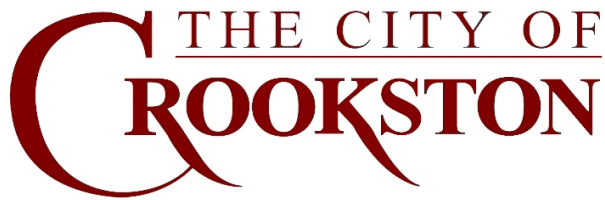


Mayor -Dale Stainbrook

Council Members:
W-1 Kristie Jerde
W-2 Steve Erickson
W-3 Clayton Briggs
At Large - Tom Vedbraaten



Council Members:
W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Wayne Melbye

CITY COUNCIL AGENDA

April 25, 2022 - 7:00 pm

If you would prefer to participate by phone, you may call in at (218) 281-4515 and speak during the public forum. A member or members of the Crookston City Council may participate by telephone or other electronic means. City Hall doors will be unlocked at 6:30 p.m. The City's YouTube Channel is <https://www.youtube.com/channel/UCd7U3vLewtXURjaI7ivLzIA/live>

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. OATH OF OFFICE

2.01 Swearing in Police Officer Mitchel Tenneson.

3. ROLL CALL

4. CROOKSTON FORUM - *Individuals may address the Council about any item not contained on the regular agenda. Maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future report.*

5. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

6. APPROVE AGENDA - *Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

7. CONSENT AGENDA - *These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the consent Agenda and placed elsewhere on the agenda.*

7.01 Approve proposed City Council Minutes from April 11, 2022, City Council meeting.

7.02 Resolution to approve City of Crookston Bills and Disbursements in the amount of \$241,514.38 Check No 68386-68453.

7.03 Resolution to approve 2022 License Renewal- Walmart Fireworks.

7.04 Resolution to approve 2022 License Renewals-Gas Fitting and Cement Mason License (continued).

7.05 Resolution accepting a donation with respect to Karen Arel for Park Benches.

8. PUBLIC HEARINGS

9. REGULAR AGENDA

9.01 Resolution approving the sale for Tax Forfeited Non-Conservation Land property on Ingersoll Ave.

9.02 Resolution approving the amendment with the University of Minnesota with respects to the Occupancy at Valley Technology Park.

9.03 Resolution approving the Crookston Firefighters Association for Lawful Gambling Premise Permit at Minakwa Golf Course.

9.04 Resolution calling for Public Hearing for Dee Manufacturing, LLC Expansion- Minnesota Department of Employment and Economic Development (DEED), Minnesota Investment Fund Incentive (MIF) Program.

9.05 Resolution Regarding the Support of a Job Creation Fund Application in Connection with Dee Manufacturing LLC.

10. REPORTS AND STAFF RECOMMENDATION

11. ADJOURNMENT

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE FIRST REGULAR COUNCIL MEETING OF APRIL 11, 2022, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 7:00 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Steve Erickson, Clayton Briggs, Donald Cavalier, Dylane Klatt, Tom Vedbraaten, Wayne Melbye and Kristie Jerde.

Council Members absent: Joe Kresl

Staff present: Charles Reynolds, Darin Selzler, Greg Hefta, Brandon Carlson, Tim Froeber, Ryan Lindtwed, Chad Palm, Jake Solberg, Robert Barnes, and Ashley Rystad.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

Libby Boucher- OxCart Days chair of the festival wanted to thank the City of Crookston for the continued support of the Oxcart event. In the truest spirit of partnership, the community has already come together in a huge way to make sure that we can continue in 2022. We have events scheduled for every day of the week and we have 76 confirmed events. We are striving to keep this as affordable and accessible and continue to keep it as one of the best things that we do in Crookston.

Elliot Steinbrink- APG Development, LLC – We re-engaged the City about four months ago with regards to the APG Apartment Development up on North Broadway, and things are moving forward quite smoothly. Robert Barnes has been great to work with, and we look forward to putting the project together. The intent is to do the project in two phases: the building on the right-hand side would be the first phase, and the building closer to Broadway would be the second phase. Both buildings would consist of 39 units with garages. Our intention with the preliminary construction schedule is to have everything put together so the City can complete their portion of the work this fall. Then our intent would be to pull a permit sometime in late January early February.

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the agenda. Hearing none, on motion by Council Member Vedbraaten, seconded by Council Member Erickson, and duly carried to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove anything from the Consent Agenda. Hearing none, on motion by Council Member Briggs, seconded by Council Member Jerde, and duly carried to approve the Consent Agenda.

- 6.01** Approve proposed City Council minutes from March 28, 2022, City Council meeting.
- 6.02** Approve proposed Special City Council minutes from April 4th & 5th, 2022 meetings.
- 6.03** Resolution to approve City of Crookston Bills and Disbursements in the amount of \$346,956.53 Check Nos 68294-68385.(Res. 27451)
- 6.04** Resolution to approve 2022 License Renewals-Gas Fitting and Cement Mason License (continued). (Res. 27452)
- 6.05** Approval of Crookston Housing & Economic Development Authority (CHEDA) Agenda for Regular Meeting on April 19, 2022.
- 6.06** Resolution approving plans and specifications and calling for bids on the 2022 Street Improvements. (Res. 27453)

PUBLIC HEARINGS

REGULAR AGENDA

- 8.01** Motion was made by Council Member Cavalier, seconded by Council Member Melbye; City Interim Administrator, Corky Reynolds briefed the Council that the City has asked the state for the 35,000 dollars and the city has a additional amount of 15,000 dollars and all FAA grants must be administrated by the Minnesota Department of Transportation. It was duly carried to approve the Resolution Authorization to execute Minnesota Department of Transportation Grant Agreement No 1050380 for Airport Improvement Excluding Land Acquisition for State Project No A6001-58 at the Crookston Municipal Airport. (Res No 27454)
- 8.02** Motion was made by Council Member Jerde, seconded by Council Member Klatt; City Interim Administrator, Corky Reynolds, briefed the Council that this involves a repayment loan from the Theedes in the amount of \$13,399. They have been paying on that loan, which there is a minimum amount due and payable now. The building will be sold and to clear the title to eliminate the mortgages, this will be a mortgage satisfaction. It was duly carried, to approve the Small Cities Development Program Commercial Rehabilitation Loan Program Deferred Loan Repayment Agreement and Mortgage for Craig and Katherine Theede. (Res No 27455)
- 8.03** Motion was made by Council Member Vedbratten, seconded by Council Member Cavalier; Interim City Administrator, Charles Reynolds, briefed the Council that this is an equal amount of loan in the amount of 13,399 dollars and totally forgivable if the commercial property were inhabited and used for entire 5 year period. As we all know, the unfortunate death Dr. Theede makes that a factual impossibility for him to do that. After further discussion it was duly carried to Resolution approving the Commercial Rehabilitation Loan Program for Craig and Katherine Theede. (Res No 27456)
- 8.04** Motion was made by Council Member Briggs, seconded by Council Member Jerde; Jake Solberg, Parks and Receptions Director briefed the Council that the University of Minnesota, Crookston, has had an agreement in our pool since 2013 to operate between the months of July 1, through June 30, of each year has access and use of the pool. It was duly carried to approve Resolution authorizing the agreement with the University of Minnesota through the University of Minnesota, Crookston with respect to use of the Crookston Community Pool. (Res No 27457)
- 8.05** Motion was made by Council Member Cavalier, seconded by Council Member Briggs, Interim City Administrator, Charles Reynolds, briefed the Council that a business subsidy agreement is unique to Minnesota. When a city provides services or materials to an entity for which there would normally be a cost, it has to be approved by the City. It was duly carried to approve Resolution calling a public hearing to consider a proposed Business Subsidy Agreement for APG Development. (Res No 27458)
- 8.06** Interim City Administrator, Charles Reynolds, stated that on April 5th we met in closed session and this was with respect to the LELS negotiations on a contract for law enforcement. A significant discussion was had with respect to the percentage raise which had been requested by law enforcement. They initially opened the proposal requested a four percent raise. The City had maintained a 2.75 percent raise because that was what was budgeted. Subsequent discussions were also made with respect to our presently existing contract. The City has a 30 mile straight line requirement that officers live in order to respond. The LELS requested that there be no mileage in the contract so an officer would be able to live wherever he or she chose. Much discussion was had with respect to the raise which was requested by the Police Department for its officers. After some discussion, it was proposed that the City offer three percent raise. Discussion was had that funds were available within the present police department budget or other sources. In addition, Chief Selzler, indicated in his opinion that the 30-mile straight line radius to respond was not necessary. Subsequent to the end of the discussion, it was agreed to offer three percent raise retroactive to January 1, 2022. Eliminating the 30 mile straight line requirement for the Officers and the School Resource officer issue would be resolved by the union.

REPORTS AND STAFF RECOMMENDATIONS

Charles “Corky” Reynolds, Interim City Administrator:

- Last week we had a few items on Monday to get ready for the agenda for tonight’s meeting.
- We had a good Department Head meeting last week and a few issues discussed. I want you all to know how we have a great team and we bounce ideas off one another.

Jake Solberg, Parks, and Recreation Director:

- Currently our registration has been open since April 1, 2022 and we have roughly 153 people registered for our program and activities.
- We are having an issue with our pool chemicals imbalance and a pipe that was fixed this winter is starting to leak again. Currently we are draining the pool only enough to get below the pipe.

Tim Froeber, Fire Chief:

- Last week was Severe Weather Awareness week. We had one of our firefighters everyday on KROX talking about one of the topics of safety.
- We tested our outdoor warning sirens last Wednesday, which was the first Wednesday of the month. We did run across a couple issues with a few of them and we are in the process of getting those fixed. They should be under warranty.
- Skywarn training is coming up. It’s for citizens spotter. It’s going to be held out at the University of Minnesota at Kiel auditorium on April 20th at 6:00PM.
- We will be closing the year of 2021 on March 31, 2022.

Brandon Carlson, Public Works Director:

- With the recent weather, the river is going to come back up again and crest Friday at around 20 feet. We picked the pumps up a couple weeks ago. Now we are putting them back out.
- The Street Department is getting ready for the storm that might come to our area.
- Working with Elliot Steinbrink trying to size the sewer into that property.
- The crew has been busy running two shifts of sweeping the streets.

Robert Barnes, Community Development Director:

- Subsidy agreement informs the public of the general or an estimated cost of the benefit they’re getting from the City. It’s not going to be a checklist item that we run down because we don’t know what we are going to encounter and secondly, we are comparing 2019 dollars with 2022/2023 dollars. Quite frankly when you start working underground you don’t know what you’re going to find. The price of the lot will be \$90,000 that will be paid to CHEDA. The City of Crookston will haul off some excess material from the lot which should happen in the late summer/ early fall 2022. We are also going to deliver a sewer connection to the west side of the property. It will be sized to handle both units for phase one and phase two. We are going to waive the tap fees of both water and sewer. We will have a 5-year tax abatement and CHEDA will give them a one time \$10,000 dollar landscaping subsidy. They are going to start their project in the spring of 2023 after clearing the land in 2022. So, you are going to exceed the \$110,000.00. I can’t tell you about how much, but in two weeks if everything goes according to plan, you will have the Business Subsidy in front of you after the public hearing to approve it.

Greg Hefta, Building Official:

- Planning Committee next Tuesday night, April 19, 2022. We have a few items on the agenda. One is an existing lot in the wood’s addition. The other item is the APG Development sit down with Elliot and review and discuss the variances and the land determination.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,

- No Report

Steve Erickson, Council Member 2nd Ward,

- No Report

Clayton Briggs, Council Member 3rd Ward,

- Brandon: the city is cleaning up pretty good, even got my street I noticed today.

Donald R Cavalier, Council Member 4th Ward,

- Crookston Chamber is excited about the grant. They have been working with UMC for a business partnership. More will come out later this, which is an exciting thing for Crookston.

Joe Kresl, Council Member 5th Ward,

- No Report

Dylane Klatt, Council Member 6th Ward,

- No Report

Tom Vedbraaten, Council Member-at-Large,

- No report

Wayne Melbye, Council Member-at-Large,

- I recognized Scott Kleven and Delores Maves and a few other people out there with a grab-a-garbage bag getting out and picking trash outside. It was just kind of nice thing to see.

Mayor Dale Stainbrook

- Happy Easter to everyone.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 7:57pm.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

IT IS RESOLVED, That the Mayor and City Finance Director of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register of the City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY DEF COMP WITHHOLDING	D	4/13/2022	725.00		000897		725.00
1442	MINNESOTA CHILD SUPPORT PAYMEN CHILD SUPPORT WITHHOLDING	D	4/13/2022	207.00		000898		207.00
1550	P.E.R.A. PERA WITHHOLDING	D	4/13/2022	10,878.59		000899		
	I-PPF202204115170 PERA WITHHOLDING	D	4/13/2022	16,397.07		000899		27,275.66
2606	EFTPS FEDERAL TAX WITHHOLDING	D	4/13/2022	10,784.64		000900		
	I-T3 202204115170 FICA TAX WITHHOLDING	D	4/13/2022	10,392.86		000900		
	I-T4 202204115170 MEDICARE TAX WITHHOLDING	D	4/13/2022	3,947.92		000900		25,125.42
2607	MN DEPT OF REVENUE STATE TAX WITHHOLDING	D	4/13/2022	5,859.58		000901		5,859.58
2681	MN STATE RETIREMENT SYSTEM MN DEFERRED COMPENSATION-457B\$	D	4/13/2022	200.00		000902		
	I-DC8202204115170 MN DEFERRED COMPENSATION-ROTH%	D	4/13/2022	64.44		000902		
	I-SP2202204115170 HEALTH CARE SAVINGS PLAN	D	4/13/2022	3,602.11		000902		3,866.55
3047	CAPITAL BANK AND TRUST COMPANY DEF COMP EMPLOYER CONTRIBUTION	D	4/13/2022	66.44		000903		66.44
9193	HUMANE SOCIETY OF POLK CO INC RE-ISSUE CHECK #68007 JAN 2022	R	4/13/2022	270.00		068386		270.00
1931	POLK COUNTY-DRIVER & VEHICLE S TITLE FORFEITURE	R	4/13/2022	27.00		068387		27.00
2506	VERIZON WIRELESS APRIL BILLING 2022	R	4/13/2022	944.22		068388		944.22
1	AFONYA, IDATONYE I US REFUND	R	4/21/2022	44.56		068389		44.56
1	BRAYTON, TRACE US REFUND	R	4/21/2022	63.93		068390		63.93
1	CLAUSON, ALEX US REFUND	R	4/21/2022	67.27		068391		67.27

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	KAZMIERCZAK, CHRIS I-000202204135175 US REFUND	R	4/21/2022	94.29		068392		94.29
1	NELSON, HEIDI I-000202204135173 US REFUND	R	4/21/2022	3.51		068393		3.51
4399	ABSOLUTE REGRIGATION, LLC I-16696 SERVICE CALL- CHILLER- CSC	R	4/21/2022	2,985.77		068394		2,985.77
0017	ACME ELECTRIC I-9817453 BLACK STRIPPER PADS I-9817857 40 AMP CORD- REPLACED	R R	4/21/2022 4/21/2022	113.88 678.58		068395 068395		792.46
0021	ADVANCED TIRE & AUTO SERV. LLC I-476 OIL FILTER SERVICE	R	4/21/2022	41.55		068396		41.55
3526	ADVANCED ELEMENTS, INC I-79996 LIFT STATION VENT- REPAIR I-80135 LIFT STATION UPGRADES I-80136 FILTER REHAB CONTROL WORK I-P02028-2015-000 ADVANCED ELEMENTS, INC	R R R R	4/21/2022 4/21/2022 4/21/2022 4/21/2022	7,040.63 5,199.50 7,011.58 600.00		068397 068397 068397 068397		19,851.71
2200	AUTO VALUE OF CROOKSTON C-76195903 WIPER BLADE RETURNED I-76195775 BLACK PAINT I-76195887 AUTO VALUE OF CROOKSTON I-76195953 SPARK PLUGS. OIL I-76195962 JACK STANDS	R R R R R	4/21/2022 4/21/2022 4/21/2022 4/21/2022 4/21/2022	22.00CR 25.98 51.98 19.46 45.99		068398 068398 068398 068398 068398		121.41
4489	GARETT BENGTON I-20220401 FIRE SCHOOL - DETROIT LAKES	R	4/21/2022	390.87		068399		390.87
0186	BERTIL'S GRAVEL & EXCAVATION L I-7425 BERTIL'S GRAVEL & EXCAVATION L	R	4/21/2022	598.50		068400		598.50
2001	BEST USED TRUCKS OF MN I-CS022339 FUEL FILTER	R	4/21/2022	407.49		068401		407.49
0203	BORDER STATES ELECTRIC I-924004955 BORDER STATES ELECTRIC	R	4/21/2022	1,477.53		068402		1,477.53
0372	CROOKSTON HOUSING & ECONOMIC D I-2005 SBDC FUNDING COMMITMENT 2022 I-31350041 GREAT AMERICA-VTP	R R	4/21/2022 4/21/2022	10,000.00 376.76		068403 068403		10,376.76

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3184	CINTAS CORPORATION							
I-4115744259	CINTAS CORPORATION	R	4/21/2022	3.60		068404		
I-4115744264	TOWELS & MATS- CITY HALL	R	4/21/2022	15.68		068404		
I-4115744313	CINTAS CORPORATION	R	4/21/2022	3.84		068404		
I-4115744364	LINEN SERVICE- VTP	R	4/21/2022	16.05		068404		
I-4115744429	LAUNDRY- POLICE	R	4/21/2022	24.12		068404		63.29
9185	CROOKSTON BLUE LINE CLUB							
I-20220411	COACH PAYMENT	R	4/21/2022	1,450.00		068405		1,450.00
0363	CROOKSTON BUILDING CENTER							
I-279926	BRACKET	R	4/21/2022	50.22		068406		50.22
0389	CROOKSTON FUEL CO.							
I-20220331-FIRE	FUEL- FIRE	R	4/21/2022	417.35		068407		
I-20220331-POLICE	FUEL- POLICE	R	4/21/2022	2,383.15		068407		2,800.50
0413	CROOKSTON NOON-DAY LIONS							
I-20220412	2022- 2ND QRT DUES-FROEBER	R	4/21/2022	85.00		068408		85.00
0425	CROOKSTON PAINT & GLASS							
I-57688	PAINT SUPPLIES-ECKLUND HUT	R	4/21/2022	134.90		068409		134.90
3452	CROOKSTON PET CLINIC							
I-94178	ANIMAL SERVICE- DOG	R	4/21/2022	112.95		068410		112.95
0371	CERRYROAD MEDIA: RHONDA "RONN							
I-0A1EA287-0001	PH-APG DEVELOPMENT	R	4/21/2022	25.20		068411		25.20
0465	CROOKSTON WATER DEPARTMENT							
I-20220413	SERVICES 02/23-03/25/2022	R	4/21/2022	1,561.22		068412		1,561.22
0470	CROOKSTON WELDING INC.							
I-038980	REPAIR MOUNT	R	4/21/2022	299.98		068413		
I-039091	AIR FILTER	R	4/21/2022	125.50		068413		
I-039102	SOLENOID	R	4/21/2022	76.49		068413		
I-039120	BUTT CONNECTOR	R	4/21/2022	16.07		068413		
I-039150	BATTERY	R	4/21/2022	53.99		068413		
I-039210	HOSE/WAND/TINS	R	4/21/2022	178.31		068413		
I-039318	STARTERS	R	4/21/2022	76.49		068413		
I-039359	BATTERY	R	4/21/2022	91.49		068413		
I-039444	HOSE END FITTING	R	4/21/2022	10.69		068413		
I-039575	IRON	R	4/21/2022	15.00		068413		
I-039603	OXYGEN	R	4/21/2022	54.14		068413		998.15

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4488	DAKTECH, INC I-INV0344143 P2P COMPUTER	R	4/21/2022	2,499.00		068415		2,499.00
4464	DR ANTHONY TATMAN I-4/13/2022 PERSONALITY TESTING-POLICE	R	4/21/2022	25.00		068416		25.00
1407	ERICKSON EMBROIDERY /2ND ST BO I-15641 STAFF- PARK & REC SWEATSHIRTS	R	4/21/2022	415.00		068417		415.00
0875	FLEET SUPPLY I-104323 HITCH PIN	R	4/21/2022	153.96		068418		153.96
0906	GALL'S, LLC I-020845018 UNIFORM- POLICE	R	4/21/2022	1,158.02		068419		1,158.02
0909	GARDEN VALLEY TECHNOLOGIES I-101150161 EQUIPMENT LEASE/MAINT	R	4/21/2022	49.00		068420		49.00
3451	GRAND FORKS POLICE DEPARTMENT I-20220411 SWAT UNIFORM	R	4/21/2022	304.16		068421		304.16
0987	GREAT PLAINS NATURAL GAS CO. I-20220404 SERVICES 03/04-04/01/2022-POOL	R	4/21/2022	3,283.43		068422		3,283.43
1848	HARBOTT, KNUTSON & LARSON & HO I-2022-821 CRIMINAL MATTERS MARCH 2022	R	4/21/2022	10,935.10		068423		10,935.10
3400	CROOKSTON HARDWARE HANK I-60521/2 CEMENT SCREWS	R	4/21/2022	14.19		068424		
	I-60532/2 EXT POLE- RODENT REP	R	4/21/2022	70.97		068424		
	I-64093/2 THRMOMETER	R	4/21/2022	54.98		068424		
	I-64421/2 EXT TAPE/ FISH TAPE ECT	R	4/21/2022	99.45		068424		239.59
1240	LAKE AGASSIZ REGIONAL LIBRARY I-716 2ND QRT- LARL 2022	R	4/21/2022	57,707.50		068425		57,707.50
1357	MCFARLANE MECHANICAL CONTRACTO I-9687 NORTH BOILER DOWN	R	4/21/2022	412.45		068426		
	I-9724 INSTALL GLYCOL SYSTEM	R	4/21/2022	3,317.53		068426		3,729.98
1395	MID-CONTINENT COMMUNICATIONS I-20436890112585 SERVICES 04/01-04/30/2022	R	4/21/2022	1,907.04		068427		1,907.04

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1397 I-22518	MILLER AIRCRAFT SERVICE INC. FUEL- MARCH 2022	R	4/21/2022	3,319.04		068428		3,319.04
2132 I-00000695357	MN BUREAU OF CRIMINAL APPREHEN CJDN ACCESS FEE	R	4/21/2022	270.00		068429		270.00
0784 I-ALR0133265X	MN DEPT OF LABOR & INDUSTRY ELEVATOR- CITY HALL	R	4/21/2022	100.00		068430		100.00
1533 I-10000137784	MN POLLUTION CONTROL FEES FOR 148073-CROX AIRPORT	R	4/21/2022	400.00		068431		400.00
1533 I-10000140442	MN POLLUTION CONTROL MN POLLUTION CONTROL	R	4/21/2022	5,900.00		068432		5,900.00
1780 I-20220127-2	MNSCU- MOORHEAD MAHNOMEN FIRE SCHOOL	R	4/21/2022	1,030.00		068433		1,030.00
4289 I-20220315 I-20220418	SEAN MURPHY UNIFORM REIMBURSE- 2022 UNIFORM REIMBURSE 2022	R R	4/21/2022 4/21/2022	176.93 200.00		068434 068434		376.93
1861 I-40074	OTTERTAIL POWER COMPANY-FF SERVICES- POOL/ FARMERS/5TH	R	4/21/2022	2,900.69		068435		2,900.69
1930 I-20220412	POLK COUNTY HIGHWAY DEPT FINAL BILL- 121-COC-001	R	4/21/2022	9,639.07		068436		9,639.07
1935 I-32654 I-4028	POLK COUNTY TRANSFER STATION DEMOLITION POLK COUNTY TRANSFER STATION	R R	4/21/2022 4/21/2022	4.32 8.51		068437 068437		12.83
1931 I-20220419	POLK COUNTY-DRIVER & VEHICLE S RENEW TABS	R	4/21/2022	19.25		068438		19.25
2057 I-20220406	RED LAKE ELECTRIC COOP SERVICES 02/18-3/31/2022	R	4/21/2022	16,732.85		068439		16,732.85
2121 I-17501553 I-17501554 I-17501555	RIVERVIEW HEALTHCARE ASSOCIATI CPR CARD-FIRE DEPT CPR CARDS-FIRE DEPT CPR CARD- FIRE DEPT	R R R	4/21/2022 4/21/2022 4/21/2022	50.00 50.00 35.00		068440 068440 068440		135.00

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D027985	RMB ENVIRONMENTAL LABORATORIES	R	4/21/2022	95.00		068441		95.00
2187	SANITATION PRODUCTS INC							
I-82063	SANITATION PRODUCTS INC	R	4/21/2022	80.02		068442		
I-82121	AIR CLEAN/ PRO STRIP	R	4/21/2022	708.22		068442		788.24
2437	SCOTT'S TRUE VALUE HARDWARE							
I-A218282	AIR FILTER	R	4/21/2022	150.04		068443		
I-A218519	WIRE/ NUTS	R	4/21/2022	17.54		068443		
I-A218675	MAIL BOX NUMBERS	R	4/21/2022	5.79		068443		173.37
2372	TEAM LAB CHEMICAL CORP.							
I-INV0029780	TEAM LAB CHEMICAL CORP.	R	4/21/2022	4,200.00		068444		4,200.00
4310	THE PRACTICE PLACE, PLLC							
I-5000	PSYCH EVAL- POLICE	R	4/21/2022	400.00		068445		400.00
2401	TK ELEVATOR CORPORATION							
I-3006510027	OIL AND GREASE- ELEVATOR	R	4/21/2022	218.53		068446		218.53
2404	TODD'S TIRE SERVICE INC.							
I-30462	TRUCK WHEEL VALVE	R	4/21/2022	974.96		068447		974.96
3123	VALLEY ELECTRIC OF CROOKSTON,							
I-6509	FROZEN PUMP- BLOWING FUSES	R	4/21/2022	411.25		068448		
I-6521	REPLACE BREAKERS @ CSC	R	4/21/2022	498.00		068448		909.25
0400	VALLEY PLAINS EQUIPMENT							
I-3243314	O-RING	R	4/21/2022	9.59		068449		
I-3243874	HY-GARD	R	4/21/2022	285.00		068449		294.59
4437	WEX BANK							
I-80154724	FUEL- FIRE	R	4/21/2022	185.40		068450		185.40
4437	WEX BANK							
I-80154778	FUEL- STREET	R	4/21/2022	29.83		068451		29.83
4437	WEX BANK							
I-80154788	FUEL- PARKS	R	4/21/2022	804.17		068452		804.17
4437	WEX BANK							
I-80154799	FUEL- POLICE	R	4/21/2022	232.69		068453		232.69

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 4/13/2022 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
			NO	INVOICE AMOUNT			DISCOUNTS	CHECK AMOUNT
			67	178,388.73			0.00	178,388.73
				0.00			0.00	0.00
				63,125.65			0.00	63,125.65
				0.00			0.00	0.00
				0.00			0.00	0.00
				0.00			0.00	0.00
			0 VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00		0.00	

TOTAL ERRORS: 0

			NO	INVOICE AMOUNT			DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	74	241,514.38			0.00	241,514.38
BANK: AP		TOTALS:	74	241,514.38			0.00	241,514.38
REPORT TOTALS:			74	241,514.38			0.00	241,514.38

TOTAL= \$241,514.38

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE 2022 LICENSE RENEWALS

NOW, THEREFORE, IT IS RESOLVED, that licenses of the City for the year 2022, as set forth upon and made a part hereof by reference, be and the same hereby are, granted subject to the following conditions and terms, to-wit:

1. That each and all applicants shall in all respect with the terms and provisions of the Ordinances of the City of Crookston under which authority said licenses are issued.

2. That each and all applicants shall pay to the City of Crookston license fees in full for their respective licenses.

IT IS FURTHER RESOLVED That the City Clerk of Crookston, Minnesota is hereby authorized and directed to issue the licenses granted upon compliance by the license with the terms hereof.

FIREWORKS LICENSE

Wal-Mart Store #01-3758

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE 2022 LICENSE RENEWALS

NOW, THEREFORE, IT IS RESOLVED, that licenses of the City for the year 2022, as set forth upon and made a part hereof by reference, be and the same hereby are, granted subject to the following conditions and terms, to-wit:

1. That each and all applicants shall in all respect with the terms and provisions of the Ordinances of the City of Crookston under which authority said licenses are issued.
2. That each and all applicants shall pay to the City of Crookston license fees in full for their respective licenses.

IT IS FURTHER RESOLVED That the City Clerk of said City of Crookston is hereby authorized and directed to issue the licenses granted upon compliance by the license with the terms hereof.

GAS FITTING LICENSE

CEMENT MASON LICENSE

New Finish, LLC

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION ACCEPTING DONATIONS FOR PARK BENCHES

WHEREAS, The City of Crookston is authorized to accept donations of real and personal property pursuant to Minnesota Statutes Sections 465.03 for the benefit of its citizens and,

WHEREAS, the City of Crookston has received a donation with respect to Karen Arel and,

NOW, THEREFORE, IT IS RESOLVED, BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA that the donation is hereby graciously accepted by the City of Crookston with respect to Karen Arel totally \$2,000.00 for park benches.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION APPROVING THE TAX FORFEITED NON-CONSERVATION LAND BY PRIVATE SALE

WHEREAS, located within the City of Crookston is a parcel of real property legally described as follows:

Lots One (1) and Two (2) and adjoining vacated portion of Euclid Ave and Lot Three (3), Block Thirteen (13), Carman Townsite, to the City of Crookston, lying South of Ingersoll Ave AND that triangular shaped tract described as follows: Commencing at the Western most corner of Lot One (1), Block Thirteen (13), Townsite of Carman; thence at right angles from the Southwesterly side of said Lot One (1), in a Southwesterly direction, a distance of 40 feet to the middle of said Euclid Avenue; thence in a Northwesterly direction along a line being the middle of Euclid Avenue to a point where said line intersects with the South edge of Ingersoll Avenue; thence East along the South edge of Ingersoll Ave to a point, said point being where the Northwestern side of said Lot One (1) touches the South edge of Ingersoll Ave; thence in a Southwesterly direction along said Northwestern side of said Lot One (1) to the point of commencement. This triangular tract intends to describe the unplatted portion in the Northeast Quarter of the Northwest Quarter (NE1/4NW1/4), Section One (1), Township One Hundred Forty-nine (149) North, Range Forty-seven (47) West of the Fifth Principal Meridian.

WHEREAS, the real property located in the City of Crookston is designated as Parcel No. 82.02216.00.

WHEREAS, the real property designated as Parcel No. 82.02216.00 has forfeited to the State of Minnesota as a result of the failure of the owner of the real property to pay real estate taxes and special assessments before forfeiture.

WHEREAS, the County Board of Polk County did on April 05, 2022, classify the real property designated as Parcel No. 82.02216.00 as non-conservation.

WHEREAS, the County Board of Polk County has classified and approved for sale the real property designated as Parcel No. 82.02216.00.

WHEREAS, the City of Crookston has no interest in acquiring the real property designated as Parcel No. 82.02216.00.

WHEREAS, James D & Marlys R Johnson reside at 127 Ingersoll Avenue, Crookston, Minnesota 56716 upon a parcel of real property designated as parcel No. 82.02213.00.

WHEREAS, the residence of James D & Marlys R Johnson designated as parcel No. 82.02213.00 is located immediately adjacent to the parcel No. 82.02216.00,

WHEREAS, the county of Polk purposes to sell by private sale tax forfeited non-conservation land designated as parcel number 82.02216.00 to James D & Marlys R Johnson owners of real property immediately adjacent to the parcel 82.02216.00,

WHEREAS, The City of Crookston approves the private sale of tax forfeited land designated as parcel No. 82.02216.00 to James D & Marlys R Johnson adjacent land owners to parcel 82.02216.00, and

NOW THEREFORE, BE IT RESOLVED, the City of Crookston approves the action of the County Board of Polk County, Minnesota, undertaken on April 05, 2022, wherein certain lands which have forfeited to the State for non-payment of taxes were classified as non-conservation. This action is hereby approved insofar as it relates to lands located within the City of Crookston and designated as Parcel No. 82.02216.00.

IT IS FURTHER RESOLVED, the City of Crookston approve the proposed private sale of the tax forfeited non-conservation land by the county of Polk to James D & Marlys R Johnson

IT IS FURTHER RESOLVED, the Mayor and the City Administrator may execute such documents as are necessary to approve the classification of real property located in the City of Crookston designated as Parcel No. 82.02216.00 as non-conservation.

IT IS FURTHER RESOLVED, the Mayor and the City Administrator of the City of Crookston may execute such documents as are necessary to approve the sale of tax forfeited non-conservation land by private sale of parcel No. 82.02216.00 to a James D & Marlys R Johnson.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

_____ Mayor

Dale Stainbrook

_____ Deputy City Clerk

Ashley Rystad

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION APPROVING THE LEASE WITH THE UNIVERSITY OF MINNESOTA WITH RESPECTS TO THE OCCUPANCY AT VALLEY TECHNOLOGY PARK.

WHEREAS, the City of Crookston and the University of Minnesota entered into a Lease Agreement dated April 26, 2018, permitting the University of Minnesota to occupy Suite 101 comprised of approximately one hundred sixty-seven (167) usable square feet in the Valley Technology Park located at 510 County Road 71, Crookston, Minnesota 56716.

WHEREAS, the Lease agreement dated April 26, 2018 expires on April 25, 2022, and

WHEREAS, the University of Minnesota has proposed a new, Lease Agreement with respect to the occupancy of Suite 101 of Valley Technology Park.

WHEREAS, the University of Minnesota proposes the Lease will be for a one (1) year term commencing on April 26, 2022 and ending on April 25, 2023, at 11:59 p.m.

WHEREAS, the University of Minnesota proposes to pay the City during the Renewal Term gross annual rent for the occupancy of Suite 101, the amount of \$0.00.

WHEREAS, the University of Minnesota and the City of Crookston shall have the right to terminate the Lease upon thirty (30) days written notice to the other party.

WHEREAS, the terms and conditions of the proposed the new Lease Agreement are acceptable to the City of Crookston.

NOW THEREFORE, BE IT RESOLVED, the City of Crookston enter into the Lease Agreement with the University of Minnesota, Crookston for the occupancy of Suite 101 of the Valley Technology Park.

IT IS FURTHER RESOLVED, the Mayor and City Administrator of the City of Crookston are authorized to sign a Lease Agreement with the University of Minnesota with respect to the occupancy of Suite 101 of the Valley Technology Park.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April, 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**RESOLUTION TO APPROVE THE CROOKSTON FIREFIGHTERS' ASSOCIATION FOR
LAWFUL GAMBLING PREMISE PERMIT AT MINAKWA GOLF COURSE**

WHEREAS, the Department of Alcohol and Gambling Enforcement; Gambling Control Board, requires the Local Government to pass a resolution specifically approving or denying a Minnesota Lawful Gambling Premises Permit Application, and

WHEREAS, the Crookston Firefighters Association has submitted a Minnesota Lawful Gambling Premise Permit Application to the City of Crookston, and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA that it approves the Minnesota Lawful Gambling Premise Permit Application to Crookston Firefighters Association at the Premise: Riverview Golf Course Inc. DBA Minakwa Golf Course, 901 Fisher Ave, Crookston, Minnesota 56716.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

MINNESOTA LAWFUL GAMBLING
LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**. **Mail the application and required attachments to:**
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113
2. \$150 annual premises permit fee, for each permit (non-refundable).
 Make check payable to "State of Minnesota."
- Questions?** Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Crookston Firefighters Association License Number: 34918
 Chief Executive Officer (CEO) Matthew Johnson Daytime Phone: 715-563-4788
 Gambling Manager: Ryan Tull Daytime Phone: 620-290-1905

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Minakwa Golf Course

List any previous names for this location:
Minakwa Country Club

Street address where premises is located: 901 Fisher Ave
(Do not use a P.O. box number or mailing address.)

City:	OR	Township:	County:	Zip Code:
Crookston			Polk	56716

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Bremer Bank Account Number: 036200213
 Bank Street Address: 201 N Broadway City: Crookston State: MN Zip Code: 56716

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
<u>620 S Main</u>	<u>Crookston</u>	<u>MN</u>	<u>56716</u>
<u>1921 Sahstrom Dr</u>	<u>Crookston</u>	<u>MN</u>	<u>56716</u>
		<u>MN</u>	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p>Local unit of government must sign.</p>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

ACKNOWLEDGMENT AND OATH

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. |
|--|---|

SIGNED ORIGINAL

4/7/2022

 Date

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

This form will be made available in alternative format, i.e. large print, braille, upon request.

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council Member _____ offered the following resolution which was seconded by Council Member _____,

RESOLUTION CALLING FOR A PUBLIC HEARING TO CONSIDER A GRANT APPLICATION TO THE MINNESOTA INVESTMENT FUND (MIF) PROGRAM

WHEREAS, the City of Crookston has received a request from Dee Manufacturing, LLC to sponsor assistance in the form of a forgivable loan using dollars sourced from the Minnesota Department of Employment and Economic Development (DEED) through its Minnesota Investment Fund (MIF) Program.

WHEREAS, the City of Crookston is requested by the DEED MIF Program to hold a public hearing to provide citizen notification and involvement prior to submitting the application.

WHEREAS, the City of Crookston is requesting the amount of \$242,000.00 based on the final job growth projections to assist with establishing additional jobs in the City of Crookston.

NOW THEREFORE, BE IT RESOLVED, by the City Council of Crookston, Minnesota, as follows:

1. Public Hearing. The City Council for the City of Crookston shall meet at the time and place specified in the form of notice attached hereto as Exhibit A, or soon thereafter as notice of the hearing can be published in accordance with the Act for the purpose of holding a public hearing on the proposed application for a MIF loan from the Minnesota Department of Employment and Economic Development, sponsored by the City of Crookston and to be received by Dee Manufacturing, LLC to support job growth.
2. Notice of Hearing. The City of Crookston staff are hereby authorized to cause a notice of the hearing in substantially the form attached hereto as Exhibit A to be published as required by the Minnesota Department of Employment and Economic Development.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's signature this _____ Day of _____, 2022, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

CITY CLERK'S OFFICE

CITY OF CROOKSTON

124 NORTH BROADWAY
CROOKSTON, MN 56716

TELEPHONE 218-281-4503
FAX 218-281-5609

CROOKSTON TIMES: Please publish April 27, 2022

NOTICE IS HEREBY GIVEN, that the City Council of the City of Crookston, Minnesota will meet on Monday, the 9th day of May 2022, at 7:00 p.m. in the Council Chambers of the City Hall at 124 North Broadway, Crookston, Minnesota 56716, concerning submittal of application to the Minnesota Department of Employment and Economic Development (DEED) for a grant pursuant to the Minnesota Investment Fund (MIF) Program.

The City of Crookston is requesting upon the amount of \$242,000.000 MIF assistance based on final job growth projections to assist with the creation of new FTE jobs at Dee Manufacturing, LLC.

All interested parties are invited to attend the public hearing at which time will be given the opportunity to express comments on the project.

Written testimony will also be accepted at the public hearing. Written comments must be received by Friday, May 6, 2022. Specific questions can be directed to Charles "Corky" Reynolds at (218) 281-1232.

The City of Crookston makes reasonable accommodation for any known disability and to meet the needs of non-English speaking residents that may interfere with a person's ability to participate in this public hearing. Persons needing an accommodation must notify Charles "Corky" Reynolds at (218) 281-1232, not later than Friday, May 6, 2022, to allow adequate time to make needed arrangements.

Ashley Rystad
City Clerk
City of Crookston

In accordance with MN State Statutes the City of Crookston is using an alternative means of dissemination to publish notices. The alternate notice can be found on the City's website: www.crookston.mn.us.

RESOLUTION NO. _____

At a second regular meeting of the City Council of the City of Crookston held on the 25th day of April 2022, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND
APPLICATION IN CONNECTION WITH DEE MANUFACTURING LLC**

WHEREAS, the City of Crookston, Minnesota, desires to assist DEE Manufacturing LLC, an Aluminum Foundry, which is proposing to construct a facility in the City; and,

WHEREAS, the City of Crookston understands that DEE Manufacturing LLC, through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development an application for an award and/or rebate from the Job Creation Fund Program; and,

WHEREAS, the City of Crookston held a city council meeting on April 25, 2022, to consider this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROOKSTON, Minnesota, that, after due consideration, the Mayor and City Administrator of the City of Crookston Minnesota, hereby adopts the following findings of fact related to the project proposed by DEE Manufacturing LLC, and its application for an award and/or rebate from the Job Creation Fund Program and express their approval.

The City Council hereby finds and adopts the reasons and facts supporting the following findings of fact for the approval of the Job Creation Fund Program application:

1. Finding that the project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, result in increased employment in Minnesota, and preserve or enhance the state and local tax base.
 - This expansion would not have occurred, but the availability of the job creation funds:
 - i. Create 30 full-time permanent jobs/not temporary.
 - ii. Maintain 30 permanent jobs.
 - iii. Expansion of plant operations and of an existing facility.
 - iv. Without this funding the plant could be located outside of Minnesota,
 - v. Without this funding the products produced could be produced in Minnesota.
 - vi. Production work is being done here from out of state,
2. Finding that the proposed project, in the opinion of the City Council, would not reasonably expected to occur solely through private investment within the reasonably foreseeable future.
 - Private investment would not provide ongoing funding with regards to our operation expansion.
 - Present interest rate regarding business loan would be prohibitive.
 - Please refer to Question #1.
3. Finding that the proposed project conforms to the general plan for the development or redevelopment of the City as a whole.
 - Located within the industrial park the project will transform an older facility within the city.
 - The project enhances the city's plan for job growth in the industrial park
 - The project is a component of the effort to revitalize the physical structures in the industrial park.
 - Please refer to Question #1.

4. Finding that the proposed project will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment or development of the project by private enterprise.
- The project is a significant component of the plan and effort of the city to create and retain permanent employment opportunities.
 - Please refer to Question #1.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2022, at

Attest:

_____ Mayor

Dale Stainbrook

_____ Deputy City Clerk

Ashley Rystad