

SCHOOL BOARD MEETING AGENDA
INDEPENDENT SCHOOL DISTRICT NO. 593
CROOKSTON HIGH SCHOOL CHOIR/ORCHESTRA ROOM
MONDAY, MAY 20, 2024
5:00 P.M.

1. **CALL TO ORDER** – Frank Fee, Chairperson
 - 1.1 Pledge of Allegiance

2. **PUBLIC HEARING**
 - 2.1 Public Comment and Discussion to Consider Granting Property Tax Abatement for Parking Project

 - 2.2 Visitors may share concerns with the School Board, but these concerns are limited to five minutes per topic. Due to data privacy regulations, personnel issues are rarely handled in this forum. Occasionally the number of presentations may be limited in the interest of running a timely meeting. Issues will not be debated and no action will be taken. The Chairperson usually will direct the Superintendent to prepare a response to the concern.

3. **APPROVE AGENDA**
 - 3.1 Additions or Corrections to the agenda

4. **CONSENT AGENDA** – These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the consent agenda and placed elsewhere on the agenda.
 - 4.1 Approval of Prior Minutes of April 22, 2024 regular meeting
 - 4.2 Approval of Current Bills
 - 4.3 Personnel Items
 - 4.3.1 Accept resignation letter from Barb Holweger, substitute Dietary Worker (*letter on file*)
 - 4.3.2 Accept resignation letter from Haley Ellis, Orchestra Instructor (*letter on file*)
 - 4.3.3 Accept resignation letter from Sutton Junkermeier, HS Social Studies Instructor (*letter on file*)
 - 4.3.4 Accept resignation letter from Wyatt Ecklund, Special Education Instructor (*letter on file*)
 - 4.3.5 Approve employment of Kara Hovelstud as 4th Grade Elementary Instructor at HES
 - 4.3.6 Approve employment of Manny Green as Band Instructor
 - 4.3.7 Approve employment of Kristine Dickson as Elementary Instructor at HES
 - 4.3.8 Approve employment of Gina Gunderson as Part-time Early Childhood Coordinator
 - 4.4 Acceptance of Grants/Donations:
 - 4.4.1 Donation in the amount of \$2,151.25 from the Minnesota Masonic Charities for FFA
 - 4.4.2 Donation in the amount of \$2,151.25 from the Crookston Masonic Lodge for FFA
 - 4.4.3 Donation in the amount of \$7,500 from the June Shaver Scholarship Fund
 - 4.4.4 Donation in the amount of \$1,000 from Peter & Ingrid Koller for the TW Thorson Music Scholarship
 - 4.4.5 Donation in the amount of \$505.00 from Leland & Judy Ellingson for the 6th Grade Itasca field trip

5. **MAIN AGENDA**
 - 5.1 Approve second reading of Policy 425 – Staff Development and Mentoring
 - 5.2 Approve Resolution Approving Abatement and Authorize Issuance of Bonds
 - 5.3 Approve Local Literacy Plan

6. **REPORTS**
 - 6.1 Administrative Reports
 - 6.1.1 Denice Oliver – WES
 - 6.1.2 Chris Trostad – HES
 - 6.1.3 Matt Torgerson – CHS
 - 6.1.4 Kathy Stronstad – Special Services
 - 6.2 Superintendent’s Report: Randal Bergquist

7. **MEETING DATES**
 - 7.1 The next regular Board Meeting is scheduled for **Monday, June 24, 2024** at 5:00 p.m. at the Crookston High School Choir/Orchestra Room

8. **ADJOURNMENT**

SCHOOL BOARD MINUTES
Crookston Public Schools
Independent School District #593
Monday, April 22, 2024 – 5:00 p.m.
Crookston High School Choir/Orchestra Room

1. **CALL TO ORDER:**

The meeting was called to order by Chairperson Frank Fee at 5:00 p.m.

Board Members Present: Dave Davidson, Patty Dillabough, Tim Dufault, Frank Fee,
Marcia Meine, Mike Theis

1.1 Pledge of Allegiance

1.2 Visitors/Non-Agenda Items

2. **APPROVAL OF AGENDA:**

2.1 **Additions or Corrections to Agenda:** The following corrections were made to the main agenda:

2.1.1 Add item 5.11 – Approve School Readiness Program for 2024-2025

2.1.2 Remove item 5.6.6 – Policy 522 – Title IX Sex Nondiscrimination Policy (already approved at previous meeting)

2.1.3 Add item 5.12 – Approve to give notice to All 4Learning Center to terminate land & building Lease

2.2 **Approval of Agenda:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the main agenda as amended.

All voted aye. Motion approved.

3. **FEATURE PROGRAM**

3.1 Safe Route to Schools– Presented by: Tim Finseth

4. **CONSENT AGENDA:**

A motion was made by Member Dufault and seconded by Member Meine to approve the Consent Agenda which included the following items:

4.1 Approve prior minutes of Regular Meeting on March 25, 2024

4.2 Approve current bills as presented in the amount of \$883,194.49 which included the following amounts:

General:	\$830,075.59
Food Service:	21,284.94
Community Service:	835.38
Building Construction:	26,722.74
Debt Redemption:	3,700.00
Student Activities:	<u>575.84</u>
Total:	\$883,194.49

- 4.3 Personnel Items:
 - 4.3.1 Accept resignation letter from Denice Oliver, principal at WES, effective June 28, 2024. *(letter on file in D.O.)*
 - 4.3.2 Accept retirement letter from Greg Garmen, Head Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.3 Accept resignation letter from Jason Tangquist, Assistant Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.4 Accept resignation letter from Lon Boike, Assistant Boys' Basketball Coach, effective immediately *(letter on file in D.O.)*
 - 4.3.5 Accept resignation letter from Austin O'Hare, Assistant Boys' Basketball Coach, effective immediately. *(letter on file in D.O.)*
 - 4.3.6 Accept resignation letter from Brett Brenden, Science Teacher at CHS, effective May 31, 2024. *(letter on file in D.O.)*
 - 4.3.7 Accept resignation letter from Kathy Borkowski, Paraprofessional at CHS, effective immediately. *(letter on file in D.O.)*
 - 4.3.8 Accept resignation letter from Darin Zimmerman, Social Studies Teacher at CHS and Head Girls' Basketball Coach, effective May 31, 2024. *(letter on file in D.O.)*
 - 4.3.9 Approve employment of Kevin Helgeson as a Substitute Bus Driver, at \$25.00/hour on Step 1 of the Bus Driver Salary Schedule.
 - 4.3.10 Approve employment of Mike Theis as a substitute Bus Driver, at \$25.00/hour on Step 1 of the Bus Driver Salary Schedule.
- 4.4 Acceptance of Grants/Donations:
 - 4.4.1 Accept donation from United Way in the amount of \$2,500 for the Summer Food Service Program
 - 4.4.2 Accept donation from the Crookston Youth Basketball Association (CYBA) in the amount of \$4,000 for the Boys' & Girls' Varsity BB programs
 - 4.4.3 Accept donation in the amount of \$1,000 from Kirk and Amy Luckow for a field trip donation for Junior High.
 - 4.4.4 Accept donation in the amount of \$300.00 from Kathie Barnes for a field trip donation for Junior High.

Five members voted aye. Member Theis abstained. Motion approved.

5. **MAIN AGENDA:**

- 5.1 **Leave of Absence Request:** A motion was made by Member Davidson and seconded by Member Dufault to approve a Leave of Absence request from Jayne Nesvig, 4th Grade Teacher at HES. *(letter on file)*

Members Davidson, Dufault and Fee voted aye. Members Dillabough, Meine and Theis voted against. Motion failed.

CLERK: _____
Mike Theis

- 5.2 Member Tim Dufault introduced the following resolution and moved its adoption, which motion was seconded by Member Meine

RESOLUTION RELATING TO PROPOSED PROPERTY TAX ABATEMENT FOR
PARKING LOT CONSTRUCTION AND RECONSTRUCTION PROJECTS; CALLING
PUBLIC HEARING

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 593 (Crookston), Minnesota (the District), as follows:

1. Proposed Property Tax Abatement.

The District, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended, is authorized to grant an abatement of the property taxes imposed by the District on all properties within the District boundaries (collectively, the Property), if certain conditions are met, through the adoption of a resolution specifying the terms of the abatement. It has been proposed that the District undertake parking lot construction and reconstruction projects districtwide, which will enable District residents to continue to conveniently and safely access the adjacent District facilities, and benefiting the Property (the Improvements). In order to finance the Improvements, it has been proposed that the Board grant a property tax abatement on the Property in an amount not to exceed \$520,000 over ten (10) years (the Proposed Property Tax Abatement), and that this Board hold a public hearing on the Proposed Property Tax Abatement as required by Minnesota Statutes, Section 469.1813, subdivision 5.

2. Public Hearing.

A public hearing is hereby scheduled to be held on the Proposed Property Tax Abatement on Monday, May 20, 2024, at 5:00 p.m. at the Crookston High School, 402 Fisher Ave, Crookston, Minnesota 56716. The School District Clerk is hereby authorized and directed to cause notice of such public hearing in substantially the form of Exhibit A hereto to be published in the official newspaper of the District more than ten (10) days but less than thirty (30) days prior to the date of the hearing.

Upon vote being taken thereon, the following voted in favor thereof:

Davidson, Dillabough, Dufault, Fee, Meine, Theis

and the following voted against the same:

None

whereupon the resolution was declared duly passed and adopted.

- 5.3 **GASB Consulting:** A motion was made by Member Dillabough and seconded by Member Theis to approve the agreement with USI Consulting Group, Inc. (formerly known as Hildi, Inc.) for the District GASB consulting.

All voted aye. Motion approved.

CLERK: _____
Mike Theis

- 5.4 **Benefit Consulting Agreement:** A motion was made by Member Theis and seconded by Member Dufault to approve the Agreement with National Insurance Services for benefits consulting for the non-certified groups and individuals for 2024-2025

All voted aye. Motion approved.

- 5.5 **Summer Programming:** A motion was made by Member Dillabough and seconded by Member Meine to approve the summer programming for music.
5.5.1 Summer Band
5.5.2 Summer Orchestra

All voted aye. Motion approved.

- 5.6 **Policy Updates:** A motion was made by Member Theis and seconded by Member Fee to approve the second reading of the following Policies as recommended by MSBA:
5.6.1 – Policy 413 – Harassment and Violence
5.6.2 – Policy 416 – Drug, Alcohol and Cannabis Testing
5.6.3 – Policy 506 – Student Discipline
5.6.4 – Policy 507 – Corporal Punishment & Prone Restraint
5.6.5 – Policy 515 – Protection and Privacy of Pupil Records

All voted aye. Motion approved.

- 5.7 **Staff Development Policy:** A motion was made by Member Davidson and seconded by Member Dillabough to approve the first reading of Policy 425 – Staff Development and Mentoring as recommended by MSBA and the Policy Committee.

All voted aye. Motion approved.

- 5.8 **Academic District Calendar 24-25:** A motion was made by Member Meine and seconded by Member Fee to approve the District Calendar for School Year 2024-2025.

All voted aye. Motion approved.

- 5.9 **Girls' Swimming Program:** A motion was made by Member Theis and seconded by Member Fee to approve the discontinuation of the Girls' Swimming Program effective June 30, 2024.

All voted aye. Motion approved.

CLERK: _____
Mike Theis

5.10 **Website Update:** An update was given by Supt. Bergquist on some issues regarding the District website. He is working with a few different companies to see what the options would be. No action was taken.

5.11 **School Readiness Program:** A motion was made by Member Fee and seconded by Member Dillabough to approve the School Readiness Program for School Year 2024-2025.

All voted aye. Motion approved.

5.12 **All 4 Learning Daycare:** A motion was made by Member Dillabough and seconded by Member Meine to approve the termination of the lease agreement for the All 4 Learning Child Care Center effective June 30, 2024.

All voted aye. Motion approved.

6. **REPORTS:**

6.1 **Administrative Reports**

6.1.1 Matt Torgerson/Cierra Hangsleben – CHS/CMS

6.1.2 Chris Trostad – HES

6.1.3 Denice Oliver – WES

6.1.4 Kathy Stronstad – Special Services Director

6.2 **Superintendent's Report:** Randal Bergquist

7. **MEETING DATES:**

7.1 The next regular Board of Education Meeting is scheduled for Monday, May 20, 2024 at 5:00 p.m. at the Crookston High School Choir/Orchestra Room.

8. **ADJOURNMENT:**

Chairperson Fee adjourned the meeting at 6:27 pm

Mike Theis, Clerk
Independent School District No. 593

CLERK: _____
Mike Theis

Independent School District #593
Treasurer's Report
4/30/2024

	<u>Beg Balance</u>	<u>Receipts</u>	<u>Accts Pay</u>	<u>Payroll</u>	<u>Adjustments</u>	<u>End Balance</u>
General Fund	4,110,903.05	1,814,499.13	(1,215,924.55)	(585,843.39)	(7,636.93)	4,115,997.31
Food Service	339,830.76	107,466.04	(49,111.81)	(45,686.95)	3,320.90	355,818.94
Comm Ed	3,666.99	13,267.29	(1,551.44)	(34,627.88)	(520.00)	(19,765.04)
Construction	4,773,571.51	0.00	(19,972.74)	0.00	0.00	4,753,598.77
Debt Service	534,605.43	0.00	(3,700.00)	0.00	0.00	530,905.43
Trust	76,298.18	2,000.00	(5,084.36)	0.00	0.00	73,213.82
Activities	<u>31,695.93</u>	<u>5,183.00</u>	<u>(575.84)</u>	<u>0.00</u>	<u>0.00</u>	<u>36,303.09</u>
Total	9,870,571.85	1,942,415.46	(1,295,920.74)	(666,158.22)	(4,836.03)	9,846,072.32

Crookston Public Schools Reconciliation Worksheet Report 04/30/2024

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1340	04/30/2024	0593	Brem	Bremer Bank, N.A. General Checking

Worksheet has been Finalized

Statement Amount	5,138,468.60
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	368,810.00
Wires	96.00
SHR - Payments	1,281.11
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	0.00
Amount Per Bank	4,768,281.49
GL Account Balance	4,768,281.49
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
0593	B	01	101	000				F

Adjustments
00/00/0000



Stoltman, Blake <blakestoltman@isd593.org>

Bremer Month-End Deposit Balances/Collateral Totals 4/30/2024

1 message

reports@bremer.com <reports@bremer.com>

Wed, May 1, 2024 at 1:11 PM

Reply-To: bh heller@bremer.com

To: lauralyczewski@isd593.org

Cc: bjbrekken@bremer.com

Thank you for choosing Bremer Bank as your financial partner. We value your trust, and we are grateful for the confidence that you have placed in us.

For your records, here is the total collateral coverage for ISD #593 - Crookston, MN versus the combined deposit balances of all accounts totaling \$1,776,192.09 with Bremer Bank as of 4/30/2024.

ISD #593 - Crookston, MN

FHLB Letter of Credit:	\$0
Pledged Security:	\$3,604,739
Total Collateral Coverage:	\$3,604,739
*110% Deposit Balances:	\$1,678,811.30
IntraFi Cash Service Balance:	\$0

*Total Excludes Federal and State Coverages

A copy of the collateral in place can be provided upon request.

We appreciate your business and value the key role that these deposits play in the community. If you have any questions, please don't hesitate to reach out to us for assistance.

Brent Heller
Municipal Solutions Specialist
D 651-726-6051
bremer.com | bh heller@bremer.com

Member FDIC. BLET-216-0720

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NOTICE-PRIVACY DISCLOSURE INFORMATION FOR CALIFORNIA RESIDENTS [California Collection Notice](#)

Crookston Public Schools Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Cr	Fin	O/S	Account Description	Debit Amount	Credit Amount
14935	202410	04/02/2024	P	JE	BLS	202410 Credit Adjustment-SD	202410 Credit Adjustment-SD	E	01	090	203	000	000	220	Health Insurance	0.00	26.13
							202410 Credit Adjustment-SD	E	01	090	203	000	000	230	Life Insurance	0.00	0.12
							202410 Credit Adjustment-SD	E	01	090	203	000	000	250	TSA	0.00	0.70
							202410 Credit Adjustment-SD	E	01	090	640	000	316	220	Health Insurance	26.13	0.00
							202410 Credit Adjustment-SD	E	01	090	640	000	316	230	Life Insurance	0.12	0.00
							202410 Credit Adjustment-SD	E	01	090	640	000	316	250	TSA	0.70	0.00
															\$26.95	\$26.95	
14940	202410	04/08/2024	P	JE	BLS	202410 Drivers Ed Tuition	202410 Drivers Ed Tuition	E	01	080	219	000	320	305	Cultural - Services	325.00	0.00
							202410 Drivers Ed Tuition	R	01	090	248	160	000	040	CHS Driver Ed Classroom T	0.00	325.00
															\$325.00	\$325.00	
14941	202410	04/09/2024	P	JE	BLS	202410 FIN161 Snacks	202410 FIN161 Snacks	B	01	101	000				General Fund Cash	0.00	183.75
							202410 FIN161 Snacks	B	02	101	000				Food Service Fund Cash	183.75	0.00
							202410 FIN161 Snacks	E	01	080	203	012	161	490	Food	183.75	0.00
							202410 FIN161 Snacks	R	02	005	770	000	707	601	Ala Carte Sales To Pupils	0.00	183.75
															\$367.50	\$367.50	
14963	202410	04/22/2024	P	JE	BLS	IT Reclass-ABM		E	01	010	201	143	000	530	Copiers	904.18	0.00
								E	01	080	203	143	000	530	Equipment Purchased	1,628.75	0.00
								E	01	080	608	000	000	430	H EI Tech Support Instr.Supp	0.00	3,893.11
								E	01	090	211	143	000	530	Equipment Purchased	1,360.18	0.00
															\$3,893.11	\$3,893.11	
14969	202410	04/25/2024	P	JE	BLS	Title Reclass-JK Benefits	Title Reclass - JK	E	01	008	216	000	401	210	District Title I FICA	0.00	110.98
							Title Reclass - JK	E	01	008	216	000	401	270	District Title I Work Comp	0.00	4.41
							Title Reclass - JK	E	01	080	216	000	401	210	HES Title I FICA	110.98	0.00
							Title Reclass - JK	E	01	080	216	000	401	270	HES Title I Wrks Comp	4.41	0.00
															\$115.39	\$115.39	
14970	202410	04/25/2024	P	JE	BLS	Title I Reclass-HES		E	01	008	216	000	401	360	District Title I Transportation	0.00	2,000.00
								E	01	008	216	000	401	401	District Title I Non-Instr Suppl	0.00	253.54
								E	01	008	216	000	401	433	District Title I Ind.Instr.Suppl	0.00	7,618.30
								E	01	080	216	000	401	360	HES Title I Transportation	2,000.00	0.00
								E	01	080	216	000	401	401	HES Title I Non-Instr Suppl	253.54	0.00
								E	01	080	216	000	401	433	HES Title I Ind. Supplies	7,618.30	0.00
															\$9,871.84	\$9,871.84	
14971	202410	04/25/2024	P	JE	BLS	Title I Travel Reclass		E	01	008	216	000	401	366	District Title I Travel/Conven	1,599.41	0.00
								E	01	008	216	000	401	367	District In-Town Travel Allow	0.00	1,599.41
															\$1,599.41	\$1,599.41	
14972	202410	04/29/2024	P	JE	BLS	202410 Title ID Reclass	202410 Title ID Reclass	E	01	090	203	000	000	210	FICA/Medicare	0.00	0.01

Crookston Public Schools Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
14972	202410	04/29/2024	P	JE	BLS	202410 Title ID Reclass	202410 Title ID Reclass	E	01	090	216	000	406	210	FICA/Medicare	0.01	0.00
\$0.01																	
14973	202410	04/29/2024	P	JE	BLS	202410 ESSER III Reclass		E	01	010	200	012	161	141	N-Lic Classroom Pers	0.00	769.22
								E	01	010	200	012	161	210	FICA/Medicare	0.00	58.84
								E	01	010	200	012	161	214	PERA	0.00	57.69
								E	01	010	200	013	161	141	WES ESSER III N-Lic Salar	769.22	0.00
								E	01	010	200	013	161	210	WES ESSER III FICA	58.84	0.00
								E	01	010	200	013	161	214	WES ESSER III PERA	57.69	0.00
\$885.75																	
14974	202410	04/29/2024	P	JE	BLS	202410 ESSER III Reclass-W		E	01	010	200	012	161	270	Workers Compensation	0.00	2.15
								E	01	010	200	013	161	270	WES ESSER III Workers C	2.15	0.00
\$2.15																	
14975	202410	04/29/2024	P	JE	BLS	202410 ESSER III HES Recla	202410 ESSER III HES Recla	E	01	080	203	000	000	140	H EI Teacher Salary	0.00	290.00
									01	080	203	012	161	140	Lic Classroom Tch	290.00	0.00
									01	080	203	012	161	185	Other Salary Payments	0.00	7,747.50
									01	080	203	012	161	210	FICA/Medicare	0.00	528.88
									01	080	203	012	161	214	PERA	0.00	12.59
									01	080	203	012	161	218	TRA	0.00	637.82
									01	080	203	012	161	230	Life Insurance	0.00	0.06
									01	080	203	012	161	270	Workers Compensation	0.00	20.79
									01	080	203	012	161	490	Food	0.00	180.75
									01	080	203	013	161	185	HES ESSER III Other Salar	7,747.50	0.00
									01	080	203	013	161	210	HES ESSER III FICA	528.88	0.00
									01	080	203	013	161	214	HES ESSER III PERA	12.59	0.00
									01	080	203	013	161	218	HES ESSER III TRA	637.82	0.00
									01	080	203	013	161	230	HES ESSER III Life	0.06	0.00
									01	080	203	013	161	270	HES ESSER III Worker Cor	20.79	0.00
									01	080	203	013	161	490	HES ESSER III Food	180.75	0.00
\$9,418.39																	
14976	202410	04/29/2024	P	JE	BLS	202410 CHS ESSER III Recla	202410 CHS ESSER III Recla	E	01	090	211	012	161	185	Other Salary Payments	0.00	14,028.21
									01	090	211	012	161	210	FICA/Medicare	0.00	993.05
									01	090	211	012	161	218	TRA	0.00	1,227.44
									01	090	211	012	161	270	Workers Compensation	0.00	39.29
									01	090	211	013	161	185	CHS ESSER III Other Salar	14,028.21	0.00
									01	090	211	013	161	210	CHS ESSER III FICA	993.05	0.00
									01	090	211	013	161	218	CHS ESSER III TRA	1,227.44	0.00

Crookston Public Schools Journal Entry Listing

JE Cd	Period	Date	St	Src	Ref	Description	Detail Desc	L	Fd	Org	Pro	Crs	Fin	O/S	Account Description	Debit Amount	Credit Amount
14976	202410	04/29/2024	P	JE	BLS	202410 CHS ESSER III Recla	202410 CHS ESSER III Reclas	01	090	211	013	161	270		CHS ESSER III Workers Cc	39.29	0.00
																\$16,287.99	\$16,287.99
14979	202410	04/30/2024	P	JE	BLS	FS/CE Snacks Inv #2660	Food Service Snacks Inv #2660	B	02	101	000				Food Service Fund Cash	520.00	0.00
								B	04	101	000				Community Service Fund Cc	0.00	520.00
								E	04	005	572	000	321	490	Sch Age Care Food	520.00	0.00
								R	02	005	770	000	701	601	Food Service Sales To Pupil	0.00	520.00
																\$1,040.00	\$1,040.00
14980	202410	04/30/2024	P	JE	BLS	FS/CHS Brunch Inv #2661	FS/CHS Brunch Inv #2661	B	01	101	000				General Fund Cash	0.00	325.30
								B	02	101	000				Food Service Fund Cash	325.30	0.00
								E	01	005	130	000	000	401	Comm Relations Non-Instr.S	325.30	0.00
								R	02	005	770	000	707	606	Ala Carte Sales To Adults	0.00	325.30
																\$650.60	\$650.60
14988	202410	04/30/2024	P	JE	BLS	202410 Bank Rec.	UVB	B	01	101	000				General Fund Cash	0.00	24.83
								B	01	101	000				General Fund Cash	0.00	2.80
								B	01	101	000				General Fund Cash	0.00	3,743.99
								B	01	101	000				General Fund Cash	650.00	0.00
								B	01	215	021				PR Ded/Ben Pybl: HSA/VEI	3,105.59	0.00
								B	01	215	030				PR Ded/Ben Payable: Life Ir	2.80	0.00
								B	02	101	000				Food Service Fund Cash	2,291.85	0.00
								B	06	103	000				Cash w/ Fiscal Agent	21,486.64	0.00
								E	01	005	110	000	000	305	Busn Office Consultant/Sen	25.00	0.00
								E	01	005	110	000	000	305	Busn Office Consultant/Sen	638.40	0.00
								E	02	005	770	000	701	305	Food Serv Type A Service C	24.50	0.00
								R	01	005	000	000	000	092	Interest Earnings	0.00	0.17
								R	01	099	294	103	000	050	Boys Tennis Fees	0.00	75.00
								R	01	099	294	116	000	050	Baseball Fees	0.00	400.00
								R	01	099	296	114	000	050	Girls Golf Fees	0.00	125.00
								R	01	099	298	131	000	050	3-Act Play Fees	0.00	50.00
								R	02	005	770	000	707	601	Ala Carte Sales To Pupils	0.00	2,316.35
								R	06	007	870	000	000	092	Interest Earnings	0.00	21,486.64
																\$28,224.78	\$28,224.78
14989	202410	04/30/2024	P	JE	BLS	Check #53083-Amazon Expre	Check #53083-Amazon Expre	B	01	101	000				General Fund Cash	0.00	4,006.26
								E	01	099	810	000	000	401	Sup/Mat Non-Instr.	4,006.26	0.00
																\$4,006.26	\$4,006.26

Crookston Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General	\$1,210,818.15
02 Food Service	\$78,070.45
04 Community Service	\$8,093.53
06 Building Construction	\$257,983.08
08 Trust	\$5,284.36
21 Student Activities	\$441.46
Report Total	\$1,560,691.03

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	BRP	38992		Wire	1	14325	Flowroute		No	Yes	No	04/19/2024	88.31
Brem	brp	38993		Wire	1	14097	WEX	C Corporation	No	Yes	No	04/19/2024	475.50
Brem	BRP	38997		Wire	2	10987	MN DEPARTMENT OF REVENUE		No	Yes	No	04/22/2024	1,131.00
Brem	PRB	39083		Wire	2	10425	Educators Benefit Consultants		No	Yes	No	04/26/2024	13,981.54
Brem	PRB	39084		Wire	2	10710	INTERNAL REVENUE SERVICE		No	Yes	No	04/26/2024	103,324.39
Brem	PRB	39085		Wire	2	10987	MN DEPARTMENT OF REVENUE		No	Yes	No	04/26/2024	15,493.18
Brem	PRB	39086		Wire	2	11005	MN CHILD SUPPORT PAYMENT CENTR		No	Yes	No	04/26/2024	45.84
Brem	PRB	39087		Wire	2	11016	NCPEERS GROUP LIFE INSURANCE		No	No	No	04/26/2024	96.00
Brem	PRB	39088		Wire	2	11029	MN TEACHERS RETIREMENT ASSOC.		No	Yes	No	04/26/2024	51,359.66
Brem	PRB	39089		Wire	2	11266	PUBLIC EMPLOYEES RETIREMENT		No	Yes	No	04/26/2024	22,607.00
Brem	PRB	39090		Wire	2	14086	WEX Health Inc		No	Yes	No	04/26/2024	21,270.52
Brem	PRB	39091		Wire	2	14094	Benefit Plans Administrative Services Inc		No	Yes	No	04/26/2024	2,948.62
Brem	PRB	39092		Wire	2	14290	Department of Revenue		No	Yes	No	04/26/2024	303.39
Brem	BRP	39156		Wire	1	14325	Flowroute		No	No	No	05/06/2024	92.97
Brem	BRP	39159		Wire	2	11032	MN UI FUND-DEPT OF EMPLOY & EC		No	Yes	No	04/30/2024	4,251.26
Brem	BRP	39160		Wire	2	14319	ND Office of State Tax Commissioner		No	Yes	No	04/30/2024	675.02
Brem	PRB	39179		Wire	2	10425	Educators Benefit Consultants		No	No	No	05/13/2024	13,996.99
Brem	PRB	39180		Wire	2	10710	INTERNAL REVENUE SERVICE		No	No	No	05/13/2024	107,402.75
Brem	PRB	39181		Wire	2	10987	MN DEPARTMENT OF REVENUE		No	No	No	05/13/2024	16,348.20
Brem	PRB	39182		Wire	2	11005	MN CHILD SUPPORT PAYMENT CENTR		No	No	No	05/13/2024	45.84
Brem	PRB	39183		Wire	2	11029	MN TEACHERS RETIREMENT ASSOC.		No	No	No	05/13/2024	52,174.34
Brem	PRB	39184		Wire	2	11266	PUBLIC EMPLOYEES RETIREMENT		No	No	No	05/13/2024	23,975.00
Brem	PRB	39185		Wire	2	13417	MN PEIP		No	No	No	05/13/2024	141,547.38
Brem	PRB	39186		Wire	2	13916	Blue Cross Blue Shield of Minnesota		No	No	No	05/13/2024	51,743.61
Brem	PRB	39187		Wire	2	14086	WEX Health Inc		No	No	No	05/13/2024	20,756.08
Brem	PRB	39188		Wire	2	14094	Benefit Plans Administrative Services Inc		No	No	No	05/13/2024	2,978.74
Brem	PRB	39189		Wire	2	14290	Department of Revenue		No	No	No	05/13/2024	318.52
Brem	ICP	38987	53082	Check	1	11139	ALLUMA, INC		Yes	Yes	No	04/18/2024	2,800.00
Brem	ICP	38985	53084	Check	1	10213	CARLSON, JILL	Ind/Sole Proprietor	Yes	Yes	No	04/18/2024	12,750.00
Brem	ICP	38990	53085	Check	1	13932	CHOICE THERAPY CROOKSTON		Yes	Yes	No	04/18/2024	2,437.40
Brem	ICP	38986	53086	Check	1	10527	GARDEN VALLEY TELEPHONE CO		Yes	Yes	No	04/18/2024	221.00
Brem	ICP	38991	53087	Check	1	14364	HOMEWOOD SUITES BY HILTON MPLS		Yes	Yes	No	04/18/2024	5,145.52
Brem	ICP	38989	53088	Check	1	13846	MN FFA ASSOCIATION		Yes	No	No	04/18/2024	2,035.00
Brem	ICP	38988	53089	Check	1	11655	VERIZON WIRELESS		Yes	Yes	No	04/18/2024	298.72
Brem	BRP	38996	53090	Check	1	11899	CROOKSTON LIONS		Yes	No	No	04/19/2024	120.00
Brem	BRP	38995	53091	Check	1	10317	CROOKSTON WELDING/NAPA		Yes	Yes	No	04/19/2024	613.34
Brem	BRP	38994	53092	Check	1	12471	MIDWEST SPECIAL INSTRUMENTS		Yes	Yes	No	04/19/2024	180.00
Brem	ICP	39001	53093	Check	1	13541	Advanced Business Methods		Yes	Yes	No	04/23/2024	4,521.60
Brem	ICP	39005	53094	Check	1	14249	Bergquist, Randal		Yes	No	No	04/23/2024	200.00

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	ICP	39004	53095	Check	1	14237	CENTURY COLLEGE		Yes	No	No	04/23/2024	1,507.80
Brem	ICP	39000	53096	Check	1	12324	CHOICE HEALTH & FITNESS		Yes	No	No	04/23/2024	288.00
Brem	ICP	39007	53097	Check	1	14366	GOULET, SAMANTHA		Yes	No	No	04/23/2024	60.00
Brem	ICP	39002	53098	Check	1	13880	KING'S WALK GOLF COURSE		Yes	Yes	No	04/23/2024	210.00
Brem	ICP	39003	53100	Check	1	13892	RYSTAD, DALE		Yes	Yes	No	04/23/2024	200.00
Brem	ICP	38999	53101	Check	1	11574	THIEF RIVER FALLS ISD 564		Yes	Yes	No	04/23/2024	175.00
Brem	ICP	39006	53102	Check	1	14361	VEDBRAATEN, CHRIS		Yes	No	No	04/23/2024	200.00
Brem	BRP	39057	53103	Check	1	14353	95 PERCENT GROUP LLC		Yes	Yes	No	04/24/2024	130.90
Brem	BRP	39047	53104	Check	1	13408	ACADEMIC THERAPY PUBLICATION INC		Yes	No	No	04/24/2024	488.40
Brem	BRP	39055	53105	Check	1	14249	Bergquist, Randal		Yes	No	No	04/24/2024	39.30
Brem	BRP	39050	53106	Check	1	13953	BIERMAIER CHIROPRACTIC		Yes	Yes	No	04/24/2024	180.00
Brem	BRP	39019	53107	Check	1	10693	Boli, Amy		Yes	No	No	04/24/2024	205.77
Brem	BRP	39008	53108	Check	1	10149	BORDER STATES TROPHY AND AWARDS		Yes	Yes	No	04/24/2024	19.00
Brem	BRP	39054	53109	Check	1	14133	BRADBURY STAMM CONSTRUCTION INC		Yes	No	No	04/24/2024	293,524.23
Brem	BRP	39009	53110	Check	1	10159	BRANDNER PRINTING		Yes	No	No	04/24/2024	302.00
Brem	BRP	39010	53111	Check	1	10161	BRATVOLD, DAN		Yes	Yes	No	04/24/2024	12.05
Brem	BRP	39012	53112	Check	1	10176	BROST CHEVROLET INC		Yes	Yes	No	04/24/2024	375.64
Brem	BRP	39042	53113	Check	1	13227	CARAPPELLA, AARON		Yes	No	No	04/24/2024	1,434.00
Brem	BRP	39043	53114	Check	1	13245	CARLSON, BETH		Yes	Yes	No	04/24/2024	148.80
Brem	BRP	39013	53115	Check	1	10224	CDWG		Yes	No	No	04/24/2024	4,163.75
Brem	BRP	39014	53116	Check	1	10257	COLE PAPERS		Yes	Yes	No	04/24/2024	929.59
Brem	BRP	39015	53117	Check	1	10301	CROOKSTON FLORAL		Yes	No	No	04/24/2024	134.67
Brem	BRP	39060	53118	Check	1	14359	Customlink, LLC	LLC - Partnership	Yes	No	No	04/24/2024	1,052.21
Brem	BRP	39044	53119	Check	1	13322	DACOTAH PAPER		Yes	Yes	No	04/24/2024	1,601.14
Brem	BRP	39040	53120	Check	1	12912	Dufault, Susan		Yes	Yes	No	04/24/2024	2,807.06
Brem	BRP	39045	53121	Check	1	13344	FERTILE OIL CO		Yes	Yes	No	04/24/2024	643.50
Brem	BRP	39017	53122	Check	1	10494	FLEET DISTRIBUTING SUPPLY		Yes	No	No	04/24/2024	15.99
Brem	BRP	39049	53123	Check	1	13915	FULLER, LENNY		Yes	No	No	04/24/2024	12.00
Brem	BRP	39037	53124	Check	1	12364	GUNDERSON, GINA		Yes	Yes	No	04/24/2024	779.56
Brem	BRP	39038	53125	Check	1	12674	HARDWARE HANK - CROOKSTON		Yes	Yes	No	04/24/2024	145.33
Brem	BRP	39018	53126	Check	1	10637	HB SOUND & LIGHT INC		Yes	No	No	04/24/2024	913.71
Brem	BRP	39061	53127	Check	1	14365	HELGESON, KEVIN		Yes	No	No	04/24/2024	12.00
Brem	BRP	39020	53128	Check	1	10731	JERRY'S LOCK & KEY SERVICE		Yes	No	No	04/24/2024	125.00
Brem	BRP	39052	53130	Check	1	14035	Johnson, Scott		Yes	No	No	04/24/2024	32.00
Brem	BRP	39022	53131	Check	1	10762	JOSTEN'S		Yes	No	No	04/24/2024	355.21
Brem	BRP	39023	53132	Check	1	10824	LAKESHORE		Yes	Yes	No	04/24/2024	57.49
Brem	BRP	39024	53133	Check	1	10855	LINDGREN, FRANK		Yes	Yes	No	04/24/2024	32.46
Brem	BRP	39058	53134	Check	1	14354	LOCAL ACE - CROOKSTON	S Corporation	Yes	Yes	No	04/24/2024	29.97
Brem	BRP	39036	53135	Check	1	12219	Melbye, Beau		Yes	Yes	No	04/24/2024	78.00

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	BRP	39041	53136	Check	1	13125		MULRY, AMY		Yes	Yes	No	04/24/2024	1,200.00
Brem	BRP	39016	53137	Check	1	10335		NETWORK SERVICES CO		Yes	No	No	04/24/2024	261.81
Brem	BRP	39025	53138	Check	1	11126		NORTHERN LUMBER CO		Yes	Yes	No	04/24/2024	370.33
Brem	BRP	39026	53139	Check	1	11186		PAN-O-GOLD BAKING CO		Yes	Yes	No	04/24/2024	744.85
Brem	BRP	39027	53141	Check	1	11252		POLK COUNTY TRANSFER STATION		Yes	No	No	04/24/2024	1.50
Brem	BRP	39048	53142	Check	1	13851		PRAIRIE FARMS		Yes	Yes	No	04/24/2024	5,676.92
Brem	BRP	39028	53143	Check	1	11281		RBB ELECTRIC INC	S Corporation	Yes	Yes	No	04/24/2024	1,406.04
Brem	BRP	39051	53144	Check	1	14025		ROONEY, DANIEL		Yes	Yes	No	04/24/2024	720.85
Brem	BRP	39059	53145	Check	1	14358		Saf Enterprises LLC	S Corporation	Yes	No	No	04/24/2024	252.11
Brem	BRP	39011	53146	Check	1	10173		SAMUELSON, LYNN		Yes	No	No	04/24/2024	18.02
Brem	BRP	39030	53147	Check	1	11393		SCHOOL SPECIALTY, LLC.		Yes	No	No	04/24/2024	397.08
Brem	BRP	39046	53148	Check	1	13399		SPEECHWIRE TOURNAMENT SERVICE		Yes	No	No	04/24/2024	185.00
Brem	BRP	39039	53149	Check	1	12745		Stronstad, Kathryn		Yes	No	No	04/24/2024	146.00
Brem	BRP	39056	53150	Check	1	14257		SYSCO NORTH DAKOTA INC		Yes	Yes	No	04/24/2024	848.89
Brem	BRP	39031	53151	Check	1	11550		TECH CHECK LLC		Yes	Yes	No	04/24/2024	895.00
Brem	BRP	39053	53152	Check	1	14039		The Fire Group		Yes	Yes	No	04/24/2024	389.00
Brem	BRP	39032	53153	Check	1	11609		TRI-VALLEY OPPORTUNITY COUNCIL, I		Yes	Yes	No	04/24/2024	40.00
Brem	BRP	39033	53154	Check	1	11613		TRUE VALUE HARDWARE		Yes	Yes	No	04/24/2024	262.53
Brem	BRP	39034	53155	Check	1	11641		US Foods		Yes	Yes	No	04/24/2024	6,403.94
Brem	BRP	39035	53156	Check	1	11742		ZIEGLER INC		Yes	Yes	No	04/24/2024	147.09
Brem	BRP	39067	53160	Check	1	13459		Johnson Controls Fire Protection LP		Yes	No	No	04/24/2024	1,050.00
Brem	BRP	39065	53161	Check	1	10754		JOHNSON CONTROLS INC		Yes	Yes	No	04/24/2024	537.03
Brem	BRP	39066	53162	Check	1	11300		PERFORMANCE FOODSERVICE		Yes	Yes	No	04/24/2024	13,557.53
Brem	ICP	39069	53163	Check	1	13042		BEMIDJI TOWN & COUNTRY CLUB		Yes	Yes	No	04/25/2024	360.00
Brem	ICP	39074	53164	Check	1	14367		Blue Ribbons Worldwide	Other	Yes	No	No	04/25/2024	213.00
Brem	ICP	39068	53165	Check	1	12893		Boehmer, Michael Cole		Yes	Yes	No	04/25/2024	260.00
Brem	ICP	39072	53167	Check	1	14063		FERGUS FALLS AREA YOUTH ACTIVITII		Yes	No	No	04/25/2024	175.00
Brem	ICP	39071	53168	Check	1	13405		Landy, Jeremy D		Yes	Yes	No	04/25/2024	3,300.00
Brem	BRP	39075	53170	Check	2	10017		AFSCME Council 65		Yes	Yes	No	04/26/2024	827.04
Brem	BRP	39076	53171	Check	2	10299		Crookston Education Assoc		Yes	Yes	No	04/26/2024	11,280.30
Brem	BRP	39081	53172	Check	2	13864		Crookston ESP Instructional Assistants		Yes	Yes	No	04/26/2024	350.48
Brem	BRP	39082	53173	Check	2	13866		Crookston ESP Paras		Yes	No	No	04/26/2024	1,467.17
Brem	BRP	39077	53174	Check	2	10381		DISTRICT 593 EDUCATION FOUNDAT		Yes	No	No	04/26/2024	11.88
Brem	BRP	39080	53175	Check	2	12968		MADISON NATIONAL LIFE INS CO INC		Yes	No	No	04/26/2024	3,845.07
Brem	BRP	39078	53176	Check	2	11002		MN BENEFIT ASSOCIATION		Yes	Yes	No	04/26/2024	130.34
Brem	BRP	39079	53177	Check	2	11629		UNITED WAY OF CROOKSTON		Yes	Yes	No	04/26/2024	91.86
Brem	BRP	39093	53178	Check	1	14027		MN AMERICAN LEGION FUND 77		Yes	No	No	04/26/2024	650.00
Brem	ICP	39094	53179	Check	1	10024	Remit	Amazon Capital Services		Yes	No	No	04/29/2024	5,711.28
Brem	ICP	39099	53180	Check	1	14371		BOIKE, CADEN		Yes	No	No	04/29/2024	1,000.00

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	ICP	39097	53181	Check	1	14369	BREKKEN, CORAL		Yes	No	No	04/29/2024	500.00
Brem	ICP	39100	53182	Check	1	14372	GABER, JIA		Yes	No	No	04/29/2024	1,000.00
Brem	ICP	39095	53183	Check	1	10573	Great Plains Natural Gas Co.		Yes	No	No	04/29/2024	1,605.92
Brem	ICP	39105	53184	Check	1	14377	GUNDERSON, EMMA		Yes	No	No	04/29/2024	100.00
Brem	ICP	39101	53185	Check	1	14373	HANSON, CLAY		Yes	No	No	04/29/2024	250.00
Brem	ICP	39098	53186	Check	1	14370	NARVAEZ, NATALIE		Yes	No	No	04/29/2024	100.00
Brem	ICP	39096	53187	Check	1	11247	POLK COUNTY AUDITOR-TREASURER		Yes	No	No	04/29/2024	12,120.00
Brem	ICP	39102	53188	Check	1	14374	REESE, JACKSON		Yes	No	No	04/29/2024	250.00
Brem	ICP	39103	53189	Check	1	14375	TANGQUIST, BRANNON		Yes	Yes	No	04/29/2024	500.00
Brem	ICP	39104	53190	Check	1	14376	WINJUM, HALLE		Yes	No	No	04/29/2024	500.00
Brem	ICP	39106	53191	Check	1	10024	Amazon Capital Services		Yes	No	No	04/30/2024	4,006.26
Brem	ICP	39107	53192	Check	1	14378	Dubuque, Paul		Yes	No	No	04/30/2024	234.36
Brem	BRP	39130	53193	Check	1	13245	CARLSON, BETH		Yes	No	No	05/01/2024	79.65
Brem	BRP	39108	53194	Check	1	10257	COLE PAPERS		Yes	No	No	05/01/2024	278.27
Brem	BRP	39135	53195	Check	1	14089	COLUMN SOFTWARE PBC		Yes	No	No	05/01/2024	87.40
Brem	BRP	39109	53196	Check	1	10342	Daktronics, Inc.	C Corporation	Yes	No	No	05/01/2024	257,895.68
Brem	BRP	39129	53197	Check	1	12365	EVERETT, CORENE ALICE		Yes	No	No	05/01/2024	706.25
Brem	BRP	39110	53199	Check	1	10556	GOPHER SPORT		Yes	No	No	05/01/2024	98.21
Brem	BRP	39112	53201	Check	1	10658	HILDI INC		Yes	No	No	05/01/2024	1,700.00
Brem	BRP	39126	53202	Check	1	11745	INNOVATIVE OFFICE SOLUTIONS, LLC		Yes	No	No	05/01/2024	189.76
Brem	BRP	39128	53203	Check	1	12281	Integrated Systems Corporation		Yes	No	No	05/01/2024	398.52
Brem	BRP	39113	53204	Check	1	10754	JOHNSON CONTROLS INC		Yes	No	No	05/01/2024	5,364.75
Brem	BRP	39131	53205	Check	1	13247	KRUEGER, STEVE		Yes	No	No	05/01/2024	73.00
Brem	BRP	39138	53206	Check	1	14379	Mary Munch		Yes	No	No	05/01/2024	415.00
Brem	BRP	39114	53207	Check	1	10921	MCDOWELL AGENCY INC		Yes	No	No	05/01/2024	81.00
Brem	BRP	39115	53208	Check	1	11006	MN DEPARTMENT OF HEALTH		Yes	No	No	05/01/2024	255.00
Brem	BRP	39116	53209	Check	1	11062	MUSIC THEATRE INTERNATIONAL		Yes	No	No	05/01/2024	25.00
Brem	BRP	39134	53210	Check	1	13883	NEIBAUER-ADAMS, BRANDON		Yes	No	No	05/01/2024	67.00
Brem	BRP	39127	53211	Check	1	12058	NESSETH, BRANDI		Yes	No	No	05/01/2024	177.06
Brem	BRP	39117	53212	Check	1	11177	OTTER TAIL POWER COMPANY		Yes	No	No	05/01/2024	17,718.77
Brem	BRP	39118	53213	Check	1	11186	PAN-O-GOLD BAKING CO		Yes	No	No	05/01/2024	670.11
Brem	BRP	39136	53214	Check	1	14185	Parkin, Ben		Yes	No	No	05/01/2024	99.00
Brem	BRP	39122	53215	Check	1	11300	PERFORMANCE FOODSERVICE		Yes	No	No	05/01/2024	10,279.38
Brem	BRP	39119	53216	Check	1	11221	PERREAULT, JEFF		Yes	No	No	05/01/2024	193.50
Brem	BRP	39120	53217	Check	1	11252	POLK COUNTY TRANSFER STATION		Yes	No	No	05/01/2024	4.68
Brem	BRP	39133	53218	Check	1	13851	PRAIRIE FARMS		Yes	No	No	05/01/2024	3,242.02
Brem	BRP	39121	53219	Check	1	11278	RATWIK, ROSZAK & MALONEY, PA		Yes	No	No	05/01/2024	3,948.50
Brem	BRP	39137	53220	Check	1	14257	SYSCO NORTH DAKOTA INC		Yes	No	No	05/01/2024	430.66
Brem	BRP	39124	53222	Check	1	11690	WAVRA, HOLLY		Yes	No	No	05/01/2024	14.20

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	BRP	39125	53223	Check	1	11693	WEBER, KEVIN		Yes	No	No	05/01/2024	55.68
Brem	BRP	39139	53224	Check	1	13493	Fitzgerald, Kristy		Yes	No	No	05/01/2024	408.20
Brem	BRP	39140	53225	Check	1	10619	HAPPY JOE'S PIZZA & ICE CREAM		Yes	No	No	05/01/2024	209.62
Brem	BRP	39141	53226	Check	1	11641	US Foods		Yes	No	No	05/01/2024	3,577.27
Brem	ICP	39142	53227	Check	1	14350	Cornwell	S Corporation	Yes	No	No	05/02/2024	5,958.01
Brem	ICP	39150	53228	Check	1	13042	BEMIDJI TOWN & COUNTRY CLUB		Yes	No	No	05/02/2024	180.00
Brem	ICP	39148	53229	Check	1	11588	BLUUM		Yes	No	No	05/02/2024	100.00
Brem	ICP	39143	53230	Check	1	10163	BREEZY POINT RESORT		Yes	No	No	05/02/2024	685.00
Brem	ICP	39149	53231	Check	1	11679	Capital One		Yes	No	No	05/02/2024	2,938.17
Brem	ICP	39144	53232	Check	1	10211	ELAN FINANCIAL SERVICES		Yes	No	No	05/02/2024	750.00
Brem	ICP	39152	53233	Check	1	13888	GREENBUSH-MIDDLE RIVER SCHOOL I		Yes	No	No	05/02/2024	225.00
Brem	ICP	39153	53234	Check	1	14380	ISD 31 BOYS GOLF		Yes	No	No	05/02/2024	180.00
Brem	ICP	39145	53235	Check	1	10906	MASSP		Yes	No	No	05/02/2024	195.00
Brem	ICP	39146	53236	Check	1	11189	PARK RAPIDS PUBLIC SCHOOLS#309		Yes	No	No	05/02/2024	180.00
Brem	ICP	39147	53237	Check	1	11189	PARK RAPIDS PUBLIC SCHOOLS#309		Yes	No	No	05/02/2024	180.00
Brem	ICP	39151	53238	Check	1	13307	Red Lake Falls Public School		Yes	No	No	05/02/2024	125.00
Brem	ICP	39154	53239	Check	1	13042	BEMIDJI TOWN & COUNTRY CLUB		Yes	No	No	05/02/2024	180.00
Brem	ICP	39155	53240	Check	1	14155	Trihex Athletic Apparel		Yes	No	No	05/02/2024	2,860.00
Brem	ICP	39157	53241	Check	1	13135	Hyde, April		Yes	No	No	05/06/2024	1,018.61
Brem	BRP	39158	53242	Check	1	10302	CROOKSTON FUEL COMPANY		Yes	No	No	05/06/2024	24,224.64
Brem	ICP	39161	53243	Check	1	10076	BAGLEY SCHOOL DISTRICT 162		Yes	No	No	05/09/2024	120.00
Brem	ICP	39162	53244	Check	1	10076	BAGLEY SCHOOL DISTRICT 162		Yes	No	No	05/09/2024	120.00
Brem	ICP	39163	53245	Check	1	10313	CROOKSTON ROTARY CLUB		Yes	No	No	05/09/2024	330.00
Brem	ICP	39164	53246	Check	1	10399	Drury, Michael P		Yes	No	No	05/09/2024	280.00
Brem	ICP	39165	53247	Check	1	10410	EAST GRAND FORKS PUBLIC SCHOOL		Yes	No	No	05/09/2024	250.00
Brem	ICP	39166	53248	Check	1	10410	EAST GRAND FORKS PUBLIC SCHOOL		Yes	No	No	05/09/2024	150.00
Brem	ICP	39167	53249	Check	1	10607	HALSTAD TELEPHONE COMPANY		Yes	No	No	05/09/2024	319.51
Brem	ICP	39176	53250	Check	1	14385	HERBERG, RACHAEL		Yes	No	No	05/09/2024	60.00
Brem	ICP	39168	53251	Check	1	10692	HUGO'S #4		Yes	No	No	05/09/2024	471.73
Brem	ICP	39169	53252	Check	1	10719	ITASCA STATE PARK		Yes	No	No	05/09/2024	1,074.16
Brem	ICP	39172	53253	Check	1	14381	JOHNSON, AMY		Yes	No	No	05/09/2024	60.00
Brem	ICP	39178	53254	Check	1	14387	KRESL, BRANDON		Yes	No	No	05/09/2024	200.00
Brem	ICP	39177	53255	Check	1	14386	SALMON, CATHERINE		Yes	No	No	05/09/2024	60.00
Brem	ICP	39173	53256	Check	1	14382	SCOTT, AMY		Yes	No	No	05/09/2024	60.00
Brem	ICP	39170	53257	Check	1	11574	THIEF RIVER FALLS ISD 564		Yes	No	No	05/09/2024	200.00
Brem	ICP	39175	53258	Check	1	14384	VOLKER, AMANDA		Yes	No	No	05/09/2024	60.00
Brem	ICP	39171	53259	Check	1	11684	WARREN/ALVARADO/OSLO ISD 2176		Yes	No	No	05/09/2024	200.00
Brem	ICP	39174	53260	Check	1	14383	ZAVALA, JESSICA		Yes	No	No	05/09/2024	60.00
Brem	ICP	39190	53261	Check	1	10015	ADA-BORUP ISD 2854		Yes	No	No	05/14/2024	200.00

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	ICP	39197	53262	Check	1	13072	AGASSIZ VALLEY CONFERENCE		Yes	No	No	05/14/2024	150.00
Brem	ICP	39195	53263	Check	1	11139	ALLUMA, INC		Yes	No	No	05/14/2024	2,135.00
Brem	ICP	39191	53264	Check	1	10024	Amazon Capital Services		Yes	No	No	05/14/2024	2,190.75
Brem	ICP	39192	53265	Check	1	10213	CARLSON, JILL	Ind/Sole Proprietor	Yes	No	No	05/14/2024	9,875.00
Brem	ICP	39198	53266	Check	1	13932	CHOICE THERAPY CROOKSTON		Yes	No	No	05/14/2024	2,423.40
Brem	ICP	39193	53267	Check	1	10367	DETROIT LAKES COUNTRY CLUB		Yes	No	No	05/14/2024	200.00
Brem	ICP	39200	53268	Check	1	14063	FERGUS FALLS AREA YOUTH ACTIVITII		Yes	No	No	05/14/2024	325.00
Brem	ICP	39194	53269	Check	1	10573	Great Plains Natural Gas Co.		Yes	No	No	05/14/2024	2,732.22
Brem	ICP	39201	53270	Check	1	14389	MORONEZ, KARISSA		Yes	No	No	05/14/2024	60.00
Brem	ICP	39199	53271	Check	1	13963	RABE, SARAH		Yes	No	No	05/14/2024	585.00
Brem	ICP	39196	53272	Check	1	12717	Valleyfair Group Sales		Yes	No	No	05/14/2024	1,932.00
Brem	ICP	39202	53273	Check	1	14393	Mulvey, Jayden		Yes	No	No	05/15/2024	200.00
Brem	BRP	39203	53274	Check	1	10013	ACT		Yes	No	No	05/15/2024	3,137.25
Brem	BRP	39250	53275	Check	1	13541	Advanced Business Methods		Yes	No	No	05/15/2024	4,838.87
Brem	BRP	39268	53276	Check	1	14351	ANTHEM SPORTS		Yes	No	No	05/15/2024	420.92
Brem	BRP	39253	53277	Check	1	13841	ARAMARK UNIFORM CAREER APPAREI		Yes	No	No	05/15/2024	253.88
Brem	BRP	39204	53278	Check	1	10149	BORDER STATES TROPHY AND AWARI		Yes	No	No	05/15/2024	52.00
Brem	BRP	39205	53279	Check	1	10161	BRAITVOLD, DAN		Yes	No	No	05/15/2024	19.84
Brem	BRP	39206	53280	Check	1	10178	BSN SPORTS, LLC		Yes	No	No	05/15/2024	681.90
Brem	BRP	39207	53281	Check	1	10199	BYTE SPEED		Yes	No	No	05/15/2024	2,661.00
Brem	BRP	39208	53282	Check	1	10230	CENTURY ELECTRIC INC		Yes	No	No	05/15/2024	6,136.29
Brem	BRP	39247	53283	Check	1	13152	COCA COLA BOTTLING HIGH COUNTR'		Yes	No	No	05/15/2024	868.00
Brem	BRP	39209	53284	Check	1	10257	COLE PAPERS		Yes	No	No	05/15/2024	2,322.74
Brem	BRP	39210	53285	Check	1	10290	CROOKSTON AUTO VALUE		Yes	No	No	05/15/2024	10.99
Brem	BRP	39211	53286	Check	1	10317	CROOKSTON WELDING/NAPA		Yes	No	No	05/15/2024	2,596.15
Brem	BRP	39248	53287	Check	1	13322	DACOTAH PAPER		Yes	No	No	05/15/2024	382.11
Brem	BRP	39212	53288	Check	1	10339	DAKOTA FIRE PROTECTION INC		Yes	No	No	05/15/2024	450.00
Brem	BRP	39213	53289	Check	1	10392	DOYLE, JEFFREY D. INC		Yes	No	No	05/15/2024	412.59
Brem	BRP	39214	53290	Check	1	10413	ECOLAB PEST ELIMINATION DIVISION		Yes	No	No	05/15/2024	315.15
Brem	BRP	39258	53291	Check	1	13934	EMS LINQ INC		Yes	No	No	05/15/2024	189.80
Brem	BRP	39246	53292	Check	1	12864	Ferrellgas		Yes	No	No	05/15/2024	37.49
Brem	BRP	39264	53293	Check	1	14175	FIT AND FUN PLAYSCAPES LLC		Yes	No	No	05/15/2024	1,468.50
Brem	BRP	39215	53294	Check	1	10494	FLEET DISTRIBUTING SUPPLY		Yes	No	No	05/15/2024	29.67
Brem	BRP	39257	53295	Check	1	13915	FULLER, LENNY		Yes	No	No	05/15/2024	20.40
Brem	BRP	39216	53296	Check	1	10527	GARDEN VALLEY TELEPHONE CO		Yes	No	No	05/15/2024	221.00
Brem	BRP	39217	53297	Check	1	10562	GRAINGER, W.W., INC,		Yes	No	No	05/15/2024	14.40
Brem	BRP	39265	53298	Check	1	14228	Grunewald, Kelsey		Yes	No	No	05/15/2024	109.18
Brem	BRP	39218	53299	Check	1	10594	HAAVEN, TERRY		Yes	No	No	05/15/2024	25.43
Brem	BRP	39219	53300	Check	1	10596	Hagen, Phyllis V		Yes	No	No	05/15/2024	2,051.92

Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	BRP	39266	53301	Check	1	14288	HANGSLEBEN, CIERRA		Yes	No	No	05/15/2024	963.93
Brem	BRP	39220	53302	Check	1	10619	HAPPY JOE'S PIZZA & ICE CREAM		Yes	No	No	05/15/2024	85.87
Brem	BRP	39272	53303	Check	1	14365	HELGESON, KEVIN		Yes	No	No	05/15/2024	12.00
Brem	BRP	39221	53304	Check	1	10731	JERRY'S LOCK & KEY SERVICE		Yes	No	No	05/15/2024	223.35
Brem	BRP	39261	53305	Check	1	14035	Johnson, Scott		Yes	No	No	05/15/2024	53.55
Brem	BRP	39222	53306	Check	1	10762	JOSTEN'S		Yes	No	No	05/15/2024	446.95
Brem	BRP	39260	53307	Check	1	14029	Kodison Enterprises LLC		Yes	No	No	05/15/2024	755.00
Brem	BRP	39223	53308	Check	1	10800	KOFOED, STEVEN		Yes	No	No	05/15/2024	538.86
Brem	BRP	39224	53309	Check	1	10814	KROX 1260 AM		Yes	No	No	05/15/2024	100.00
Brem	BRP	39263	53310	Check	1	14150	KUCHAN, DANA		Yes	No	No	05/15/2024	34.06
Brem	BRP	39269	53311	Check	1	14354	LOCALACE - CROOKSTON	S Corporation	Yes	No	No	05/15/2024	109.83
Brem	BRP	39225	53312	Check	1	10961	MIDWEST BUS PARTS INC		Yes	No	No	05/15/2024	84.85
Brem	BRP	39254	53313	Check	1	13846	MN FFA ASSOCIATION		Yes	No	No	05/15/2024	204.00
Brem	BRP	39226	53314	Check	1	11025	MN STATE HIGH SCHOOL LEAGUE		Yes	No	No	05/15/2024	20.00
Brem	BRP	39273	53315	Check	1	14392	Moe, Kari		Yes	No	No	05/15/2024	60.00
Brem	BRP	39244	53316	Check	1	12309	MORGAN, LINDA		Yes	No	No	05/15/2024	118.46
Brem	BRP	39252	53317	Check	1	13822	NATIONAL FFA ORGANIZATION		Yes	No	No	05/15/2024	726.50
Brem	BRP	39256	53318	Check	1	13883	NEBAUER-ADAMS, BRANDON		Yes	No	No	05/15/2024	27.00
Brem	BRP	39227	53319	Check	1	11119	NORTH CENTRAL TRUCK EQUIPMENT		Yes	No	No	05/15/2024	6,987.11
Brem	BRP	39228	53320	Check	1	11138	NORTHWEST SERVICE COOPERATIVE		Yes	No	No	05/15/2024	3,924.00
Brem	BRP	39267	53321	Check	1	14339	O'HARE, AUSTIN		Yes	No	No	05/15/2024	242.98
Brem	BRP	39229	53322	Check	1	11177	OTTER TAIL POWER COMPANY		Yes	No	No	05/15/2024	26.11
Brem	BRP	39230	53323	Check	1	11178	OUR SAVIORS LUTHERAN SCHOOL		Yes	No	No	05/15/2024	4,598.06
Brem	BRP	39231	53324	Check	1	11186	PAN-O-GOLD BAKING CO		Yes	No	No	05/15/2024	1,101.44
Brem	BRP	39262	53325	Check	1	14091	Pavlish, Carolyn		Yes	No	No	05/15/2024	45.79
Brem	BRP	39236	53326	Check	1	11300	PERFORMANCE FOODSERVICE		Yes	No	No	05/15/2024	9,077.99
Brem	BRP	39232	53327	Check	1	11252	POLK COUNTY TRANSFER STATION		Yes	No	No	05/15/2024	28.83
Brem	BRP	39233	53328	Check	1	11255	POPPLERS MUSIC INC		Yes	No	No	05/15/2024	24.94
Brem	BRP	39255	53329	Check	1	13851	PRAIRIE FARMS		Yes	No	No	05/15/2024	3,924.74
Brem	BRP	39259	53330	Check	1	14000	PREMIUM WATERS INC		Yes	No	No	05/15/2024	37.99
Brem	BRP	39234	53331	Check	1	11265	PROULX REFRIGERATION HEATING &		Yes	No	No	05/15/2024	1,414.64
Brem	BRP	39243	53332	Check	1	12018	REGENTS OF UNIVERSITY OF MINNES		Yes	No	No	05/15/2024	2,244.40
Brem	BRP	39235	53333	Check	1	11296	REGIONAL SANITATION SERV INC		Yes	No	No	05/15/2024	1,501.46
Brem	BRP	39245	53334	Check	1	12827	SCHMITT MUSIC		Yes	No	No	05/15/2024	245.00
Brem	BRP	39270	53335	Check	1	14356	SG TECHNOLOGIES LLC		Yes	No	No	05/15/2024	4,440.00
Brem	BRP	39251	53336	Check	1	13681	Solie, Meagen		Yes	No	No	05/15/2024	75.62
Brem	BRP	39237	53337	Check	1	11473	SS ACTIVEWEAR LLC		Yes	No	No	05/15/2024	2,276.21
Brem	BRP	39249	53338	Check	1	13457	Stegman, Katelyn		Yes	No	No	05/15/2024	77.96
Brem	BRP	39238	53339	Check	1	11550	TECH CHECK LLC		Yes	No	No	05/15/2024	92.50

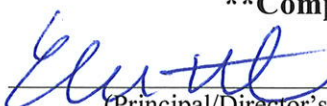
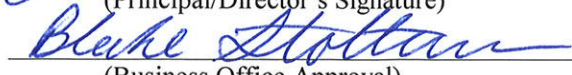
Crookston Public Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
Brem	BRP	39239	53340	Check	1	11609	TRI-VALLEY OPPORTUNITY COUNCIL, I		Yes	No	No	05/15/2024	42.00
Brem	BRP	39240	53341	Check	1	11613	TRUE VALUE HARDWARE		Yes	No	No	05/15/2024	327.73
Brem	BRP	39241	53342	Check	1	11641	US Foods		Yes	No	No	05/15/2024	6,972.38
Brem	BRP	39271	53343	Check	1	14357	Vaudrin, Marcel		Yes	No	No	05/15/2024	12.89
Brem	BRP	39242	53344	Check	1	11734	YE OLE PRINT SHOPPE INC		Yes	No	No	05/15/2024	323.00
Bank Total:												\$1,560,691.03	
Report Total:												\$1,560,691.03	

Crookston Public Schools
Employment Data
Instructional Staff

- 1. **Kara Hovelsrud** is recommended to be employed as **Elementary Teacher - 4th Grade** at **Highland Elementary School**.
- 2. Type of contract will be: **1.0 FTE** Regular One-Year Substitute
- 3. Employee will be teaching: Full Year First Semester Second Semester
Other If "Other" explain:
- 4. Salary code will be: **100%** **01 080 203 000 000 140**
- 5. Effective date of employment will be: **08/26/2024**
- 6. College/University: **MSUM**
- 7. Lane/Step placement recommendation: **BA 1**
- 8. Current Degree & Credits: **B.S. Elementary Education**
- 9. Full years of experience: **0**
- 10. This position requires a change to the existing staffing plan: No Yes
If "yes," explain: **One additional section of 4th grade will be added due to increase in student numbers**
- 11. Employee will be replacing _____, who has/is: Resigned On leave of absence
Other If "Other" explain:
- 12. Date of interview: **4/23/24**
- 13. Number of applicants for this position: **6** Number of applicants interviewed: **1**
- 14. Names of staff members participating in selection of employee: **Chris Trostad, Kari Heppner, Kim Davidson**
- 15. Additional information: **Position will be funded with Title 2 funding**

****Complete checklist on reverse side****

 _____ (Principal/Director's Signature)	<u>5/14/24</u> (Date)
 _____ (Business Office Approval)	<u>05/14/2024</u> (Date)

Crookston Public Schools
New Employee Hiring Checklist
Instructional Staff

ATTACHED PERSONNEL FILE INCLUDES (Administrator/Supervisor sends to District Office):

- Letter of Application
- Employment résumé
- Copy of current license
- Transcript

BACKGROUND CHECK:

- Approved

INTERVIEW WAS:

Confirmed by at least one telephone reference check to: **Lynn Mahlum, Joanne Bekkerus**

Others:

Employee IS IS NOT a veteran of the armed services.

NOTE: Prospective employee may only be offered a position after approval from the Superintendent of Schools, and then only as “subject to final School Board approval.” Employment is dependent upon a clean background check.

**TEACHER CONTRACT FOR MINNESOTA
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 593, Crookston, of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Kara Hovelsrud**, a legally qualified licensed teacher, who agrees to teach in the public schools of said district as an **Elementary Teacher – 4th Grade** for the school year **2024-2025**.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the school board and the State of Minnesota, and any additions or amendments thereto for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. **Additional Services:** The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extracurricular, co-curricular or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the school district and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

<u>Additional Service</u>	<u>Additional Compensation</u>
---------------------------	--------------------------------

7. In consideration thereof, the school board agrees to pay said teacher the following annual salary:

For basic services BA Step 1, 1.0 FTE, 183 Days	\$45,674.00
For additional services as set forth in paragraph 6	
Total salary, exclusive of fringe benefits	\$45,674.00

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature
this _____ day of _____, 2024.

IN WITNESS THEREOF we have subscribed our signatures
this _____ day of _____, 2024.

FOR INDEPENDENT SCHOOL DISTRICT NO. 593

Kara Hovelsrud

Frank Fee, School Board Chairman

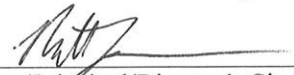

WHITE COPY - Board of Education
YELLOW COPY - Kara Hovelsrud

Tim Dufault, School Board Treasurer/Head Negotiator

Crookston Public Schools
Employment Data
Instructional Staff

- 1. **Manny Green** is recommended to be employed as **Band Teacher** at **Crookston Public Schools**.
- 2. Type of contract will be: **1.0 FTE** Regular One-Year Substitute
- 3. Employee will be teaching: Full Year First Semester Second Semester
Other If "Other" explain:
- 4. Salary code will be: % **01-090-258-000-000-140**
- 5. Effective date of employment will be: **8/26/24**
- 6. College/University: **Gustavus**
- 7. Lane/Step placement recommendation: **BA; Step 1**
- 8. Current Degree & Credits:
- 9. Full years of experience: **0**
- 10. This position requires a change to the existing staffing plan: No Yes
If "yes," explain:
- 11. Employee will be replacing **Caitlin Becks**, who has/is: Resigned On leave of absence Other If "Other" explain:
- 12. Date of interview: **5/1/2024**
- 13. Number of applicants for this position: **1** Number of applicants interviewed: **1**
- 14. Names of staff members participating in selection of employee: **Matt Torgerson; Cierra Hangsleben; Adrienne Winger; Susan Dufault**
- 15. Additional information:

****Complete checklist on reverse side****

 _____ (Principal/Director's Signature)	<u>5/2/24</u> _____ (Date)
 _____ (Business Office Approval)	<u>05/06/2024</u> _____ (Date)

**TEACHER CONTRACT FOR MINNESOTA
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 593, Crookston, of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Manny P. Green**, a legally qualified licensed teacher, who agrees to teach in the public schools of said district as a **Band Instructor** for the school year **2024-2025**.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the school board and the State of Minnesota, and any additions or amendments thereto for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. **Additional Services:** The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extracurricular, co-curricular or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the school district and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

<u>Additional Service</u>	<u>Additional Compensation</u>
---------------------------	--------------------------------

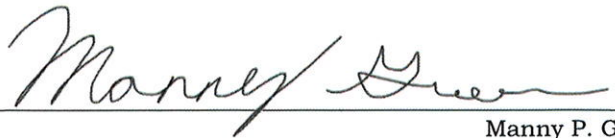
7. In consideration thereof, the school board agrees to pay said teacher the following annual salary:

For basic services BA Step 1, 1.0 FTE, 183 Days	\$45,674.00
For additional services as set forth in paragraph 6	
Total salary, exclusive of fringe benefits	\$45,674.00

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature
this 16 day of May, 2024.

IN WITNESS THEREOF we have subscribed our signatures
this _____ day of _____, 2024.



Manny P. Green

FOR INDEPENDENT SCHOOL DISTRICT NO. 593

Frank Fee, School Board Chairman

EMPLOYMENT AGREEMENT

SUMMER SCHOOL 2024

The School Board of Independent School District 593, Crookston, Minnesota enters into this agreement with Manny Green, a legally qualified and licensed teacher who agrees to teach in the Crookston Public Schools of said district as a summer school Band Teacher.

The following provisions shall apply and are a part of this agreement:

I. DURATION: June 11, 2024 through September 7, 2024

II. SALARY: The hourly rate is based on the 2023-2024 teacher salary schedule in the Master Contract between the Crookston Education Association and Independent School District No. 593.

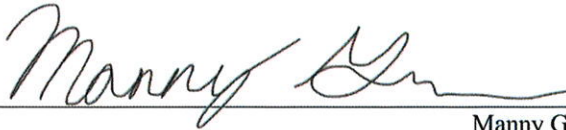
A. Salary Schedule Step and Lane	BA Step 1
B. Hourly Rate	\$32.74
C. Summer Band Lessons, Aug. 6-22 (36 hours).....	\$1,178.64
C. Marching Band Rehearsals, June 11 – August 22 (30 Hours)	\$982.20
D. Parade Performances, August 19 – Sept. 7 (32 Hours).....	\$1,047.68
E. TOTAL SUMMER SCHOOL SALARY	98 Hours..... \$3,208.52

III. COMPENSATION: A. Work performed during the 1st through the 15th of the month will be paid on the 27th of that month; work performed during the 16th through the 31st of the month will be paid on the 12th of the following month, as per this contract.

B. Compensation for these duties will be paid from a district time sheet.

IV. LEAVE: A. There will be no professional or personal leave granted during the summer session.

IN WITNESS THEREOF I have subscribed my signature
this 16 day of May, 2024.



Manny Green

IN WITNESS THEREOF we have subscribed our signatures
this _____ day of _____, 2024.

FOR INDEPENDENT SCHOOL DISTRICT NO. 593

Frank Fee, School Board Chairman

WHITE COPY - Board of Education
YELLOW COPY - Manny Green

Tim Dufault, Head Negotiator

Crookston Public Schools
Employment Data
Instructional Staff

- 1. **Kristine Dickson** is recommended to be employed as an **Elementary Teacher** at **Highland Elementary School**.
- 2. Type of contract will be: **1.0 FTE** Regular One-Year Substitute
- 3. Employee will be teaching: Full Year First Semester Second Semester
Other If "Other" explain:
- 4. Salary code will be: **100%** **01 080 258 000 000 140**
- 5. Effective date of employment will be: **August 30, 2024**
- 6. College/University: **Grand Canyon University, AZ**
- 7. Lane/Step placement recommendation: **MA Step 5**
- 8. Current Degree & Credits: **MA in Elem. Education**
- 9. Full years of experience: **4**
- 10. This position requires a change to the existing staffing plan: No Yes
If "yes," explain:
- 11. Employee will be replacing Heidi Achartz, who has/is: Resigned On leave of absence Other If "Other" explain:
- 12. Date of interview: **May 8, 2024**
- 13. Number of applicants for this position: **1** Number of applicants interviewed: **1**
- 14. Names of staff members participating in selection of employee: **Randy Bergquist, Megan Hanson, Megan Parenteau, Sandi Sorenson, Gina Ystenes**
- 15. Additional information:

****Complete checklist on reverse side****

(Principal/Director's Signature)
Randal Bergquist

(Business Office Approval)

(Date)
5/16/24

(Date)

Crookston Public Schools
New Employee Hiring Checklist
Instructional Staff

ATTACHED PERSONNEL FILE INCLUDES (Administrator/Supervisor sends to District Office):

- Letter of Application
- Employment résumé
- Copy of current license
- Transcript

BACKGROUND CHECK:

- Approved

INTERVIEW WAS:

Confirmed by at least one telephone reference check to: Julie Wilmer, Patrick Marolt, Mike Wienen

Others:

Employee IS IS NOT a veteran of the armed services.

NOTE: Prospective employee may only be offered a position after approval from the Superintendent of Schools, and then only as “subject to final School Board approval.” Employment is dependent upon a clean background check.

**TEACHER CONTRACT FOR MINNESOTA
PUBLIC SCHOOL DISTRICTS**

The School Board of Independent School District No. 593, Crookston, of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Kristine Dickson**, a legally qualified licensed teacher, who agrees to teach in the public schools of said district as an **Elementary Teacher** for the school year **2024-2025**.

The following provisions shall apply and are a part of this contract:

1. **Basic Services:** Said teacher shall faithfully perform the services prescribed by the school board or its designated representative, whether or not such services are specifically described in this contract, abide by the rules and regulations as established by the school board and the State of Minnesota, and any additions or amendments thereto for the annual salary indicated below, and agrees to teach for the school district as assigned in such grades or subjects for which the teacher has the necessary license.
2. **Duration:** This contract is subject to the provisions of M.S. 122A.40 as amended and to all laws, rules and regulations of the State of Minnesota relevant to qualification, licensure, employment, termination and discharge for cause of teachers. Thereafter this contract shall remain in full force and effect except if modified by mutual consent of the school board and the teacher or unless terminated as provided by law, or by written resignation pursuant to M.S. 122A.40.
3. **Duty Year:** The teacher's duty year and vacation days shall be as adopted by the school board, and the teacher agrees to teach on those legal holidays on which the school board is authorized to conduct school if the school board so determines. In the event a duty day is lost due to any emergency, the teacher agrees to perform duties on such other day in lieu thereof as determined by the school board.
4. **Additional Services:** The school board, or its designated representative, may assign the teacher to extracurricular, co-curricular, or other assignments, subject to established compensation for such services which exceed the services authorized in paragraph 1. Said extracurricular, co-curricular or other assignments may be described in paragraph 6 of this contract or by letter of assignment, together with a recitation of the compensation, if any, to be paid for said assignment. The school board, or its designated representative, may make any additions or amendments during the duty year as shall be necessary. Said extracurricular, co-curricular, or other assignments and compensation, if any, for such assignment shall not become a part of the teacher's Continuing Contract rights unless the words "continuing contract" are recorded immediately following the assignment.
5. **Reference:** This contract shall be subject to the agreement between the school district and the exclusive representative, if any, and the provisions of the Public Employment Labor Relations Act as amended.
6. **Special Provisions:** (Insert here any other contractual provisions).

In addition, said teacher agrees to perform the following additional services for the additional salary indicated.

<u>Additional Service</u>	<u>Additional Compensation</u>
---------------------------	--------------------------------

7. In consideration thereof, the school board agrees to pay said teacher the following annual salary:

For basic services MA Step 5, 1.0 FTE, 183 Days	\$60,367.00
For additional services as set forth in paragraph 6	
Total salary, exclusive of fringe benefits	\$60,367.00

Such salary shall be paid as authorized and in such installments during the term of the year as may be determined by appropriate school board regulation. This contract shall be effective only after it has been authorized by the school board in appropriate action, recorded in its minutes, and executed by the parties.

IN WITNESS THEREOF I have subscribed my signature
this _____ day of _____, 2024.

IN WITNESS THEREOF we have subscribed our signatures
this _____ day of _____, 2024.

FOR INDEPENDENT SCHOOL DISTRICT NO. 593

Kristine Dickson

Frank Fee, School Board Chairman

WHITE COPY - Board of Education
YELLOW COPY - Kristine Dickson

Tim Dufault, School Board Treasurer/Head Negotiator

Minnesota Masonic Charities
Charities
11501 Masonic Home Drive
Bloomington, MN 55437

US Bank

17-2/910

44.1

117983

Two Thousand One Hundred Fifty One Dollars and 25 Cents

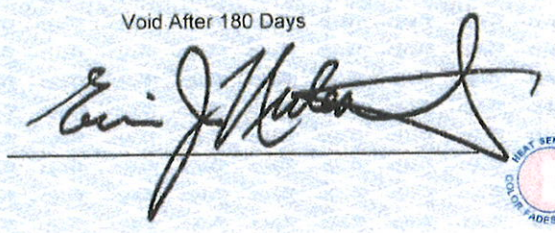
DATE
03/15/2024

AMOUNT
\$2,151.25

Pay to the Order of:

Void After 180 Days


CROOKSTON F.F.A.
402 FISCHER AVE
CROOKSTON, MN 56716



⑈ 117983 ⑈

44.2

76-1041 20001 4141
960

 **CROOKSTON MASONIC LODGE**
NO. 141 A.F. & A.M.
CROOKSTON, MN 56716

DATE 5-8-24

PAY TO THE ORDER OF Crookston FFA \$ 2151²⁵/₁₀₀

Two thousand one hundred and fifty one ²⁵/₁₀₀ DOLLARS

BREMER BANK

MEMO Breakfast Fund Raiser Rector B Wilkins

44.3

Renaissance Charitable

04/30/2024

Crookston Public Schools
ATTN Blake Stoltman
402 Fisher Ave
SUITE 593
Crookston, MN 56716

Dear Sir or Madam:

We are pleased to present Crookston Public Schools with a grant on behalf of the following donor-advised fund:

Donor Account: June Shaver Scholarship Fund
Recognition: June Shaver Scholarship Fund
Grant Amount: \$7,500.00
Purpose of Grant: Scholarship

It's not necessary for your charity to send the donor an additional gift receipt since they already received one from the Renaissance Charitable Foundation Inc. when they created their donor-advised fund account through the Franklin Charitable Giving Program.

This grant may only be used for your organization's tax-exempt purposes. It may not be used to provide anyone a private benefit, to satisfy a pre-existing pledge, for support of any political campaign or on behalf of any candidate for public office.

If you have any questions about this grant, feel free to contact Renaissance Philanthropic Solutions Group at 1-800-843-7997.

Sincerely,

Your Client Services Team
Renaissance Charitable Foundation

Renaissance Charitable

8910 Purdue Rd., Suite 555
Indianapolis, IN 46268

DATE **04/30/2024**

PAY **SEVEN THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS**

Wells Fargo Bank
300 North Meridian Street, Suite 1600
Indianapolis IN 46204

04023342

\$7,500.00

DOLLAR SEVEN THOUSAND FIVE ZERO ZERO PERIOD ZERO ZERO

PAY TO THE ORDER OF: **Crookston Public Schools
ATTN Blake Stoltman
402 Fisher Ave
SUITE 593
Crookston, MN 56716**

Mary W. Bal

VOID AFTER 60 DAYS

BORDER CONTAINS MICROPRINTING

NATIONAL PHILANTHROPIC TRUST
165 TOWNSHIP LINE ROAD
SUITE 1200
JENKINTOWN, PA 19046-3594



4.4.4
National
Philanthropic
Trust

Your partner in giving

RETURN SERVICE REQUESTED

Check No. 0000047943
Check Date 05/01/2024
Check Amount \$1,000.00



US-000606 0001 0001 000606



INDEPENDENT SCHOOL DISTRICT 593
LAURA LYCZEWSKI
402 W FISHER AVE STE 593
CROOKSTON MN 56716-2811
UNITED STATES OF AMERICA

FOR INQUIRIES, PLEASE CONTACT
NPT AT WFDAF@NPTRUST.ORG OR
(888) 420-3572

National Philanthropic Trust (NPT) (EIN:23-7825575) is pleased to present you with the following charitable grant:

Recommended from/by: Peter & Ingrid Koller Charitable Fund (NPT)
Mr. Peter A. Koller and Ms. Ingrid M. Koller
Additional Recognition: None
Purpose: To be used for exclusively public purposes, donation for the TW Thorson Music Scholarship Fund

NPT provides donors with a charitable gift receipt when they contribute to their donor-advised fund account. Your organization should not provide a tax receipt for this grant, but you may wish to send the donor a thank you letter for recommending this grant.

This grant may only be used for your organization's tax-exempt purposes. This grant may not be used to provide anyone with a more than incidental private benefit, and it may not be used to carry on propaganda, to attempt to influence legislation or the outcome of any public election, in support of any political campaign or candidate for public office, or for any other form of lobbying.

Sincerely, Grants Team at National Philanthropic Trust

PLEASE FOLD ON PERFORATION AND DETACH HERE

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.

NATIONAL PHILANTHROPIC TRUST
165 TOWNSHIP LINE ROAD
SUITE 1200
JENKINTOWN, PA 19046-3594

0000047943

May 01, 2024

60-208/312 PA
VOID AFTER 60 DAYS



Amount: **One Thousand dollars and 00 cents**

\$1,000.00

Pay to the order of INDEPENDENT SCHOOL DISTRICT 593

Bank of America N.A.
Philadelphia, PA

Eileen R. Heisman

AUTHORIZED SIGNATURE

Grant purpose as stated in attached letter

000001

44.5

LELAND ELLINGSON
JUDY ELLINGSON
218-281-5440
1110 NORTON CIRCLE
CROOKSTON, MN 56716

2988
77-164/913

4/24/24
Date

Pay to the order of Highland Elementary Field Trips \$ 505.⁰⁰

Five Hundred Five and ^{no} / 100 Dollars  Security features included. Details on back.



1901 Sahstrom Dr
PO Box 619
Crookston MN 56716
www.uvbank.net

Your Hometown Bank

Judy Ellingson NP

For _____

Adopted: _____

MSBA/MASA Model Policy 425

Orig. 2001

Revised: _____

Rev. ~~2023~~ April 2024

425 STAFF DEVELOPMENT AND MENTORING

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to establish a staff development program and structure to carry out planning and reporting on staff development that supports improved student learning.

II. ADVISORY STAFF DEVELOPMENT COMMITTEE AND SITE PROFESSIONAL DEVELOPMENT TEAMS

A. The school board will establish an Advisory Staff Development Committee to develop a Staff Development Plan, assist Site Professional Development Teams in developing a site plan consistent with the goals of the Staff Development Plan, and evaluate staff development efforts at the site level.

1. The majority of the membership of the Advisory Staff Development Committee shall consist of teachers representing various grade levels, subject areas, and special education. The Committee also will include nonteaching staff, parents, and administrators.

2. Members of the Advisory Staff Development Committee shall be appointed by the school board. ~~Committee members shall serve a two-year term* based upon nominations by board members, teachers, and paraprofessionals.~~ The school board shall appoint replacement members of the Advisory Staff Development Committee as soon as possible following the resignation, death, serious illness, or removal of a member from the Committee.

B. The school board will establish the Site Professional Development Teams.

1. Members of the Site Professional Development Teams will be appointed by the school board. Team members shall serve a two-year term* based upon nominations by board members, teachers, and paraprofessionals. The school board shall appoint replacement members of the Site Professional Development Teams as soon as possible following the resignation, death, serious illness, or removal of a member from the Team.

2. The majority of the Site Professional Development Teams shall be teachers representing various grade levels, subject areas, and special education.

III. DUTIES OF THE ADVISORY STAFF DEVELOPMENT COMMITTEE

A. The Advisory Staff Development Committee will develop a Staff Development Plan that will be reviewed and subject to approval by the school board ~~twice a year.~~ annually.

~~* This time period may be changed to accommodate individual school district needs.~~

~~* This time period may be changed to accommodate individual school district needs.~~

B. The Staff Development Plan must contain the following elements:

1. Staff development outcomes that are consistent with the education outcomes as may be determined periodically by the school board;

[Note: The board-determined education outcomes for your district could be inserted here.]

2. The means to achieve the Staff Development outcomes;
3. The procedures for evaluating progress at each school site toward meeting educational outcomes consistent with relicensure requirements under Minnesota Statutes, section 122A.187;
4. Ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:
 - a. Improve student achievement of state and local education standards in all areas of the curriculum, including areas of regular academic and applied and experiential learning, by using research-based best practices methods;
 - b. Effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, English learners, and gifted children, within the regular classroom, applied and experiential learning settings, and other settings;
 - c. Provide an inclusive curriculum for a racially, ethnically, linguistically, and culturally diverse student population that is consistent with state education diversity rule and the district's education diversity plan;
 - d. Improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district;
 - e. Effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution;
 - f. Effectively deliver digital and blended learning and curriculum and engage students with technology; and
 - g. Provide teachers and other members of site-based management teams with appropriate management and financial management skills.
5. The Staff Development Plan also must:
 - a. Support stable and productive professional communities achieved through ongoing and schoolwide progress and growth in teaching practice;
 - b. Emphasize coaching, professional learning communities, classroom action research, and other job-embedded models;

- c. Maintain a strong subject matter focus premised on students' learning goals consistent with Minnesota Statutes, section 120B.125;
 - d. Ensure specialized preparation and learning about issues related to teaching English learners and students with special needs by focusing on long-term systemic efforts to improve educational services and opportunities and raise student achievement; and
 - e. Reinforce national and state standards of effective teaching practice.
6. Staff development activities must:
- a. Focus on the school classroom and research-based strategies that improve student learning;
 - b. Provide opportunities for teachers to practice and improve their instructional skills over time;
 - c. Provide opportunities for teachers to use student data as part of their daily work to increase student achievement;
 - d. Enhance teacher content knowledge and instructional skills, including to accommodate the delivery of digital and blended learning and curriculum and engage students with technology;
 - e. Align with state and local academic standards;
 - f. Provide opportunities to build professional relationships, foster collaboration among principals and staff who provide instruction, and provide opportunities for teacher-to-teacher mentoring;
 - g. Align with the plan, if any, of the district or site for an alternative teacher professional pay system;
 - h. Provide teachers of English learners, including English as a second language, and content teachers with differentiated instructional strategies critical for ensuring students long-term academic success, the means to effectively use assessment data on the academic literacy, oral academic language, and English language development of English learners, and skills to support native and English language development across the curriculum; and
 - i. Provide opportunities for staff to learn about current workforce trends, the connections between workforce trends and postsecondary education, and training options, including career and technical education options.
7. Staff development activities may include curriculum development and curriculum training programs and activities that provide teachers and other members of site-based teams training to enhance team performance.
8. The school district may implement other staff development activities required by law and activities associated with professional teacher compensation models.

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minnesota Statutes, section 122A.40, Subdivisions. 7 and 7a, or Minnesota Statutes section 122A.41, subdivisions. 4 and 4a, such additional days of staff development should include peer mentoring, peer gathering, continuing education, professional development, or other training which enable teachers to achieve the staff development outcomes enumerated above in Section III.B.4.]

- C. The Advisory Staff Development Committee will assist Site Professional Development Teams in developing a site plan consistent with the goals and outcomes of the Staff Development Plan.
- D. The Advisory Staff Development Committee will evaluate staff development efforts at the site level and will report to the school board ~~on a quarterly basis*~~ the extent to which staff at the site have met the outcomes of the Staff Development Plan.
- E. In addition to developing a Staff Development Plan, the Staff Development Advisory Committee also must develop teacher mentoring programs for teachers new to the profession or school district, including teaching residents, teachers of color, teachers who are American Indian, teachers in license shortage areas, teachers with special needs, or experienced teachers in need of peer coaching. Teacher mentoring programs must be included in or aligned with the school district's teacher evaluation and peer review processes under Minnesota Statutes, sections 122A.40, subdivision 8 or 122A.41, subdivision 5.
- F. The Advisory Staff Development Committee shall assist the school district in preparing any reports required by the [Minnesota Department of Education \(MDE\)](#) relating to staff development or teacher mentoring including, but not limited to, the reports referenced in Section VII. below.

IV. DUTIES OF THE SITE PROFESSIONAL DEVELOPMENT TEAM

- A. Each Site Professional Development Team shall develop a site plan, consistent with the goals of the Staff Development Plan. The school board will review the site plans for consistency with the Staff Development Plan ~~twice a year.*~~[annually.](#)
- B. The Site Professional Development Team must demonstrate to the school board the extent to which staff at the site have met the outcomes of the Staff Development Plan. The actual reports to the school board can be made by the Advisory Staff Development Committee to avoid duplication of effort.
- C. If the school board determines that staff development outcomes are not being met, it may withhold a portion of the initial allocation of revenue referenced in Section V. below.

V. STAFF DEVELOPMENT FUNDING

- A. Unless the school district is in statutory operating debt or a majority of the school board and a majority of its licensed teachers annually vote to waive the requirement to reserve basic revenue for staff development, the school district will reserve an amount equal to at least two percent of its basic revenue for: (1) teacher development and evaluation under Minnesota Statutes, section 122A.40, subdivision 8 or 122A.41, subdivision 5; (2) principal development and evaluation under section 123B.147, subdivision. 3; (3)

~~*This time period may be changed to accommodate individual school district needs.~~

professional development under section 122A.60; (4) in-service education for programs under section 120B.22, subdivision 2; and (5) teacher mentorship under section 122A.70, subdivision 1. . To the extent extra funds remain, staff development revenue may be used for development plans, including plans for challenging instructional activities and experiences under section 122A.60, and for curriculum development and programs, other in-service education, teacher's workshops, teacher conferences, the cost of substitute teachers for staff development purposes, preservice and in-service education for special education professionals and paraprofessionals, and other related costs for staff development efforts. The school district also may use the revenue reserved for staff development for grants to the school district's teachers to pay for coursework and training leading to certification as either a college in the schools teacher or a concurrent enrollment teacher. To receive a grant, the teacher must be enrolled in a program that includes coursework and training focused on teaching a core subject.

- B. The school district may, in its discretion, expend an additional amount of unreserved revenue for staff development based on its needs.
- C. Release time provided for teachers to supervise students on field trips and school activities, or independent tasks not associated with enhancing the teacher's knowledge and instructional skills, such as preparing report cards, calculating grades, or organizing classroom materials, may not be counted as staff development time that is financed with staff development reserved revenue under Minnesota Statutes, section 122A.61.

VI. PROCEDURE FOR USE OF STAFF DEVELOPMENT FUNDS

- A. On a yearly* basis, the Advisory Staff Development Committee, with the assistance of the Site Professional Development Teams, shall prepare a projected budget setting forth proposals for allocating staff development and mentoring funds reserved for each school site. Such budgets shall include, but not be limited to, projections as to the cost of building site training programs, costs of individual staff seminars, and cost of substitutes.
- B. Upon approval of the budget by the school board, the Advisory Committee shall be responsible for monitoring the use of such funds in accordance with the Staff Development Plan and budget. The requested use of staff development funds must meet or make progress toward the goals and objectives of the Staff Development Plan. All costs/expenditures will be reviewed by the school board and/or superintendent for consistency with the Staff Development Plan on a ~~quarterly~~ semi-annual basis.*
- C. Individual requests from staff for leave to attend staff development activities shall be submitted and reviewed according to school district policy, staff procedures, contractual agreement, and the effect on school district operations. Failure to timely submit such requests may be cause for denial of the request.
- D. The school district may use staff development revenue, special grant programs established by the legislature, or another funding source to pay a stipend to a mentor who may be a current or former teacher who has taught at least three (3) years and is not on an improvement plan. Other initiatives using such funds. or funds available under Minnesota Statutes, sections 124D.861 and 124D.862, may include:

* This time period may be changed to accommodate individual school district needs.

1. additional stipends as incentives to mentors of color or who are American Indian;
2. financial supports for professional learning community affinity groups across schools within and between districts for teachers from underrepresented racial and ethnic groups to come together throughout the school year;
3. programs for induction aligned with the school district or school mentorship program during the first three (3) years of teaching, especially for teachers from underrepresented racial and ethnic groups; or
4. grants supporting licensed and nonlicensed educator participation in professional development, such as workshops and graduate courses, related to increasing student achievement for students of color and American Indian students in order to close opportunity and achievement gaps.

To the extent the school district receives a grant for any of the above purposes, it will negotiate additional retention strategies or protection from unrequested leave of absences in the beginning years of employment for teachers of color and teachers who are American Indian. Retention strategies may include providing financial incentives for teachers of color and teachers who are American Indian to work in the school or district for at least five (5) years and placing American Indian educators at sites with other American Indian educators and educators of color at sites with other educators of color to reduce isolation and increase opportunity for collegial support.

VII. PARAPROFESSIONALS, TITLE I AIDES, AND OTHER INSTRUCTIONAL SUPPORT STAFF

- A. The school district must provide a minimum of eight hours of paid orientation or professional development annually to all paraprofessionals, Title I aides, and other instructional support staff. Six of the eight hours must be completed before the first instructional day of the school year or within 30 days of hire.
- B. The orientation or professional development must be relevant to the employee's occupation and may include collaboration time with classroom teachers and planning for the school year.
- C. For paraprofessionals who provide direct support to students, at least 50 percent of the professional development or orientation must be dedicated to meeting the requirements of this section. Professional development for paraprofessionals may also address the requirements of Minnesota Statutes, section 120B.363, subdivision 3.
- D. A school administrator must provide an annual certification of compliance with this requirement to the MDE Commissioner.

VIII. REPORTING

- A. The school district and site staff development committee shall prepare a report of the previous fiscal year's staff development activities and expenditures as part of the school district's world's best workforce report.
 1. The report must include assessment and evaluation data indicating progress toward district and site staff development goals based on teaching and learning outcomes, including the percentage of teachers and other staff involved in instruction who participate in effective staff development activities.
 2. The report will provide a breakdown of expenditures for:

- a. Curriculum development and curriculum training programs;
- b. Staff development training models, workshops, and conferences; and
- c. The cost of releasing teachers or providing substitute teachers for staff development purposes.

The report also must indicate whether the expenditures were incurred at the district level or the school site level and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures must be reported using the uniform financial and accounting and reporting standards (UFARS).

- 3. The report will be signed by the superintendent and staff development chair.
- B. To the extent the school district receives a grant for mentorship activities described in Section V.D., by June 30 of each year after receiving a grant, the site staff development committee must submit a report to the Professional Educator Licensing and Standards Board on program efforts that describes mentoring and induction activities and assesses the impact of these programs on teacher effectiveness and retention.

Legal References: Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.22, Subd. 2 (Violence Prevention Education)
[Minn. Stat. § 121A.642 \(Paraprofessional Training\)](#)
Minn. Stat. § 122A.187 (Expiration and Renewal)
Minn. Stat. § 122A.40, Subds. 7, 7a and 8 (Employment; Contracts; Termination - Additional Staff Development and Salary)
Minn. Stat. § 122A.41, Subds. 4, 4a and 5 (Teacher Tenure Act; Cities of the First Class; Definitions - Additional Staff Development and Salary)
Minn. Stat. § 122A.60 (Staff Development Program)
Minn. Stat. § 122A.70 (Teacher Mentorship and Retention of Effective Teachers)
Minn. Stat. § 122A.61 (Reserved Revenue for Staff Development)
Minn. Stat. § 123B.147, subd. 3 (Principals)
Minn. Stat. § 124D.861 (Achievement and Integration for Minnesota)
Minn. Stat. § 124D.862 (Achievement and Integration Revenue)
Minn. Stat. § 126C.10, Subds. 2 and 2b (General Education Revenue)
Minn. Stat. § 126C.13, Subd. 5 (General Education Levy and Aid)

Cross References: None.

NOTICE RELATING TO
GENERAL OBLIGATION TAX ABATEMENT, CAPITAL FACILITIES, AND
REFUNDING BONDS
OF INDEPENDENT SCHOOL DISTRICT NO. 593 (CROOKSTON), MINNESOTA

NOTICE IS HEREBY GIVEN that Independent School District No. 593 (Crookston), Minnesota (the District) intends to issue its General Obligation Tax Abatement, Capital Facilities, and Refunding Bonds (the Bonds) in a principal amount not to exceed \$5,405,000, pursuant to Minnesota Statutes, Section 123B.62, Section 469.1814 and Chapter 475.

A portion of the Bonds (\$400,000) will be used to finance districtwide parking lot construction and reconstruction projects (the Abatement Projects).

A portion of the Bonds (\$600,000) will be used to finance various capital projects and improvements (the Capital Facilities Projects) at District facilities as described in the list of proposed projects submitted to the Commissioner of Education of the State of Minnesota (the Capital Facilities Projects).

A portion of the Bonds (\$4,405,000) will be used to refund, in a current refunding, the 2025 through 2034 maturities of the District's General Obligation Alternative and Capital Facilities Bonds, Series 2013A, dated December 30, 2013, and issued in the original principal amount of \$7,645,000 (the Refunded Bonds). Proceeds of the Refunded Bonds were used to finance various health and safety and deferred capital maintenance projects at District facilities

The total amount of outstanding indebtedness of the District as of May 15, 2024, is \$15,745,000.

Any interested person may submit written comments relating to the Bonds, the Abatement Projects or the Capital Facilities Projects to the District.

BY ORDER OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT
NO. 593 (CROOKSTON), MINNESOTA

CERTIFICATION OF MINUTES RELATING TO PROPOSED PROPERTY TAX
ABATEMENT FOR PARKING LOT CONSTRUCTION AND RECONSTRUCTION
PROJECTS;
GENERAL OBLIGATION TAX ABATEMENT, CAPITAL FACILITIES, AND REFUNDING
BONDS, SERIES 2024A

Issuer: Independent School District No. 593 (Crookston), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on May 20, 2024 at 5:00 p.m. at the Crookston High School.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO PROPOSED PROPERTY TAX ABATEMENT FOR PARKING LOT CONSTRUCTION AND RECONSTRUCTION PROJECTS AND GRANTING THE ABATEMENT; RELATING TO GENERAL OBLIGATION TAX ABATEMENT, CAPITAL FACILITIES, AND REFUNDING BONDS, SERIES 2024A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 20th day of May, 2024.

School District Clerk

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO PROPOSED PROPERTY TAX ABATEMENT FOR PARKING LOT CONSTRUCTION AND RECONSTRUCTION PROJECTS AND GRANTING THE ABATEMENT; RELATING TO GENERAL OBLIGATION TAX ABATEMENT, CAPITAL FACILITIES, AND REFUNDING BONDS, SERIES 2024A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 593 (Crookston), Minnesota (the District), as follows:

SECTION 1. TAX ABATEMENT AUTHORIZATION AND RECITALS.

- (a) The District, pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815, as amended (the Act), is authorized to grant an abatement of the property taxes imposed by the District on parcels of property (the Abated Parcels) by the adoption of a resolution specifying the terms of the abatement.
- (b) The District intends to undertake parking lot construction and reconstruction projects at various District facilities (the Improvements) and benefiting certain properties within the District boundaries identified on Exhibit A attached hereto (collectively, the Property).
- (c) The District has proposed to finance the Improvements by granting an abatement of the property taxes imposed by the District on the Property (the Proposed Property Tax Abatement).
- (d) Pursuant to the Act, this Board, on the date hereof, conducted a public hearing on the desirability of granting the Proposed Property Tax Abatement. Notice of the public hearing was duly published as required by law in the *Crookston Times*, the official newspaper of the District, on May 3, 2024.

SECTION 2. FINDINGS. On the basis of the information compiled by the District and elicited at the public hearing referred to in Section 1(d), it is hereby found, determined and declared:

- (a) The District expects that the benefits to the District associated with granting the Proposed Property Tax Abatement are at least equal to or exceed the associated costs to the District.
- (b) The granting of the Proposed Property Tax Abatement is in the public interest because it will finance and provide public infrastructure and help provide access to services for District residents.
- (c) The nature and extent of the public benefits which the District expects to result from the Proposed Property Tax Abatement are the parking lot construction and reconstruction

projects at various District facilities which will enable District residents to continue to conveniently and safely access these District facilities that are regularly utilized by the public for community events.

- (d) The Property is not located in a tax increment financing district.
- (e) The granting of the Proposed Abatement will not cause the aggregate amount of abatements granted by the District under the Act to exceed, in any year, the greater of (i) ten percent (10%) of the District's net tax capacity for the taxes payable year to which the abatement applies, or (ii) \$200,000.
- (f) It is in the best interests of the District to grant the tax abatement authorized in this resolution.
- (g) Under Section 469.1813, subdivision 9 of the Act, it is not necessary for the District to obtain the consent of any owner of the Property to grant an abatement.

SECTION 3. GRANTING OF TAX ABATEMENT.

- (a) A property tax abatement (the Abatement) is hereby granted in respect of property taxes levied by the District on the Property for ten (10) years, commencing with taxes payable in 2025 and concluding with taxes payable in 2034. The total Abatement amount shall not exceed \$520,000 over ten (10) years.
- (b) The District shall retain the Abatement and apply it to payment of all or a portion of the costs of acquiring or constructing the Improvements or to the payment of bonds of the District issued to finance costs of acquiring or constructing the Improvements, whether such bonds are issued pursuant to the Act, or other law, as authorized by Section 469.1815, subdivision 2 of the Act.
- (c) The Abatement may be modified or terminated at any time by the Board in accordance with the Act.

SECTION 3. AUTHORIZATION AND DISTRICT INDEBTEDNESS.

The District is authorized, pursuant to Minnesota Statutes, Section 123B.62, Section 469.1814 and Chapter 475, to borrow money by the issuance of its general obligation tax abatement bonds, general obligation capital facilities bonds, and refunding bonds.

This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Tax Abatement, Capital Facilities, and Refunding Bonds, Series 2024A in the approximate principal amount of \$5,405,000 (the Bonds), pursuant to Minnesota Statutes, Section 123B.62, Section 469.1814 and Chapter 475; provided the true interest costs of the Bonds does not exceed 3.75%.

A portion of the Bonds (\$400,000) will be used to finance the Improvements.

A portion of the Bonds (\$600,000) will be used to finance various capital projects and improvements (the Capital Facilities Projects) at District facilities.

A portion of the Bonds (\$4,405,000) will be used to refund, in a current refunding, the 2025 through 2034 maturities of the District's General Obligation Alternative and Capital Facilities Bonds, Series 2013A, dated December 30, 2013, and issued in the original principal amount of \$7,645,000 (the Refunded Bonds). Proceeds of the Refunded Bonds were used to finance various health and safety and deferred capital maintenance projects at District facilities.

It is hereby determined to be in the best interests of the District to issue the Bonds, a portion of which will finance the Improvements, including every item of cost of the kinds authorized in Minnesota Statutes, Section 469.1814, subdivision 5, benefiting the Abated Parcels, a portion of which will finance the Capital Facilities Projects, and a portion of which will refund the Refunded Bonds. Pursuant to the provisions of Minnesota Statutes, Chapter 123B.62(b), it is hereby determined that the total amount of District indebtedness is \$15,745,000, as of May 15, 2024.

SECTION 4. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. A list of the proposed Capital Facilities Projects to be financed with the Bonds and the issuance of the Bonds has been or will be submitted to the Commissioner of Education of the State of Minnesota (the Commissioner) for approval as provided in Minnesota Statutes, Section 123B.62(a) and such approval will be received prior to the date on which the Bonds are issued.

SECTION 5. OFFICIAL INTENT AND NOTICE PUBLICATION; CAPITAL FACILITIES PROJECTS. In accordance with the provisions of Minnesota Statutes, Section 123B.62(c), this resolution shall be considered the District's official intent to issue the portion of the Bonds to be issued to finance the Capital Facilities Projects. The Clerk is authorized and directed to cause notice of the intended Capital Facilities Projects, the amount of the portion of the Bonds to be issued to finance the Capital Facilities Projects, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District. The portion of the Bonds to be issued to finance the Capital Facilities Projects tentatively authorized by this resolution shall become finally authorized unless a petition signed by more than 15 percent of the registered voters of the District, calling for a referendum on the question of whether to issue the portion of the Bonds to be issued to finance the Capital Facilities Projects, is filed with the Board within thirty (30) days of adoption of this resolution.

SECTION 6. SOLICITATION OF PROPOSALS; APPROVAL OF THE SALE OF THE BONDS. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota (Ehlers), as its independent municipal advisor in connection with the sale of the Bonds. Ehlers is authorized to solicit proposals for the Bonds on behalf of the District on a competitive basis without requirement of public notice, in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). In consultation with Ehlers, the Superintendent or Business Manager and any Board member are hereby authorized to approve the sale of the Bonds and execute a bond purchase agreement for the Bonds with the purchaser; provided that the aggregate principal amount of the Bonds does not exceed \$5,405,000, and the true interest costs of the Bonds does not exceed 3.75%.

SECTION 7. BOARD RATIFICATION OF SALE. Upon approval of the sale of the Bonds by the Superintendent or Business Manager and any Board member, the Board will take action at a regularly scheduled or special meeting thereafter to adopt a bond resolution prepared by the District's bond counsel ratifying the sale of the Bonds and incorporating the terms and conditions with respect thereto.

SECTION 8. OFFICIAL STATEMENT; PROPOSALS. Ehlers is authorized to prepare and distribute, for the District, a preliminary Official Statement and an Official Statement relating to the sale of the Bonds, and Ehlers and the underwriter are each hereby authorized to use a final Official Statement substantially in the form of said Preliminary Official Statement but with such changes therein as are required to conform the same to the terms of the Bonds, and the chair, clerk, superintendent or business manager, in consultation with and upon the advice of representatives of Ehlers and bond counsel, are hereby authorized and directed to finalize and approve such Official Statement and execute and deliver such certifications and to take such steps as are necessary to comply with SEC Rule 15c2-12. Ehlers is additionally authorized to open, read, and tabulate the proposals for presentation to the Board.

SECTION 9. STATE CREDIT ENHANCEMENT PROGRAM.

- (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.
- (b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

Exhibit A

ABATED PARCELS

01.00036.00
01.00043.01
01.00045.00
01.00116.00
01.00121.00
01.00125.00
19.00062.01
19.00123.00
35.00017.00
35.00020.00
43.00050.00
43.00054.00
43.00056.00
43.00066.00
62.00082.00
82.03708.00
82.03977.00
82.03978.00

May 20, 2024

PRE-SALE REPORT FOR

Independent School District No. 593 (Crookston), Minnesota

**\$5,105,000 General Obligation Tax Abatement, Capital
Facilities and Refunding Bonds, Series 2024A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Shelby McQuay, Senior Municipal Advisor
Matthew Hammer, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$5,105,000 General Obligation Tax Abatement, Capital Facilities and Refunding Bonds, Series 2024A

Purposes:

The proposed issue will include financing for three purposes:

- The Capital Facilities portion will finance capital improvements to district facilities approved by the Commissioner of Education,
- The Tax Abatement portion will finance the construction of and improvements to parking lots district wide, and
- The Refunding portion will finance a current refunding of the 2025 through 2034 maturities of the \$7,645,000 General Obligation Alternative and Capital Facilities Bonds, Series 2013A.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 469 and Sections 123B.62 and 475.67.

Under the Tax Abatement Authority, the amount of property taxes abated in any year for the Bonds, together with any outstanding annual abatements, may not exceed 10% of the District's net tax capacity or \$200,000, whichever is greater.

The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 9 years, 7 months. Principal on the Bonds will be due on February 1 in the years 2025 through 2034. Interest will be due every six months beginning February 1, 2025.

The Bonds will be subject to prepayment at the discretion of the District on February 1, 2032 or any date thereafter.

Bank Qualification:

Because the District is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the District will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa1" rating. The District's most recent bond issues were rated by Moody's Investors Service. The current rating on those bonds is "A1" (underlying). The District will request a new rating for the Bonds.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Parameters:

The School Board will consider adoption of an Intent Resolution on May 20, 2024, authorize the issuance of Bonds so long as the bid meets certain parameters. These parameters are:

- * Issue size not to exceed \$5,405,000
- * Maximum True Interest Cost (TIC) of 3.75%

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities at this time.

We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate and Purchase Price Receipt (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District’s specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the District in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs and to redeem the refunded obligations. For the refunding portion, proceeds will be available for investment by the District from the closing date (July 18, 2024) until the redemption date (August 22, 2024) for the 2013A bonds. These estimates include the assumption that the proceeds for the refunding bonds will be deposited in an interest earning escrow account which will be used to redeem the existing bonds on the call date. We are estimating investment earnings in the escrow account to be \$22,744.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Dorsey & Whitney LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody’s Investors Service, Inc.

Escrow Agent: Zion’s Bancorporation, National Association

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board, School Board Approves Resolution Authorizing Sale of the Bonds:	May 20, 2024
Due Diligence Call to Review Official Statement:	Week of June 3
Conference with Rating Agency:	Week of June 3
Distribute Official Statement:	June 13, 2024
Ehlers Receives and Evaluates Proposals for Purchase of Bonds:	June 24, 2024
Ehlers Presents Sale Day Report to School Board, School Board Approves Resolution Awarding Sale of the Bonds:	June 24, 2024
Estimated Closing Date:	July 18, 2024
Redemption Date for 2013A Obligations Being Refunded:	August 22, 2024

Attachments

- Estimated Sources and Uses of Funds
- Estimated Combined Debt Service Schedule
- Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Estimated Debt Service Schedule for Capital Facilities Portion
- Existing Debt Service Schedule - 2013A Bonds
- Estimated Refunding Debt Service Savings Comparison
- Estimated Current Refunding Escrow
- Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement Resolution (provided separately)

EHLERS' CONTACTS

Shelby McQuay, Senior Municipal Advisor	(651) 697-8548
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Nate Gilger, Public Finance Analyst	(651) 697-8538
Brian Shannon, Senior Finance Manager	(651) 697-8515

ESTIMATES PRIOR TO BOND SALE

Crookston School District No. 593

Estimated Sources and Uses of Funds
 General Obligation Bonds, Series 2024A
 May 14, 2023

	Refunding of 2013A	Capital Facilities Bond	Tax Abatement	Total
Authorized Amount	\$4,105,000	\$600,000	\$400,000	\$5,105,000
Bond Amount	\$4,105,000	\$600,000	\$400,000	\$5,105,000
Number of Years	9	9	10	10
Dated Date	7/25/2024	7/25/2024	7/25/2024	7/25/2024
Sources of Funds				
Par Amount	\$4,105,000	\$600,000	\$400,000	\$5,105,000
Investment Earnings ¹	0	2,287	1,524	\$3,810
Funds on Hand Debt Service Fund		15,494		\$15,494
Reoffering Premium ²	277,711	52,385	30,597	\$360,693
Total Sources	\$4,382,711	\$670,165	\$432,120	\$5,484,997
Uses of Funds				
Allowance for Discount Bidding ³	\$41,050	\$6,000	\$4,000	\$51,050
Capitalized Interest ⁴	0	15,494	10,427	25,921
Rounding Amount ⁵	2,670	0	0	2,670
Legal and Fiscal Costs ⁶	26,400	29,700	19,900	76,000
Net Available for Project Costs	4,312,591	618,972	397,793	5,329,355
Total Uses	\$4,382,711	\$670,165	\$432,120	\$5,484,997
Initial Deposit to Construction Fund		\$616,685	\$396,269	\$1,012,954
Initial Deposit to Refunding Fund	\$4,312,591			\$4,312,591

- 1 Estimated investment earnings for the Tax Abatement and Capital Facilities portion of the bond issue are based on an average interest rate of 1.00%.
- 2 The underwriter of the bonds may receive a reoffering premium in the sale of the bonds. They will retain a portion of the premium as their compensation, or underwriter's discount. The remainder of the premium will either be used to reduce the par amount of the bonds, pay a portion of the first year's interest on the bonds, or deposited in the construction fund and used to fund a portion of the project costs.
- 3 The underwriter's discount is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 Due to timing of the levy process, the District would not be able to make a tax levy to fund the interest payment due on the Facilities Maintenance portion of the bond issue during fiscal year 2025, so that payment would be made from bond proceeds.
- 5 Represents additional funds available for debt service, due to the requirement to issue bonds in \$5,000 increments.
- 6 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.

I.S.D. No. 593 (Crookston), MN

\$5,105,000 G.O. Cap Fac, Tax Abatement & Refunding Bonds, Series 2024A

Issue Summary

Dated: July 18, 2024

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
07/18/2024	-	-	-	-	-	-	-
02/01/2025	440,000.00	5.000%	133,464.86	573,464.86	(25,920.97)	547,543.89	-
06/01/2025	-	-	-	-	-	-	547,543.89
08/01/2025	-	-	113,475.00	113,475.00	-	113,475.00	-
02/01/2026	415,000.00	5.000%	113,475.00	528,475.00	-	528,475.00	-
06/01/2026	-	-	-	-	-	-	641,950.00
08/01/2026	-	-	103,100.00	103,100.00	-	103,100.00	-
02/01/2027	445,000.00	5.000%	103,100.00	548,100.00	-	548,100.00	-
06/01/2027	-	-	-	-	-	-	651,200.00
08/01/2027	-	-	91,975.00	91,975.00	-	91,975.00	-
02/01/2028	470,000.00	5.000%	91,975.00	561,975.00	-	561,975.00	-
06/01/2028	-	-	-	-	-	-	653,950.00
08/01/2028	-	-	80,225.00	80,225.00	-	80,225.00	-
02/01/2029	485,000.00	5.000%	80,225.00	565,225.00	-	565,225.00	-
06/01/2029	-	-	-	-	-	-	645,450.00
08/01/2029	-	-	68,100.00	68,100.00	-	68,100.00	-
02/01/2030	515,000.00	5.000%	68,100.00	583,100.00	-	583,100.00	-
06/01/2030	-	-	-	-	-	-	651,200.00
08/01/2030	-	-	55,225.00	55,225.00	-	55,225.00	-
02/01/2031	540,000.00	5.000%	55,225.00	595,225.00	-	595,225.00	-
06/01/2031	-	-	-	-	-	-	650,450.00
08/01/2031	-	-	41,725.00	41,725.00	-	41,725.00	-
02/01/2032	570,000.00	5.000%	41,725.00	611,725.00	-	611,725.00	-
06/01/2032	-	-	-	-	-	-	653,450.00
08/01/2032	-	-	27,475.00	27,475.00	-	27,475.00	-
02/01/2033	595,000.00	5.000%	27,475.00	622,475.00	-	622,475.00	-
06/01/2033	-	-	-	-	-	-	649,950.00
08/01/2033	-	-	12,600.00	12,600.00	-	12,600.00	-
02/01/2034	630,000.00	4.000%	12,600.00	642,600.00	-	642,600.00	-
06/01/2034	-	-	-	-	-	-	655,200.00
Total	\$5,105,000.00	-	\$1,321,264.86	\$6,426,264.86	(25,920.97)	\$6,400,343.89	-

Yield Statistics

Bond Year Dollars	\$27,626.85
Average Life	5.412 Years
Average Coupon	4.7825394%
Net Interest Cost (NIC)	3.6617355%
True Interest Cost (TIC)	3.5198451%
All Inclusive Cost (AIC)	3.8226293%
Bond Yield for Arbitrage Purposes	3.2620709%

IRS Form 8038

Net Interest Cost	3.2052912%
Weighted Average Maturity	5.483 Years

ESTIMATES PRIOR TO BOND SALE

\$400,000 Bond Issue
9 Tax Levies
Wrapped Around Existing Debt

Crookston Public School District No. 593
Analysis of Possible Structure for Capital and Debt Levies

Type of Bond	Principal Amount	Dated Date	Interest Rate
Tax Abatement	\$400,000	07/18/24	3.50%

May 15, 2024

Levy Payable Year	Fiscal Year	Tax Capacity Value ¹ (\$000s)	% Chg	Existing Commitments				Proposed New Board Approved Bonds				Combined Totals					
				Building Bonds ²	All Fac/Fac Maint H&S Bonds ²	Abatement Bonds ²	Est. Debt Excess ³	Est. Refunding Savings ⁴	Net Levy	Tax Rate	Principal	Interest	Addl. Debt Excess ³	Net Debt Levy	Initial Debt Levy	State Aid	Net Levy
2023	2024	13,593	6.2%	719,145	518,564	145,845	(80,167)	-	1,303,387	9.59	-	10,427	-	1,303,387	-	1,303,387	9.59
2024	2025	15,562	14.5%	948,623	518,511	148,680	(125,032)	-	1,490,782	9.58	-	19,450	-	1,490,782	-	1,490,782	9.58
2025	2026	15,562	0.0%	955,133	518,144	145,530	(93,952)	(10,311)	1,514,543	9.73	35,000	17,700	-	1,571,715	-	1,571,715	10.10
2026	2027	15,562	0.0%	944,948	522,711	147,630	(64,752)	(15,666)	1,534,870	9.86	40,000	15,700	-	1,595,455	-	1,595,455	10.25
2027	2028	15,562	0.0%	944,843	521,168	148,943	(64,612)	(10,448)	1,539,893	9.90	40,000	13,700	-	1,598,378	-	1,598,378	10.27
2028	2029	15,562	0.0%	947,048	518,700	144,848	(64,598)	(15,855)	1,530,142	9.83	40,000	11,700	(2,339)	1,584,188	-	1,584,188	10.18
2029	2030	15,562	0.0%	948,728	523,320	146,003	(64,424)	(13,178)	1,540,449	9.90	45,000	9,450	(2,162)	1,597,822	-	1,597,822	10.27
2030	2031	15,562	0.0%	951,643	521,850	-	(64,722)	(16,170)	1,402,601	9.01	45,000	7,200	(2,295)	1,457,478	-	1,457,478	9.37
2031	2032	15,562	0.0%	958,230	519,750	-	(59,340)	(14,070)	1,404,570	9.03	50,000	4,700	(2,195)	1,459,964	-	1,459,964	9.38
2032	2033	15,562	0.0%	959,333	522,270	-	(59,119)	(17,640)	1,404,843	9.03	50,000	2,200	(2,205)	1,465,651	-	1,465,651	9.42
2033	2034	15,562	0.0%	959,280	518,700	-	(59,264)	(10,920)	1,407,796	9.05	-	-	-	1,418,703	-	1,418,703	9.12
2034	2035	15,562	0.0%	1,477,823	-	-	(59,119)	-	1,418,703	9.12	-	-	-	1,406,267	-	1,406,267	9.04
2035	2036	15,562	0.0%	1,465,360	-	-	(58,615)	-	1,415,585	9.10	-	-	-	1,415,585	-	1,415,585	9.10
2036	2037	15,562	0.0%	1,474,200	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	2038	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	2039	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	2040	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2040	2041	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2041	2042	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2042	2043	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2043	2044	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2044	2045	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2045	2046	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2046	2047	15,562	0.0%	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals				14,664,353	5,723,687	1,027,478	(976,830)	(124,257)	20,314,431		400,000	112,227	(13,511)	20,827,810	-	20,827,810	

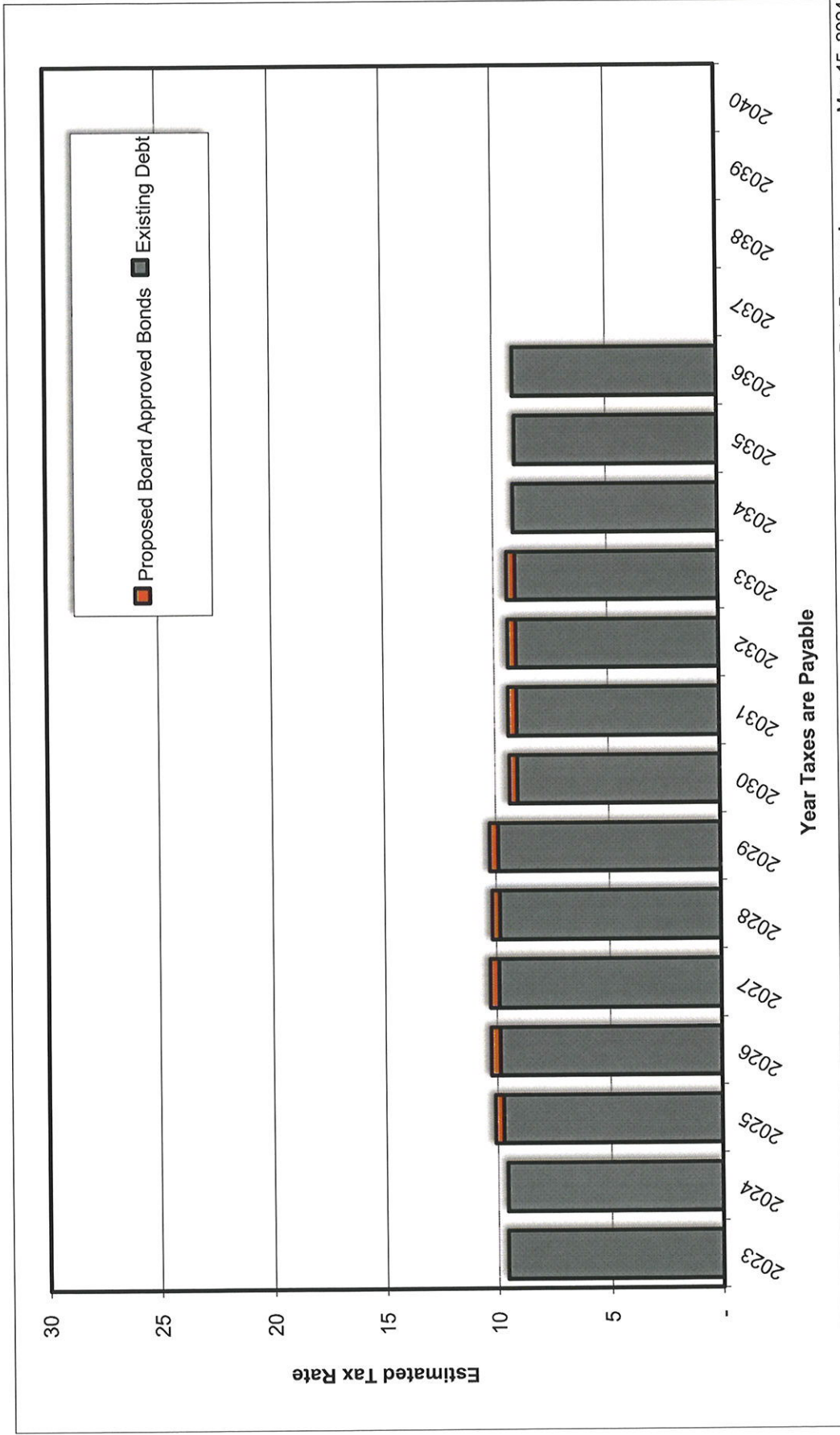
1 Tax capacity valueS for taxes payable through 2024 are the actual value. Estimates for future years are based on the percentage changes as shown above.
 2 Initial debt service levies (prior to subtracting debt equalization aid) are set at 105 percent of the principal and interest payments during the next fiscal year.
 3 Debt excess adjustment for taxes payable in 2023 and 2024 are the actual amounts. The adjustment for 2025 is an estimate using the June 30, 2023 debt service fund balance. Debt excess for future years is estimated at 4% of the prior year's initial debt service levy.
 4 The district would not be able to make a tax levy to fund payments on the new bonds due during fiscal year 2025, so those payments, estimated at \$10,427, would have to be made from funds on hand or bond proceeds.



ESTIMATES PRIOR TO BOND SALE

Crookston Public School District No. 593
Estimated Tax Rates for Capital and Debt Service Levies
Existing Commitments and Proposed New Debt

\$400,000 Bond Issue
 9 Tax Levies
 Wrapped Around Existing Debt



Date Prepared: May 15, 2024



ESTIMATES PRIOR TO BOND SALE

**\$600,000 Capital Facilities Bond Issue
9 Years; Payments Limited to
39% of Operating Cap. Revenue**

**Crookston Public School District
Estimates of Operating Capital Revenue and Bond Payments**

Principal Amount: \$600,000
Dated Date: 7/18/2024
Average Interest Rate: 3.47%

May 15, 2024

Levy Pay Year	Fiscal Year	Adjusted Pupil Units	Building Age	Revenue/Pupil	Est. Total Op Cap Revenue	Op Cap Aid	Op Cap Levy	Initial Levy ¹	Existing Bonds		Operating Cap. Revenue Remaining	Potential New Capital Facilities Bonds			Total Debt Service	Operating Cap. Revenue Remaining
									Est. Debt Excess ²	Net Revenue		Principal	Interest	Est. Debt Excess ²		
2023	2024	1,187	35.61	226.81	269,133	139,168	129,965	57,304	(3,320)	53,984	215,149	-	-	53,984	215,149	
2024	2025	1,180	36.18	227.44	268,288	120,887	147,401	55,887	(4,325)	51,562	216,726	15,494	-	51,562	216,726	
2025	2026	1,180	37.18	228.53	269,574	121,466	148,108	59,719	(2,389)	57,330	212,244	28,900	-	108,675	160,899	
2026	2027	1,180	38.18	229.62	270,860	122,046	148,814	58,144	(2,326)	55,818	215,042	25,000	(2,054)	109,309	161,551	
2027	2028	1,180	39.18	230.71	272,146	122,625	149,521	56,516	(2,261)	54,256	217,890	30,000	(2,140)	111,598	160,547	
2028	2029	1,180	40.18	231.80	273,431	123,204	150,227	60,060	(2,402)	57,658	215,774	30,000	(2,294)	113,271	160,160	
2029	2030	1,180	41.18	232.89	274,717	123,784	150,933	-	-	-	274,717	85,000	(2,225)	111,858	162,859	
2030	2031	1,180	42.18	233.98	276,003	124,363	151,640	-	-	-	276,003	95,000	(4,474)	115,646	160,357	
2031	2032	1,180	43.18	235.07	277,289	124,942	152,346	-	-	-	277,289	100,000	(4,626)	115,757	161,532	
2032	2033	1,180	44.18	236.16	278,574	125,522	153,053	-	-	-	278,574	105,000	(4,630)	115,752	162,822	
2033	2034	1,180	45.18	237.25	279,860	126,101	153,759	-	-	-	279,860	110,000	(4,630)	115,490	164,370	
2034	2035	1,180	46.18	238.34	281,146	126,680	154,466	-	-	-	281,146	-	-	0	281,146	
2035	2036	1,180	47.18	239.43	282,432	127,260	155,172	-	-	-	282,432	-	-	0	282,432	
2036	2037	1,180	48.18	240.52	283,717	127,839	155,878	-	-	-	283,717	-	-	0	283,717	
2037	2038	1,180	49.18	241.61	285,003	128,418	156,585	-	-	-	285,003	-	-	0	285,003	
2038	2039	1,180	50.18	242.70	286,289	128,998	157,291	-	-	-	286,289	-	-	0	286,289	
2039	2040	1,180	51.18	243.79	287,574	129,577	157,998	-	-	-	287,574	-	-	0	287,574	
2040	2041	1,180	52.18	244.88	288,860	130,156	158,704	-	-	-	288,860	-	-	0	288,860	
2041	2042	1,180	53.18	245.97	290,146	130,736	159,410	-	-	-	290,146	-	-	0	290,146	
2042	2043	1,180	54.18	247.06	291,432	131,315	160,117	-	-	-	291,432	-	-	0	291,432	
2043	2044	1,180	55.18	248.15	292,718	131,894	160,823	-	-	-	292,718	-	-	0	292,718	
2044	2045	1,180	56.18	249.24	294,004	132,474	161,530	-	-	-	294,004	-	-	0	294,004	
2045	2046	1,180	57.18	250.33	295,289	133,053	162,236	-	-	-	295,289	-	-	0	295,289	
2046	2047	1,180	58.18	251.42	296,575	133,632	162,943	-	-	-	296,575	-	-	0	296,575	
Totals					6,765,060	3,066,140	3,698,920	347,630	(17,022)	330,607	600,000	195,844	(27,072)	792,295	1,122,903	5,642,158

1 Debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.
 2 Debt excess adjustment is estimated at 4% of the prior year's initial debt service levy.
 3 First year's interest payments on Capital Facilities bond will be paid from funds on hand in the debt service fund.



ESTIMATES PRIOR TO BOND SALE

May 15, 2024

Crookston Public School District No. 593
Analysis of Tax Impact

Project Description	2024A Bond Issue		2024A Bonds	
	Tax Abatement	2013A Net Refunding Savings	Capital Facilities Bond	Total 2024A Bonds
Principal Amount	Parking	Savings	Per Pupil/ Site Improvement	
Number Tax Levies	\$400,000	\$4,105,000	\$600,000	\$5,105,000
Ag2School Credit	9	9	9	9
	Yes	Yes	Yes	Yes

Type of Property	Estimated Market Value	Estimated Annual Tax Impact Payable 2025 Compared to 2024*				
Residential Homestead **	\$75,000	\$3	\$0	\$0	\$3	\$3
	100,000	-5	0	0	-5	-5
	125,000	-4	-1	0	-3	-3
	150,000	-2	-1	0	-1	-1
	175,000	0	-1	0	0	0
	200,000	1	-1	0	2	2
	225,000	3	-2	0	6	6
	250,000	4	-2	0	11	11
	300,000	8	-3	0	25	25
	400,000	14	-3	0		
	500,000	28	-3	0		
Commercial/ Industrial	\$50,000	\$4	-\$1	\$0	\$3	\$3
	100,000	9	-1	0	8	8
	250,000	25	-3	0	22	22
	500,000	55	-6	0	49	49
Agricultural Homestead***	\$6,000	\$0.05	-\$0.01	-\$0.07	-\$0.03	-\$0.03
(average value per acre of land & buildings)	7,000	0.06	-0.01	-0.08	-0.03	-0.03
	8,000	0.07	-0.01	-0.09	-0.03	-0.03
	9,000	0.08	-0.01	-0.10	-0.03	-0.03
	10,000	0.09	-0.01	-0.12	-0.04	-0.04
Agricultural Non-Homestead***	\$6,000	\$0.11	-\$0.01	-\$0.14	-\$0.04	-\$0.04
(average value per acre of land & buildings)	7,000	0.12	-0.01	-0.16	-0.05	-0.05
	8,000	0.14	-0.02	-0.18	-0.06	-0.06
	9,000	0.16	-0.02	-0.21	-0.07	-0.07
	10,000	0.18	-0.02	-0.23	-0.07	-0.07

* Estimated tax impact includes principal and interest payments on the new financing. The amounts in the table are based on school district taxes for bonded debt levies and lease levies only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the homeowner's Homestead Credit Refund ("Circuit Breaker") program. Owners of homestead property may qualify for a refund, based on their income and total property taxes. This will decrease the net effect of the proposed financing for some property owners.

** The Homestead Market Value Exclusion was modified starting with 2024 assessments (taxes payable in 2025) during Minnesota's 2023 legislative session. The change provides additional property tax relief for residential homestead properties with a value greater than \$76,000 and less than \$517,200.

*** For all agricultural property, estimated tax impact includes a 70% reduction due to the School Building Bond Agricultural Credit. Average value per acre is the total estimated market value of all land & buildings divided by total acres. If the property includes a home, then the tax impact on the house, garage, and one acre of land will be calculated in addition to the taxes per acre, on the same basis as a residential homestead or non-homestead property. If the same property owner owns more than approximately \$3.5 million of agricultural homestead land and buildings, a portion of the property will be taxed at the higher non-homestead rate.

I.S.D. No. 593 (Crookston), MN

\$7,645,000 G.O. Alternative and Capital Facilities Bonds, Series 2013A

Issue Summary

Call Date: 6/1/2024 - Dated: December 30, 2013

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/30/2013	-	-	-	-	-
12/01/2014	-	-	221,356.25	221,356.25	-
06/01/2015	210,000.00	3.000%	120,375.00	330,375.00	551,731.25
12/01/2015	-	-	117,225.00	117,225.00	-
06/01/2016	320,000.00	3.000%	117,225.00	437,225.00	554,450.00
12/01/2016	-	-	112,425.00	112,425.00	-
06/01/2017	325,000.00	2.000%	112,425.00	437,425.00	549,850.00
12/01/2017	-	-	109,175.00	109,175.00	-
06/01/2018	335,000.00	2.000%	109,175.00	444,175.00	553,350.00
12/01/2018	-	-	105,825.00	105,825.00	-
06/01/2019	340,000.00	2.000%	105,825.00	445,825.00	551,650.00
12/01/2019	-	-	102,425.00	102,425.00	-
06/01/2020	345,000.00	2.000%	102,425.00	447,425.00	549,850.00
12/01/2020	-	-	98,975.00	98,975.00	-
06/01/2021	355,000.00	2.100%	98,975.00	453,975.00	552,950.00
12/01/2021	-	-	95,247.50	95,247.50	-
06/01/2022	365,000.00	3.000%	95,247.50	460,247.50	555,495.00
12/01/2022	-	-	89,772.50	89,772.50	-
06/01/2023	370,000.00	3.000%	89,772.50	459,772.50	549,545.00
12/01/2023	-	-	84,222.50	84,222.50	-
06/01/2024	380,000.00	3.000%	84,222.50	464,222.50	548,445.00
12/01/2024	-	-	78,522.50	78,522.50	-
06/01/2025	390,000.00	3.000%	78,522.50	468,522.50	547,045.00
12/01/2025	-	-	72,672.50	72,672.50	-
06/01/2026	405,000.00	3.000%	72,672.50	477,672.50	550,345.00
12/01/2026	-	-	66,597.50	66,597.50	-
06/01/2027	420,000.00	3.100%	66,597.50	486,597.50	553,195.00
12/01/2027	-	-	60,087.50	60,087.50	-
06/01/2028	430,000.00	3.250%	60,087.50	490,087.50	550,175.00
12/01/2028	-	-	53,100.00	53,100.00	-
06/01/2029	445,000.00	4.000%	53,100.00	498,100.00	551,200.00
12/01/2029	-	-	44,200.00	44,200.00	-
06/01/2030	410,000.00	4.000%	44,200.00	454,200.00	498,400.00
12/01/2030	-	-	36,000.00	36,000.00	-
06/01/2031	425,000.00	4.000%	36,000.00	461,000.00	497,000.00
12/01/2031	-	-	27,500.00	27,500.00	-
06/01/2032	440,000.00	4.000%	27,500.00	467,500.00	495,000.00
12/01/2032	-	-	18,700.00	18,700.00	-
06/01/2033	460,000.00	4.000%	18,700.00	478,700.00	497,400.00
12/01/2033	-	-	9,500.00	9,500.00	-
06/01/2034	475,000.00	4.000%	9,500.00	484,500.00	494,000.00
Total	\$7,645,000.00	-	\$3,106,076.25	\$10,751,076.25	-

Yield Statistics

Bond Year Dollars	\$89,926.65
Average Life	11.763 Years
Average Coupon	3.4540107%
Net Interest Cost (NIC)	3.4540107%
True Interest Cost (TIC)	3.4065791%
Bond Yield for Arbitrage Purposes	3.4065791%
All Inclusive Cost (AIC)	3.4065791%

IRS Form 8038

Net Interest Cost	3.4540107%
Weighted Average Maturity	11.763 Years

Optional Redemption

08/22/2024	@100.000%
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2013 FINAL | Issue Summary | 5/16/2024 | 12:37 PM

I.S.D. No. 593 (Crookston), MN

\$4,105,000 G.O. Cap Fac, Tax Abatement & Refunding Bonds, Series 2024A

Issue Summary

Dated: July 18, 2024

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
06/01/2025	547,543.89	544,873.55	547,045.00	2,171.45
06/01/2026	538,600.00	538,600.00	550,345.00	11,745.00
06/01/2027	540,600.00	540,600.00	553,195.00	12,595.00
06/01/2028	541,600.00	541,600.00	550,175.00	8,575.00
06/01/2029	536,600.00	536,600.00	551,200.00	14,600.00
06/01/2030	485,850.00	485,850.00	498,400.00	12,550.00
06/01/2031	481,600.00	481,600.00	497,000.00	15,400.00
06/01/2032	481,600.00	481,600.00	495,000.00	13,400.00
06/01/2033	480,600.00	480,600.00	497,400.00	16,800.00
06/01/2034	483,600.00	483,600.00	494,000.00	10,400.00
Total	\$5,118,193.89	\$5,115,523.55	\$5,233,760.00	\$118,236.45

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	41,546.99
Net PV Cashflow Savings @ 3.669%(AIC).....	41,546.99
Contingency or Rounding Amount.....	2,670.34
Net Present Value Benefit	\$44,217.33
Net PV Benefit / \$4,356,762.21 PV Refunded Debt Service	1.015%
Net PV Benefit / \$4,300,000 Refunded Principal...	1.028%
Net PV Benefit / \$4,105,000 Refunding Principal..	1.077%

Refunding Bond Information

Refunding Dated Date	7/18/2024
Refunding Delivery Date	7/18/2024

I.S.D. No. 593 (Crookston), MN

\$4,105,000 G.O. Cap Fac, Tax Abatement & Refunding Bonds, Series 2024A

Issue Summary

Dated: July 18, 2024

Current Refunding Escrow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
07/18/2024	-	-	-	1.66	-	1.66
08/22/2024	4,312,589.00	5.500%	22,744.47	4,335,333.47	4,335,335.13	-
Total	\$4,312,589.00	-	\$22,744.47	\$4,335,335.13	\$4,335,335.13	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Unrestricted
Cash Deposit	1.66
Cost of Investments Purchased with Bond Proceeds	4,312,589.00
Total Cost of Investments	\$4,312,590.66
Target Cost of Investments at bond yield	\$4,322,087.09
Actual positive or (negative) arbitrage	9,496.43
Yield to Receipt	5.6478049%
Yield for Arbitrage Purposes	3.2669318%
State and Local Government Series (SLGS) rates for	5/14/2024

Crookston Public Schools' Local Literacy Plan

May 20, 2024

Every year since 2010, Minnesota school districts have been required to submit a Literacy Plan to meet requirements for the "Reading Well by Third Grade" initiative. "Reading Well by Third Grade" has now become part of the World's Best Work Force (WBWF). With the current "Read Act" legislation, all school districts in Minnesota are still required to submit a Local Literacy Plan. The Minnesota Department of Education has created a new template for districts to complete and submit by June 15th for the 2024-2025 school-year. With the Board Meeting being moved up a week, the K-3 spring assessment data has not been completed in time but will be done by the end of the school-year for submission by June 15th. (page 7) The attached plan requires School Board approval. The final copy of the Literacy Plan will be placed on the school website.

The Local Literacy Template: 2024-25 School Year includes:

- Page 1: District Literacy Goals (We used our WBWF goals.)
- Page 2: Identification of a Universal & Dyslexia screener (Crookston already administers FastBridge which is one of the required assessments districts can use for screening.)
- Pages 3-4: Lists of screeners used K-12. (This is the first time 7-12 is being included in the Literacy Plan)
- Pages 5-7: Parent Notification and Involvement
- Pages 7-8: Student Summary Level and Dyslexia Screening Data 2023-2024 School Year (K-12)
- Pages 9-10: Core Reading Instruction and Curricula Grades K-5 & 6-12 (As a District, teachers will be reviewing District English Language Arts (ELA) Curricula K-12. We are exploring the curriculum programs approved by the state for reimbursement)
- Pages 11-13: Data-Based Decision Making for Literacy Interventions
- Pages 14-16: Professional Development (Based on the Read Act...Phase I & Phase II)
- Page 17: Action Plan for Continuous Improvement



Local Literacy Plan Template: 2024-25 School Year

To support every child reading at or above grade level every year, beginning in kindergarten, and to support multilingual learners and students receiving special education services in achieving their individualized reading goals in order to meet grade level proficiency, a school district or charter school must adopt a local literacy plan that describes how they are working to meet that goal. A district must update and submit the plan to the commissioner by June 15 each year [Minn. Stat.120B.12, subd. 4a \(2023\)](#). With the purpose of assisting districts and charter schools, the Department of Education has developed this Local Literacy Plan template. Districts and charter schools may utilize this format, or an alternative format developed by the district or charter school. The Local Literacy Plan must be approved by the Superintendent and posted to the district or charter school's website annually.

District or Charter School Information

District or Charter School Name and Number: Crookston Public Schools #593

Date of Last Revision: June 2024

Minnesota READ Act Goal

The goal of the READ Act is to have every Minnesota child reading at or above grade level every year, beginning in kindergarten, and to support multilingual learners and students receiving special education services in achieving their individualized reading goals [Minn. Stat. 120B.12 \(2023\)](#).

District or Charter School Literacy Goal

Describe the district or charter school's literacy goals for the 2024-25 school year.

*Kindergarten students will be assessed with the FastBridge earlyReading assessment to measure incoming school readiness skills. The goal is for 80% of our kindergarten students to reach the 30th percentile, or above, based on their winter score. According to FastBridge norms, the 30th – 84th percentile represents average or typical performance.

*Grades 1-8 students in the "high Risk" category will increase their percentile by 3% (Spring to spring).

*Grades 1-8 students in the "Some Risk" category will increase their percentile by 2% (Spring to spring).

*Grades 1-8 students in the "Low Risk" and "College Ready" category will increase their percentile by 1% (Spring to spring).

Universal and Dyslexia Screening

Identify which screener system is being utilized:

- mCLASS with DIBELS 8th Edition
- DIBELS Data System (DDS) with DIBELS 8th Edition
- FastBridge: earlyReading (Grades K-1) and CBMReading (Grades 1-3)

Grades K-3 Screeners

Indicate in the chart below the assessment(s) used for universal and dyslexia screening for grades K-3 students, what skills are assessed with the screener, and how often the screener data is collected.

Name of the Assessment	Target Audience (Grades K-3)	What component of reading is being assessed? (Each component should be addressed.)	Assessment Type (Each type of assessment should be represented.)	How often is the data being collected?
mCLASS with DIBELS 8th Edition	<input type="checkbox"/> Grade K <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3	<input type="checkbox"/> Oral Language <input type="checkbox"/> Phonological Awareness <input type="checkbox"/> Phonics <input type="checkbox"/> Fluency <input type="checkbox"/> Vocabulary <input type="checkbox"/> Comprehension	<input type="checkbox"/> Universal Screening <input type="checkbox"/> Dyslexia Screening	<input type="checkbox"/> First 6 weeks of School (Fall) <input type="checkbox"/> Winter (optional) <input type="checkbox"/> Last 6 weeks of School (Spring)
DIBELS Data System (DDS) with DIBELS 8th Edition	<input type="checkbox"/> Grade K <input type="checkbox"/> Grade 1 <input type="checkbox"/> Grade 2 <input type="checkbox"/> Grade 3	<input type="checkbox"/> Oral Language <input type="checkbox"/> Phonological Awareness <input type="checkbox"/> Phonics <input type="checkbox"/> Fluency <input type="checkbox"/> Vocabulary <input type="checkbox"/> Comprehension	<input type="checkbox"/> Universal Screening <input type="checkbox"/> Dyslexia Screening	<input type="checkbox"/> First 6 weeks of School (Fall) <input type="checkbox"/> Winter (optional) <input type="checkbox"/> Last 6 weeks of School (Spring)
FastBridge: earlyReading (Grades K-1) and CBMReading (Grades 2-3)	<input checked="" type="checkbox"/> Grade K <input checked="" type="checkbox"/> Grade 1 <input checked="" type="checkbox"/> Grade 2 <input checked="" type="checkbox"/> Grade 3	<input checked="" type="checkbox"/> Oral Language <input checked="" type="checkbox"/> Phonological Awareness <input checked="" type="checkbox"/> Phonics <input checked="" type="checkbox"/> Fluency <input checked="" type="checkbox"/> Vocabulary <input checked="" type="checkbox"/> Comprehension	<input checked="" type="checkbox"/> Universal Screening <input checked="" type="checkbox"/> Dyslexia Screening	<input checked="" type="checkbox"/> First 6 weeks of School (Fall) <input type="checkbox"/> Winter (optional) <input checked="" type="checkbox"/> Last 6 weeks of School (Spring)

Grades 4-12 Screeners

For students who do not demonstrate mastery of foundational reading skills, indicate in the chart below the assessment(s) used for universal and dyslexia screening, what skills are assessed with the screener, and how often the screener data is collected.

Name of the Assessment	Target Audience (Grades K-3)	What component of reading is being assessed? (Each component should be addressed.)	Assessment Type (Each type of assessment should be represented.)	How often is the data being collected?
Name of Screener: FastBridge CBMReading (Grades 4-5)	<input checked="" type="checkbox"/> Grade 4 <input checked="" type="checkbox"/> Grade 5 <input type="checkbox"/> Grade 6 <input type="checkbox"/> Grade 7 <input type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12	<input checked="" type="checkbox"/> Oral Language <input checked="" type="checkbox"/> Phonological Awareness <input checked="" type="checkbox"/> Phonics <input checked="" type="checkbox"/> Fluency <input checked="" type="checkbox"/> Vocabulary <input checked="" type="checkbox"/> Comprehension	<input checked="" type="checkbox"/> Universal Screening <input checked="" type="checkbox"/> Dyslexia Screening	<input checked="" type="checkbox"/> First 6 weeks of School (Fall) <input type="checkbox"/> Winter (optional) <input checked="" type="checkbox"/> Last 6 weeks of School (Spring)
Name of Screener: FastBridge CBMReading (Grades 6-8) 9-12 In Planning Process	<input type="checkbox"/> Grade 4 <input type="checkbox"/> Grade 5 <input checked="" type="checkbox"/> Grade 6 <input checked="" type="checkbox"/> Grade 7 <input checked="" type="checkbox"/> Grade 8 <input type="checkbox"/> Grade 9 <input type="checkbox"/> Grade 10 <input type="checkbox"/> Grade 11 <input type="checkbox"/> Grade 12	<input checked="" type="checkbox"/> Oral Language <input checked="" type="checkbox"/> Phonological Awareness <input checked="" type="checkbox"/> Phonics <input checked="" type="checkbox"/> Fluency <input checked="" type="checkbox"/> Vocabulary <input checked="" type="checkbox"/> Comprehension	<input checked="" type="checkbox"/> Universal Screening <input checked="" type="checkbox"/> Dyslexia Screening	<input checked="" type="checkbox"/> First 6 weeks of School (Fall) <input checked="" type="checkbox"/> Winter (optional) <input checked="" type="checkbox"/> Last 6 weeks of School (Spring)

Parent Notification and Involvement

Describe the method(s) that are used to notify parents or guardians when children are identified as not reading at or above grade level and the reading related services provided. Include what strategies are shared with parents/families to use at home.

Parents are our students' first and most important teachers. Our goal is to effectively notify parents of student data results and communicate the strategies that can enhance the literacy development for each child at school and home. We will provide data and strategies to involve parents in their child's education throughout the year in the following ways:

Early Childhood Screening

Starting at ages 3-5, children and their families are invited to attend Early Childhood Screening in March & August. Students are assessed on their social, emotional, academic, and physical development. From the data collected, students "at risk" are identified and intervention services are made available to families. A district staff member is assigned to each family for follow-up. "Tool Kits" including literacy information is distributed along with strategies for parents on how to help prepare their child so they can be successful in kindergarten.

Kindergarten Roundup

In April of each year, students who are kindergarten eligible in the fall, along with their parents, are invited to attend Kindergarten Roundup. Parents are informed about in-coming Kindergarten literacy expectations and suggestions for ways to help prepare their children for kindergarten through strong literacy experiences. Kindergarten families also receive a "Tool Kit" to help parents prepare their children for kindergarten. Each family receives a "Count Down to Kindergarten" calendar with daily literacy and math activities parents can implement at home.

Parent-Teacher-Student Interview Days

Before school starts in September, time is set a-side for parents, teachers, and students to conference together before school begins. The purpose of the conference is to develop critical home to school relationships and discuss important information needed to start the year. Parents discuss their child's interests, strengths, and areas for improvement. Teachers discuss expectations for the year including literacy development and the assessment data that will be used to inform instruction.

Parent-Teacher Conferences

Conferences are scheduled twice a year for the purpose of sharing student progress. Each classroom teacher will utilize their grade level assessment information form to share data with parents. Parents are notified if their child is performing above grade level, making adequate progress, or in need of systematic reading intervention. If interventions are required, suggestions for services will be discussed and a Literacy Instruction plan is developed with the parent collaboratively. At conferences or through phone calls, Title I teachers will inform parents of the criteria used to qualify their child for services, the intervention implemented, the instructional strategies that will be used, and what can be done at home to help improve literacy development.

Parents In Education-P.I.E. Night

In the fall, students receiving Title I services, and their families, are invited to an Open House to explain assessments and offer parent tips for building literacy at home. Activities are scheduled at various times of the day to accommodate parent schedules. P.I.E. activities provide parents with reading resources and parent education on topics surrounding “literacy” to support literacy at home. Our district is working with parents as equal partners to help families understand standards, assessments, and how to improve achievement through evidence-based strategies.

Educational Support Systems

During the school day there are many support systems and programs in place to assist students in their literacy development. Parents are part of the decision-making process and notified if their child meets criteria to part of any educational supports at school.

- **Student Assistance Teams (SAT)**-These teams are made up of the principal, special education assessment coordinator, social worker, school-psychologist, nurse, and classroom teachers. When assessment data shows that a student is not reading at grade level, teachers refer these students to the SAT Team. Our SAT Teams gather student data and important information and offer suggestions for interventions or support services that may help children and their families with social, emotional, or academic concerns. Parents are notified by phone or through a scheduled conference to assist in the development of an Individual Learning Plan for improvement.
- **Student Referral Team (SRT)**-After weeks of providing evidence-based interventions, progress monitoring, and identifying that a student is not making adequate growth, the student may be referred to the SRT. The SRT determines if the data and information compiled over time during the SAT meetings should lead to a special education referral and evaluation to determine if a child meets criteria to receive special education services. Parents are partners throughout this process and will be notified by phone to attend a meeting to plan the process for evaluation.
- **Title I**-Using FastBridge data, teachers will screen all students and determine those who are making adequate progress or not. If students are not making adequate progress, teachers will identify the component of reading needing support through intervention and start this process. Title I provides identified students with supplemental literacy support. Progress will be monitored and parents notified of the plan for Title programming.
- **Alternative Delivery of Specialized Instructional Services (ADSIS)**-Provides direct instructional services in the area of reading for students in grades 1st-5th that demonstrate a need for additional academic support in order to succeed in the general education environment. These students may eventually qualify for special education or related services if the intervention services were not available. Instructional interventions are targeted and delivered in groups of one to three students by a certified and licensed teacher. Students are progress monitored weekly/bi-weekly. The ADSIS Leadership team meets monthly to review student progress and has informal weekly meetings with core classroom teachers. The ADSIS team provides monthly professional learning community training for core classroom teachers to better understand screening assessments, diagnostic tools and progress monitoring of students. Another area of the PLC

focus is how the classroom teacher can support “high risk” students on a daily basis in ways that complement and enhance their ADSIS interventions.

- **After School Reading Programs**

Our school uses multiple data retreats per year to identify “at risk” students that are behind in reading at grade level and/or not proficient on assessments and MCA tests the previous year. These students are invited to attend our after-school reading programs so teachers can provide interventions based on the student’s needs. “Highly Qualified Teachers” are hired to work with students for the after-school reading program.

Student Summary Level and Dyslexia Screening Data 2023-24 School Year

For districts currently using one of the three approved screeners, if able, please include benchmark data in this submission. For those transitioning to an approved screener, you will submit data in June 2025.

Summary Data Kindergarten through 3rd Grade

For grades kindergarten through grade three, indicate the number of students:

- universally screened
- students at or above benchmark in the fall and spring.
- students screened for dyslexia
- students identified with characteristics of dyslexia.

Grade	Number of Students Universally Screened in Fall	Number of Students Universally at or Above Benchmark Fall	Number of Students Universally Screened in Spring	Number of Students at or Above Benchmark Spring	Number of Students Screened for Dyslexia	Number Identified with Characteristics of Dyslexia
KG	76	47				
1 st	87	35				
2 nd	82	35				
3 rd	75	40				

Students Grades 4-12 Not Reading at Grade Level

For grades 4-12, indicate the number of students screened, the number of students at or above benchmark, and the number of students identified with characteristics of dyslexia.

Grade	Total Number of Students	Number of Students Identified as Not Reading at Grade Level	Number of Students Screened for Dyslexia	Number of Students Identified with Characteristics of Dyslexia
4 th	77	42	42	18
5 th	81	42	42	21
6 th	80	14	14	14
7 th	71	9	9	9
8 th	77	14	14	14
9 th	Grades 9-12	In planning process	for 2024-2025.	
10 th				
11 th				
12 th				

Core Reading Instruction and Curricula Grades K-5

Please indicate the curricula used for core reading instruction at each grade level. Include a description of how the curricula is used and the model of delivery.

Grade	Implemented Curricula	Description of Curricula Use (Foundational Skills, Knowledge Building, Comprehensive or Supplemental)	Instructional Delivery Model (Include Minutes Dedicated to Whole Class and Differentiated Instruction)
KG	Benchmark Literacy	Our District is currently exploring new Curricula options following LETRS training.	120 minutes
1 st	Benchmark Literacy	Our District is currently exploring new Curricula options.	120 minutes
2 nd	Benchmark Literacy	Our District is currently exploring new Curricula options.	120 minutes
3 rd	Benchmark Literacy	Our District is currently exploring new Curricula options.	90 minutes
4 th	Benchmark Literacy	Our District is currently exploring new Curricula options.	90 minutes
5 th	Benchmark Literacy	Our District is currently exploring new Curricula options.	90 minutes

Core ELA Instruction and Curricula Grades 6-12

Grade	Implemented ELA Curricula	Description of Curricula Use (e.g. comprehension, vocabulary, writing)	Instructional Delivery Model (e.g. class period length, block schedule, IB, AP)
6 th	In the process of reviewing and selecting new ELA curriculum District-wide.	Comprehension, Vocabulary, Writing	Class Period-44 mins.
7 th	↓ Currently Grades 6-12	Comprehension, Vocabulary, Writing	Class Period-44 mins.
8 th	are using locally developed curriculum	Comprehension, Vocabulary, Writing	Class Period-44 mins.
9 th	aligned with the standards.	Comprehension, Vocabulary, Writing	Class Period-50 mins.
10 th	↓	Comprehension, Vocabulary, Writing	Class Period-50 mins.
11 th	↓	Comprehension, Vocabulary, Writing	Class Period-50 mins.
12 th	↓	Comprehension, Vocabulary, Writing	Class Period-50 mins.

Data-Based Decision Making for Literacy Interventions

Districts are strongly encouraged to adopt the Minnesota Multi-Tiered System of Supports (MnMTSS) framework. This framework should include a process for monitoring student progress, evaluating program fidelity, and analyzing student outcomes and needs in order to design and implement ongoing evidenced-based instruction and interventions [Minn. Stat.120B.12, subd. 4a \(2023\)](#).

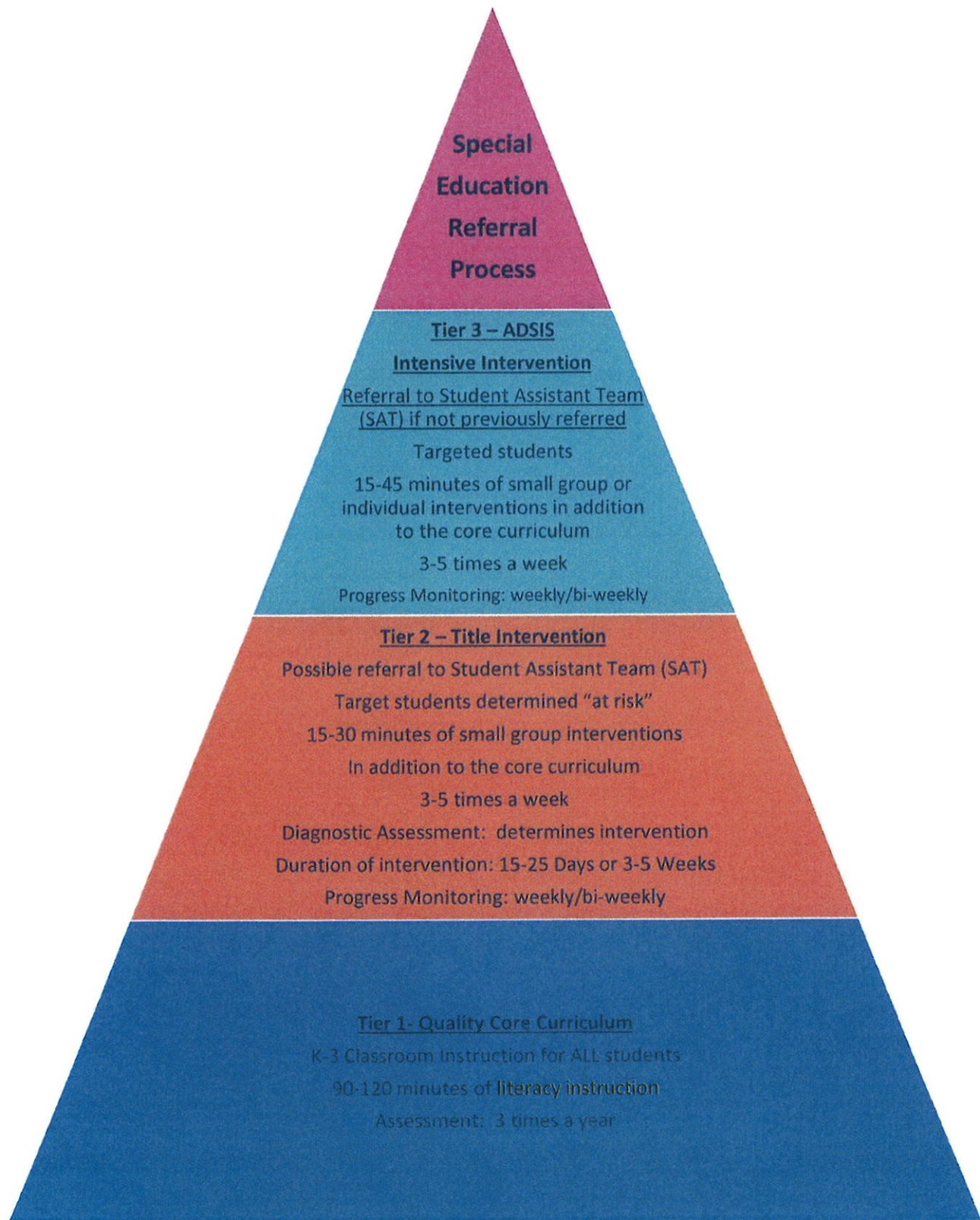
The [MnMTSS framework](#) provides guidance around each of these components.

Discuss if and how the district is implementing a multi-tiered system of support framework.

Describe the data and method(s) used to determine targeted evidence-based reading instruction for students and the process for intensifying or modifying the instruction.

Describe the data and method(s) used to identify students not reading at grade level. Discuss the district's criteria for entry into intervention, type and frequency of progress monitoring during intervention, and criteria for exit from intervention.

The chart on the following page shows our Multi-Tiered System of Support (MTSS) for Highland School. Our Local Literacy Plan Committee is currently reviewing and making revisions to this model to ensure it reflects our MTSS practices in grades K-3.



Tier 1 – Quality Core Instruction

The Minnesota 2020 English Language Arts Standards is the guide for teachers in determining what should be taught. The standards are research and evidence based. Grade level teams are preparing for the implementation of the new 2020 English Language Arts Standards due for full implementation by 2025-2026. Teachers will provide systematic (direct presentation of skills and concepts in a sequential order) and explicit (taught directly through teacher modeling, guided and independent practice) reading instruction through our core curriculum, Benchmark Literacy. We will provide a balanced literacy approach by giving students direct instructional support and a variety of daily reading and writing experiences. The literacy block will include whole group and small group instruction in the areas of oral language, phonological awareness, phonics, fluency, vocabulary and comprehension. Along with many opportunities to read every day in school, at each grade level PreK-6 teachers encourage “at home” reading expectations as one more step toward reading proficiency. Differentiated instruction will be used and flexible groups will be implemented to meet the needs of students at different levels of reading competence.

The K-6 literacy block will include a minimum of 90-120 minutes of literacy instruction. 70-80% of students should respond successfully to quality literacy instruction. Other students will need additional interventions to meet their individual needs. Progress is monitored three times a year.

Tier 2 – Intervention

Tier 2 instruction is designed to provide interventions for students performing below grade level. Tier 2 interventions will be provided for 15-30 minutes in addition to the core curriculum. About 20-25% of students typically fall into the Tier 2 category. Progress is monitored weekly or bi-weekly. If a student shows little progress in 15-25 days or 3-5 weeks. Multiple factors surrounding the intervention will be reviewed and an adjustment will be made. These factors include: the intervention, group size, fidelity of implementation, attendance of student, and/or time spent on the intervention. Tier 2 instruction is provided by the classroom teachers, Title I teachers and instructional aides. The following materials are used for intervention instruction: FCRR-Florida Center for Reading Research (K-6), Read Works, PRESS, Foundations in Sounds, Read Theory, CSA Benchmark, FastBridge Interventions and Barton Reading and Spelling System. Parents are notified at Parent-Teacher Conferences and through phone call correspondence about the need for intervention and the plan for implementation of intervention instruction. The student may be referred to the Student Assistance Team (SAT).

Tier 3 – Intensive Intervention

Students 15-20% who are not successful in Tier 2, and show little progress after trying several interventions, are provided more individualized and intensive interventions. The student is referred to the Student Assistance Team (SAT). Depending on available funding and teacher support, our goal is to provide Tier 3 interventions daily for 15 minutes, in addition to the core curriculum. Progress is monitored weekly/bi-weekly. Instruction is provided by an ADSIS/Title I teacher. The following materials are used for intervention instruction: Foundations in Sounds, FastBridge Interventions and Barton Reading and Spelling System. After documenting several intensive interventions, if a student continues to show little or no progress, this could lead to the special education referral process where a team of school personnel including the principal, special education assessment coordinator, classroom teacher, and parent determine the plan of action for evaluation together.

Professional Development Plan

Describe the district or charter school professional development plan for training educators on structured literacy. Include the name of the approved professional development program, timeline for completion.

Describe how the district or charter school will support the implementation of structured literacy and what data will be collected and how it will be used to assure continuous improvement.

The Minnesota Read Act has outlined a professional development plan for training teachers and instructional support staff responsible for teaching reading. The following is our District's plan for implementation:

Phase I

Completion Date: May 2025

Structured Literacy Professional Development:

- All Pre-K to Grade 5 teachers, including Special Education and Title I teachers, will be trained by Lexia/LETRS in evidence-based reading instruction.
- All PreK to Grade 5 Instructional Support Staff who provide reading support, will be trained by TBD.

Continuous Improvement:

- Teachers will continue implementation of the structured literacy strategies learned through LETRS training by adopting a new curriculum and continuing scheduled times to network monthly through Professional Learning Communities (PLCs). Student data will help to measure the effectiveness of our Tier I Core Instruction.
- Instructional Support Staff will meet monthly to network and continue training. Student data will help measure the effectiveness of instruction through our support staff.

Phase II

Completion Date: February-October 2025 (Training program TBD)

Structured Literacy Professional Development:

- All 6-12 Classroom Educators responsible for reading instruction/teaching the MN ELA standards. This includes ELL teachers and educators who work with graduation incentives programs.
- All 6-12 Instructional Support Staff who provide reading support, curriculum director, and employees who select literacy instructional materials for grades 6-12.

Continuous Improvement:

- After completion of the literacy training, our District will provide time for teachers and instructional support staff to continue implementation of the structured literacy strategies learned in training. The teachers will work together to implement a new curriculum that supports best practices in literacy instruction. Student data will help to measure the effectiveness of our Tier I Core Instruction.

Provide the number of educators who have met the Minnesota READ Act professional development requirements through previous training, those who are currently in training, and those who still need training.

Phase 1: Educator Role	Total Number in District or Charter Organization	Educators who have completed Training	Educators with Training in Progress	Educators who need Training
Pre-K Classroom and Part B/619 Early Childhood Special Education Educators responsible for early literacy instruction	7	0	7	1 Pre-K Head Start Mixed Delivery Classroom Teacher
K-3 Classroom Educators (including ESL instructors responsible for reading instruction)	16	0	16	0
Grades 4-5 (or 6) Classroom Educators (if applicable)	6	0	6	0
K-12 Reading Interventionists	4 (K-5)	0	4 (K-5)	6 (6-12)
K-12 Special Education Educators responsible for reading instruction	7 (K-5)	0	7 (K-5)	8 (6-12)
Pre-K through grade 5 Curriculum Directors	1	0	0	1 (TBD)
Pre-K through grade 5 Instructional Support Staff who provide reading support	5 (Pre-K) 5 (K) 3 (1-5)	0	0	5 (Pre-K) 5 (K) 3 (1-5)

Phase 2: Educator Role	Total Number in District or Charter Organization	Educators who have completed Training	Educators with Training in Progress	Educators who need Training
Grades 4-12 Classroom Educators responsible for reading instruction	6 (Grades 4-5) 1 (Grades 6-12) CHS SpEd (8)	0	6 (Grades 4-5)	6 (Grades 6-12) CHS SpEd (8)
Pre-K through 12 Educators who work with English learners (Licensed ELL teachers)	1 (TBD)	0	0	1 (TBD)
Grades K-Age 21 Educators who work with students who qualify for the graduation incentives program under section 124D.68	0	0	0	0
Grades 6-12 Instructional support staff who provide reading support	0	0	0	0
Grades 6-12 Curriculum Directors	1 (TBD)	0	0	1 (TBD)
Employees who select literacy instructional materials for Grades 6-12	1 (TBD)	0	0	1 (TBD)

Action Planning for Continuous Improvement

Describe what needs to be refined in the district or charter school's implementation of evidence-based literacy instruction. Provide a description of the next steps the district or charter school will take to improve implementation of evidence-based literacy instruction.

- Explore MDE's [Repository of Evidence-Based Practices](#) to determine the focus of our District's areas for improvement.
- Adopt new English Language Arts (ELA) curriculum, district-wide, that aligns with the Science of Reading. Provide appropriate and effective professional development for implementation. Continue with PLCs during curriculum implementation to network with grade level/department teams to implement with fidelity and provide support for each other during implementation.
- Explore Tier I research-based interventions to be implemented in core classrooms for students that fall beneath the benchmark but do not qualify for Title or ADSIS services.
- Continue to build a MTSS system that is followed district-wide.
- Articulate our Assessment Plan for Grades K-12...including Tier II and Tier III support systems.
- Train staff to assist with assessing students in grades 4-12 who do not demonstrate mastery of foundational reading skills.

**Celebrate the Young Child
Community Event**

Washington School
Pre-K & Kindergarten
It Starts With Me!
Board of Education Report
May 2024



A Culture of High Expectations:

Crookston Public Schools will be a place in which high expectations are set for our students and staff.

Spring Data Retreat/June Summer Reading Program-

Kindergarten teachers will participate in our last Data Retreat of the year on May 28th. The teachers will look at all the spring assessments to determine students who have met or exceeded grade level expectations. This process helps teachers determine the growth their students made during the year. This information is shared with next year’s teacher to help inform instruction and meet the individual needs of each student.

Local Literacy Plan-

Crookston Public Schools is required to review the District’s Local Literacy Plan each year. This plan outlines the current literacy practices and assessment plans. With Minnesota’s Read Act, the state has developed a Literacy Plan Template that all schools will submit. The final copy of the Literacy Plan is included for Board Approval. The plan is due on June 15th.

LETRS Training & ELA (English Language Arts) Curriculum-

Year one of LETRS (Language Essentials for Teachers of Reading and Spelling) training for our Pre-K to Grade 5 teachers will be completed on June 3rd with a 6-hour training. Thank you for your support of this important literacy training for our Elementary teachers. The “Kick-Off” for year 2, and the final year of training for K-5 teachers, will take place in the fall. A committee of K-5 teachers, including Special Education and Title, are reviewing and studying curriculum that will give teachers the tools to teach the strategies learned in LETRS based on the Science of Reading.

Relationships:

Crookston Public Schools will excel in building strong relationships with students, families, staff, and community.

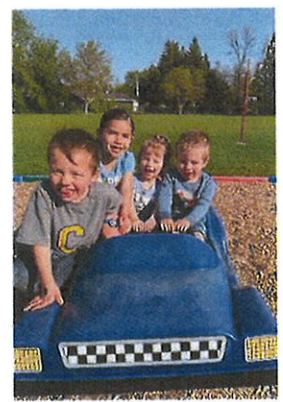
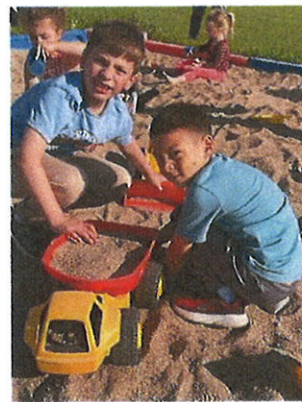
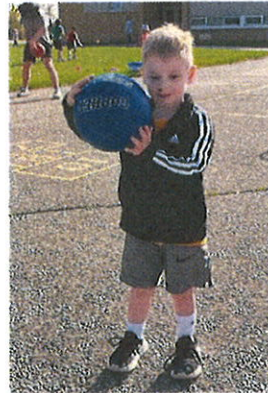
Meet the Teacher for Kindergarten Students-

On the last day of school, Highland and Washington Teachers and staff will help students transition into their new classroom through our annual “Meet the Teacher Day” on Thursday, May 30th. The purpose of meeting their new teacher before the school year ends, is to send our students off for the summer excited about the fall and their new classmates. This process also helps eliminate the stress of wondering what will happen in the fall and creates a smoother transition from one grade level to another. Kindergarteners will travel to Highland to meet their new teachers and tour the school in the morning and complete their last day of school back at Washington School with their teachers and classmates.

Relationships (Continued):

Washington School's PTO Family Picnic-

Our PTO Family Picnic is such a great way to end our school year! We had about 180 people attend including Teachers, Staff and LEO Club who volunteered to help with the food and games! Students participated in face painting, scoops and balls, painting the school, basketball, soccer, sandbox, a bubble station and playground fun with friends and family. Two of our students won a bike...thank you to the Crookston Fire Department for the donation that purchased the bikes to give away!!! It was a perfect night!



One of the highlights of our picnic was having Tim Eggebraaten share his music with us that night! Along with the beautiful weather, the music definitely set up a happy and carefree summertime mood for our picnic!

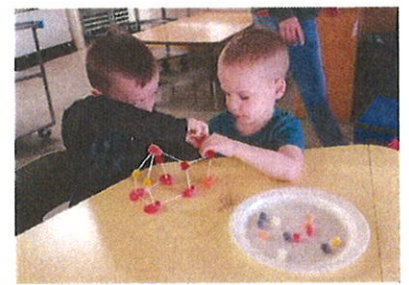
Relationships (Continued):

The CHICKS Hatched!-

Hatching chicks is a big project in our kindergarten classrooms... The school climate through the chick hatching experience is that of excitement, anticipation, and an occasional squeal of delight! Our Kindergarten Team has worked with "Farmer John" who has donated chick eggs as a community partner for over 20 years so our students can experience hatching eggs into chicks. This project encompasses all areas of learning from literacy, math and science to social-emotional learning and the quality of empathy in taking care of the baby chicks before sending them back to Farmer John to grow up and run around the farm. Farmer John was featured on, "American Pickers" and the chicks running around on that TV show were some of the chickens the Kindergarteners helped hatch! Some years, depending on the weather, Farmer John has to be creative when the chickens stop laying eggs. When that happens, he reaches out to his farming friends to gather enough eggs for kindergarten classrooms to hatch. Farmer John has been so wonderful to work with and we are grateful for the time and effort it takes for him to help us with this important and memorable school experience for our students!

School Readiness and Grade 1 Team Up!-

BobbieJo Hebert's School Readiness students and Erica Uttermark's first graders teamed up for some STEM activities at Washington School this week. They had fun teaming up as they worked together to create sculptures. Each first grade student was a guide on the side for a School Readiness student. There were so many lessons learned that day!



Exceptional Systems of Support:

Crookston Public Schools will provide a strong system of mental health and academic support for students and families.

Dedicated Teachers, Staff, and Parents-

I would like to extend a big THANK YOU to the teachers, staff and parents throughout our School District! Every day I see or hear something that makes me proud to work with these dedicated people. Teachers and staff all help to make our school environment positive. On many occasions our Parent-Teacher Organization (PTO) did something special for our teachers to show appreciation! We are grateful for all teachers, staff and parents who always help to keep our Pirate Ship rowing in the right direction! We are grateful!

Kindergarteners Visit UMC Barns-

Washington School's kindergarten classes traveled to the UMC Barns to tour the greenhouse, equine center, beef and the sheep barns. Our students enjoyed seeing the large and small animals and were even able to pet the horses! This outreach provides opportunities for students majoring in animal science to demonstrate knowledge of animal care and provide a very educational experience for our Kindergarten students. Thank you, UMC!

Exceptional Systems of Support (continued):

Summer Care-

We have been taking registrations for Summer Care at Washington School. This program supports childcare for families of children grades (K-4) and starts on June 10th. This program will include continued reading over the summer and other opportunities to stay engaged with learning. Students will also have the opportunity to play at the parks throughout Crookston and take trips to Crookston Pool and Sports Center. We are anticipating a really fun summer experience for the students who attend.

Dolly Parton's Imagination Library-

Dolly Parton's Imagination library has grown to 202 children participating in Crookston! This program is "dedicated to inspiring a love of reading by gifting books free of charge to children from birth to age five, through funding shared by Dolly Parton and local community partners." An additional 72 students, who turned 5 years old, graduated from the library program. Gina Gunderson has been instrumental in making this happen for children in Crookston. She has worked to access funding through the United Way of Crookston to get more books in the hands of our children. Thank you to Gina for helping families access more books at home.

Communication:

Crookston Public Schools will excel in communicating with students, parents, staff and community.

Transition Team Meetings-

Washington and Highland's Leadership and Grade Level Teams have been meeting to work on supplies, materials, procedures and processes to help everyone through this transition time. Our goal is to create a plan for a smooth transition for students and families as we move kindergarten over to Highland, and create a "new normal" for preschool at Washington, starting in the fall of 2025. This continues to be a work in progress.



Crookston Public Schools

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Highland School Board Report

May 20, 2024

Communication:

- Thank you to American Federal Bank, Happy Joe's, and the Eagle's for the generous donations to Highland PTO to help cover the cost of field trips!
- Lunch Hero Day was celebrated on May 3. Thank you lunch ladies for all you do for our school!
- 3rd Gr classes went swimming at the Crookston Pool on May 3.
- Highland PTO put on a great Staff Appreciation Week for Highland staff May 6-10. Thank you so much for making the staff feel special!
- Nurse's Day was celebrated on May 8. Thank you Stacey Grunewald for all you do for Highland School!
- Bike to School Day was held the morning of May 8 in conjunction with SAFE Kids Grand Forks.
- 2nd Grade took their field trip to Rydell Refuge in Erskine, MN May 9.
- 4th Grade took their field trip to Texas Roadhouse and the Bowling Alley in Grand Forks.
- Mrs. Heppner's class visited the UMC Wellness Center on May 10.
- The Crookston Library came to the Highland Library the week of May 13 and encouraged them to participate in the Summer Reading Program at the Crookston Library.
- Mrs. Heppner's class visited the Polk County Museum on May 13.
- The Safe Routes to School Plan was presented to Crookston City Council on May 14.
- 3rd Gr Bike Rodeo was held on May 14 at Ray Ecklund Park. SAFE Kids Grand Forks had four safety stations promoting bike safety.
- 4th & 5th Gr Orchestra Concerts were held on May 14 at 10:00am and 7:00pm.
- Mrs. Uttermark who is long term subbing for Mrs. Olson took her 1st grade class to Washington School to do storybook STEM with the Pre-K students on May 14.
- May 16 staff wore green for Mental Health Awareness Week.
- 1st Grade went on their field trip to Sherlock Park in Grand Forks on May 16.
- All Highland students went to the Crookston Sports Center for an end of the year celebration. Five blow up obstacle courses and one large slide were set up for students to rotate through for an hour.
- Buddy Classrooms continue this year. Classes get together twice a month to read together or do other

fun learning activities. It is always an older and younger class paired up which has been a great experience for the kids. Here is a list of the buddy classrooms:

- 1st Gr Parenteau/3rd Gr Cordes
 - 1st Gr Olson/4th Gr Davidson
 - 1st Gr Pester/3rd Gr Reitmeier
 - 1st Gr Ystenes/5th Gr Sele
 - 2nd Gr Hanson/4th Gr Nesvig
 - 2nd Gr Wolf/4th Gr Heppner
 - 2nd Gr Hurner/3rd Gr Ingersoll
 - 2nd Gr Sorenson/5th Gr Griffin
 - 3rd Gr Hubbard/5th Gr Garmen
- The Indian Ed After School program continues once a month at Highland School and is supervised by Mr. Emanuel.

A Culture of High Expectations:

We cannot discuss MCA data with the board until after the MCA Data is unembargoed (Scores could change slightly until all the scores are processed so MDE restricts data to be shared until that date which is usually the end of August) then it can be shared publicly with the board, media and etc. I can share information about our FastBridge data that we use fall, winter and spring and we have seen nice growth for students moving up categories from High Risk to Some Risk to Low Risk to College Ready. More data will be share when all the testing is complete.

Relationships:

It was announced that Aluma has hired an additional full time therapist to get us back to 2.5 therapists and Kris MacGregor is our full time Counselor. We will be fully staffed for next year after being down to .5 therapist (Tara Rodriguez) for quite a bit of the year.

Exceptional Systems of Support:

I would like to thank the "Special Teachers" Laurie Wavra (Computers), Ben Parkin (PE), Jeremy Lubinski (PE) & Scott Oliver (PE) for stepping up this year without having a music teacher for 3rd grade we had to split 4 sections into three all year in order to figure out a way to get teachers their prep time. This means they had to take $\frac{1}{3}$ of a class (Roughly 7) extra students with another class during their special's times. They did this all year with no pay and it was a challenge. This is an example of teachers stepping up and helping us out when we couldn't find a music teacher.



CROOKSTON PUBLIC SCHOOLS

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Crookston Secondary Board Report May 20th, 2024

Communication

- Graduation will be on Friday, May 24th, at 7 pm.
- Middle School Field Trips have begun. 6th graders were in Itasca throughout the week of May 13th - May 17th. 7th graders went to a Twins game on Thursday, May 16th. 8th graders will be headed to Valley Fair on May 30th.

A Culture of High Expectations

- Summer school letters have been sent out for both high school and middle school. Summer school will be held from June 3 - June 27 (no school on Juneteenth).
- We wrapped up MCAs and are working on completing the Spring Fastbridge assessments.

Relationships

- Senior Fun Day will be on May 22nd at Maple Lake. Thank you to Linda Morgan for helping organize that.
- We hosted a job fair put on by the city on Wednesday, May 15th, from 4:30-6:30 pm. There were 27 vendors there.

Exceptional Systems of Support

- Strella will be here on Wednesday, May 22nd, for our 4th and final BARR coaching session of the 23-24 school year.
- We have Restorative Conferencing Facilitator Training from Kelli Adams

Activities Update:

- The Groundbreaking Ceremony for the new Complex was held on Wednesday, May 15th, at 4 pm.
- Section tennis begins on Monday, May 20th in Osakis.
- State Enviothon will be held on Monday, May 20th, in Finland, MN.
- Section Softball begins on May 21st.
- Weight room times have been set for the summer. 6:30-8:00 am or 8:00-10:30 am for 9-12 graders. 10 - 11am for 5-8 graders.
- We will be hosting the Section 8A Baseball Tournament on June 1st, 4th, and 6th.
- We have begun the process of interviewing for the vacant head coaching positions.



Crookston Public Schools

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Crookston School Board Report

Kathy Stronstad, Special Services Director

May 2024

Communication:

Crookston Public Schools will excel in communicating with students, parents, staff, and community.

Our current special education count is at 335 active special education students. We celebrate as some students are meeting all of their goals and getting dismissed. We continue to have several new referrals in the evaluation process and they are always a few students that move in and some that move out.

As we near the end of another school year – we are planning for the next school year. It is always my goal to have the best staff possible for our students when a new year starts. Staffing is a great challenge. I am very grateful for the wonderful staff that we currently have.

Please thank these special education teachers, paras and staff who have made a big difference in their students' lives this school year:

Our school nurse- Stacey Grunewald

Our School Psychologist- Jill Carlson

Our Evaluation Coordinator- Sue Tiedemann

Our OT and PT Service Providers from Choice Therapy- Trevor Roppel and Molly Hanson

Our Deaf Hard of Hearing Consultant from Triumph Ed. Consulting- Lisa Holton

Our Northern Lights teachers- Jenifer Dockter & Jeff Perreault & Kate Mulvey-para

Our Blind Visually Impaired and Orientation and Mobility Teacher- Julie Follette

Our K-12 Adaptive PE teacher – Josh Hardy

Our CHS Sp Ed Teachers and their paras:

Andrea Adrian and Dawn Brusoe

Vicki Huck and Kathy Anderson

Dana Louw and Mariah Christian

Shellie Fischer and Gabriela Ostgaard

Wyatt Ecklund and Rachel Thompson & Izabella Hyde

Marita Kendig Anderson and Heather Michaelson & Trisha Fuller

Joan Darco and Katie Chaput & Stacey Sirek

April Hyde and – Dana Kuchan, Alexis Durden, Robyn Baglien, Michelle Horn

Lori Melbye- ISS



Crookston Public Schools

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Our Speech Language Pathologists;

Holly Wavra
Kristy Fitzgerald

HES Sp Ed teachers and their paras:

Toni Gulleckson and Mary Ramirez, & Jessica Olson
LuAnn Metzger and- Cathy Demarais, & Angie Oien
Emily Fonteyn and Melinda Larson, Emma Mekkes & Savannah Plante
Kristin Funk and Ashley Bregier & Tori Demarais
Jamie Macho and Jasmine Brennan, Araceli Ledesma & Holly Mancktelow
Susan Akerlind and Zandie Tjossem & Emma Sherman
Serena Duquette- Behavior Support and ISS

WES Sp Ed teachers and their paras:

Brandi Nesseth- ECSE and Mandi Stoe, Amber Pietruszewski
Janel Kresl and paras- Carrie Newquist, Serenity Adams, Janell Vathauer,
Lynette Nordine-Goosen , Katie Scott
Our Amazing Admin. Assistant- Robin Reitmeier

When I tell you that we have the BEST special education staff I truly mean it!!

A Culture of High Expectations:

Crookston Public Schools will be a place in which high expectations are set for our students and staff.

Relationships:

Crookston Public Schools will excel in building strong relationships with students, families, staff and community.

"Kids don't care what you know until they know that you care."

This is how I end all of my messages. I believe that this holds true for everyone we work with in education.

Exceptional Systems of Support:

Crookston Public Schools will provide a strong system of mental health and academic support for students and families.

Our special education staff is doing an exceptional job of serving our students and communicating with their classroom teachers and families.

As always, thank you for your support of our special services in Crookston!