

**SCHOOL BOARD MEETING AGENDA**  
**INDEPENDENT SCHOOL DISTRICT NO. 593**  
**CROOKSTON HIGH SCHOOL CHOIR/ORCHESTRA ROOM**  
**MONDAY, JULY 25, 2022**  
**5:00 P.M.**

1. **CALL TO ORDER** – Frank Fee, Chairperson
  - 1.1 Pledge of Allegiance
  - 1.2 Visitors may share concerns with the School Board, but these concerns are limited to five minutes per topic. Due to data privacy regulations, personnel issues are rarely handled in this forum. Occasionally the number of presentations may be limited in the interest of running a timely meeting. Issues will not be debated and no action will be taken. The Chairperson usually will direct the Superintendent to prepare a response to the concern.
  
2. **APPROVE AGENDA**
  - 2.1 Additions or Corrections to the agenda
  
3. **CONSENT AGENDA** – These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.
  - 3.1 Approval of prior Minutes
    - 3.1.1 Regular Meeting on June 27, 2022
    - 3.1.2 Special Meeting on July 7, 2022
  - 3.2 Approval of Current Bills
  - 3.3 Personnel Items
    - 3.3.1 Accept resignation letter from Sandy Seregin, Paraprofessional at HES
    - 3.3.2 Accept resignation letter from Darin Zimmerman, Asst. Baseball Coach
    - 3.3.3 Approve employment with Autumn Hanson, Visual Arts Instructor at CHS, .5 FTE
    - 3.3.4 Approve employment with Marcelo Campoverde, Spanish Instructor at CHS
    - 3.3.5 Accept resignation letter from Denise Affeldt, ELL Instructor
    - 3.3.6 Accept resignation letter from Andrea Weisse, Administrative Asst. at CHS
  - 3.4 Approve Student Handbooks for 2022-2023 School Year
    - 3.4.1 Crookston High School
    - 3.4.2 Highland Elementary School
    - 3.4.3 Washington Elementary School
  - 3.5 Approve Staff Handbooks
    - 3.5.1 Highland Elementary School
  - 3.6 Designate Official Financial Institutions
    - 3.6.1 Payroll Account: United Valley Bank, Crookston, MN
    - 3.6.2 Financial Account: Bremer Bank, Crookston, MN
    - 3.6.3 Lock Box Account (direct wire of State funds): Bremer Bank, Crookston, MN
  - 3.7 Designate investment authority
    - 3.7.1 Dave Kuehn, Superintendent
    - 3.7.2 Laura Lyczewski, Business Manager
    - 3.7.3 Nancy Nottestad, Fiscal Services Director
  - 3.8 Designate Official Signatories
    - 3.8.1 Financial Operations:
      - 3.8.1.1 Frank Fee, School Board Chairperson
      - 3.8.1.2 Adrienne Winger, School Board Clerk
      - 3.8.1.3 Tim Dufault, School Board Treasurer
      - 3.8.1.4 Dave Kuehn, Superintendent
      - 3.8.1.5 Laura Lyczewski, Business Manager
      - 3.8.1.6 Nancy Nottestad, Fiscal Services Director
  - 3.9 Designate Personnel to lease, purchase and contract for budgeted goods and services
    - 3.9.1 Dave Kuehn, Superintendent
    - 3.9.2 Laura Lyczewski, Business Manager

4. **MAIN AGENDA**  
4.1 Approve Long-Term Facilities Maintenance Plan – ten-year plan

5. **REPORTS**  
5.1 Administrative Reports  
5.1.1 Matt Torgerson – CHS  
5.1.2 Chris Trostad – HES  
5.1.3 Denice Oliver - WES  
5.2 Superintendent’s Report: Dave Kuehn

6. **MEETING DATES**  
6.1 The next regular Board Meeting is scheduled for **Monday, August 22, 2020** at 5:00 p.m. at the Crookston High School Choir/Orchestra Room

7. **ADJOURNMENT**