOK/ CHAIN	R	2/11/2022	10.56		067984		
	I-63236/2 SOCKET ADAPTER	R	2/11/2022	39.46		067984		
	I-63306/2 NUTS/ BOLTS	R	2/11/2022	14.82		067984		
	I-63319/2 GLOVES/ CLEANER	R	2/11/2022	39.45		067984		
	I-63321/2 TRASH BAGS	R	2/11/2022	29.98		067984		1,492.32
0413	CROOKSTON NOON-DAY LIONS							
	I-20220101 DUES- FROEBER	R	2/11/2022	85.00		067987		85.00

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0425	CROOKSTON PAINT & GLASS I-57541 MATERIAL FOR POOL DECK	R	2/11/2022	71.43		067988		71.43
0371	CROOKSTON TIMES/GATEHOUSE MEDI I-4292242 NOV- DEC 2021 NEWSPAPER	R	2/11/2022	863.52		067989		863.52
0470	CROOKSTON WELDING INC. I-034642 OXIDE/ BIT BLK KOX	R	2/11/2022	47.46		067990		
	I-034780 FUEL FIL	R	2/11/2022	18.55		067990		
	I-035061 SKID PLATES	R	2/11/2022	301.50		067990		
	I-035068 BEARING- PARK SHOP	R	2/11/2022	24.24		067990		
	I-035587 OIL FILTER	R	2/11/2022	74.36		067990		
	I-035641 OIL FILTER	R	2/11/2022	63.45		067990		
	I-035654 DIESEL OIL	R	2/11/2022	1,037.14		067990		
	I-035864 COLD ROLL/ LABOR	R	2/11/2022	167.97		067990		1,734.67
1610	CUMMINS SALES AND SERVICE I-F1-27876 SENSOR	R	2/11/2022	75.13		067991		75.13
0483	DACOTAH PAPER I-55146 TISSUE TOILET 2PLY	R	2/11/2022	727.90		067992		727.90
1415	DOCU SHRED, INC I-82496 SHREDDING CONTAINER	R	2/11/2022	20.00		067993		20.00
0538	DRIVER AND VEHICLE SERVICES DV I-20220211 LICENSE UNMARKED VEHICLE	R	2/11/2022	29.75		067994		29.75
0750	EMERGENCY APPARATUS MAINT. INC I-122017 POWER SHAFT KIT	R	2/11/2022	62.16		067995		62.16
3657	FERTILE OIL COMPANY I-205814 DIESEL BLEND	R	2/11/2022	958.23		067996		958.23
0875	FLEET SUPPLY C-100643 MISC CREDIT/WATER DEPT	R	2/11/2022	37.72CR		067997		
	I-100786 DE- ICER - PARK	R	2/11/2022	71.98		067997		
	I-101566 SLIP JOINT PLIER- PARK	R	2/11/2022	13.57		067997		
	I-101718 GRAB HOOK	R	2/11/2022	10.98		067997		
	I-101827 ADJUSTABLE WRENCH	R	2/11/2022	63.98		067997		
	I-101990 TOW STRAP	R	2/11/2022	29.99		067997		152.78
0897	TIM FROEBER I-20220204 STATE FIRE CHIEFS FIRE CONF	R	2/11/2022	250.55		067998		250.55

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0944	GOPHER STATE ONE-CALL INC. I-2010318 LOCATION CALLS 01/31/2022	R	2/11/2022	9.45		067999		9.45
0987	GREAT PLAINS NATURAL GAS CO. I-20220202 SERVICE 01/05-02/01/2022	R	2/11/2022	5,299.60		068000		5,299.60
4443	HAGL SERVICES LLC I-20220131 OFFICIALS SCHEDULE JAN 2022	R	2/11/2022	1,560.00		068001		1,560.00
1013	HALI-BRITE INC. I-37887 LIGHTS	R	2/11/2022	743.70		068002		743.70
1848	HARBOTT, KNUTSON & LARSON & HO I-2022-174 2022 CITY ATTORNEY- JANUARY I-2022-237 CRIMINAL JAN 2022	R R	2/11/2022 2/11/2022	5,000.00 8,630.00		068003 068003		13,630.00
1043	HAWKINS, INC I-6111987 CHEMICALS	R	2/11/2022	2,269.53		068004		2,269.53
1006	HN QUALITY PLUMBING INC. I-41186 TOILET REPAIR	R	2/11/2022	596.00		068005		596.00
1105	HUGO'S C-0045 OPEN HOUSE/PAID BY ASSOCIATION I-0013 MISC SUPPLIES- CITY HALL I-0030 GLAD PLUG INS I-0036 MISC SUPPLIES- CITY HALL I-0037 SUPPLIES I-0099 SOAP/ LYSOL	R R R R R R	2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022	5.14CR 13.62 7.74 18.88 12.94 11.78		068006 068006 068006 068006 068006 068006		59.82
9193	HUMANE SOCIETY OF POLK CO INC I-20220131 2022 JANUARY ANIMAL IMPOUND	R	2/11/2022	270.00		068007		270.00
4246	INDEPTH INSPECTIONS. LLC I-215522 2022 BUILDING OFFICIAL 1/14/22	R	2/11/2022	540.00		068008		540.00
3714	INNOVATIVE OFFICE SOLUTIONS, L I-IN3630537 SUPPLIES- CITY HALL	R	2/11/2022	8.22		068009		8.22
1165	JERRY'S LOCK & KEY SERVICE I-15505 OFFICE DOORS- LIBRARY I-15536 FRONT DOOR- CITY HALL	R R	2/11/2022 2/11/2022	60.50 99.95		068010 068010		160.45

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1178 I-1-114571100126	JOHNSON CONTROLS, INC. AIR COMPRESSOR	R	2/11/2022	1,979.20		068011		1,979.20
1205 I-03232201120887	KROX RADIO STATION LIVESTREAM	R	2/11/2022	1,800.00		068012		1,800.00
1862 I-9309158409	LAWSON PRODUCTS, INC ALUMINUM	R	2/11/2022	351.08		068013		351.08
1260 I-355969	LEAGUE OF MINNESOTA CITIES PATROL- SUB	R	2/11/2022	1,620.00		068014		1,620.00
1262 I-20220111 I-20220124	LEAGUE OF MN CITIES INS TRUST P2P LIABILITY INSURANCE 2022 PROPERTY INSURANCE	R R	2/11/2022 2/11/2022	19,945.00 204,307.00		068015 068015		224,252.00
0923 I-363173	LITTLE FALLS MACHINE, INC REPAIR PLOW	R	2/11/2022	2,652.51		068016		2,652.51
1278 I-0297593-IN I-0297649-IN	LOCATORS & SUPPLIES PAINT SHUT OFF FLAGS	R R	2/11/2022 2/11/2022	640.03 978.49		068017 068017		1,618.52
3557 I-0216146	LOGIN, INC. DBA IACP NET SUBSCRIPTION 02/01-01/31/2023	R	2/11/2022	525.00		068018		525.00
1308 I-P39627	MAC QUEEN EQUIPMENT INC SHEAR BOLTS	R	2/11/2022	409.78		068019		409.78
1333 I-20220201	MARSHALL AND POLK RURAL WATER WATER- AIRPORT	R	2/11/2022	39.60		068020		39.60
1352 I-PINV963429 I-PINV966065	MATT PARROTT & SONS COMPANY OFFICE SUPPLIES- DOOR HANGERS OFFICE SUPPLIES - BILLS	R R	2/11/2022 2/11/2022	227.68 2,954.75		068021 068021		3,182.43
1395 I-20436890112473	MID-CONTINENT COMMUNICATIONS SERVICES 02/01-02/28/2022	R	2/11/2022	1,897.40		068022		1,897.40
2697 I-44017-604	MID-STATES ORGANIZED CRIME INF MOCIC 2022 ANNUAL MEMBER	R	2/11/2022	150.00		068023		150.00
1397 I-22393 I-22461	MILLER AIRCRAFT SERVICE INC. FUEL- JAN 2022- AIRPORT NOV/DEC 2021 SNOW REMOVAL	R R	2/11/2022 2/11/2022	1,696.81 3,067.50		068024 068024		4,764.31

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4471	MINNESOTA MONITORING, INC I-13562 SCBER LINK MONITORING	R	2/11/2022	1,900.00		068025		1,900.00
1439	MN CHIEFS OF POLICE ASSN I-12373 DEPUTY CHIEF DUES I-12517 VOTING MEMBERSHIP RENEWAL	R R	2/11/2022 2/11/2022	180.00 406.00		068026 068026		586.00
1483	MN DEPT OF PUBLIC SAFETY I-6006500442021 M-12 MN HAZ MAT AND HAZ CHEM	R	2/11/2022	100.00		068027		100.00
1487	MN DEPT OF PUBLIC SAFETY I-21221 TRAINNING- MORENO	R	2/11/2022	250.00		068028		250.00
1494	MN FIRE SERVICE CERTIFICATION I-9621 INSPECTOR TEST- HANSON I-9673 INSTRUCTORS CERT	R R	2/11/2022 2/11/2022	120.00 120.00		068029 068029		240.00
2880	NELSON INT'L I-R105009025:01 ENGINE - MANIFOLD KIT I-X105050024:01 O RINGS AND VALVE ASSY I-X105050807 REAR MIRROR I-X105050871 V BELT	R R R R	2/11/2022 2/11/2022 2/11/2022 2/11/2022	3,517.93 848.55 524.66 121.75		068030 068030 068030 068030		5,012.89
1735	NORTHERN FIRE EQUIPMENT I-23881 STREET SHOP FIRE EXT CHECK I-23882 SEWER LIFT FIRE EXT CHECK I-23883 OLD PARK SHOP FRIE EXT CHECK I-23884 ANNUAL FIRE SERVICE I-23887 FIRE INSPECTION- CSC I-23891 FIRE INSPECTION PARK SHOP I-23892 CITY HALL - FIRE EXT CHECK I-23907 FIRE EXT CHECK - LIBRARY I-23911 FIRE EXT- INSPECTION	R R R R R R R R R	2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022 2/11/2022	357.05 37.80 107.80 200.15 311.15 203.00 65.60 45.00 145.95		068031 068031 068031 068031 068031 068031 068031 068031 068031		1,473.50
1750	NORTHERN LUMBER I-237155 PAINT/ STAIN/ HANDLES	R	2/11/2022	34.12		068033		34.12
1775	NORTHWEST SERVICE COOPERATIVE I-5858 2022 CCOGA DUES	R	2/11/2022	250.00		068034		250.00
4178	WADE OLSON I-938052 GEAR REPAIRS	R	2/11/2022	100.00		068035		100.00

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1861	OTTERTAIL POWER COMPANY-FF							
I-20220207	401 5TH AVE S- 12/29-02/03/22	R	2/11/2022	294.58		068036		
I-37957	SERVICES POOL/ FARMERS	R	2/11/2022	2,177.79		068036		2,472.37
1872	PKM ELECTRIC							
I-20220131	SERVICE 12/30/-01/31/2022	R	2/11/2022	8.00		068037		8.00
0657	POLK COUNTY ATTORNEY							
I-20220127	P2P SEIZED CASE 1900930	R	2/11/2022	204.00		068038		204.00
2148	POLK COUNTY ENVIRONMENTAL SERV							
I-31496	LITHIUM BATTRIES	R	2/11/2022	9.90		068039		
I-31563	DEMO	R	2/11/2022	0.54		068039		10.44
1935	POLK COUNTY TRANSFER STATION							
I-31476	DEMO	R	2/11/2022	2.97		068040		2.97
1931	POLK COUNTY-DRIVER & VEHICLE S							
I-2021220208	TITLE FOFEITURE-	R	2/11/2022	27.00		068041		27.00
1931	POLK COUNTY-DRIVER & VEHICLE S							
I-20220201	2022 VECHICLE LICENSE FEE	R	2/11/2022	1,039.50		068042		1,039.50
3802	POSITIVE PROMOTIONS, INC							
I-06873211	BOOKMARK/ HELMET	R	2/11/2022	191.93		068043		191.93
0569	DONALD RASICOT							
I-20220125	2022 UNIFORM/EQUIPMENT REIMBUR	R	2/11/2022	520.45		068044		520.45
2057	RED LAKE ELECTRIC COOP							
I-20220204	SERVICES 01/01-01/31/2022	R	2/11/2022	26,029.87		068045		26,029.87
2100	REGIONAL SANITATION SERV INC							
I-20220127	GARBAGE- AIRPORT	R	2/11/2022	176.66		068046		
I-20220127-VTP	2 YARD BIN-GARABGE	R	2/11/2022	78.24		068046		254.90
3693	RUBEN J RESENDIZ							
I-940711	BOILER SERVICE JAN 2022	R	2/11/2022	600.00		068047		600.00
2121	RIVERVIEW HEALTHCARE ASSOCIATI							
I-20220128	PRE- EMPLOYMENT- BENGTON	R	2/11/2022	80.00		068048		80.00
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D026176	CHEMICALS	R	2/11/2022	15.00		068049		
I-D026179	CHEMICALS- WATER	R	2/11/2022	80.00		068049		
I-D026607	CHEMICALS	R	2/11/2022	80.00		068049		175.00

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 1/21/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2437	SCOTT'S TRUE VALUE HARDWARE							
I-A215411	SUPPLIES-POOL	R	2/11/2022	11.39		068050		
I-A215432	CANNED AIR/ KEYS	R	2/11/2022	63.11		068050		
I-A215561	PLUGS	R	2/11/2022	38.07		068050		
I-A215594	WARD ADDRESS NUMBERS	R	2/11/2022	10.20		068050		
I-A215820	MOP HEAD	R	2/11/2022	29.42		068050		
I-A215935	BATTERY	R	2/11/2022	17.53		068050		
I-A215961	BOLTS/ NUTS/ SCREWS	R	2/11/2022	9.55		068050		
I-A216005	SHOVEL & NUTS/ BOLTS	R	2/11/2022	46.88		068050		
I-A216011	SCREWS	R	2/11/2022	9.99		068050		
I-A216143	TOILET BOWL CLEANER	R	2/11/2022	28.62		068050		
I-A216186	PLATES-CSC	R	2/11/2022	5.81		068050		270.57
2231	SERVICE PRO OF CROOKSTON INC							
I-0142396	FUEL CAN	R	2/11/2022	35.96		068052		35.96
4442	SRF CONSULTING GROUP, INC							
I-14677.00-4	RLR CORRIDOR STUDY	R	2/11/2022	32,208.17		068053		32,208.17
2310	STONE'S MOBILE RADIO INC							
I-2046537	NEW RADIO INSTALL	R	2/11/2022	1,199.66		068054		
I-2046610	RADIO PROGRAMMING	R	2/11/2022	105.00		068054		1,304.66
2032	SUMMIT FIRE PROTECTION/NIGHT O							
I-192009563	MONITORING	R	2/11/2022	325.00		068055		325.00
2372	TEAM LAB CHEMICAL CORP.							
I-INV0029030	LAGOON SLUDGE PROGRAM	R	2/11/2022	4,200.00		068056		4,200.00
2768	TITAN MACHINERY							
I-16546734GP	OIL CHANGE	R	2/11/2022	46.99		068057		46.99
2404	TODD'S TIRE SERVICE INC.							
I-29237	TIRES - TRACTORS	R	2/11/2022	578.76		068058		
I-29361	TIRE REPAIR/ SENSOR	R	2/11/2022	54.95		068058		
I-29416	CUT TIRE	R	2/11/2022	642.28		068058		1,275.99
2385	TRF BASEBALL ASSOCIATION							
I-20220210	10U/12U/13U/15U/ BASEBALL	R	2/11/2022	1,200.00		068059		1,200.00
2478	U. S. POSTMASTER							
I-20220124	POSTAGE/ PRESORT FEE 2022	R	2/11/2022	265.00		068060		265.00

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 1/21/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2478	U. S. POSTMASTER I-20220207 WATER DEPARTMENT- MAILING	R	2/11/2022	900.00		068061		900.00
3406	ULINE I-144093106 DIGITAL WALL CLOCK	R	2/11/2022	236.64		068062		236.64
3342	ULTIMATE SAFETY CONCEPTS I-197989 THERMAL IMAGER	R	2/11/2022	1,833.00		068063		1,833.00
3123	VALLEY ELECTRIC OF CROOKSTON, I-6385 REPLACE LIGHTS- POOL I-6390 LIFT STATION #2 MYRTLE I-6391 REAPLCE AIR COMPRESSOR-POOL I-6392 RINK LIGHTS - HIGHLAND SKATING I-6402 CAT CABLE TO UMC LOCKER ROOM	R	2/11/2022	3,312.00 112.50 220.80 258.20 1,079.25		068064 068064 068064 068064 068064		4,982.75
0400	VALLEY PLAINS EQUIPMENT I-3171504 BLADE/ SEAL I-3176956 PARTS-PARK AND REC	R	2/11/2022	303.48 472.62		068065 068065		776.10
3706	VERIZON WIRELESS - VSAT I-22117974-59442269 P2P TRACKING SERVICE	R	2/11/2022	50.00		068066		50.00
2545	WIDSETH SMITH NOLTING & ASSOC, I-215216 2021 FEDERAL STREET01/14/2022 I-215217 AIC ROAD DESIGN THUR 1/14/2022 I-215218 2022 STREET IMPROVEMENTS I-215219 2022 CITY ENGINEERING I-215221 GIS SERVICES 2021- SNOW PLOW I-215536 WASTE WATER PONDS WELL	R	2/11/2022	7,065.00 4,950.00 15,596.00 1,275.00 812.50 1,484.50		068067 068067 068067 068067 068067 068067		31,183.00
2585	YE OLE PRINT SHOPPE INC I-42449 BUSINESS CARDS- ROBERT BARNES I-42456 BUSINESS CARDS- BRIGGS	R	2/11/2022	48.00 32.00		068068 068068		80.00
2600	ZIEGLER INC. C-CM000048498 MUFFLER AS I-IN000389386 EDGE CUTTING I-IN000390481 WOODS ATTACHEMENT I-IN000392499 PROBE I-IN000392531 REPLACE MUFFLER I-IN000393143 MUFFLER AS I-IN000397083 COUPLING HYDRALIC I-IN000397236 HYDRALIC FITTING I-IN000398438 MUFFLER A I-IN000411971 CAT HYDRO OIL	R	2/11/2022	667.42CR 234.89 3,450.00 24.80 99.28 667.42 127.52 8.82 518.87 316.14		068069 068069 068069 068069 068069 068069 068069 068069 068069 068069		4,780.32

VENDOR SET: 01 City of Crookston
BANK: AP BREMER BANK, N.A. - AP
DATE RANGE: 1/21/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
			NO	INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
			REGULAR CHECKS:	114	492,343.48	0.00		492,343.48
			HAND CHECKS:	0	0.00	0.00		0.00
			DRAFTS:	13	137,816.64	0.00		137,816.64
			EFT:	0	0.00	0.00		0.00
			NON CHECKS:	0	0.00	0.00		0.00
			VOID CHECKS:	0	VOID DEBITS	0.00		
					VOID CREDITS	0.00		0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			127	630,160.12	0.00	630,160.12
BANK: AP		TOTALS:	127	630,160.12	0.00	630,160.12
REPORT TOTALS:			127	630,160.12	0.00	630,160.12

CK# 67942-68069

Total= \$630,160.12

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE 2022 LICENSE RENEWALS

NOW, THEREFORE, IT IS RESOLVED, that licenses of the City for the year 2022, as set forth upon and made a part hereof by reference, be and the same hereby are, granted subject to the following conditions and terms, to-wit:

1. That each and all applicants shall in all respect with the terms and provisions of the Ordinances of the City of Crookston under which authority said licenses are issued.
2. That each and all applicants shall pay to the City of Crookston license fees in full for their respective licenses.

IT IS FURTHER RESOLVED, That the City Clerk of said City of Crookston is hereby authorized and directed to issue the licenses granted upon compliance by the license with the terms hereof.

GAS FITTING LICENSE

CEMENT MASON LICENSE

Great Plains Natural Gas Co

Willard Swenby

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION TO APPOINT CANDIDATES TO BOARDS OR COMMISSIONS

NOW, THEREFORE, IT IS RESOLVED, reviewed the mayor’s recommendation to appoint candidates to said Boards or Commissions and is recommending Council approval of said appointments.

Boards or Commissions	Candidates to be appointed	Appoint/reappoint/ fulfill unexpired term	Eligible for/Term to Expire
CVB	Macey Buker	Fulfill Unexpired Term - Ex Officio	12/31/2023
Development Policy & Rev	Ryan Palm	Reappoint	12/31/2024

IT IS FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA to appoint candidates to said Boards or Commissions.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION APPROVING PARTIAL PAYMENT ESTIMATE NO. 2 THE RECONDITIONING OF THE TWO (2) 30,000 GALLON FILTER PRESSURE VESSELS TO CLASSIC PROTECTIVE COATING, INC.

**Classic Protective Coating, Inc
N7670 State Hwy 25
Menomonie, WI 54751**

WHEREAS, the City of Crookston entered into an agreement with Classic Protective Coating, Inc for Cleaning, Repairing and Painting two filters pressure vessels, and

WHEREAS, the contractor has completed work totaling \$107,207.50. KLM Engineering, Inc recommends the City of Crookston to approve this Pay Request and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:
Partial Payment Estimate No. 2 to Classic Protective Coating, Inc in the amount of \$107,207.50 is hereby approved and the City Administrator is authorized to sign the payment application.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk

APPLICATION AND CERTIFICATION FOR PAYMENT

To Owner:
 City of Crookston
 124 North Broadway
 Crookston, MN 56716

Project: Cleaning, Repairing, and Painting
 Two 30,000 Gallon Filter
 Pressure Vessels
 Water Treatment Plant

From Contractor:
 Classic Protective Coatings, Inc
 N7670 State Hwy 25
 Menomonie WI 54751

Via Engineer:
 KLM Engineering

Contract for: Cleaning, Repairing, and Painting 200,000 elevated Reservoir Tower 1

Application #: 2

Period to: 1/28/2022

Project #: 3159-20

Contract Date: 11/10/2021

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Engineer
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	
<input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1 ORIGINAL CONTRACT SUM	\$ <u>491,958.00</u>
2 Net change by Change orders (see summary below)	\$ <u>28,240.00</u>
3 CONTRACT SUM TO DATE (Line 1 plus or minus Line 2)	\$ <u>520,198.00</u>
4 TOTAL COMPLETED TO DATE (Column F on continuation sheet)	\$ <u>291,350.00</u>
RETAINAGE:	
5 <u>5</u> % of Complete Work (column F on continuation sheet)	\$ <u>14,567.50</u>
6 TOTAL EARNED LESS RETAINAGE: (line 4 less line 5)	<u>276,782.50</u>
7 PREVIOUS CERTIFICATES FOR PAYMENT (line 6 from prior Prior Certificate)	<u>169,575.00</u>
8 CURRENT PAYMENT DUE (line 6 less line 7)	\$ <u>107,207.50</u>
9 BALANCE TO FINISH, INCLUDING RETAINAGE (line 3 less line 6)	\$ <u>243,415.50</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	28,240.00	
Total approved this Month	0.00	
TOTALS	28,240.00	0.00
NET CHANGES by Change Order	28,240.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR

By: **SIGNED ORIGINAL** 2/4/2022

State of: Wisconsin County of: Dunn

Subscribed and sworn to before me this February 2022 day of February 2022
 Notary Public: _____ expires: December 14, 2024

SIGNED ORIGINAL

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 107,207.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: Scott Kriese Date: 2/4/22

Payment Request - Continuation Sheet
Schedule of Values

Project: Crookston, MN

Two 30,000 gallon filter pressure vessels at WTP

A	B	C	D	E	F	G	H
Item	Description	Scheduled Value	Completed Previous Application	Completed This Period	Total Completed column D + E	% Col F/C	Balance to Finish column C - F
1	Mobilization/ Demobilization Tank 1 & 2	24,058.00	12,000.00	0.00	12,000.00	50%	12,058.00
2	Structural Modifications Tank 1 & 2	8,200.00	4,000.00	200.00	4,200.00	51%	4,000.00
3	Surface Repair 5 hours @ \$100 Tank 1 & 2	500.00	500.00	0.00	500.00	100%	0.00
4	Prep & Prime Interior Wet tank 1 & 2	80,000.00	40,000.00	40,000.00	80,000.00	100%	0.00
5	Intermediate Coat Interior Wet Tank 1 & 2	20,000.00	10,000.00	0.00	10,000.00	50%	10,000.00
6	Finish Coat Interior Wet Tank 1 & 2	20,000.00	9,000.00	1,000.00	10,000.00	50%	10,000.00
7	Prep & Prime Exterior Tank 1 & 2	109,200.00	54,000.00	54,000.00	108,000.00	99%	1,200.00
8	Intermediate Coat Exterior Tank 1 & 2	20,000.00	10,000.00	0.00	10,000.00	50%	10,000.00
9	Finish Coat Exterior tank 1 & 2	20,000.00		10,000.00	10,000.00	50%	10,000.00
10	Filter Nozzle and Media replacement Tank 1 & 2	190,000.00	25,000.00	7,000.00	32,000.00	17%	158,000.00
	Change Order #1 extra piping above each tank	28,240.00	14,000.00	650.00	14,650.00	52%	13,590.00
	Pending Change order extra welding						
		520,198.00	178,500.00	112,850.00	291,350.00	56%	228,848.00

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council Member _____ offered the following resolution which was seconded by Council Member _____,

AN ORDINANCE OF THE CITY OF CROOKSTON, MINNESOTA REPEALING ORDINANCE NO. 86 3RD SERIES PASSED ON APRIL 12, 2021, WHICH AUTHORIZED ELECTRONIC PARTICIPATION IN CITY COUNCIL MEETINGS AND ESTABLISHING PROCEDURES FOR ELECTRONIC PARTICIPATION

WHEREAS, the City of Crookston, Minnesota desires for all of its citizens to have confidence in the integrity and transparency of those who act on their behalf in the governance of the City.

WHEREAS, the City of Crookston, Minnesota desires its City Council Members, City Board Members, and City Commission Members actively attend, appear, and participate remotely in meetings.

WHEREAS, City Council Members, City Board Members, and City Commission Members desire members of the public attend, appear, and hear and see all discussion, testimony, and votes of said members.

WHEREAS, the City of Crookston, Minnesota Charter Sec. 3.02 allows public bodies including the City Council and all the Commissions, Boards, and Committees of the City of Crookston, Minnesota to conduct public meetings and public hearings by any means of communication through which the members thereof and other persons who take part in or are present at such meeting or hearing may simultaneously see each other during the meeting or hearing.

WHEREAS, Minnesota Statutes 13D.001 et seq. allows public bodies including Charter City Council Members and all Commissions, Boards, and Committees of Charter Cities to conduct public meetings and public hearings by any means which allows the participants to hear and see one another.

NOW THEREFORE BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, MINNESOTA:

City of Crookston Ordinance No. 86 3rd Series passed on April 12, 2021, is hereby repealed in its entirety.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2022, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad Deputy City Clerk

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to no entitlement units of local government (NEUs).

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, \$673,684 has been allocated to the City of Crookston pursuant to the ARPA.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, MINNESOTA, THE CITY ELECTS THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE AMERICAN RESCUE PLAN ACE IN THE AMOUNT OF \$673,684 TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk



ARPA Revenue Replacement Calculator

Background Information

1) Fiscal Year End

Notes:

Base Year Revenue Period

FY used for base year calculation

2) Calculation Date

Number of Months

Months between Base Year and Calculation Date

Estimate Revenue

3) Base Year Revenue

[Use Worksheet to Calculate](#)

4) Growth Rate

[Use Worksheet to Calculate](#)

Counterfactual Revenue

Estimated Revenue Without Pandemic

5) Actual Revenue

[Use Worksheet to Calculate](#)

Reduction in Revenue

Fiscal Year Ended

12/31/2020

Revenue Reduction

Revenue Reduction %

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION ACCEPTING THE CITY ADMINISTRATOR AMY FINCH’S RESIGNATION

WHEREAS, Amy Finch has been the City Administrator for the City of Crookston since October 19, 2020 and,

WHEREAS, Amy Finch has submitted her resignation as the City Administrator on February 8, 2022 and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:
Hereby accepts the resignation of Amy Finch, City Administrator of the City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
Deputy City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a First regular meeting of the City Council of the City of Crookston held on the 14th day of February, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE DDA HUMAN RESOURCES INC TO RECRUIT FOR CITY ADMINISTRATOR

WHEREAS, City Administrator Amy Finch has given her resignation and her employment will end effective March 25, 2022, and

WHEREAS the City of Crookston under the approved Resolution 27010 DDA Human Resources Inc. did have an assurance clause that states if the newly hired City Administrator leaves employment within 24 months, they will perform another search with no additional professional fee and only expenses will be billed to the city and,

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, COUNTY OF POLK, MINNESOTA to retain the services of DDA Human Resources Inc., to facilitate the recruitment of the next City Administrator for the City of Crookston.

IT IS FURTHER RESOLVED that the Mayor is authorized to sign a contract with DDA Human Resources Inc. on behalf of the City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad Deputy City Clerk