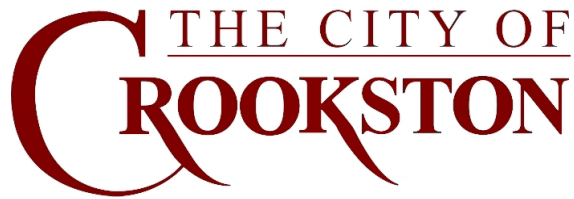


Mayor -Dale Stainbrook

Council Members:

W-1 Kristie Jerde
W-2 Henry Fischer
W-3 Clayton Briggs
At Large – Tim Menard



Council Members:

W-4 Donald R Cavalier
W-5 Joe Kresl
W-6 Dylane Klatt
At Large – Morgan Hibma

CITY COUNCIL AGENDA

February 26, 2024 - 5:30 pm

If you prefer to participate by phone, call (218) 281-4515 and speak during the public forum.

The City's YouTube Channel is <https://www.youtube.com/c/CityofCrookstonChannel>

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

- 3. CROOKSTON FORUM** - Individuals may address the Council about any item not contained on the regular agenda. A maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future reports.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

- 5. APPROVE AGENDA** - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not usually take official action on items added to the agenda.

- 6. CONSENT AGENDA** - These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. In that event, the item will be removed from the consent Agenda and placed elsewhere on the agenda.

6.01 Approve proposed City Council Minutes from February 12, 2024.

6.02 Approve proposed Special City Council Minutes from February 20, 2024.

6.03 Resolution to approve City of Crookston Bills and Disbursements for \$407,675.14 Check Nos 72255-72320.

6.04 Resolution calling for a Public Hearing for citizen input regarding the proposed changes to the Alcohol Ordinance.

6.05 Resolution accepting a donation from Lois Lien to the Crookston Police Department Night to Unite.

7. PUBLIC HEARINGS

7.01 Public Hearing regarding Citizen Input regarding the Small Cities Grant Application.

8. REGULAR AGENDA

8.01 Summary of the Closed Ways & Means Meeting on February 12, 2024.

8.02 Resolution to approve Intermediary Relending Loan Program and mortgage satisfaction on the property owned by Steve K Grove a single-person DBA Grove Car Wash & Marine, with respect to document #A000707927.

8.03 Resolution regarding a grant application with respect to an Airport Improvement Project (AIP).

8.04 Resolution regarding the confirmation by the City of Crookston to be a part of the coalition proposal submitted by the Minnesota Pollution Control Agency (MPCA) to the Federal Environmental Protection Agency (EPA).

8.05 Resolution regarding approving a contract with respect to the provision of concrete services related to the modular bathhouse in Central Park Campground.

9. REPORTS AND STAFF RECOMMENDATION

10. ADJOURNMENT

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE REGULAR COUNCIL MEETING OF FEBRUARY 12, 2024, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

Council Members present in answer to roll call were: Donald Cavalier, Joe Kresl, Dylane Klatt, Tim Menard, Morgan Hibma, Kristie Jerde, and Henry Fischer.

Council Members Absent: Clayton Briggs

Staff present: Charles Reynolds, Chad Palm, Brandon Carlson, Darin Selzler, Shane Heldstab, Greg Hefta, Audrey Passa, Karie Kirschbaum and Ashley Rystad.

CROOKSTON FORUM

Alice Oseth- 615 Stephans Drive #6 Crookston, MN 56716 has concerns regarding the property formally known as Old Patty's and Paul's. The Property looks like a junk pile, and she wants to know why the City continues to allow that property to look bad. Just a thought that Scobey's would be able to move to the RBJ's Building.

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to add any item to the agenda. Hearing none, on a motion by Council Member Menard, seconded by Council Member Fischer it was duly carried to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any item from the Consent Agenda. Hearing none, on a motion by Council Member Cavalier, seconded by Council Member Kresl, it was duly carried to approve the consent agenda.

- 6.01** Approve proposed City Council Minutes from January 22, 2024.
- 6.02** Resolution to approve City of Crookston Bills and Disbursements for \$479,521.69 Check Nos 72140-72254 (Res No. 27847)
- 6.03** Resolution regarding the approval of the license renewals for 2024 - Gas Fitters and Cement Mason(continued). (Res No. 27848)
- 6.04** Resolution regarding appointing Election Judges for the Presidential Primary Election 2024. (Res No. 27849)
- 6.05** Resolution calling for a Public Hearing for citizen input regarding the Small Cities Grant Application. (Res No. 27850)

PUBLIC HEARINGS

7.01 City Clerk Rystad stated, the project details located on Houston Avenue- Hunter Street to South Ash Street, a local project, by street reconstruction. This project has an estimated cost of \$637,110 with a portion of the amount to be assessed for Street Improvement being \$152,211.00 for sidewalks in the amount of \$64,870.00 and a contingency of \$63,711.00 equaling \$280,792.00. Mayor Stainbrook opened the public hearing on this project. Asking if anyone wished to address the Council to state their first and last name and address. The Mayor reminded everyone these are still preliminary numbers and nothing is etched in stone. There will be a special Council Meeting on February 20, 2024 to address this matter.

Cynthia Ansbacher a resident of 323 Houston Avenue questioned the Council regarding her assessment and how long a homeowner would have to pay this assessment. City Administrator, Corky Reynolds said it could be up to 20 years.

Robert Gustafson, a resident of 341 Houston Avenue talked about his concerns regarding the last time he was at the assessment hearing his property was assessed at \$8,000 and this year he received notice that he will assessed at just over \$15,000 on the Street Assessment project. In the project, the sidewalks were projected to be removed per the plans and

those sidewalks were replaced about 10 years ago. Houston is an older street and older neighborhood. The original plans Widseth put out for bidding did not have the plans ready when they advertised for bids. Mr. Gustafson has concerns that residents have not been fairly assessed and the projects were not being bid competitively. Mr. Gustafson has already met with the City Administrator and met with Donald Cavalier about his concerns. Other homeowners like Mr. Gustafson are concerned about this cost and these assessments and the impact that it has on the neighborhood. Minimize the impacts and look at preserving the existing sidewalks. How can the City of Crookston move forward and have a City Engineer who can come up with ideas that are practical for the people in the neighborhood?

Rich Clauson, the City of Crookston's Engineer would disagree respectfully with Mr. Gustafson regarding the competitive bid process. Contractors normally don't look at plans until closer to the bid opening date. The Plans were available for 10 days before the bid opening. Last year the City was working on the assessment policy which pushed back the normal bid dates and made it more difficult for the contractor's schedules. Further Discussion was made between the City Council.

Brian Follette, a resident of 327 Houston Avenue, is concerned about the estimated assessment in the amount of \$15,000 and the property taxes that have taken a very large jump knowing this project was going on is frustrating, and anyone who has driven down the half road and half mud. It's frustrating when these projects get started and there doesn't seem to be a lot of communication regarding this project. A large Assessment on top of a large tax increase and it's a little bit tough to take.

Mayor Stainbrook asked if anyone else wished to be heard and upon hearing none, closed the public hearing regarding the proposed street assessment on Houston Avenue.

7.02 City Clerk Rystad stated, the project details are located on Euclid Avenue - Guthrie Street to McKinley Blvd, it's a Local Project, by street reconstruction. This project has an estimated cost of \$547,350 with a portion of the amount to be assessed for Street Improvement being \$233,847, for Curb and Gutter in the amount of \$79,655 and a contingency of \$54,735 equaling \$368,237. Mayor Stainbrook opened the public hearing on the project. Asking if anyone wished to address the Council and to state their first and last name and address.

Mary Schmidt, a resident of 620 Euclid Avenue stated last year her estimated assessment was \$15,000 and this year's estimated assessment is \$43,322. Kevin Ross is not going to sell any lots with an assessment like this. Is there another option that the City of Crookston can look into or just leave it gravel?

Kevin Ross sent a letter to the Public Works Director Chuck Getsman to read as follows: I've had a verbal discussion with Mary Schmidt, David Radi and Glen Finkenbinder today regarding their lack of support for the proposed Euclid Avenue Street improvement. Would you please convey to the City Council that the proposed estimated project cost would be a burden that I would not support. Would the Council consider other options perhaps asphalt or without curb and gutter and 30% versus 50% cost share for the Euclid Avenue owners sincerely Kevin Ross.

David Radi, a resident of Euclid Avenue voiced his concerns the increase of how much the City of Crookston wanted in assessments from last year to this year is unbelievable.

Mayor Stainbrook asked if anyone else wished to be heard and upon hearing none, closed the public hearing regarding the proposed street assessment on Euclid Avenue.

7.03 City Clerk Rystad stated the project details are located at Agricultural Road Extension approximately 1,100 feet South of the existing road it's a Local Project, by street reconstruction. This project has an estimated cost of \$3,961,650 with a portion of the amount to be assessed for Street Improvement being \$1,906,210 and for Curb and Gutter in the amount of \$149,230 and a contingency of \$396,165 equaling \$2,451,605. Mayor Stainbrook opened the public hearing on the project Asking if anyone wished to address the Council to state their first and last name and address. Upon hearing none, closed the public hearing regarding the proposed street assessment on Agricultural Road Extension.

7.04 City Clerk Rystad stated the project details are located on North Broadway Sixth Avenue Northwest to Fisher Avenue by Bituminous Mill and Overlay it's a State Aid Project. This project has an estimated cost of \$390,325 with a portion of the amount to be assessed for Street Improvement being \$51,630, for sidewalks in the amount of \$109,110 and a contingency of \$39,032 equaling \$199,774. Mayor Stainbrook opened the public hearing on the project asking if anyone wished to address the Council to state their first and last name and address. Upon hearing none, closed the public hearing regarding the proposed street assessment on North Broadway.

7.05 City Clerk Rystad stated that the project details are located on 3rd Avenue Southwest old Trunk Highway 75 to Bruce Street it's a State Aid Project, by Bituminous Reclaim Milling and Paving. This project has an estimated cost of \$302,572 with a portion of the amount to be assessed for Street Improvement being \$10,741 and a contingency of \$3,580 equaling \$14,322. Mayor Stainbrook opened the public hearing on the project asking if anyone wished to address the Council to state their first and last name and address. Upon hearing none, closed the public hearing regarding the proposed street assessment on 3rd Avenue Southwest.

7.06 City Clerk Rystad stated the Public Hearing regarding the Old Bus garage located at 115 East 4th Street. Mayor Stainbrook opened the public hearing if anyone wished to address the Council to state their first and last name and address. Tanner Holten, City Attorney approached the Council and explained that Greg Hefta the Building Official was participating by Zoom. Greg Hefta gave a presentation to the Council regarding the wooden structure located at 115 East 4th Street. Tanner Holten, City Attorney asked multiple questions about the detailed timeline that was given in the presentation regarding the Old Bus Garage located at 115 East 4th Street. Further questions and discussions were had regarding the different options the City Council can go with regarding the safety of the structure. Greg Hefta, the Building Official would like to see the items listed in the draft letter supplied by Jay Kleven Senior Project Manager of AE2S to make the structure sound but above and beyond that the engineer is willing to sign off on the updated building drawings. Tanner Holten, the City Attorney briefed the Council and suggested Greg Hefta will be in contact with the owner and try and get more information. The author of the draft report Jay Kleven approached the Council and provided information to the Council and wants to establish a difference between stable and sound and perfect. The building is not perfect but the goal the owners have established is to replace the capacity of the structure. Regarding stability as the building is not perfect doesn't mean unstable. Mayor Stainbrook asked if anyone else wished to address the City Council and, upon hearing none, closed the public hearing regarding the Old Bus Garage located at 115 East 4th Street.

REGULAR AGENDA

8.01 Motion made by Council Member Menard, seconded by Council Member Klatt; City Administrator, Corky Reynolds briefed the Council. This is a request you approve a joint powers agreement between the City of Crookston's Attorney and the Police Department they need access to State data communication. This is a 5-year agreement, and the City of Crookston will pay for the network connection. Tanner Holten, City Attorney reaffirmed this resolution is a renewal of something that's already been in place. It was duly carried to approve the Resolution approving the State of Minnesota Joint Powers Agreements with the City of Crookston on behalf of its City Attorney and Police Department. (Res No. 27851)

8.02 Motion made by Council Member Cavalier, seconded by Council Member Fischer; City Administrator, Corky Reynolds briefed the Council. This new agreement would allow access to all the data from the State, Federal, and local levels. This is more of a comprehensive agreement and is needed by our law enforcement and the City Attorney's office for court documents. After discussion, it was duly carried to approve the Resolution regarding the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. (Res No. 27852)

8.03 Motion made by Council Member Klatt, Seconded by Council Member Cavalier; City Administrator, Corky Reynolds briefed the Council. The IRP committee met approximately a week ago to discuss this matter after the discussion there was no recommendation up or down. It was the belief that this was an appropriate matter for the City Council to review and decide. Council Member Klatt expressed his concern about losing half of the Hotel space in our community. The City would lose another eating establishment which he expressed the City cannot afford to lose. Council Member Jerde was at the IRP meeting as well as Council Member Klatt but her concerns were the understanding was that in its current state, the answer was no and it wasn't to be put forth to the Council but asked for other stipulations and if those items were addressed or if those further conversations were held. Further discussion was had by the City Council, City Administrator,

C.E.O, and President of United Valley Bank, Barry Hanson, and Community Development Director, Karie Kirschbaum, It was duly carried to approve the Resolution regarding Intermediary Relending Program (IRP) loan request in the amount of \$250,000 to L & C Stahlecker & Sons, LLC, and Stahlecker Hospitality LLC doing business as (DBA) Crookston inn & Convention Center. (Res No. 27853)

REPORTS FROM CITY STAFF

Charles “Corky” Reynolds, City Administrator:

- Reminder there will be a Special Council Meeting on February 20th, 2024.
- Number of meetings regarding the Crookston Inn.
- Number of Finance discussions.
- Met with Engineering firms regarding the request for proposals.
- Number of Industrial Park discussions.
- Number of Airport discussions and meetings.
- Met with the Crookston School regarding the purchase of Washington School and the City Council will be having a closed meeting to discuss that.

Karie Kirschbaum, Community Development Director:

- The Minnesota Pollution Control Agency grants and Small Cities Development grants for wards 1,4 and 5. Relate to being able to update and weatherize houses in those areas as a part of the grant process.
- The Minnesota School of Design has chosen the City of Crookston as their pilot project. If you get surveys or are invited to meetings, please show up and keep an eye on all these amazing projects coming your way.

Jake Solberg, Parks, and Recreations Director:

- Last weekend the Crookston Sports Center hosted the Semi-Sections for Girls High School Hockey.
- Thursday will be the Final Section Hockey game Crookston against Warroad. Let's Pack the CSC.

Charles Getsman, Public Works Director:

- Tuesday night the Street crew will be cleaning the snow from Downtown.
- Meeting with residents and business owners and reviewing the snow removal process for the downtown area.

Brandon Carlson, Utilities Director:

- Water main break on South Minnesota Street.
- Discussed the process of how Minnesota Gopher One Locates works.

Chad Palm, IT Director:

- After six months of planning the IT Department with our managed service partner Exigent will be simulating a backup recovery and disaster recovery scenario.

Audrey Passa, Finance Director:

- Been working with CliftonLarsonAllen to catch up on our 2023 activity. Due to the process of our financial software cannot close 2023 until March 31, 2023. With that timeline, the Financial team has decided to expedite our 2023 catchup. There will be a 2023 annual close.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,

- Attended the I Love Crookston event and it was really exciting to see and overall it was a wonderful event.

Henry Fischer, Council Member 2nd Ward,

- No report.

Clayton Briggs, Council Member 3rd Ward,

- No report.

Donald R Cavalier, Council Member 4th,

- Thank you to Karie Kirschbaum for having a meeting down at the library in regard to what we can do to improve the City of Crookston.

Joe Kresl, Council Member 5th Ward,

- No report.

Dylane Klatt, Council Member 6th Ward,

- No report.

Tim Menard, Council Member-at-Large,

- The I Love Crookston event was remarkable.
- Thank you to everyone who participated in Giving Hearts Day.

Morgan Hibma, Council Member-at-Large,

- I also attended the I Love Crookston event. Thank you to Karie and her team for putting that on.
- Friday, I attended the Empower Crookston initiative with Senator Johnson.
- The Crookston Area Community Fund is currently open for grants for non-profit organizations. The Deadline for those grants are April 1, 2024. Valley

Dale Stainbrook, Mayor,

- Carbon reduction initiative out at Velly Tech and Senator Mark Johnson and I attended I Love Crookston.
- Thank you to everyone who attended tonight's public hearing.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 7:57 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE SPECIAL COUNCIL MEETING OF FEBRUARY 20, 2023, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m.

ROLL CALL

Council Members present in answer to roll call were: Morgan Hibma, Henry Fischer, Clayton Briggs, and Donald Cavalier.

Present by Zoom: Tim Menard, and Kristie Jerde.

Council Members Absent: Joe Kresl, and Dylane Klatt.

Staff present: Charles Reynolds, Chad Palm, Shane Heldstab Charles Getsman, Zach Governale, and Ashley Rystad.

REGULAR AGENDA

3.01 Motion made by Council Member Cavalier, seconded by Council Member Briggs; City Administrator, Corky Reynolds briefed the Council. This is a resolution is subsequent to having a public hearing, taking testimony at the hearing, and ordering the improvements proposed to Council adopted and designating Widseth to be the engineer. Mayor Stainbrook asked if possible to provide an alternate for the sidewalk on Houston Avenue. City Engineer, Rich Clauson stated the City can certainly look into those options. Further discussion was had between Council Members. It was duly carried to approve the Resolution ordering improvement and preparation of plans and specifications for the 2024 Street improvements. (Res No.27782)

3.02 Motion made by Council Member Menard, seconded by Council Member Cavalier; City Administrator, Corky Reynolds briefed the Council. This is a resolution asking for plans and specifications for Houston Avenue, North Broadway Third Avenue, and Euclid Avenue which have been prepared, none has been prepared for the Ag Innovation Road. What we are suggesting and what Rich and Chuck will ask is at this point, remove from the order for plans and specifications and publication for bids, the Euclid Avenue Guthrie Street and extension of the Ag Innovation Road of approximately 1,100 feet. Public Works Director, Chuck Getsman brief the Council that he has been in contact with Kevin Ross multiple times and the consensus of the entire group on Euclid Avenue is to hold off on this construction and maybe approach the Council at a later time regarding this Street Improvement Project. Council Member Jerde asked the question if at the end of the day if the City of Crookston is trying to create a better infrastructure in the whole City and we are giving individual groups the right to not build out the infrastructure. Further discussion was made between the City Council regarding the construction of Euclid. Council Member Menard and Council Member Cavalier rescinded their motion to approve the plans and specifications and call for bids on the five 2024 Street Improvements. Then a motion was made by Council Member Cavalier, seconded by Council Member Fischer to approve the plans and specifications and call for bids on the three projects Houston Avenue, North Broadway, and 3rd Avenue Southwest. Council Member Jerde wanted one clarification now if these bids come in extremely high then does the City of Crookston have an opportunity to re-evaluate and consider a larger project going forward and not necessarily implement it this year? City Administrator, Corky Reynolds said that's correct. Mayor Stainbrook asked if there was any further discussion, Robert Gustafson a resident of 341 Houston Avenue asked the question regarding when the City of Crookston gets these bids they should be competitive and the City should have three bids and we can look at the numbers and people can look at things. What happened this time last year? What is the bidding process? After further discussion, it was duly carried to approve the Resolution for the plans and specifications and call for bids on the 2024 Street Improvements.

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 5:56 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

WHEREAS: All bills and disbursement shall be made only upon the order of the City Administrator or designees who have been duly authorized by the City of Crookston Purchasing Policy; and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:
That the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Dale Stainbrook Mayor

Ashley Rystad City Clerk

VENDOR SET: 01 City of Crookston
BANK: * ALL BANKS
DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/23/2024			072311		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	1	0.00	0.00	0.00
BANK: * TOTALS:	1	0.00	0.00	0.00

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0650	ELAN FINANCIAL SERVICES							
I-20240206-BUTT	CREDIT CARD BUTT	D	2/16/2024	2,129.80		001320		
I-20240206-CARLSON	CREDIT CARD CARLSON	D	2/16/2024	44.02		001320		
I-20240206-CARLSON1	CREDIT CARD CARLSON1	D	2/16/2024	12.00		001320		
I-20240206-GETSMAN	CREDIT CARD GETSMAN	D	2/16/2024	70.00		001320		
I-20240206-GOVERNALE	CREDIT CARD GOVERNALE	D	2/16/2024	4,599.06		001320		
I-20240206-HELDSTAB	CREDIT CARD OC4	D	2/16/2024	218.75		001320		
I-20240206-HELDSTAB2	CREDIT CARD HELDSTAB	D	2/16/2024	212.00		001320		
I-20240206-KIRSCHBAU	CREDIT CARD KIRSCHBAUM	D	2/16/2024	1,123.31		001320		
I-20240206-LESSARD	CREDIT CARD LESSARD	D	2/16/2024	323.00		001320		
I-20240206-NELSON	CREDIT CARD NELSON	D	2/16/2024	375.00		001320		
I-20240206-OC1	CREDIT CARD OC1	D	2/16/2024	10,956.27		001320		
I-20240206-OC3	CREDIT CARD OC3	D	2/16/2024	1,598.86		001320		
I-20240206-OC5	CREDIT CARD OC5	D	2/16/2024	287.51		001320		
I-20240206-PALM	CREDIT CARD PALM	D	2/16/2024	1,598.42		001320		
I-20240206-SCHRAGE	CREDIT CARD SCHRAGE	D	2/16/2024	9,450.91		001320		
I-20240206-SELZLER	CREDIT CARD SELZLER	D	2/16/2024	788.45		001320		
I-20240206-SHAFFER	CREDIT CARD SHAFER	D	2/16/2024	12.00		001320		
I-20240206-SOLBERG	CREDIT CARD SOLBERG	D	2/16/2024	1,299.00		001320		35,098.36
3355	MINNESOTA REVENUE							
I-SALES & USE TAX	SALES & USE TAX JAN 24	D	2/22/2024	2,923.00		001321		2,923.00
0547	EAST GRAND FORKS BLUE LINE CLU							
I-20240213	12UB-DISTRICT TOURNEY FEE	R	2/13/2024	500.00		072255		500.00
4680	THIEF RIVER FALLS AMATEUR HOCK							
I-20240213	PWB-1 DISTRICT TOURNEY FEE	R	2/13/2024	500.00		072256		500.00
4703	RED LAKE FALLS BLUE LINE CLUB							
I-20240213	BANTAM B2 DISTRICT TOURNEY FEE	R	2/13/2024	600.00		072257		600.00
1931	POLK COUNTY-DRIVER & VEHICLE S							
I-20240214	2024 CHEVY PICKUP	R	2/14/2024	3,211.69		072258		3,211.69
1	AMERICINN							
I-000202402145527	US REFUND	R	2/22/2024	115.59		072262		115.59
1	THOMPSON, GIDEON & H							
I-000202402145528	US REFUND	R	2/22/2024	74.16		072263		74.16
1	STINGLET, KENNETH&TA							
I-000202402145529	US REFUND	R	2/22/2024	29.36		072264		29.36

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0021	ADVANCED TIRE & AUTO SERV. LLC							
I-2697	SERVICE, OIL CHANGE	R	2/23/2024	59.79		072265		
I-2701	SERVICE, OIL CHANGE	R	2/23/2024	62.95		072265		122.74
3526	ADVANCED ELEMENTS, INC							
I-92738	WTP/GSR REDUNDANT ISP	R	2/23/2024	2,105.00		072266		
I-92739	WELL LEVEL MONITORING	R	2/23/2024	273.00		072266		2,378.00
2107	ARBOR DAY FOUNDATION							
I-20240209	ARBOR DAY FOUNDATION DUES	R	2/23/2024	25.00		072267		25.00
2200	AUTO VALUE OF CROOKSTON							
I-76229963	PARK LOADER BRAKE FLUID	R	2/23/2024	44.50		072268		
I-76230088	FITTING FOR AIR COMPRESSOR	R	2/23/2024	7.98		072268		
I-76230125	SLEEVE FOR NEW TRUCK	R	2/23/2024	20.99		072268		
I-76230242	RUNNING BOARDS FOR NEW TRUCK	R	2/23/2024	510.99		072268		
I-76230306	WASHER PUMP-PICKUP	R	2/23/2024	16.99		072268		601.45
0186	BERTIL'S GRAVEL & EXCAVATION L							
I-11198	BACKHOE-SOUTH MN STREET	R	2/23/2024	660.00		072269		660.00
4481	JAMES BRANDON							
I-20240210	EQUIPMENT REIMBURSEMENT	R	2/23/2024	200.92		072270		
I-20240210B	UNIFORM REIMBURSEMENT	R	2/23/2024	56.00		072270		256.92
2651	RYAN BREKKEN							
I-20240215	EQUIPMENT REIMBURSEMENT	R	2/23/2024	800.00		072271		800.00
0371	CHERRYROAD MEDIA							
I-20240131	IND PARK REZONE I-2 LEGAL NOT	R	2/23/2024	125.50		072272		125.50
3226	CHRISTIAN BROTHERS FORD, INC							
I-57382	REPAIR SQUAD	R	2/23/2024	135.00		072273		135.00
3184	CINTAS CORPORATION							
I-4180022063	RUGS	R	2/23/2024	76.04		072274		
I-4182878538	RUGS	R	2/23/2024	47.75		072274		
I-4182878598	LAUNDRY SUPPLIES	R	2/23/2024	24.25		072274		
I-4183616261	LAUNDRY	R	2/23/2024	3.60		072274		
I-4183616288	MATS, TOWELS-CITY HALL	R	2/23/2024	14.96		072274		
I-4183616314	LAUNDRY	R	2/23/2024	3.84		072274		170.44
0337	COLE PAPERS INC.							
I-10399325	BATHROOM SUPPLIES	R	2/23/2024	150.88		072275		150.88

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4067	CORE & MAIN LP							
I-U357811	MW WIRED SP HR	R	2/23/2024	148.00		072276		148.00
0389	CROOKSTON FUEL CO.							
I-20240201	JANUARY 2024 FUEL	R	2/23/2024	1,125.46		072277		
I-20240201-STREET	JAN. 2024 FUEL	R	2/23/2024	11,309.75		072277		12,435.21
0465	CROOKSTON WATER DEPARTMENT							
I-20240214	CITY WATER BILLS	R	2/23/2024	2,035.87		072278		2,035.87
0470	CROOKSTON WELDING INC.							
I-077916	ZAMBONI DRIVE CHAIN	R	2/23/2024	73.50		072279		
I-077961	GOJO HAND SOAP	R	2/23/2024	18.49		072279		
I-077986	HYDROLIC HOSE	R	2/23/2024	94.99		072279		
I-078292	HOSE CLAMP SILICONE COMPOUND	R	2/23/2024	22.48		072279		209.46
1610	CUMMINS SALES AND SERVICE							
I-F1-42064	SERVICE GENERATOR	R	2/23/2024	526.10		072280		
I-F1-42065	CSC GENERATOR MAINTENANCE	R	2/23/2024	735.13		072280		1,261.23
4080	CUTTING EDGE SHARPENING							
I-0028	BLADE SHARPENING	R	2/23/2024	100.00		072281		100.00
3752	CASEY DELANEY							
I-20240212	STEEL TOED BOOTS, CLOTHING	R	2/23/2024	269.89		072282		269.89
0875	FLEET SUPPLY							
I-138725	CHAIN, QUICK LINK 1/4"	R	2/23/2024	24.08		072283		
I-138745	NEW SUMP PUMP, TAPE FOR CSC	R	2/23/2024	213.98		072283		
I-138748	FLOAT SWITCH	R	2/23/2024	51.99		072283		
I-138989	SHOP SUPPLIES/ WRENCHES	R	2/23/2024	257.94		072283		547.99
4494	BLAIR FREDRICK							
I-20240214	CLOTHING ALLOWANCE	R	2/23/2024	78.42		072284		78.42
0721	GALSTAD, JENSEN & MCCANN, P.A.							
I-20024	CRIMINAL CASES JAN. 2024	R	2/23/2024	830.75		072285		830.75
0909	GARDEN VALLEY TECHNOLOGIES							
I-101308211	CSC PHONES	R	2/23/2024	49.00		072286		49.00
1000	GROVE MECHANICAL INC.							
I-41997	EOC HEATING ISSUE	R	2/23/2024	149.38		072287		149.38

VENDOR SET: 01 City of Crookston
 BANK: AP BREMER BANK, N.A. - AP
 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
4705	HANSON, KAYLA							
I-20240208	TRAVEL REIMBURSEMENT	R	2/23/2024	108.80		072288		
I-20240215	TRAVEL REIMBURSEMENT	R	2/23/2024	58.96		072288		167.76
3400	CROOKSTON HARDWARE HANK							
I-73887/2	HEATER FINE POINT MARKER	R	2/23/2024	66.89		072289		
I-74235/2	MISC. SUPPLIES	R	2/23/2024	7.28		072289		74.17
1043	HAWKINS, INC							
I-6689250	CHEMICALS	R	2/23/2024	20.00		072290		20.00
4229	GREG HEFTA							
I-20240216	TRAVEL REIMBURSEMENT	R	2/23/2024	487.58		072291		487.58
1006	HN QUALITY PLUMBING INC.							
I-44252	PLUGGED TIOLETS MENS DOWNSTAIR	R	2/23/2024	103.00		072292		103.00
4602	INCLUSION SOLUTIONS, LLC							
I-150159	4-NEW ELECTION BOOTHS	R	2/23/2024	4,227.22		072293		4,227.22
4591	KARIE KIRSCHBAUM							
I-20240203	TRAVEL REIMBURSEMENT-MILES	R	2/23/2024	399.32		072294		399.32
2710	KUSTOM KOLLISION							
I-16156	SNOW PLOW INCIDENT-D. BROWN	R	2/23/2024	515.82		072295		515.82
1262	LEAGUE OF MN CITIES INS TRUST							
I-20240205	2024 LMC LIABILITY INSURANCE	R	2/23/2024	24,172.00		072296		24,172.00
1262	LEAGUE OF MN CITIES INS TRUST							
I-8796	LMC GL 328967 DOL 12/09/23	R	2/23/2024	1,000.00		072297		1,000.00
2788	MARCO - NW 7128							
I-INV12150751	2024 PC BUILDS	R	2/23/2024	687.66		072298		
I-INV12170746	BARRACUDA LICENSE	R	2/23/2024	402.00		072298		1,089.66
3872	MARCO TECHNOLOGIES, LLC							
I-521772293	MPS	R	2/23/2024	492.34		072299		
I-522062926	HP PLOTTER LEASE	R	2/23/2024	554.52		072299		
I-522063080	MFP	R	2/23/2024	907.00		072299		
I-522063478	FAX LICENSING	R	2/23/2024	71.76		072299		2,025.62
1333	MARSHALL AND POLK RURAL WATER							
I-20240130	WATER	R	2/23/2024	37.68		072300		37.68

VENDOR SET: 01 City of Crookston
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 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1533	MN POLLUTION CONTROL							
I-10000178247	WASTEWATER ANNUAL PERMIT FEE	R	2/23/2024	5,900.00		072301		5,900.00
1639	MTI DISTRIBUTING INC.							
I-1417608-00	NEW FIN'S FOR GROOMER	R	2/23/2024	102.65		072302		
I-1417608-01	RAKE-FINISHING FOR GROOMER	R	2/23/2024	39.29		072302		
I-1418054-00	PART FOR GROOMER	R	2/23/2024	163.13		072302		
I-1418054-01	PARTS FOR GROOMER	R	2/23/2024	110.68		072302		415.75
1861	OTTERTAIL POWER COMPANY-FF							
I-20240207	JAIL SEWAGE GRINDER	R	2/23/2024	51.68		072303		51.68
1872	PKM ELECTRIC							
I-20240201A	SERVICE 12/28/23-1/31/24	R	2/23/2024	69.00		072304		
I-20240201B	SERVICE 12/28/23-1/31/24	R	2/23/2024	84.00		072304		153.00
0199	RAILROAD MANAGEMENT COMPANY II							
I-498245	LICENSE FEE AND 5 MONTHS PREPA	R	2/23/2024	379.14		072305		379.14
2100	REGIONAL SANITATION SERV INC							
I-20240129B	GARBAGE	R	2/23/2024	208.02		072306		208.02
3873	RINK SYSTEMS INC							
I-080163	NEW GLASS FOR CSC	R	2/23/2024	11,634.72		072307		11,634.72
3834	RMB ENVIRONMENTAL LABORATORIES							
I-D056009	CHEMICALS	R	2/23/2024	130.63		072308		130.63
4390	ASHLEY RYSTAD							
I-20240214	AUSTIN LUND LIFEGUARD TRAIN	R	2/23/2024	230.00		072309		230.00
2437	SCOTT'S TRUE VALUE HARDWARE							
I-A248935	SHOP TOWELS	R	2/23/2024	63.08		072310		
I-A248977	MULTI USE TORCH KIT	R	2/23/2024	37.43		072310		
I-A249024	MATERIALS FOR PROJECTS	R	2/23/2024	28.79		072310		
I-A249074	3V LITHIUM BATTERY WELDING HEL	R	2/23/2024	12.46		072310		
I-A249088	CLEANING SUPPLIES	R	2/23/2024	14.96		072310		
I-A249137	MATERIALS FOR PROJECTS	R	2/23/2024	52.77		072310		
I-A249146	MATERIALS FOR PROJECTS	R	2/23/2024	51.61		072310		
I-A249273	CLEANING SUPPLIES FOR SHOIP	R	2/23/2024	29.29		072310		
I-A249443	INSECT KILLER FOR POOL	R	2/23/2024	22.54		072310		312.93
2235	SEH, INC							
I-461127	S.P. A6001-58 AIRPORT ZONING	R	2/23/2024	2,500.00		072312		
I-461128	S.P. A6001-AWOS	R	2/23/2024	2,490.00		072312		4,990.00

VENDOR SET: 01 City of Crookston
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 DATE RANGE: 2/09/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2231	SERVICE PRO OF CROOKSTON INC							
I-0150483	CHAINSAW CHAIN SHARPENING	R	2/23/2024	36.00		072313		36.00
4706	THE TITLE TEAM							
I-RES. NO 27853	LOAN REQUEST L&C STAHLECKER	R	2/23/2024	250,000.00		072314		250,000.00
2768	TITAN MACHINERY							
I-387424	FIAT POWER TRAIN	R	2/23/2024	26,500.00		072315		26,500.00
2434	TRI COUNTY CORRECTIONS							
I-INV50	CLEANING CREW AT CSC	R	2/23/2024	4,027.50		072316		4,027.50
3406	ULINE							
I-174014409	CHAIRS FOR HS SECTIONS	R	2/23/2024	462.36		072317		462.36
3123	VALLEY ELECTRIC OF CROOKSTON,							
I-7862	EXIT SIGN REPAIR	R	2/23/2024	180.30		072318		180.30
0400	VALLEY PLAINS EQUIPMENT							
I-4142855	EQUIPMENT REPAIR	R	2/23/2024	406.32		072319		
I-4145014	EQUIPMENT REPAIR	R	2/23/2024	7.95		072319		414.27
2600	ZIEGLER INC.							
I-IN001342721	UNIT #91 MIRROR REPLACEMENT	R	2/23/2024	527.20		072320		
I-IN001346995	WIPER SWITCH	R	2/23/2024	85.08		072320		
I-IN001353070	UNIT 91 FILTERS/ELEMENT	R	2/23/2024	123.44		072320		735.72

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	62	369,653.78	0.00	369,653.78
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	38,021.36	0.00	38,021.36
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS:	64	407,675.14	0.00	407,675.14
BANK: AP TOTALS:	64	407,675.14	0.00	407,675.14
REPORT TOTALS:	64	407,675.14	0.00	407,675.14

SELECTION CRITERIA

VENDOR SET: 01-CITY OF CROOKSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 2/09/2024 THRU 99/99/9999
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

**RESOLUTION CALLING FOR A PUBLIC HEARING TO GATHER CITIZEN INPUT WITH
MODIFYING THE ALCOHOL ORDINANCE WITHIN THE CITY OF CROOKSTON**

WHEREAS: The notice is hereby given that the Crookston City Council will meet at 5:30 P.M. on March 11, 2024, in the City Council Chambers to gather citizen input for the City of Crookston to modify the current alcohol ordinance; and

WHEREAS: The City Clerk shall place a notice to the public located at the City of Crookston’s website and the City of Crookston’s official newspaper the Crookston Times; and

NOW, THEREFORE, BE IT RESOLVED: BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: The City Clerk of the City of Crookston shall place a notice to hold a public hearing on March 11, 2024, at 5:30 PM in the City Council Chambers to gather citizen input for the City of Crookston to modify the current alcohol ordinance.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor’s

signature this _____ Day of _____, 2023, at

Attest: _____ Mayor
Dale Stainbrook

_____ City Clerk
Ashley Rystad

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO RECEIVE A DONATION FOR THE CROOKSTON POLICE DEPARTMENT

WHEREAS: the City of Crookston has received donations from Doris Lien in the amount of one hundred dollars (\$100.00) for the Crookston Police Department Night to Unite.

NOW, THEREFORE, IT IS RESOLVED, by the City Council of Crookston to accept the donation from Doris Lien, in the total amount of one hundred dollars (\$100.00) to be applied to Police fund account 101-32110-6234.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Dale Stainbrook
Mayor

Ashley Rystad
City Clerk

Summary of Ways & Means Committee Meeting February 12, 2024

The Ways & Means Committee pursuant to Statute 13D.05, Subd. 3 (c) and the appropriate notice procedures had a closed meeting on February 12, 2024. The meeting was called to order by Mayor Dale Stainbrook at 8:07 PM. Those in attendance were Mayor Stainbrook, Council Members Jerde, Fischer, Cavalier, Kresl, Klatt, Hibma, and Menard. Absent was Council Member Briggs. Also present were City Administrator, Corky Reynolds and Community Development Director, Karie Kirschbaum.

Upon motion by Council Member Tim Menard and seconded by Council Member Don Cavalier, and a unanimous vote of all Council Members present, the meeting was closed at 8:07 p.m.

The purpose of the meeting was to discuss a proposal for the purchase of Washington School and surrounding real property as well as kitchen equipment and playground equipment from Independent School District #593. The meeting was held as a result of a negotiation involving the purchase of Washington School. The negotiation centered around the purchase of the building, land, and in particular kitchen equipment and playground equipment.

The School District had indicated a potential purchase price, but the purchase price would be set forth in a written communication. The School District had previously indicated that prior to a written proposal an evaluation for the need of some or all of the kitchen equipment by the School District and some or all of the playground equipment by the School District would need to be undertaken. As of February 12, 2024, no written proposal with respect to the proposed purchase price to acquire the Washington School building, property, kitchen equipment, and playground equipment had been received by the City of Crookston. The members of the Council each discussed the potential purchase price of the building and a potential offer to purchase the property and equipment. No specific numbers were designated but ranges were discussed depending upon the amount of land to be purchased, the extent of the kitchen and playground equipment to be purchased. Members of the Council suggested a meeting between the full School Board and the full City Council. City Administrator Reynolds was to contact the School District in an attempt to arrange the meeting.

The meeting was terminated upon motion to open the meeting at 8:40 p.m. The motion was made by Council Member Joe Kresl and seconded by Council Member Kristie Jerde. The vote to open the meeting was unanimous.

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE INTERMEDIARY RELENDING LOAN PROGRAM AND MORTGAGE SATISFACTION ON THE PROPERTY OWNED BY STEVE K GROVE A SINGLE-PERSON DBA GROVES CAR WASH & MARINE, WITH RESPECT TO DOCUMENT #A000707927

WHEREAS, Steve K. Grove DBA Grove Car Wash & Marine did on the 21st day of February 2014, enter into a Loan Agreement with the City of Crookston and,

WHEREAS, the City of Crookston paid \$48,000 to Steve K. Grove DBA Grove Car Wash & Marine as a loan for working capital and,

WHEREAS, the City of Crookston wished to secure the repayment of the loan with a mortgage on the property owned by Steve K. Grove DBA Grove Car Wash & Marine and,

WHEREAS Steve K. Grove DBA Grove Car Wash & Marine did on the 14 day of March, 2017 own real property situated in the County of Polk and City of Crookston legally described as: Commencing at the Northwest concern of said Outlot F, and the Northerly 92 feet of Outlot E, Auditor's replat of Industrial Addition to Crookston, Polk County, Minnesota, and part of the Southwest Quarter (SW1/4) of Section Thirty-six (36), Township One Hundred Fifty (150), North, Range Forty-seven (47), West, Polk County, Minnesota Outlots A thru AA described as follows: Commencing at the Northwest Corner of Said Outlot F; thence South 00 degrees 59 minutes 26 seconds East, assumed bearing, along the West line of Outlot F, a distance of 157.06 feet to the point of beginning of that tract of land to be described herein; thence North 89 degrees 07 minutes 54 seconds East, a distance of 499.03 feet to the East line of said Outlot F; thence South 00 degrees 59 minutes 10 seconds East, along the East line of said Outlot F and Outlot E, a distance of 137.85 feet to the Southeast corner of the Northerly 92 feet of said Outlot E; thence South 89 degrees 27 minutes 56 seconds West, a distance of 499.03 feet to southwest corner of the Northerly 92 feet of said Outlot E; thence North 00 degrees 59 minutes 26 seconds West along the West line of said Outlot F and Outlot E, a distance of 134.94 feet to the point of beginning. Said tract of land contains 1.56 acres, more or less.

WHEREAS, Steve K. Grove DBA Grove Car Wash & Marine granted to the City of Crookston a mortgage lien on the real property located in the City of Crookston with respect to the Intermediary Relending Loan Agreement and,

WHEREAS, the mortgage lien was certified, filled, and recorded in the office of the Polk County Recorder on March 14, 2017, and designated as document A000707927 and,

WHEREAS, the Loan Repayment Agreement and mortgage indicated the final payment due on the Intermediary Relending Loan to Steve K. Grove DBA Grove Car Wash & Marine to be on or before February 11, 2024 and,

WHEREAS, a diligent and thorough search of County property records and City financial records indicate no presently existing financial or repayment obligations due and owing from Steve K. Grove DBA Grove Car Wash & Marine to the City of Crookston and,

NOW THEREFORE, BE IT RESOLVED, the City of Crookston execute a Satisfaction of the Mortgage with respect to the Intermediary Relending Loan Program Agreement and Mortgage which is recorded in the office of the Polk County Recorder on March 14, 2017, designated as document number A000707927.

IT IS FURTHER RESOLVED, the Mayor and City Administrator for the City of Crookston are authorized to sign and execute a Mortgage Satisfaction and any and all other documents necessary to release and satisfy the mortgage obtained on the 14th day of March 2017, filed in the office of the Polk County Recorder and designated as document number A000707927.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION REGARDING A GRANT APPLICATION WITH RESPECT TO AN AIRPORT IMPROVEMENT PROJECT (AIP)

WHEREAS: The Crookston Municipal Airport is a participant in the Federal Aviation Administrations (FAA) National Plan of Integrated Airport Systems (NPIAS); and

WHEREAS: The City of Crookston Sponsors the Crookston Municipal Airport and,

WHEREAS: As a result, of the Crookston Municipal Airport's participation in the NPIAS the Crookston Municipal Airport is allocated annually the sum of \$150,000 dollars; and

WHEREAS: The annual allocation of \$150,000 dollars may be accumulated during the period of four years for a total of \$600,000 dollars; and

WHEREAS: AIP funding may be the source of payment for any eligible FAA airport project; and

WHEREAS: The Crookston Municipal Airport has an eligible project which is the construction of a new T- Hangar and associated taxi lane pavement; and

WHEREAS: AIP funding with respect to the Crookston Municipal Airport will expire if not used within a four-year period which four-year period ends in May 2023; and

WHEREAS: AIP funds for the Crookston Municipal Airport may be accessed by a grant application; and

WHEREAS: Short Elliot Hendrickson, Inc (SEH) is ready willing, and able to provide the professional service of advertising for bids for the new T-hangar and associated taxi lane pavement project; and

NOW THEREFORE, BE IT RESOLVED: By the City Council of Crookston, Minnesota that Short Elliot Hendrickson, Inc. (SEH) is authorized to act on behalf of the City of Crookston and Crookston Municipal Airport to advertise for bids.

IT IS FURTHER RESOLVED: Short Elliot Hendrickson, Inc. (SEH) shall advertise for bids with respect to the construction of a new T-Hangar and Taxi Lane pavement.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION REGARDING THE CONFIRMATION BY THE CITY OF CROOKSTON TO BE A PART OF THE COALITION PROPOSAL SUBMITTED BY THE MINNESOTA POLLUTION CONTROL AGENCY TO THE ENVIRONMENTAL PROTECTION AGENCY.

WHEREAS: The City of Crookston is a component part of a larger coalition, which is presenting an equitable residential decarbonization proposal to the Federal Environmental Protection Agency (EPA) through an application for a Climate Pollution Reduction Grant; and

WHEREAS: The Minnesota Pollution Control Agency (MPCA) is acting as the lead entity within the larger coalition, which is presenting the equitable residential decarbonization proposal to the Federal Environmental Protection Agency (EPA); and

WHEREAS: The proposal submitted by the Minnesota Pollution Control Agency (MPCA), if accepted by the Federal Environmental Protection Agency (EPA) will allow the State of Minnesota and the City of Crookston to deliver programming to organizations and residents within the City of Crookston regarding a plan for decarbonization of homes and businesses; and

WHEREAS: The proposal if accepted by the Federal Environmental Protection Agency (EPA), will allow the decarbonization of homes and businesses through electrification and increased efficiencies; and

WHEREAS: To establish strategies, and responsibilities of each entity within the Coalition led by the Minnesota Pollution Control Agency (MPCA), a Memorandum of Agreement (MOA) will be negotiated and executed by all component entities; and

WHEREAS: The Memorandum of Agreement (MOA) must be submitted to the Federal Environmental Protection Agency (EPA) no later than July 1, 2024.

NOW, THEREFORE, BE IT RESOLVED: BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: The Mayor and City Administrator are authorized to execute the attached letter of intent confirming the City of Crookston is a part of the coalition proposal on equitable residential decarbonization being submitted by the Minnesota Pollution Control Agency, (MPCA) as the lead entity for the proposal.

FURTHER, BE IT RESOLVED The City of Crookston is to deliver the executed confirmation to each and every entity required or necessary to confirm the City of Crookston is in participation with the coalition led by the Minnesota Pollution Control Agency (MPCA).

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

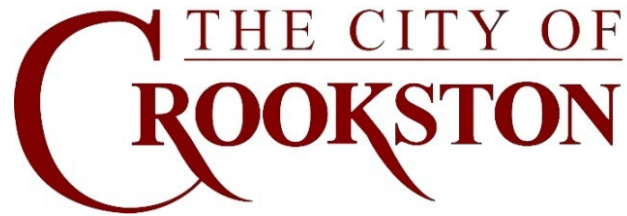
Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk



124 North Broadway, Crookston, MN 56716
218 281-1232 Fax 218 281-5609

February 26, 2024

Dear Environmental Protection Agency,

I write to confirm that the City of Crookston is part of the coalition proposal on equitable residential decarbonization being submitted by the Minnesota Pollution Control Agency (MPCA) as the lead entity for the proposal.

As part of the coalition, we will deliver programming to help residents and/or organizations in our community complete planning and work to decarbonize homes through efficiency and electrification.

We plan to work through the development of a Memorandum of Agreement (MOA) with MPCA that lays out responsibilities of each party and will sign the MOA agreed to by all parties. This MOA will be submitted to EPA by July 1, 2024.

Sincerely,

Mayor

City Administrator

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 26th day of February 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION REGARDING APPROVING A CONTRACT WITH RESPECT TO THE PROVISION OF CONCRETE SERVICES RELATED TO THE MODULAR BATHHOUSE IN CENTRAL PARK CAMPGROUND.

WHEREAS: On January 22, 2024, the Crookston City Council authorized the procurement of a pre-constructed modular bathhouse, and restroom structure to be located in Crookston Central Park Campground.; and

WHEREAS: The pre-constructed modular bathhouse and restroom structure must be placed upon and affixed to concrete footings and infrastructure; and

WHEREAS: the amount of the estimated cost of the concrete footings and infrastructure exceeded \$25,000, but would not exceed the sum of \$175,000; and

WHEREAS: the Crookston Park and Recreation Director sought the provision of concrete footings and infrastructure by direct negotiation; and

WHEREAS: The Crookston Park and Recreation Director sought quotations from three providers with respect to the provision of concrete construction, and footing services related to the footings and infrastructure to be beneath and affixed to the modular bathhouse and restroom structure.

WHEREAS: The Parks and Recreation Director received two responses to the three requests for quotations; one potential provider indicated it does not do such concrete and footing work, Palmer Masonry and Concrete LLC provided a quotation of \$59,770; no response was provided or received from the third potential concrete footing provider; and

WHEREAS: Palmer Masonry and Concrete LLC provided an acceptable and appropriate plan, process, and quote, for professional services with respect to the concrete services related to the modular bathhouse and restroom structure to be located in Crookston Central Park Campground; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: The plan, process, and quotation presented to the City of Crookston with respect to the provision of concrete footing and infrastructure with respect to the preconstructed modular bathhouse and restroom to be located in Crookston Central Park is approved.

IT IS FURTHER RESOLVED, the Mayor and City Administrator or their respective successors are hereby authorized to execute such documents and any amendments thereto as are necessary to implement a contract with Palmer Masonry and Concrete LLC for providing concrete services related to the preconstructed modular bathhouse and restroom to be located in Crookston Central Park campground.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2023, at

Attest:

Dale Stainbrook
Mayor

Ashley Rystad
City Clerk