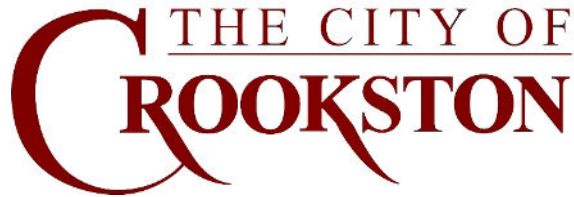


Mayor -Dale Stainbrook

**Council Members:**

W-1 Kristie Jerde  
W-2 Henry Fischer  
W-3 Clayton Briggs  
At Large – Tim Menard



**Council Members:**

W-4 Donald R Cavalier  
W-5 Joe Kresl  
W-6 Dylane Klatt  
At Large – Morgan Hibma

## **CITY COUNCIL AGENDA**

**September 11, 2023 - 5:30 pm**

**If you prefer to participate by phone, call (218) 281-4515 and speak during the public forum.**

**The City's YouTube Channel is <https://www.youtube.com/c/CityofCrookstonChannel>**

**1. CALL TO ORDER**

*"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

**2. ROLL CALL**

- 3. CROOKSTON FORUM** - Individuals may address the Council about any item not contained on the regular agenda. A maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future reports.

**4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS**

- 5. APPROVE AGENDA** - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not usually take official action on items added to the agenda.

- 6. CONSENT AGENDA** - These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. In that event, the item will be removed from the consent Agenda and placed elsewhere on the agenda.

**6.01** Approve proposed City Council Minutes from August 28, 2023, City Council Meeting.

**6.02** Resolution to approve City of Crookston Bills and Disbursements in the amount of \$1,257,849.04 Check Nos 71334-71409.

**7. PUBLIC HEARINGS**

**8. REGULAR AGENDA**

**9. REPORTS AND STAFF RECOMMENDATION**

**10. ADJOURNMENT**

**OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE REGULAR COUNCIL MEETING OF AUGUST 28, 2023, COUNCIL CHAMBERS, CITY HALL.**

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

**ROLL CALL**

Council Members present in answer to roll call were: Kristie Jerde, Henry Fischer, Clayton Briggs, Donald Cavalier, Joe Kresl, Dylane Klatt, Tim Menard, and Morgan Hibma.

Council Members Absent:

Staff present: Charles Reynolds, Chad Palm, Brandon Carlson, Greg Hefta, Ashley Rystad, Jake Solberg Darin Selzler, and Karie Kirschbaum.

**CROOKSTON FORUM**

Michelle Christopherson, 723 Sunset Avenue, Director of Outreach of Engagement at the University of Minnesota, Crookston. On Sunday, September 3<sup>rd</sup> the Golden Eagles will hold a soccer event themed Hawaiian Shirt Day. September 15<sup>th</sup> will be a tailgating event for the Golden Eagles Soccer teams. September 22, 2023, will be a volleyball tailgate. Please mark your calendars for the University of Minnesota Crookston Homecoming on October 16-22, 2023.

Evan Meyer, 505 Eickhoff Blvd and the Current president of the Crookston Blueline Club on behalf of our entire Blueline Board of Directors to address the City Council and Mayor regarding statements made at the August 14<sup>th</sup>, 2023, Ways, and Means Committee meeting. The Crookston Blueline Club is a nonprofit organization to supports the Park and Recreation Youth Hockey Program. The Crookston Blueline Club provides players and goalies with low-cost free equipment, team jerseys for each level, scholarships for players facing financial hardship, and many more opportunities. Since 2017 the total contributions of the Blueline Club associated with programming and fees is more than \$384,000 and these are just some of the cost and support but not all the Crookston Blueline Club has provided. The entire Board was disrespected and insulted by the comments and misinformation expressed by members of this Council. If the Board knew the budgeting meeting would turn into a public bashing of our organization. The Blueline Club would have had someone there to separate fact from fiction. The Blueline Club understands Council Members have a duty to the taxpayers of Crookston to spend money wisely and make decisions that best serve everyone in our community and not just a tiny minority. The City Council also has the duty and responsibility to make sure the council is as informed as possible on organizations that benefit and help the City before making public comments without any factual information. The Blueline would like to spend time addressing the concerns of this Council and setting the record straight on information that was presented at the Ways and Means Committee meeting. The Blueline Club would like to invite everyone to attend ant monthly meeting which occurs on the third Wednesday of the month at 7:00 PM at the arena. Our next meeting is September 20<sup>th</sup>.

**APPROVAL OF AGENDA**

Mayor Stainbrook asked if anyone wished to remove any item from the regular Agenda, City Clerk, Ashley Rystad asked to add under the regular agenda item 8.04 a resolution regarding a grant offer and acceptance related to the Airport Improvement Program (AIP). On a motion by Council Member Kresl, seconded by Council Member Briggs, and duly carried to approve the regular agenda.

**CONSENT AGENDA**

Mayor Stainbrook asked if anyone wished to remove any item from the Consent Agenda. Hearing none, on a motion by Council Member Cavalier, seconded by Council Member Fischer, and duly carried to approve the consent agenda.

**6.01** Approve proposed City Council Minutes from August 14, 2023, City Council Meeting.

**6.02** Resolution to approve City of Crookston Bills and Disbursements in the amount of \$841,224.37 Check Nos 71244-71333.(Res 27749)

**6.03** Resolution regarding the partial payment estimate No. 1 for the 2023 Street Improvements-REBID. (Res 27750)

- 6.04** Resolution regarding the partial payment estimate No. 2 for the Agricultural Road & Utility Construction. (Res 27751)
- 6.05** Resolution regarding the partial payment estimate No. 2 for the Central Park Campground Improvement Project. (Res 27752)

## **PUBLIC HEARINGS**

### **REGULAR AGENDA**

**8.01** Motion made by Council Member Cavalier, seconded by Council Member Klatt; City Administrator, Corky Reynolds briefed the Council. This is related to the Ag Innovation Campus Roadway. When the construction started it was determined there were some circumstances that required some temporary measures to be installed. After further discussion, it was duly carried to approve the Resolution regarding the change order No. 2 agricultural road street and utility construction. (Res No.27753)

**8.02** Motion made by Council Member Briggs, seconded by Council Member Jerde; City Administrator, Corky Reynolds briefed the Council. The Parks and Recreations Director, Jake Solberg, and Karie Kirschbaum from Crookston EDA are preparing a grant that is applicable to cities under 10,000 for projects for parks equipment and other additional items. Karie Kirschbaum briefed the Council that if the City of Crookston is awarded the matching grant it would be an (in kind) the community would have to donate our labor. It was duly carried to approve the Resolution regarding the Laura Musser Foundation grant application and letter of support. (Res No.27754)

**8.03** Motion made by Council Member Menard, seconded by Council Member Jerde; City Administrator, Corky Reynolds briefed the Council. The last time the City of Crookston had a comprehensive plan was in March of 2016. It is time for an update on the plan. This is the same firm and the same individual who helped the City of Crookston in 2016. Also, many endeavors of the EDA would require such an updated comprehensive plan to be summited with a grant application. After discussion, it was duly carried to approve the Resolution regarding the approval of the Comprehensive Plan agreement with KLJ. (Res No.27755)

**8.04** Motion made by Council Member Menard, seconded by Council Member Cavalier; City Administrator, Corky Reynolds briefed the Council. The City of Crookston made a request for funding for the T-Hangar construction, runway, and lane construction and now has been offered a contract by the FAA. After further discussion, It was duly carried to approve the Resolution regarding a grant offer and acceptance related to the airport improvement program (AIP). (Res No. 27756)

## **REPORTS FROM CITY STAFF**

**Charles "Corky" Reynolds, City Administrator:**

- Met with Sam Melbye and Audrey and had a discussion on 9 items.
- Met with Jason Carlson.
- Met with Brandon Carlson regarding Summit Avenue.
- Attended the Ehlers Bonding Presentation.

**Shane Heldstab, Fire Chief:**

- Participated in a tabletop cybersecurity exercise held at UMC.
- Held a meeting with Tri-County Health Coalition on a new grant opportunity.
- Worked with Greg on a propane tank and some code questions.
- Attending EOC Operations and Planning all-hazards events.

**Brandon Carlson, Public Works Director:**

- The concrete contractor for Alexander and the Campground projects is in town.
- The inoperable valve on the North Water Tower was repaired.

## **REPORTS FROM CITY COUNCIL MEMBERS**

**Kristie Jerde**, Council Member 1<sup>st</sup> Ward,

- The Oxcart event was great this year and shout out to the crew that did that.
- Attended the Ehlers presentation.
- For the Blueline Club the larger question that evening was trying to find out where the money was coming from. Thank you for coming in and sharing your concerns.

**Henry Fischer**, Council Member 2<sup>nd</sup> Ward,

- No report.

**Clayton Briggs**, Council Member 3<sup>rd</sup> Ward,

- Thank you to the City Crew about getting the street sweeper out.

**Donald R Cavalier**, Council Member 4<sup>th</sup>,

- The Chamber golf tournament is tomorrow.

**Joe Kresl**, Council Member 5<sup>th</sup> Ward,

- No report.

**Dylane Klatt**, Council Member 6<sup>th</sup> Ward,

- No report.

**Tim Menard**, Council Member-at-Large,

- No report.

**Morgan Hibma**, Council Member-at-Large,

- Thank you, Karie for putting on the Ehlers presentation.

**Dale Stainbrook**, Mayor,

- Thank you, for the Ehlers presentation.
- Thank you, Evan, for coming to the Council meeting tonight.
- Condolences to Harry Manole's family he was a longtime Council Member.

## **ADJOURNMENT**

Mayor Stainbrook declared the meeting adjourned at 5:52 PM.

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Dale Stainbrook, Mayor

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Ashley Rystad, City Clerk

RESOLUTION NO. \_\_\_\_\_

At a regular meeting of the City Council of the City of Crookston held on the 11th day of September 2023, Council

Member \_\_\_\_\_ offered the following resolution which was seconded by Council

Member \_\_\_\_\_,

**RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS**

**WHEREAS:** All bills and disbursement shall be made only upon the order of the City Administrator or designees who have been duly authorized by the City of Crookston Purchasing Policy and,

**IT IS RESOLVED,** BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: That the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant’s name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution \_\_\_\_\_ and, if passed, effective upon the Mayor’s

signature this \_\_\_\_\_ Day of \_\_\_\_\_, 2023, at

Attest:

\_\_\_\_\_  
Ashley Rystad  
City Clerk

\_\_\_\_\_  
Dale Stainbrook  
Mayor

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY							
I-DC3202308255473	DEF COMP WITHHOLDING	D	8/25/2023	450.00		001233		450.00
1550	P.E.R.A.							
I-P-C202308255473	PERA WITHHOLDING	D	8/25/2023	13,544.60		001234		
I-PDC202308255473	PERA WITHHOLDING	D	8/25/2023	250.00		001234		
I-PPF202308255473	PERA WITHHOLDING	D	8/25/2023	21,864.33		001234		35,658.93
2606	EFTPS							
I-T1 202308255473	FEDERAL TAX WITHHOLDING	D	8/25/2023	16,132.01		001235		
I-T3 202308215472	FICA TAX WITHHOLDING	D	8/25/2023	5.20		001235		
I-T3 202308255473	FICA TAX WITHHOLDING	D	8/25/2023	13,651.98		001235		
I-T4 202308215472	MEDICARE TAX WITHHOLDING	D	8/25/2023	1.22		001235		
I-T4 202308255473	MEDICARE TAX WITHHOLDING	D	8/25/2023	5,390.92		001235		35,181.33
2607	MN DEPT OF REVENUE							
I-T2 202308255473	STATE TAX WITHHOLDING	D	8/25/2023	7,779.96		001236		7,779.96
2681	MN STATE RETIREMENT SYSTEM							
I-DC7202308255473	MN DEFERRED COMPENSATION-457B\$	D	8/25/2023	100.00		001237		
I-SP2202308255473	HEALTH CARE SAVINGS PLAN	D	8/25/2023	528.67		001237		628.67
3047	CAPITAL BANK AND TRUST COMPANY							
I-DC5202308255473	DEF COMP EMPLOYER CONTRIBUTION	D	8/25/2023	66.44		001238		66.44
0299	CAPITAL BANK AND TRUST COMPANY							
I-DC3202308255474	DEF COMP WITHHOLDING	D	9/01/2023	750.00		001239		750.00
1550	P.E.R.A.							
I-P-C202308255474	PERA WITHHOLDING	D	9/01/2023	214.20		001240		214.20
2606	EFTPS							
I-T1 202308255474	FEDERAL TAX WITHHOLDING	D	9/01/2023	119.54		001241		
I-T3 202308255474	FICA TAX WITHHOLDING	D	9/01/2023	445.90		001241		
I-T4 202308255474	MEDICARE TAX WITHHOLDING	D	9/01/2023	104.30		001241		669.74
2607	MN DEPT OF REVENUE							
I-T2 202308255474	STATE TAX WITHHOLDING	D	9/01/2023	97.31		001242		97.31
1222	LELS							
I-UDP202308255473	UNION DUES WITHHOLDING	R	8/25/2023	1,080.00		071334		1,080.00
1275	LOCAL # L - 3394 FIRE DEPT							
I-UDF202308255473	UNION DUES WITHHOLDING	R	8/25/2023	200.00		071335		200.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2286	SPRUCE VALLEY CORPORATION							
I-RES. NO. 27750	2023 STREET IMPROVEMENTS-REBID	R	8/30/2023	228,590.90		071336		
I-RES. NO. 27751	AG ROAD STREET AND UTILITY	R	8/30/2023	373,263.05		071336		
I-RES. NO. 27752	CENTRAL PARK CAMP IMPROVE. PRO	R	8/30/2023	456,080.27		071336		1,057,934.22
1435	MINNESOTA BENEFIT ASOCIATION							
C-CITY SEPT 2023 ADJ	MINNESOTA BENEFIT ASOCIATION	R	9/01/2023	0.10CR		071337		
I-MBA202308115464	INSURANCE WITHHOLDING	R	9/01/2023	71.47		071337		
I-MBA202308255473	INSURANCE WITHHOLDING	R	9/01/2023	71.47		071337		142.84
4657	ADVANCED CHIROPRACTIC OF MANKA							
I-383713	AIDAN LIEBL PHYSICAL	R	9/07/2023	100.00		071338		100.00
0021	ADVANCED TIRE & AUTO SERV. LLC							
I-2019	OIL CHANGE, SERVICE	R	9/07/2023	46.85		071339		
I-44437	DUNK TANK JACK	R	9/07/2023	125.00		071339		
I-44459	OIL CHANGE, SERVICE	R	9/07/2023	46.85		071339		
I-44467	OIL CHANGE, SERVICE	R	9/07/2023	46.85		071339		
I-44469	OIL CHANGE, SERVICE	R	9/07/2023	52.63		071339		318.18
1577	ALEX AIR APPARATUS INC.							
I-INV-48406	SCBA MASK PARTS	R	9/07/2023	69.90		071340		69.90
2200	AUTO VALUE OF CROOKSTON							
I-76221859	SCREW EXTRACTOR SET	R	9/07/2023	30.99		071341		
I-76222180	CUT OFF WHEELS	R	9/07/2023	74.75		071341		
I-76222415	REPAIR INLET	R	9/07/2023	31.84		071341		137.58
4466	CODY BANNERT							
I-20230905	UNIFORM AND EQUIP REIMBURSE	R	9/07/2023	414.50		071342		414.50
3818	BCA TRAINING AND AUDITING							
I-31013	BCA TRAINING	R	9/07/2023	450.00		071343		450.00
0188	DACIAN BIENEK							
I-20230905	UNIFORM AND EQUIP REIMBURSE	R	9/07/2023	323.27		071344		323.27
0203	BORDER STATES ELECTRIC							
I-926882648	REPLACEMENT LIGHT POLES	R	9/07/2023	16,802.65		071345		16,802.65
4621	BORDER STATES TROPHY & AWARDS							
I-998240	P2P PLAQUE AND ENGRAVING	R	9/07/2023	94.00		071346		94.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0225	BRANDNER PRINTING							
I-25263	NAME BADGE/PLATES	R	9/07/2023	35.25		071347		
I-25283	FUEL CARD HOLDERS AND LANYARDS	R	9/07/2023	11.72		071347		
I-6782	WATER DEPT WINDOW ENVELOPES	R	9/07/2023	179.00		071347		225.97
2651	RYAN BREKKEN							
I-20230905	UNIFORM AND EQUIP REIMBURSE	R	9/07/2023	213.60		071348		213.60
0372	CROOKSTON HOUSING & ECONOMIC D							
I-34724219	GREAT AMERICAN FINANCIAL	R	9/07/2023	279.08		071349		279.08
3184	CINTAS CORPORATION							
I-4164367837	RUGS	R	9/07/2023	29.04		071350		
I-4165072787	LINEN SERVICES	R	9/07/2023	16.38		071350		
I-4165770411	TOWELS, MATS, LINEN	R	9/07/2023	26.10		071350		
I-4165770844	RUGS, TOWELS, ETC	R	9/07/2023	24.15		071350		
I-4166397631	TOWELS, MATS, LINEN	R	9/07/2023	26.10		071350		
I-4166397636	MATS	R	9/07/2023	3.60		071350		
I-4166397677	TOWELS AND RAGS	R	9/07/2023	14.96		071350		
I-4166397695	MAT	R	9/07/2023	3.84		071350		144.17
0337	COLE PAPERS INC.							
I-10332478	JANITOR SUPPLIES	R	9/07/2023	151.63		071351		
I-10336049	TOILET PAPER	R	9/07/2023	121.34		071351		272.97
0363	CROOKSTON BUILDING CENTER							
I-293905	BOLTS FOR PICNIC TABLES	R	9/07/2023	30.00		071352		
I-294440	CONCRETE STAKES	R	9/07/2023	62.76		071352		92.76
0425	CROOKSTON PAINT & GLASS							
I-0425	GRAFFITI REMOVER	R	9/07/2023	6.49		071353		6.49
0470	CROOKSTON WELDING INC.							
I-068094	LINERS FOR ALUMINUM WELDER	R	9/07/2023	73.54		071354		
I-068130	SHIPPING	R	9/07/2023	17.29		071354		
I-068238	FLOOR DRY FOR SHOP	R	9/07/2023	55.96		071354		
I-068308	COLD ROLL x LBS (CONV)	R	9/07/2023	33.75		071354		180.54
1415	DOCU SHRED, INC							
I-94647	CITY HALL SHREDDED DOCUMENTS	R	9/07/2023	56.06		071355		56.06
0524	DONARSKI BROTHERS, INC.							
I-09012023-3	5TH AVENUE SOD PROJECT	R	9/07/2023	358.14		071356		358.14



VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE: 8/25/2023 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0750	EMERGENCY APPARATUS MAINT. INC							
I-129110	ENGINE 1 EMERGENCY LIGHT	R	9/07/2023	76.98		071357		76.98
1407	ERICKSON EMBROIDERY							
I-16827	NEW SB JERSEYS	R	9/07/2023	500.00		071358		
I-16975	CPD HATS	R	9/07/2023	150.00		071358		
I-16982	NAME PLATE FOR TROPHY	R	9/07/2023	24.56		071358		674.56
3854	FIRST PRESBYTERIAN CHURCH							
I-20230901	2023 SPECIAL ELECTION HALL REN	R	9/07/2023	200.00		071359		200.00
0875	FLEET SUPPLY							
I-128962	LIGHTS FOR BLUE SHED AT ECKLUN	R	9/07/2023	42.98		071360		
I-130505	REPLACE HAMMER HANDLES	R	9/07/2023	18.57		071360		
I-130690	TARP FOR THE TRUCK	R	9/07/2023	116.99		071360		178.54
0899	G C DISTRIBUTING CO. INC.							
I-12686	ORANGE/YELLOW GARBAGE BAGS	R	9/07/2023	7,236.00		071361		7,236.00
0909	GARDEN VALLEY TECHNOLOGIES							
I-201165473	WELLS-COMMUNICATION	R	9/07/2023	121.40		071362		121.40
0941	GOLD STAR STEAM CLEANING SERV							
I-12836	CLEAN CARPETS	R	9/07/2023	445.00		071363		445.00
4570	GOLDSTAR PRODUCTS INC							
I-0078635-IN	HAND WIPES (SEWER)	R	9/07/2023	851.02		071364		851.02
0944	GOPHER STATE ONE-CALL INC.							
I-20230906	GOPHER STATE ONE-CALL	R	9/07/2023	141.75		071365		141.75
3331	DAVID GRABOWSKI							
I-20230824	SWAT 3-DAY	R	9/07/2023	61.36		071366		61.36
0987	GREAT PLAINS NATURAL GAS CO.							
I-20230822	SERVICES 7/20-8/21/2023	R	9/07/2023	2,121.48		071367		2,121.48
1000	GROVE MECHANICAL INC.							
I-41242-1	SERVICE DEHUMIDIFICATION SYST.	R	9/07/2023	730.50		071368		730.50
3400	CROOKSTON HARDWARE HANK							
I-71761/2	TALL KITCHEN BAGS	R	9/07/2023	23.98		071369		
I-71999/2	FLASHLIGHT POOL LIGHT REPAIR	R	9/07/2023	14.99		071369		
I-72028/2	DRILL BITS FOR CAMERA AT HUT	R	9/07/2023	21.98		071369		
I-72043/2	STEEL CONCRETE TROWEL	R	9/07/2023	29.99		071369		90.94

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1043 I-6565967	HAWKINS, INC CHEMICALS	R	9/07/2023	1,065.50		071370		1,065.50
1006 I-43428	HN QUALITY PLUMBING INC. REPAIR LEAKING PIPE	R	9/07/2023	224.80		071371		224.80
4656 I-20230829	JACOBSON, MIKAYLA LIFEGUARD INSTRUCTOR TRAINING	R	9/07/2023	300.00		071372		300.00
4109 I-IN221827	KIESLER'S POLICE SUPPLY BALLISTIC HELMETS	R	9/07/2023	1,614.00		071373		1,614.00
1205 I-01362308125611 I-20230906	KROX RADIO STATION PANCAKE BREAKFAST ADS VIDEO STREAMING SPORTS PACKAGE	R R	9/07/2023 9/07/2023	81.00 4,500.00		071374 071374		4,581.00
2710 I-15514	KUSTOM KOLLISION 22 FORD REPAIRS LMC CA 298813	R	9/07/2023	5,297.74		071375		5,297.74
4250 I-117334B	LUNSETH PLUMBING & HEATING CO. RPZ TESTING	R	9/07/2023	270.00		071376		270.00
1333 I-20230906	MARSHALL AND POLK RURAL WATER WATER	R	9/07/2023	83.00		071377		83.00
4655 I-20230724	MEKKAS, EMMA CLUB KID CRAFTS AND SUPPLIES	R	9/07/2023	29.05		071378		29.05
4658 I-9443575648	MICROSOFT CORPORATION WARRANTY REPLACEMENT EDA LT	R	9/07/2023	499.00		071379		499.00
1395 I-20436890113558	MID-CONTINENT COMMUNICATIONS SERVICE 9/1-9/30/2023	R	9/07/2023	2,008.55		071380		2,008.55
1400 I-10931	MIDLAND DOOR SOLUTIONS HANGAR DOOR REPAIR	R	9/07/2023	1,751.50		071381		1,751.50
4534 I-20230830	MN SUPREME COURT, LAWYER REGIS LAWYER REGISTRATION	R	9/07/2023	280.00		071382		280.00
1462 I-2309002	MUNIMETRIX SYSTEMS CORPORATION PAPER VISION LICENSING	R	9/07/2023	2,580.00		071383		2,580.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1750	NORTHERN LUMBER							
I-244838	STEEL TROWEL	R	9/07/2023	44.99		071384		44.99
2730	NORTHERN MINNESOTA MOSQUITO CO							
I-9890909	NEW MOSQUITO SPRAYER	R	9/07/2023	19,790.00		071385		19,790.00
0723	O'DAY EQUIPMENT, INC.							
I-INV153326	LCD ASSEMBLY FOR FUEL MASTER	R	9/07/2023	268.61		071386		268.61
1866	OPP CONSTRUCTION							
I-50665	ASPHALT	R	9/07/2023	736.00		071387		
I-50694	ASPHALT	R	9/07/2023	495.72		071387		1,231.72
1861	OTTERTAIL POWER COMPANY--FF							
I-58112	SERVICE 7/19-8/23/2023	R	9/07/2023	22,717.63		071388		
I-58134	SERVICE 8/1-8/30/2023	R	9/07/2023	2,000.06		071388		24,717.69
2005	PROULX REFRIGERATION HTG &APPL							
I-19759	FURNACE INSPECTION	R	9/07/2023	121.73		071390		121.73
0569	DONALD RASICOT							
I-20230824	NEW SRO LAWS AND USE OF FORCE	R	9/07/2023	65.00		071391		65.00
2100	REGIONAL SANITATION SERV INC							
I-20230828	GARBAGE	R	9/07/2023	189.09		071392		189.09
3693	RUBEN J RESENDIZ							
I-747514	SUMMER BOILER MAINT. AUGUST 23	R	9/07/2023	200.00		071393		200.00
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D050245	CHEMICALS	R	9/07/2023	136.13		071394		
I-D050398	CHEMICALS	R	9/07/2023	41.82		071394		
I-D050457	CHEMICALS	R	9/07/2023	161.17		071394		339.12
4434	SAMANTHA BLACKFORD							
I-822509	MOWED 704 WOODLAND AVE	R	9/07/2023	125.00		071395		
I-822510	MOWED 514 N MAIN	R	9/07/2023	100.00		071395		
I-822511	VACANT LOT SUMMIT	R	9/07/2023	150.00		071395		
I-822512	MOWED 705 S ASH	R	9/07/2023	125.00		071395		500.00
2437	SCOTT'S TRUE VALUE HARDWARE							
I-A240484	PAINT FOR HUT DAMAGED 8/1/23	R	9/07/2023	206.22		071396		
I-A240507	PAINT FOR TABLE AT HUT	R	9/07/2023	21.00		071396		
I-A241326	STEP LADDER	R	9/07/2023	52.79		071396		
I-A241564	NUTS, BOLTS AND SCREWS	R	9/07/2023	4.72		071396		
I-A241632	WASP SPRAY	R	9/07/2023	8.84		071396		
I-A241918	HANDICAP ROLLERS PAINT SCREEN	R	9/07/2023	28.39		071396		
I-A242018	MISC SUPPLIES	R	9/07/2023	29.53		071396		
I-A242204	LADDER RACK FOR TAR TRUCK	R	9/07/2023	13.02		071396		364.51

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2231	SERVICE PRO OF CROOKSTON INC							
I-0149070	CHAINSAW STUD NUT	R	9/07/2023	9.95		071398		
I-0149076	FUEL PETCOCK	R	9/07/2023	13.06		071398		
I-0149119	TRIM STRING AND ECO FUEL	R	9/07/2023	177.95		071398		
I-0149128	CHAIN SAW CHAINS, SHARPEN	R	9/07/2023	52.74		071398		253.70
4446	SM STRUCTURAL MATERIALS INC							
I-00744248	CONCRETE EQUIPMENT	R	9/07/2023	807.17		071399		807.17
3776	STRATA CORPORATION							
I-30020585	WATER BREAK & SIDEWALK REPAIR	R	9/07/2023	904.25		071400		904.25
2404	TODD'S TIRE SERVICE INC.							
I-40321	TIRE REPLACEMENT FOR LOADER	R	9/07/2023	5,022.70		071401		5,022.70
2478	U. S. POSTMASTER							
I-20230901	POSTAGE	R	9/07/2023	1,200.00		071402		1,200.00
3123	VALLEY ELECTRIC OF CROOKSTON,							
I-7376	AC WASNT WORKING	R	9/07/2023	80.00		071403		
I-7528	LIFT STATION 4 REPAIR	R	9/07/2023	288.70		071403		368.70
0400	VALLEY PLAINS EQUIPMENT							
I-3904538	HY-GARD TRANS FLUID	R	9/07/2023	209.40		071404		
I-3916356	HYDROLIC OIL FOR BACK HOE	R	9/07/2023	209.40		071404		418.80
2506	VERIZON WIRELESS							
I-9942088609	SQUAD DATA 8/16-9/15/2023	R	9/07/2023	180.05		071405		
I-9942692034	SERVICE 8/23-9/22/2023	R	9/07/2023	1,811.79		071405		1,991.84
3706	VERIZON WIRELESS - P2P							
I-9022333066	CASE 23-221 SMS CONTENT	R	9/07/2023	50.00		071406		50.00
2541	WESTMOR FLUID SOLUTIONS, LLC							
I-1901891RI	NOZZLE, MANUAL	R	9/07/2023	921.06		071407		921.06
2545	WIDSETH SMITH NOLTING & ASSOC,							
I-224506	RIP RAP REPAIR, CITY LAND POST	R	9/07/2023	1,000.00		071408		
I-225254	STORMWATER STUDY	R	9/07/2023	405.00		071408		
I-225337	MONITORING WELL SAMPLING 2023	R	9/07/2023	406.80		071408		1,811.80
2600	ZIEGLER INC.							
I-IN001135417	ELEMENT AS-O	R	9/07/2023	50.20		071409		
I-SI000371815	PARTS, LABOR FOR LOADER	R	9/07/2023	1,309.19		071409		1,359.39

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	74	1,176,352.46	0.00	1,176,352.46
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	81,496.58	0.00	81,496.58
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	84	1,257,849.04	0.00	1,257,849.04
BANK: AP TOTALS:	84	1,257,849.04	0.00	1,257,849.04
REPORT TOTALS:	84	1,257,849.04	0.00	1,257,849.04