



## **2023 Meeting Agenda Tuesday, September 26<sup>th</sup>, 2023 7:00 AM**

**Board Members:** Morgan Hibma, Josh Knaack, Tim Menard, Nick Nicholas, Phil Schramm, Tom Skjei and Annette Thompson

**Assistant Treasurer:**

**City Administrator:** Charles Reynolds

**Crookston Housing & EDA Staff:** Karie Kirschbaum, Theresa Tahrán, Bill Tate, Tim Froeber, and Jennifer Hecht

- 1) Call Meeting to Order**
- 2) Public Forum** - *Individuals may address the Board about any item not contained on the regular agenda. The Board will take no official action on items discussed at the Forum, with the exception of referral to staff or Board for future report.*
- 3) Election of Officer (Assistant Treasurer)**
- 4) Approve Agenda**
- 5) Approve August 15<sup>th</sup>, 2023 Board Meeting Minutes**
- 6) Approve August 24<sup>th</sup>, 2023 Special Board Meeting Minutes**
- 7) Approve Crookston Housing & EDA Financials**
  - a) August Payables
  - b) Financial Report
  - c) Budget vs Actual
- 8) Housing Report: Tahrán**
- 9) Economic Development Report**
  - a) Industrial Park – 90 acres
  - b) Pirate Drive – 60 acres Update
  - c) Washington School
- 10) Old Business**
  - a) 2024 Budget - Community Development (City and CHEDA EDA), Valley Tech Budget and VTP 5-Year Capital Funds
  - b) Housing Director of Crookston Housing & EDA Wage Adjustment Retro on Wage to June 1, 2023
- 11) Main Agenda**
  - a) Intermediary Relending Program (IRP)
  - b) UMC Marketing Focus Group
  - c) Crookston Inn Revolving Loan
- 12) Other Business**
- 13) Adjournment**



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**NOTICE OF POTENTIAL QUORUM  
OF THE CITY OF CROOKSTON  
CITY COUNCIL**

**NOTICE IS HEREBY GIVEN** that a quorum of the Governing Body of the City of Crookston, City Council may be present on September 26<sup>th</sup>, 2023, at 7:00AM located at Valley Technology Park, 510 County Road 71 Crookston MN, 56716 for the Crookston Housing & EDA Board Meeting.

All members of the public are welcome to attend this Crookston Housing & EDA Board Meeting here and after.

Ashley Rystad  
City Clerk

Posted at:  
City Hall  
Valley Technology Park  
KROX Radio  
Crookston Economic Development Facebook Page