

Council Members:

W-1 Kristie Jerde
W-2 Henry Fischer
W-3 Clayton Briggs
At Large – Tim Menard

Council Members:

W-4 Donald R Cavalier
W-5 Wendy Ault
W-6 Dylane Klatt
At Large – Morgan Hibma

CITY COUNCIL AGENDA

October 28, 2024 - 5:30 pm

If you prefer to participate by phone, call (218) 281-4515 and speak during the public forum.

The City's YouTube Channel is <https://www.youtube.com/c/CityofCrookstonChannel>

1. CALL TO ORDER

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

2. ROLL CALL

3. CROOKSTON FORUM - Individuals may address the Council about any item not contained on the regular agenda. A maximum of 15 minutes is allotted for the Forum. If the full 15 minutes are not needed for the Forum, the City Council will continue with the agenda. The City Council will take no official action on items discussed at the Forum, with the exception of referral to staff or Commission for future reports.

4. PRESENTATIONS AND PUBLIC INFORMATION ANNOUNCEMENTS

- 4.01** Presentation from Jon Roscoe, CPA from Miller McDonald regarding the City of Crookston 2023 Audit.
- 4.02** Presentation from Non-Profit Organization- Get Kids Outdoors- Adam Parnow Memorial Inc. requesting \$5,000.
- 4.03** Presentation from Non-Profit Organization-Scruffy Tails Humane Society requesting \$15,000.
- 4.04** Presentation from Non-Profit Organization- Tri-Valley Opportunity Council Inc. requesting \$16,000.
- 4.05** Presentation from Non-Profit Organization-Downtown Crookston Development Partnership requesting \$20,000.
- 4.06** Presentation from Non-Profit Organization- Crookston Aquatic Boosters (Oxcart) requesting \$20,000.
- 4.07** Presentation from Non-Profit Organization- Prairie Skyline Foundation requesting \$25,000.
- 4.08** Presentation from Non-Profit Organization- Care and Share Organization requesting \$30,000.
- 4.09** Presentation from Non-Profit Organization-Golden Link Senior Center requesting \$97,000.

5. APPROVE AGENDA - Council Members may add items to the agenda including items contained in the Council Information memorandum for discussion purposes or staff direction only. The Council will not usually take official action on items added to the agenda.

6. CONSENT AGENDA - These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests. In that event, the item will be removed from the consent Agenda and placed elsewhere on the agenda.

- 6.01** Approve proposed City Council Minutes from October 14, 2024.
- 6.02** Resolution to approve City of Crookston Bills and Disbursements for \$285,207.19 Check Nos 73726-73798.
- 6.03** Resolution calling for a public hearing regarding the proposed 2024 Assessments.

7. REGULAR AGENDA

- 7.01** Resolution regarding a conditional use permit with respect to parcels 82.03061.00 and 82.03063.00 to make the land for outdoor storage use.
- 7.02** Resolution regarding approving the Cash Farm Lease for the Lagoon Property 2024-2027.
- 7.03** Discussion regarding the Non-Profit Organization requests.
- 7.04** Closed session to discuss LELS Labor Negotiations – (Motion to Close Meeting Pursuant to MN Government Data Practices Act, Specifically, MN Statute 13D.03, Subd. 1 (b).
- 7.05** Summary of the closed session.

8. ADJOURNMENT

Informational Memo - 10.28.2024

Mayor and Council;

Please find below the biweekly update:

I have reached out to Leaf Street Strategies for information on benefits and pitfalls of a municipal cannabis store as well as inquiring as to the cost of a study to determine feasibility. I will update Council further when more information is available.

Since the last Council meeting, I have been meeting with staff and others on various city projects.

I attended the Planning Commission meeting on the 15th. I also attended a redevelopment discussion and presentation for possible future action on the Tri-Valley building property on the 16th.

Had a discussion with Nick from the EDA Board, Karie, and Holly regarding various upcoming projects and plans, along with updates for current items.

Attended the Park Board meeting on the 21st.

On the 22nd, I was involved with the interview process for the new SRO with Chief Selzler, Deputy Chief Nelson, and the School Superintendent.

On the 24th I attended a workshop meeting with Chuck, Brandon, and AE2S to discuss 2025 and beyond road projects to identify likely candidate areas/project boundaries.

In an attempt to keep better records and improve transparency, I am asking Council Members to provide the Clerk with a synopsis of any Council reports that will be given during Council Member reporting at the end of the agenda. If an item is intended to be or expected to become a discussion item, please notify the Clerk by the Wednesday prior to the meeting to have it added as a discussion item so we can be transparent with our residents on items that may be discussed.

Agenda Review:

We have several presentations scheduled, first being the audit presentation from Miller McDonald. This is the last item remaining as the audit has been submitted to the State and we are in compliance with the deadline for reporting.

Following the audit presentation, there are presentations scheduled for the organizations requesting grant money from the City. The preliminary budget has \$125,000 identified for this purpose and we have \$228,000 in requests. Please review the full packet of applications carefully and reach out if you have any questions about any submissions.

The consent agenda is rather straightforward and includes calling for the public hearing on assessments as required by statute.

Regarding the regular agenda-

Item 7.01 – A resolution to approve a CUP for parcels 82.03061.00 and 82.03063.00 allowing for outdoor storage.

Item 7.02 - Approval of cash farm lease for the lagoon property. We have a second lease that will be brought forward at a future Council meeting as we are awaiting a corrected legal description.

Item 7.03 - Discussion and possible action on Non-Profit Grant requests

Item 7.04 - Closed Session to discuss LELS Union Negotiations

Item 7.05 - Brief Summary of Closed Session

Below are department reports. Feel free to reach out with any questions you may have.

Jeff Shoobridge
City Administrator

Public Works:

Fall Clean-Up Completed: The fall clean-up has been successfully completed as planned.

Brush Clean-Up: Brush clean-up completed.

Ongoing Tasks: Our crews will continue addressing loose ends, including:

- Tree trimming and removal as needed.
- Pothole repairs across various locations.
- Street sign repair and replacement.
- Street cleaning to ensure roads remain clear and safe.
- Winter Preparation: We are actively preparing for the upcoming winter season to ensure a smooth transition, including finalizing equipment checks and other necessary preparations.

Public notices are going out to remind residents about winter parking regulations:

Attention Crookston Residents: Important Winter Parking & Snow Removal Reminders!

1. Calendar Parking Policy Reminder:

Starting **November 14 through April 1**, the **Calendar Parking Rules** will be in effect. Here's what you need to know:

- **Even-Numbered Days (1 AM to 7 AM):** No parking on the side of any street with **even-numbered addresses**.
- **Odd-Numbered Days (1 AM to 7 AM):** No parking on the side of any street with **odd-numbered addresses**.

Please note: Calendar parking does **not** apply to downtown streets as described in City Code. Make sure to follow these guidelines to avoid citations and to help us keep streets clear for snow removal and emergency access.

2. Downtown Snow Removal Operations:

To maintain safety and accessibility downtown, snow removal will occur when accumulated snow piles create hazardous conditions or when no boulevard is available for snow storage. Snow removal will follow this schedule:

- **North-South streets:** Cleared from **12 midnight to 8 AM on Mondays, Wednesdays, or Fridays**.
- **East-West streets:** Cleared from **12 midnight to 8 AM on Tuesdays, Thursdays, or Saturdays**.

Please avoid parking on these streets during the designated times to allow for efficient snow removal.

This will be going out to City Webpage, KROX, Facebook and other social media sites.

BUILDING DEPARTMENT:

Initiated Planning Reviews for a future commercial building and a potential change in occupancy of a portion of a storage Type S building to Factory Type F for mixed usage.

Provided historic building information/old permit information for two Cultural Resources Specialists who are subcontracted to MNDOT in preparation for future Highway 2 upgrade in downtown Crookston.

Modular home on Euclid Avenue had footings and foundation in insulated concrete forms poured last week.

Stick built home on Eickhof Boulevard has site and slab on grade concrete forms being prepared currently prior to concrete pour.

POLICE DEPARTMENT:

Date: 10-24-2024

Activity report for that last 30 days:

- Patrol and Investigations remain extremely busy and have responded to approximately 935 calls for service in the last 30 days.

Department Updates:

- Hiring:
 - The Crookston Police Department (CPD) has posted a job listing for the position of Police Officer
 - The posting has generated interest, we have a few leads we are working on, however we have not officially received any applications
- School Resource Officer Position
 - We completed the application process and interviews on Tuesday October 22nd for the position of School Resource Officer
 - We had two internal officers apply
 - The interview panel consisted of the Chief, Deputy Chief, City Administrator, and School District Superintendent
 - Officer Cody Bannert was selected as the next SRO
 - Officer Bannert has been with the CPD for approximately five (5) years and has completed specific training related to the SRO position
 - All involved are excited to see Officer Bannert in his new role
- Halloween Drive Thru Food Drive
 - The CPD, with the help of the Crookston High School Leo Club, is planning and organizing our 37th Annual Halloween Drive Thru Food Drive
 - The event will take place on Halloween Night, Thursday October 31st from 5:00pm – 7:00pm at the west parking lot of the Crookston High School
 - The event is free, and each child will receive a Halloween bag containing candy, trinkets, and educational materials
 - We ask that a non-perishable food item be donated to help kick off the LEO Club's annual food drive

FIRE DEPARTMENT:

- Completed Fire Prevention School visits by visiting preschools and daycare facilities
- Multiple commercial and rental inspections were conducted
- Garbage complaints were addressed
- Fire extinguisher training was conducted for Polk County employees
- Attended National Weather Service Winter outlook meeting
- Met with the Building Official regarding plans for a structure to be torn down
- Assisted with clearing storm catches on Tuesday morning
- Annual service of all small engines and Ladder 3 was completed
- Met with Cenovous Energy and participated in hands on training with containment equipment for hazardous material spill mitigation and a tabletop scenario including coordinated response for the plant south of town.
- We have had 36 Calls for Service so far in October ranging from smoke detector activations to motor vehicle accidents. We also responded to a couple of unauthorized burning complaints and enforced City ordinance.

Crookston Housing & EDA Board Meeting; Economic Development Update:

- **Staff Note:** Karie Kirschbaum will be out for knee surgery starting Nov. 25 for 6-8 weeks.
 - To prepare for the absence, staff are working closely to ensure individual project check lists are made and all the necessary items are prepared or completed before this date.
- **Childcare and Housing:** City Council and the Crookston Housing and EDA Board have tasked the EDA team to address two main concerns in the workforce development and stability in Crookston: Housing and Childcare.
 - Community Development Director Karie Kirschbaum will give a presentation to the City Council before the final budget approval in November for both Childcare and Housing. Exact date TBD with Administrator Shoobridge.
 - **First Children's Finance (FCF) Rural Child Care Innovation Program (RCCIP)**
 - This initiative began in August when a group toured Little Sprouts Learning Center in Warren. The group from Crookston included City Administrator Jeff Shoobridge, Council Members and EDA Board Members Tim Menard, Morgan Hibma, EDA Board Member Josh Knaack, Mayor Dale Stainbrook, Community Development team members Karie Kirschbaum and Taylor Wyum. The team toured the Warren daycare

facility with Warren's EDA Director and City Administrator. Warren paid for this entirely new facility (\$3.5 million) with a local sales tax, a low interest USDA loan, and donations.

- Staff met with First Children's Finance (FCF) and a Polk County Childcare Licensor to discuss applying for a \$600,000 grant from DEED for childcare. It was determined that more information is needed before we are ready to apply.
 - Two groups have formed to work on childcare. Council Member Morgan Hibma is working with the Early Childhood Initiative; the EDA team, including county licensing and Tri-Valley, is working with First Children's Finance to define needs, options, and funding sources for proposed programs or facilities.
 - FCF recommended Crookston apply to the RCCIP program to get up to date information on the childcare needs in Crookston and the surrounding region. An application was submitted on October 25. We will hear about the award on or before November 11.
 - This project will take less than a year and requires a community team to work together.
- **Housing**
- Over 50 hours of research have taken place to ascertain if housing and if the expansion of housing can be attained in Crookston. If so, what methods may be used to achieve this.
 - The research shows that HUD, MN Housing, and various partners at the state level have pockets of resources. These can only be tapped into if effort is made to understand, apply for, and the projects are followed through.
 - Tools used to determine the need included the 2023 Crookston Housing Study findings.
 - The opportunities identified include:
 - Local Housing Trust Fund – MN Housing (application to open soon. Crookston EDA will match \$150,000 to receive a match back from the State.)
 - Community Land Trust – Northstar Neighbors / NWMF
 - Homeownership Vouchers – Local Housing Authority
 - State Housing Tax Credit – MN Housing
 - Impact Fund – MN Housing
 - Workforce Housing Development – MN Housing

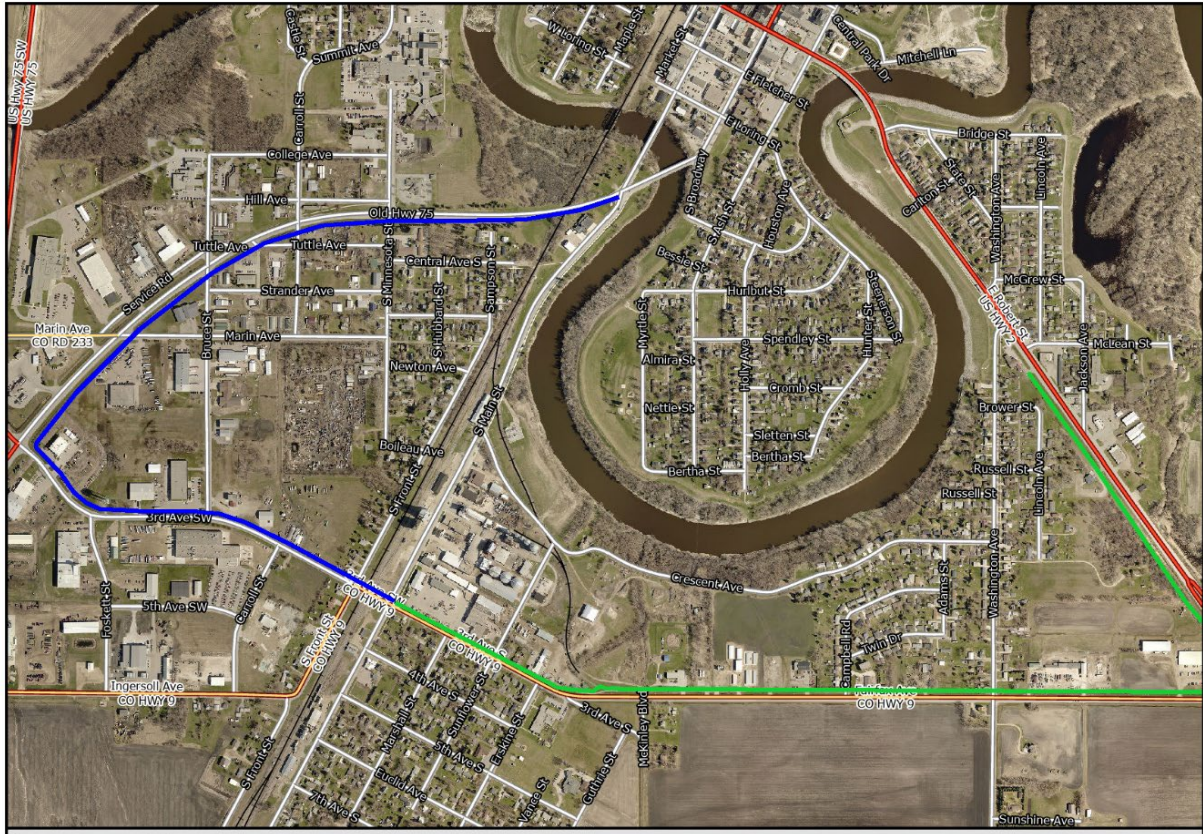
- **Other housing development updates**
 - The new Workforce House contract was awarded to Bingham Construction. It is hopeful the slab will be poured, and the shell put up to enable construction to continue through winter for a spring or early summer listing.
 - The new house is on Eickhof Blvd., next to the 2024 building.
 - Staff are working hard to create alliances to assist the City with housing development.
 - MHP: Leah Hall with Minnesota Housing Partnership has decades of experience with the variety of programs available and working with the EDA team. She is putting together details about funding models for housing development and will walk us through the steps.
 - GMHF: Staff will meet with Nate Dorr from the Greater Minnesota Housing Fund and Breanne Rothstein from Thrive Consulting on October 31 to discuss technical assistance with grant applications to the various funds available. This technical assistance will help the City obtain funds for housing development.
 - Three Rivers Community Action - This group was contracted through Tri-Valley to conduct a fact-finding meeting (held earlier this month) and to consider not just the old Tri-Valley property, but the downtown corridor in general for redevelopment opportunities.
 - Three Rivers has provided valuable multi-use building (commercial on the bottom, living quarters on the top two floors) drawings and insight for the redevelopment grant application being prepared for submission before Feb. 1, 2025.
 - This property will be developed along Ash St., away from the Robert St. & Broadway corner.
- **US EDA Public Works and Economic Adjustment Assistance Grant Program (PWEAA)**
 - The award request is for \$3.3 million. The application was moved forward for further consideration. Additional supporting documents were submitted on Oct. 25 for review. The US EDA grant review team asked that the project be reviewed to include Build America Buy America (BABA).

- If awarded, we will apply for a DEED BDPI (Business Development Public Infrastructure) grant for between \$1.5 and \$2 million to match the federal EDA funds.
 - If awarded, these funds will be used to build out infrastructure in the industrial park, including establishing ponds and building roads, curb and gutter, sewer, water, wastewater, and other utility infrastructure. This will increase the marketability of the industrial park and assist with attracting businesses and jobs.
 - EDA will begin to package this project for marketing.
- **MN Department of Employment and Economic Development's (DEED) Redevelopment Grant Program** – RRVWS approved, Old Tri-Valley building project to be submitted.
 - **Red River Valley Winter Shows:** \$1.5 million was awarded. The City is moving forward with the process of purchasing the RRVWS property. Upon the purchase, the City will proceed to abate the asbestos in the building and demolish the existing structure. There will be additional infrastructure installed, including roads, curb and gutter, sewer, water, and wastewater, and other utility infrastructure to increase the marketability of the property and attract businesses and jobs.
 - EDA is keeping watch for federal dollar grants, which could be used to match the State DEED award.
 - EDA will begin to package this project for marketing.
 - **Tri-Valley old facility:** After a great meeting with Three Rivers CAP, facilitated by Tri-Valley, we met with DEED to determine the next steps. After the meeting, we will be asking for approval to apply for an additional redevelopment grant for the old Tri-Valley Building (102 N Broadway). DEED is very comfortable with multiple redevelopment grants in one city.
 - The building will be demolished, and the site will be redeveloped to improve safety on that street corner and turn the space into a community asset.
 - EDA will take the feedback and potential plan results to begin marketing the property.
- **Storefront Revitalization Program**
 - Four projects are pending.
 - 3 projects were completed: Minakwa Golf Course, Golden Link, Evers Used Scissor Lifts. The grant made a nice difference for these businesses.
 - Total funds remaining after pending projects are \$40,900.

- Staff have been stopping at a variety of businesses to offer the grant and any assistance needed.
- **ESMC**
 - Jolt & Jive continues to meet on Thursdays at 8 am at The Cove Youth Center.
 - Jolt & Jive and other community members will meet at 9 a.m. Friday, Nov. 1 with Rebecca Dallinger, head of the Manoomin Arts Initiative, to discuss an initiative potential in Crookston to incubate businesses and support the various art organizations and businesses in the area.
 - Grants will be considered to fund more art projects, shows, and internships in the City.
- **Empower Crookston Update**
 - Empower Crookston is applying to a Centering Communities in Canopy Solutions grant. The application is a partnership between Mahnommen and Crookston. The Northwest Regional Sustainable Development Partnership (NWRSDP) and Mitch Berg are leading the application.
 - The funds will be used to develop a tree inventory of Crookston and assist the City and private residents with Ash tree removal and management, as well as Emerald Ash Borer identification and education.
 - This is especially important as Emerald Ash Borer, a pest that is deadly to Ash trees, has been found in Moorhead.
 - The best practice is to replace compromised trees and to expand the tree canopy of selected areas in a manner designed to minimize expenses to the City and residents.
 - Empower Crookston is working on an initiative designed by the U of M to grow small trees in gravel beds to boost root development and increase the chances of the trees' survival when they are planted in the fall.
 - Empower Crookston is also looking at partnering with the Northwest Regional Development Commission (NWRDC) to apply for grant funding from the Rural and Remote Areas Energy Improvement Program. There are multiple eligible project categories, and the scope of the application is being discussed.
 - NWRDC has contracted grant writers who can assist with applying for this federal program. Part of this may include energy audits of City-owned facilities in preparation for grant openings.

- **Habitat Enhancement Landscape Program (HELP) grant**
 - We were not awarded this grant. The grant would have replaced 55 of the 400 acres of grass with native grass and plants. This acreage is currently mowed by the City team.
 - A review meeting and a newly formed relationship with the Soil and Water Conservation District (SWCD) has opened this item to further discussion. BWSR favors grant applications with strong partnerships.
 - A new funding round will include more partnerships and more likelihood of success for the area.
 - For reference, Minnesota Board of Water and Soils Resources (BWSR) grants provide funding to local units of government to deliver soil and water conservation services to their communities. Grant funds support and increase local capacity to implement programs and provide cost-share with landowners who install conservation practices on their land to benefit state water and soil resources.

- **Active Transportation Grant**
 - We submitted a letter of interest in applying for an Active Transportation Grant to connect the existing Fairfax trail to Main St and downtown Crookston. The full application will open in November.
 - We are looking at applying for an MPCA Community Resilience grant to pair with this project. The MPCA grant portion could fund landscaping along the trail, shade structures, charging accessibility for things like e-bikes and scooters, lighting and other electronic devices as they evolve.
 - The map on the next page shows the proposed new trail in blue, the existing in green.



Proposed Fairfax Connection

10/11/2024

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Holly Eckstein

From: noreply@civicplus.com
Sent: Friday, October 18, 2024 7:42 AM
To: Holly Eckstein
Subject: Online Form Submittal: 2025 Non-Profit Grant Application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

2025 Non-Profit Grant Application

The City of Crookston will award grants to local non-profit organizations in 2025.

If your non-profit organization is requesting funds from the city, please fill out the form below no later than October 18th, 2024.

Non-Profit organizations who submit the form are welcome to join us at our regularly scheduled City Council Meeting on Monday, October 28th at 5:30pm to discuss your grant proposal.

To answer any of your questions, please reach out to Finance Director Holly Eckstein - heckstein@crookston.mn.us

Name	Fred Parnow
Non-Profit Organization	Get Kids Outdoors - Adam Parnow Memorial Inc
Address	22398 US Highway 75 SW
City	Crookston
State	MN
Zip Code	56716
Phone Number	2182806344
Email Address	fred.parnow@gmail.com

[Printed on 10/18/2024]

Amount of contributions requested from the City for 2025	5000.00
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Holly Eckstein

From: noreply@civicplus.com
Sent: Wednesday, October 9, 2024 4:49 PM
To: Holly Eckstein
Subject: Online Form Submittal: 2025 Non-Profit Grant Application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

2025 Non-Profit Grant Application

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To answer any of your questions, please reach out to Finance Director Holly Eckstein - heckstein@crookston.mn.us

Name Scuffy Tails Humane Society

Non-Profit Organization Yes

Address 720 East Robert Street

City Crookston

State MN

Zip Code 56716

Phone Number 218-281-7225

Email Address manager@scruffytails.org

(Crookston Break)

Amount of contributions requested from the City for 2025 15,000.00



Tri-Valley

Opportunity Council, Inc.

PO Box 607 ~ 107 North Broadway, Suite 200, Crookston, MN 56716
Local ~ 218-281-5832 / Toll-Free ~ 800-584-7020 / Fax ~ 800-475-9021
Telecommunication Relay Services ~ 711

Jason Carlson
Chief Executive Officer

www.tvoc.org

Stephanie Vonesh
Chair of the Board

DATE: August 14, 2024

TO: Jeff Shoobridge, City Administrator
City of Crookston
124 North Broadway
Crookston, MN 56716

FROM: Cynthia Pic- Transportation Programs Director
Tri-Valley Opportunity Council, Inc.
Public Transportation Department
1345 Fairfax Avenue
Crookston, MN 56716

RE: 2025 Capital/Operating Budget Request

The Tri-Valley Public Transportation Program is requesting \$16,000 for the local share of capital and operating budget for the year of 2025.

Tri-Valley currently provides six full time buses in the City of Crookston. This does not include the UMC Campus Shuttle, along with other numerous special routes scheduled in and around Crookston. The number of rides requested in the City of Crookston continue to increase. Rides have increased over 18% in Polk County so far this year compared to last year. This year, Tri-Valley has increased the number of buses operating on Saturdays in Crookston to three. The ride requests on Saturday and Sunday continue to rise.

Tri-Valley will need to continue to update its Class 400 buses. The prices of the Class 400 buses have increase dramatically after the pandemic. The anticipated difference in price from 2022 to 2024 is around \$36,000 more per bus. Tri-Valley expects the 2025 cost per bus to continue to increase.

I would appreciate the opportunity to present to the city to further discuss the bus service and share data and information on the public transit program.

We look forward to the continued relationship with the City of Crookston. If you have any questions please call me at 218-779-6386 or email me at cpic@tvoc.org.

Sincerely,


Cynthia Pic
Transportation Programs Director

Holly Eckstein

From: noreply@civicplus.com
Sent: Friday, October 18, 2024 5:32 PM
To: Holly Eckstein
Subject: Online Form Submittal: 2025 Non-Profit Grant Application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

2025 Non-Profit Grant Application

The City of Crookston will award grants to local non-profit organizations in 2025.

If your non-profit organization is requesting funds from the city, please fill out the form below no later than October 18th, 2024.

Non-Profit organizations who submit the form are welcome to join us at our regularly scheduled City Council Meeting on Monday, October 28th at 5:30pm to discuss your grant proposal.

To answer any of your questions, please reach out to Finance Director Holly Eckstein - heckstein@crookston.mn.us

Name	Shirley Iverson
Non-Profit Organization	Downtown Crookston Development Partnership
Address	211 5th Ave S
City	Crookston
State	MN
Zip Code	56716
Phone Number	2182802854
Email Address	shirley.iverson@gmail.com

Amount of contributions requested from the City for 2025 \$20,000

October 2, 2024

To All It May Concern,

Please accept this information packet to fulfill the Application process for the current City of Crookston Non-Profit Grant Application process.

The Crookston Aquatic Boosters, 501c3 fiscal agent for the Crookston Ox Cart Days Festival is respectfully requesting the amount of \$20,000 for 2025.

We will explain our increased request during our presentation time given to us at the appropriate City Council meeting.

Thank you for your consideration,

Daniel J Erdman,
Fiscal Agent – Crookston Ox Cart Days Festival

Holly Eckstein

From: noreply@civicplus.com
Sent: Friday, October 18, 2024 8:51 PM
To: Holly Eckstein
Subject: Online Form Submittal: 2025 Non-Profit Grant Application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

2025 Non-Profit Grant Application

The City of Crookston will award grants to local non-profit organizations in 2025.

If your non-profit organization is requesting funds from the city, please fill out the form below no later than October 18th, 2024.

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To answer any of your questions, please reach out to Finance Director Holly Eckstein - heckstein@crookston.mn.us

Name	Kay Hegge
Non-Profit Organization	Prairie Skyline Foundation
Address	27048 310th St SW
City	Crookston
State	MN
Zip Code	56716
Phone Number	2182891246
Email Address	khegge@gmail.com
(Section Break)	
Amount of contributions requested from the City for 2025	25,000

Holly Eckstein

From: noreply@civicplus.com
Sent: Monday, October 7, 2024 2:28 PM
To: Holly Eckstein
Subject: Online Form Submittal: 2025 Non-Profit Grant Application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

2025 Non-Profit Grant Application

The City of Crookston will award grants to local non-profit organizations in 2025.

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To answer any of your questions, please reach out to Finance Director Holly Eckstein - heckstein@crookston.mn.us

Name	Carrie Alfonso
Non-Profit Organization	Care and Share Organization of Crookston, Inc.
Address	220 E 3rd Street
City	Crookston
State	MN
Zip Code	56716
Phone Number	2182812644
Email Address	carolina@careandsharecrk.org
(Section Break)	
Amount of contributions requested from the City for 2025	\$30,000.00



Golden Link
SENIOR CENTER
324 N Main St, Crookston, MN
218-281-3072



August 3, 2024

Golden Link Senior Center's mission is to: Provide a place for adults 55+ to gather, be inspired, and enjoy life. Our vision: To be a welcoming non-profit organization. A place to encourage socialization, entertainment, education and healthy living. This enhances life's potential with dignity, independence and enjoyment of life. It connects members to the community through volunteerism and service.

Golden Link Senior Center welcomes ALL people. We provide a welcoming place for individuals to come together for socialization, to be entertained, and learn something new, which promotes knowledge, independent growth, as well as mental and physical well-being. Our coffee pot is always on.

We have many local groups that utilize our building including card groups, crafting groups, SAIL exercise group, Polk County Health, Crookston Women's groups, Collectors Club, Crookston Community Theater, Girl Scouts, AARP Defensive Driving Courses, Lions, VFW, American Legion, DAV and their Auxiliaries as well as many others. Golden Link is proud to be part of the community and we open our doors to all who need a place to meet. We are a vital part of Crookston.

We have a nine-person Board of Directors who meet once a month. We are a 501c3 non-profit organization. We have 7 employees.

As the center grows so do costs. Services, wages and supply costs have skyrocketed. Our building is old, and we have had to start putting money into updates. We just updated our electrical panels thanks to grants we received. We are currently raising money to get a commercial water softening installed and a gutter system on the north side of the building. Updated never end.

The City of Crookston graciously helps the Link with a yearly subsidy. We have been lucky for the last few years to receive some nice grants and we are constantly researching and writing grants, but they are never guaranteed. Our budget always shows lots of money coming from grants, which again is not guaranteed. We are asking the City of Crookston to subsidize Golden Link with the same amount of money as last year, \$97,000.00.

I am more than willing to come and speak about this at your meeting. I have attached our proposed budget for 2025. If you need any other information, please contact either Shirley or Tammy.

Thank you so much for your time.

Sincerely,

Tamara Parkin
Golden Link Board of Directors

218-280-7078

218-280-7078

Shirley Nielsen
Golden Link Manager

218-281-3072

218-281-3072

OFFICIAL MINUTES OF THE CROOKSTON CITY COUNCIL, POLK COUNTY, MINNESOTA. THE REGULAR COUNCIL MEETING OF OCTOBER 14, 2024, COUNCIL CHAMBERS, CITY HALL.

Mayor Stainbrook called the meeting to order at 5:30 p.m. and requested all present to stand to recite the Pledge of Allegiance.

ROLL CALL

The Council Members present in answer to the roll call were Morgan Hibma, Henry Fischer, Clayton Briggs, Donald Cavalier, Wendy Ault, and Dylane Klatt.

Council Members Absent: Kristie Jerde and Tim Menard.

Staff present: Jeff Shoobridge, Shane Heldstab, Darin Selzler, Jake Solberg, Brandon Carlson, Ashley Rystad, Holly Eckstein, Greg Hefta, Chuck Getsman, Keenan Devier and Tionna Rendon.

CROOKSTON FORUM

PRESENTATION AND PUBLIC INFORMATION ANNOUNCEMENT

APPROVAL OF AGENDA

Mayor Stainbrook asked if anyone wished to add any items to the agenda. Hearing none a motion was made by Council Member Fischer, seconded by Council Member Briggs, to approve the agenda.

CONSENT AGENDA

Mayor Stainbrook asked if anyone wished to remove any items from the Consent Agenda. Council Member Klatt asked to remove item 6.08 the resolution regarding approving the garbage hauling license for Countrywide Sanitation and Waste Management for further discussion. On motion by Council Member Cavalier, seconded by Council Member Ault, it was duly carried to approve the consent agenda.

- 6.01** Approve proposed City Council Minutes from September 23, 2024.
- 6.02** Approve proposed Special City Council Minutes from September 30, 2024.
- 6.03** Resolution to approve City of Crookston Bills and Disbursements for \$739,385.60 Check Nos 73597-73725. (Res No. 27966)
- 6.04** Resolution regarding the City of Crookston Liability Coverage Waiver Form. (Res No. 27967)
- 6.05** Resolution regarding updating bank information at Bremer Bank. (Res No. 27968)
- 6.06** Resolution regarding updating bank information at United Valley Bank. (Res No. 27969)
- 6.07** Resolution regarding Todd Johnston filling the unexpired term for Planning Commission. (Res No. 27970)
- 6.08** This item was removed to 8.07 under the regular agenda for further discussion.
- 6.09** Resolution approving Klemmetsen Concrete for Cement Mason License. (Res No. 27971)

PUBLIC HEARINGS

REGULAR AGENDA

8.01 Motion made by Council Member Klatt, seconded by Council Member Cavalier; City Administrator, Jeff Shoobridge, briefed the Council regarding the rezoning of the Red River Valley Shows property. The City of Crookston has been awarded a grant and in preparation to accept this grant, this rezoning will pave the way to move forward with the project. After further discussion, it was duly carried to approve the Resolution regarding the rezone of real property located within all of parcels 82.00162.00 & 82.00162.15, and 82.00162.16 in the City of Crookston. (Res No. 27972)

8.02 Motion made by Council Member Briggs, seconded by Council Member Klatt; City Administrator, Jeff Shoobridge briefed the Council regarding taking possession of the old Tri-Valley Building to facilitate potential repurposing and rehabilitation. Tri-Valley Opportunity Council Inc will donate the building and a value of contracted services in an amount of not less than \$50,000. It was duly carried to approve the Resolution regarding the donation of the Tri-Valley Building. (Res No. 27973)

8.03 Motion made by Council Member Cavalier, seconded by Council Member Fischer; City Administrator, Jeff Shoobridge, briefed the Council regarding the contract accrual of vacation should be starting 10 hours per month with an 80-hour pre-load. After further discussion, the Resolution was duly approved, updating Jeff Shoobridge's employment contract regarding time earned. (Res No. 27974)

8.04 Motion made by Council Member Briggs, seconded by Council Member Fischer; City Clerk, Ashley Rystad, briefed the Council regarding this. Loans are a part of the interest that was accrued on the original IRP loans and in order to move forward with the new Small Cities Development Grants the City of Crookston has been awarded, these local funds needed to be spent down. After further discussion, it was duly carried to approve the Resolution to approve the Small Cities Development Program Rehabilitation Loan for Local Income for Building Vision Crookston, LLC dba Opticare. (Res No. 27975)

8.05 Motion made by Council Member Briggs, seconded by Council Member Cavalier; City Administrator, Jeff Shoobridge, briefed the Council that this item is in regards to the same local funds. Real Good Bath and Body is completing work stabilizing a south exterior wall with regrouting and brick repair. The sum of this loan was in the amount of \$38,400.00. It was duly carried to approve the Resolution to approve the Small Cities Development Program Rehabilitation Loan for Local Income for Real Good Bath and Body, LLC. (Res No. 27976)

8.06 Motion made by Council Member Fischer, seconded by Council Member Klatt; City Administrator, Jeff Shoobridge briefed the Council the letter of intent would add pathways project for residents to make travel points easily within the City, such as residences in shopping and residences in employment. The focus on this from the EDA is residences to jobs in the Industrial Park area. This is a zero-match grant. After further discussion, it was duly carried to approve the Resolution regarding a letter of intent (LOI) with respect to the Minnesota Department of Transportation (MnDOT) Active Transportation Program Grant. (Res No. 27977)

8.07 Motion made by Council Member Klatt, seconded by Council Member Cavalier; this item was removed from the consent agenda (6.08) a Resolution regarding approving the Garbage Hauling License for Countrywide Sanitation and Waste Management. Council Member Klatt asked if this was renewing an existing license that they already have to operate within the City of Crookston. City Administrator, Jeff Shoobridge, briefed the Council, this is a new license. With Regional Sanitation going out of business and these companies are taking over many of their commercial customers. After further discussion, It was duly carried to approve the Resolution regarding approving the Garbage Hauling License for Countrywide Sanitation and Waste Management. (Res No. 27978)

REPORTS FROM CITY STAFF

Jeff Shoobridge, City Administrator:

- The Council should have my written report. One added item, the airport taxiway project is looking to begin this week. The asphalt work will not be done until the spring. The AWOS should be in this fall but this already being so late into the fall it looking to be more like spring to finish that project.

Jake Solberg, Parks and Recreation Director:

- The pool did open today, and we have a fire watchman volunteer and are following all protocols. The Pool is open from 6:00 AM-10:00 AM Monday through Friday until the motherboard comes in for the new fire system.

Keenen Devier, Marketing Coordinator:

- Been working with UMC marketing research class to assist them with their semester-long project. The project is overseeing better ways to improve the City communications as well as the websites.
- Been working with Karie and Taylor over at the EDA about marketing plans for 2025.

Chuck Getsman, Public Works Director:

- Crews have been working on storm damage and cleanup.
- Fall cleanup is October 21-25, 2024 and I will be joining the crew this year.
- Yard waste pick-up will be October 28, 2024.
- Proposals for residential garbage contract services are being reviewed by Jeff.

Tionna Rendon, HR Coordinator:

- Thrilled for the opportunity to work for the City of Crookston as the HR Coordinator.

REPORTS FROM CITY COUNCIL MEMBERS

Kristie Jerde, Council Member 1st Ward,

- No report.

Henry Fischer, Council Member 2nd Ward,

- Attended the UMC homecoming at the Crookston Sports Center this past weekend.

Clayton Briggs, Council Member 3rd Ward,

- No report.

Donald R Cavalier, Council Member 4th Ward,

- The Crookston Chamber is now staffed.

Wendy Ault, Council Member 5th Ward,

- Went to the Pancakes and Playground grand opening and it was awesome.

Dylane Klatt, Council Member 6th Ward,

- No report.

Tim Menard, Council Member-at-Large,

- No report.

Morgan Hibma, Council Member-at-Large,

- Attended the inclusive playground grand opening on Saturday for their pancakes and play.

Dale Stainbrook, Mayor,

- Attended Meet the Candidate forum.
- Attended the event down at Central Park canoeing the river.
- Thank you to Jason at Tri-Valley and the willingness to work with the City

ADJOURNMENT

Mayor Stainbrook declared the meeting adjourned at 6:03 PM.

Dale Stainbrook, Mayor

Ashley Rystad, City Clerk

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 28th day of October 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION TO APPROVE THE CITY OF CROOKSTON BILLS AND DISBURSEMENTS

WHEREAS: All bills and disbursement shall be made only upon the order of the City Administrator or designees who have been duly authorized by the City of Crookston Purchasing Policy; and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA:
That the Mayor and City Administrator of the City of Crookston be, and the same hereby are, directed to issue warrants of the City of Crookston in favor of the hereinafter named claimants in payment of the following listed bills which have been filed as claims against the City of Crookston and said warrants to be drawn on the fund and in the amounts set opposite each claimant's name respectively, per attached check register.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2024, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	10/25/2024			073744		
C-CHECK	VOID CHECK	V	10/25/2024			073755		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	0.00	0.00	0.00
BANK: * <td>TOTALS:</td> <td>2</td> <td>0.00</td> <td>0.00</td> <td>0.00</td>	TOTALS:	2	0.00	0.00	0.00

VENDOR SET: 01 City of Crookston

BANK: AP BREMER BANK, N.A. - AP

DATE RANGE:10/12/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0299	CAPITAL BANK AND TRUST COMPANY DEF COMP WITHHOLDING	D	10/23/2024	1,200.00		001527		1,200.00
1550	P.E.R.A. DCP PERA WITHHOLDING	D	10/23/2024	675.00		001528		
	I-P-C202410185659 PERA WITHHOLDING	D	10/23/2024	14,030.72		001528		
	I-PDC202410185659 PERA WITHHOLDING	D	10/23/2024	250.00		001528		
	I-PPF202410185659 PERA WITHHOLDING	D	10/23/2024	21,847.13		001528		36,802.85
2606	EFTPS FEDERAL TAX WITHHOLDING	D	10/23/2024	21,512.51		001529		
	I-T3 202410185659 FICA TAX WITHHOLDING	D	10/23/2024	13,962.08		001529		
	I-T4 202410185659 MEDICARE TAX WITHHOLDING	D	10/23/2024	6,011.12		001529		41,485.71
2607	MN DEPT OF REVENUE STATE TAX WITHHOLDING	D	10/23/2024	9,477.58		001530		9,477.58
2681	MN STATE RETIREMENT SYSTEM MN DEFERRED COMPENSATION-457B\$	D	10/23/2024	100.00		001531		
	I-DC8202410185659 MN DEFERRED COMPENSATION-ROTH%	D	10/23/2024	69.44		001531		
	I-DC9202410185659 MN DEFERRED COMPENSATION-457B%	D	10/23/2024	133.85		001531		
	I-SP2202410185659 HEALTH CARE SAVINGS PLAN	D	10/23/2024	1,205.82		001531		
	I-SPA202410185659 HEALTH CARE SAVINGS PLAN	D	10/23/2024	2,215.58		001531		3,724.69
3047	CAPITAL BANK AND TRUST COMPANY DEF COMP EMPLOYER CONTRIBUTION	D	10/23/2024	66.44		001532		66.44
2506	VERIZON WIRELESS P2P OCTOBER 2024 BILL	D	10/25/2024	1,210.24		001533		1,210.24
4783	FRICKE GENERAL CONTRACTING SCDG PAYMENT-OPTICARE	R	10/16/2024	20,000.00		073726		20,000.00
1222	LELS UNION DUES WITHHOLDING	R	10/23/2024	1,128.00		073727		1,128.00
1275	LOCAL # L - 3394 FIRE DEPT UNION DUES WITHHOLDING	R	10/23/2024	240.00		073728		240.00
1	ARROYA, ALEXANDRA US REFUND	R	10/23/2024	208.36		073729		208.36
1	HALLAND, GRIFFIN MAR US REFUND	R	10/23/2024	181.78		073730		181.78

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1	BENITEZ, RACHEL I-000202410155651	US REFUND	R 10/23/2024	77.21		073731		77.21
1	SENUM, REBEKA I-000202410155652	US REFUND	R 10/23/2024	50.68		073732		50.68
1	COALTER, KEVIN I-000202410155653	US REFUND	R 10/23/2024	117.49		073733		117.49
1	REID, APRIL I-000202410155654	US REFUND	R 10/23/2024	53.91		073734		53.91
1	FRIEDLE, MELODY I-000202410155655	US REFUND	R 10/23/2024	59.84		073735		59.84
1	LUBARSKI, MICAH I-000202410155656	US REFUND	R 10/23/2024	81.26		073736		81.26
1	AUSTIN, SYDNEY I-000202410155657	US REFUND	R 10/23/2024	21.15		073737		21.15
1	CORBIN, ROGER I-000202410155658	US REFUND	R 10/23/2024	56.10		073738		56.10
4399	ABSOLUTE REGRIGERATION, LLC I-3163 TRIP CHARGE AND PUMP REPAIR I-3201 COMPRESSOR REPAIR		R 10/25/2024 R 10/25/2024	1,956.65 6,753.83		073739 073739		8,710.48
0021	ADVANCED TIRE & AUTO SERV. LLC I-#24-08293 TOW I-3838 OIL CHANGE I-3848 OIL CHANGE I-3850 OIL CHANGE I-45567 NEW TIRES-WATER CAR		R 10/25/2024 R 10/25/2024 R 10/25/2024 R 10/25/2024 R 10/25/2024	240.72 47.23 72.82 49.13 521.00		073740 073740 073740 073740 073740		930.90
3526	ADVANCED ELEMENTS, INC I-96902 PUBLIC WORKS COMMUNITY DEVELOP I-97617 COMMUNITY DEVELOPMENT I-98247 CIP PROJECT I-98248 FRONT STREET SURVEY		R 10/25/2024 R 10/25/2024 R 10/25/2024 R 10/25/2024	5,847.25 635.25 2,178.50 2,125.00		073741 073741 073741 073741		10,786.00
0068	AMERICAN TEST CENTER, INC I-2241962 ANNUAL LIFT TEST AND INSPECT		R 10/25/2024	475.00		073742		475.00

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2200	AUTO VALUE OF CROOKSTON							
C-76238019	BATTERY RETURN CREDIT	R	10/25/2024	14.51CR		073743		
I-76239865	BATTERY CABLES	R	10/25/2024	26.98		073743		
I-76241811	SHOP HAND SOAP	R	10/25/2024	25.98		073743		
I-76241914	UNIT #18 HOSE CLAMPS SEWER VAC	R	10/25/2024	17.96		073743		
I-76242045	SHOP GLASS CLEANER	R	10/25/2024	83.88		073743		
I-76242056	SHOP NUTS/BOLTS	R	10/25/2024	8.98		073743		
I-76242069	UNIT #52 NEW TRUCK BED	R	10/25/2024	17.96		073743		
I-76242161	UNIT #52 FUEL LINE CHANGE	R	10/25/2024	17.90		073743		
I-76242197	UNIT #52 LED WIRE HOOK UP	R	10/25/2024	14.99		073743		
I-76242214	SHOP BATTERIES	R	10/25/2024	12.99		073743		
I-76242376	1/2 DRIVE SET	R	10/25/2024	13.99		073743		
I-76242438	UNIT #128 RUNNING BOARDS	R	10/25/2024	485.51		073743		712.61
3818	BCA TRAINING AND AUDITING							
I-37513	P2P DTF BCA TRAINING	R	10/25/2024	450.00		073745		450.00
4435	BERT'S TRUCK EQUIPMENT OF MOOR							
I-S101230	REPLACE DAMAGED TRUCK BED	R	10/25/2024	5,489.00		073746		5,489.00
0186	BERTIL'S GRAVEL & EXCAVATION L							
I-11506	RIP RAP ROCK TO LAGOONS	R	10/25/2024	18,928.00		073747		18,928.00
2001	BEST USED TRUCKS OF MN							
I-WI021953	PLOW TRUCK MAINTENANCE	R	10/25/2024	1,498.19		073748		1,498.19
0203	BORDER STATES ELECTRIC							
I-929227621	GREEN TRAFFIC LIGHTS	R	10/25/2024	376.68		073749		376.68
4481	JAMES BRANDON							
I-20241010	EQUIPMENT REIMBURSEMENT	R	10/25/2024	53.24		073750		53.24
0371	CHERRYROAD MEDIA, INC							
I-0002788460	ORD. 95 CREATING HOUSING TRUST	R	10/25/2024	449.50		073751		449.50
0371	CHERRYROAD MEDIA, INC							
I-0002788550	ORD. 96 AMENDING SEC. 30.02	R	10/25/2024	128.08		073752		128.08
3226	CHRISTIAN BROTHERS FORD, INC							
I-60885	SQUAD REPAIR	R	10/25/2024	135.00		073753		135.00
3184	CINTAS CORPORATION							
I-4206572151	LINEN STREET SHOP	R	10/25/2024	25.11		073754		
I-4207289870	LINEN STREET SHOP	R	10/25/2024	25.11		073754		
I-4207290094	MATS, DISPOSABLE PAPER	R	10/25/2024	110.37		073754		
I-4208005386	STREET SHOP LINEN	R	10/25/2024	17.41		073754		
I-4208005418	JANITOR SUPPLIES-SHOP	R	10/25/2024	22.40		073754		
I-4208005452	FRONT AND REAR MATS	R	10/25/2024	28.57		073754		

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I-4208005570	LINEN SERVICE	R	10/25/2024	16.38		073754		
I-4208717242	LINEN FOR SHOP	R	10/25/2024	17.41		073754		
I-4208717340	MATS, DISPOSABLE PAPER	R	10/25/2024	106.51		073754		
I-4208717446	LAUNDRY SUPPLIES	R	10/25/2024	24.15		073754		393.42
0389	CROOKSTON FUEL CO.							
I-20240930-STREET	SEPTEMBER 2024 FUEL	R	10/25/2024	2,588.40		073756		2,588.40
0465	CROOKSTON WATER DEPARTMENT							
I-20241015	CITY WATER BILLS	R	10/25/2024	2,197.60		073757		2,197.60
0470	CROOKSTON WELDING INC.							
I-093153	AIR COMPRESSOR	R	10/25/2024	75.00		073758		
I-093176	UNIT #18 SEWER VAC	R	10/25/2024	31.10		073758		
I-093315	DIKE PUMP	R	10/25/2024	181.08		073758		
I-093396	SHOP BOLTS/NUTS/WASHERS	R	10/25/2024	12.28		073758		
I-093516	UNIT #52 FUEL FILL	R	10/25/2024	24.72		073758		324.18
4080	CUTTING EDGE SHARPENING							
I-0039	BLADE SHARPENINGS	R	10/25/2024	510.00		073759		510.00
0487	DAKOTA SUPPLY GROUP							
I-S104107063.001	CURB BOX	R	10/25/2024	458.89		073760		458.89
1407	ERICKSON EMBROIDERY							
I-18035	CITY OF CROOKSTON LOGO	R	10/25/2024	15.00		073761		15.00
0875	FLEET SUPPLY							
I-150423	MEASURE WHEEL	R	10/25/2024	28.99		073762		
I-150787	SHOVELS AND GLOVES	R	10/25/2024	51.97		073762		
I-150845	RAIN GEAR, GLOVES	R	10/25/2024	165.87		073762		
I-150973	SUMP PUMP FOR CSC	R	10/25/2024	299.99		073762		
I-151007	RAIN SUIT	R	10/25/2024	34.99		073762		581.81
0899	G C DISTRIBUTING CO. INC.							
I-12897	REFILL GARBAGE BAGS	R	10/25/2024	2,650.00		073763		2,650.00
0909	GARDEN VALLEY TELEPHONE COMPAN							
I-101370168	PHONES AT CSC	R	10/25/2024	49.00		073764		49.00
0965	GRAND FORKS FIRE EQUIPMENT							
I-41961	VALVE REPAIRS ON TRUCKS	R	10/25/2024	493.24		073765		493.24

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2529	HALLER OVERHEAD DOOR, INC. I-2176 REPAIR GARAGE DOOR	R	10/25/2024	1,335.38		073766		1,335.38
1043	HAWKINS, INC I-6888515 CHEMICALS	R	10/25/2024	20.00		073767		20.00
1006	HN QUALITY PLUMBING INC. I-45023 WATER DEPT NEW SHED PLUMBING I-45069 REPLACED CIRCULATING PUMP	R R	10/25/2024 10/25/2024	11,352.69 887.88		073768 073768		12,240.57
1105	HUGO'S I-20240925 PUFFS I-20241017 TRAINING SUPPLIES I-20241017B COFFEE	R R R	10/25/2024 10/25/2024 10/25/2024	6.59 54.53 21.18		073769 073769 073769		82.30
1172	J.J. KELLER & ASSOCIATIES, INC I-9109496209 TRUCK LEGS	R	10/25/2024	383.08		073770		383.08
4724	JOHN DEERE FINANCIAL I-2960539 LEASE MOWERS PARK DEPT	R	10/25/2024	1,256.78		073771		1,256.78
1178	JOHNSON CONTROLS, INC. I-1-133808465473 HEAT EXCHANGE REPAIR I-1-134043213498 TROUBLE SHOOTING AIR HANDLER	R R	10/25/2024 10/25/2024	941.00 538.60		073772 073772		1,479.60
1240	LAKE AGASSIZ REGIONAL LIBRARY I-830 2024 QTR 4 LARL APPROPRIATION	R	10/25/2024	59,637.50		073773		59,637.50
1980	LINDE GAS & EQUIPMENT INC I-45548364 GAS FOR SHOP WELDING	R	10/25/2024	412.90		073774		412.90
3400	LOCAL ACE- CROOKSTON I-77852/2 GALVANIZED COUPLING I-77875/2 BULBS AND DOOR SWEEP I-77899/2 INVESTIGATIONS-CHARGER	R R R	10/25/2024 10/25/2024 10/25/2024	3.59 26.98 129.00		073775 073775 073775		159.57
1278	LOCATORS & SUPPLIES I-0316869-IN STREET SUPPLIES	R	10/25/2024	252.37		073776		252.37
4250	LUNSETH PLUMBING & HEATING CO. I-119434 REPAIR BOILER LINES I-119528 TESTED 3 BACKFLOW I-119529 BACKFLOW TEST, DRIVE TIME I-119530 BACKFLOW TEST I-119531 BACKFLOW TEST	R R R R R	10/25/2024 10/25/2024 10/25/2024 10/25/2024 10/25/2024	642.91 540.00 312.00 180.00 180.00		073777 073777 073777 073777 073777		1,854.91

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2788	MARCO - NW 7128							
I-INV13058569	SPAM LICENSING	R	10/25/2024	402.00		073778		
I-INV13090181	MICROSOFT LICENSING	R	10/25/2024	2,471.80		073778		2,873.80
3872	MARCO TECHNOLOGIES, LLC							
I-539699538	CONTRACT HP PRINTERS	R	10/25/2024	632.70		073779		
I-539926147	MFP PRINTERS	R	10/25/2024	905.96		073779		
I-539926493	E-GOLD FAX	R	10/25/2024	68.34		073779		
I-539926576	PLOTTER LEASE	R	10/25/2024	239.76		073779		1,846.76
1333	MARSHALL AND POLK RURAL WATER							
I-20240927	WATER SERVICES	R	10/25/2024	61.80		073780		61.80
3608	MINNESOTA PUMP WORKS							
I-#INV025868	INSPECTED 10 LIFT STATIONS	R	10/25/2024	2,672.00		073781		
I-#INV025869	INSPECTED 6 TOE DRAIN STATIONS	R	10/25/2024	1,754.00		073781		4,426.00
1832	NATHAN NELSON							
I-20241011	JACKET	R	10/25/2024	83.17		073782		83.17
1708	NEWMAN SIGNS							
I-TRFINV057135	STREET SIGNS	R	10/25/2024	750.98		073783		750.98
4483	NT AUTO REPAIR, LLC							
I-20241017	SQUAD REPAIRS	R	10/25/2024	549.80		073784		549.80
1866	OPP CONSTRUCTION							
I-53359	HOT MIX	R	10/25/2024	1,187.72		073785		
I-53378	HOT MIX	R	10/25/2024	219.88		073785		
I-53430	HOT MIX ASPHALT STREETS	R	10/25/2024	214.36		073785		
I-53576	ASPHALT HOT MIX	R	10/25/2024	1,493.16		073785		3,115.12
1872	PKM ELECTRIC							
I-20240930A	PKM SERVICES	R	10/25/2024	66.00		073786		
I-20240930B	PKM SERVICES	R	10/25/2024	79.00		073786		145.00
1935	POLK COUNTY TRANSFER STATION							
C-53274	CREDIT ON DOUBLE PAYMENT	R	10/25/2024	73.50CR		073787		
I-54933	TV FROM BASEMENT	R	10/25/2024	20.00		073787		
I-55262	DEMO	R	10/25/2024	14.70		073787		
I-55272	DEMO	R	10/25/2024	21.32		073787		
I-55342	DISPOSAL FEE	R	10/25/2024	39.89		073787		22.41

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2005	PROULX REFRIGERATION HTG &APPL BOILER SERVICE AND REPAIR	R	10/25/2024	772.71		073788		772.71
2111	RICARDS SOD FARMS NEW SOD FOR FRONT LIBRARY LAWN	R	10/25/2024	8,125.00		073789		
	I-3559 WOODLAND AVE	R	10/25/2024	2,925.00		073789		11,050.00
3834	RMB ENVIRONMENTAL LABORATORIES CHEMICALS	R	10/25/2024	1,060.05		073790		
	I-D067228 CHEMICALS	R	10/25/2024	196.46		073790		
	I-D067229 CHEMICALS	R	10/25/2024	196.46		073790		
	I-D067367 CHEMICALS	R	10/25/2024	130.63		073790		1,583.60
3246	AEISSO SCHRAGE P2P DTF REIMBURSE BINOCULARS	R	10/25/2024	522.49		073791		522.49
2437	SCOTT'S TRUE VALUE HARDWARE PICK AXE	R	10/25/2024	40.31		073792		
	I-A259875 MISC SUPPLIES	R	10/25/2024	5.27		073792		
	I-A259903 AA BATTERIES	R	10/25/2024	23.03		073792		
	I-A260014 NUTS/BOLTS	R	10/25/2024	8.75		073792		
	I-A260279 KEY FOR WATER VALVE AT LIBRARY	R	10/25/2024	21.19		073792		98.55
2248	KENT SHAFER STEEL TOE SAFETY BOOTS	R	10/25/2024	214.49		073793		214.49
4442	SRF CONSULTING GROUP, INC DOWNTOWN TA PROJECT	R	10/25/2024	859.27		073794		859.27
2032	SUMMIT FIRE PROTECTION/NIGHT O PROFESSIONAL SERVICES	R	10/25/2024	408.00		073795		408.00
3123	VALLEY ELECTRIC OF CROOKSTON, TROUBLESHOOT MONITOR RELAY	R	10/25/2024	95.40		073796		95.40
0400	VALLEY PLAINS EQUIPMENT REPAIR EQUIPMENT	R	10/25/2024	115.57		073797		
	I-4521257 SEAL AND PLUG	R	10/25/2024	44.80		073797		160.37
4776	WATERLY LLC UPDATE, FIXES TO OPWORKS SYST.	R	10/25/2024	825.00		073798		825.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT			DISCOUNTS	CHECK AMOUNT
	REGULAR CHECKS:	71		191,239.68			0.00	191,239.68
	HAND CHECKS:	0		0.00			0.00	0.00
	DRAFTS:	7		93,967.51			0.00	93,967.51
	EFT:	0		0.00			0.00	0.00
	NON CHECKS:	0		0.00			0.00	0.00
	VOID CHECKS:	0	VOID DEBITS	0.00				
			VOID CREDITS	0.00	0.00		0.00	
TOTAL ERRORS: 0								
* * T O T A L S * *								
VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT			DISCOUNTS	CHECK AMOUNT
			78	285,207.19			0.00	285,207.19
BANK: AP		TOTALS:	78	285,207.19			0.00	285,207.19
REPORT TOTALS:			78	285,207.19			0.00	285,207.19

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 28th day of October 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION CALLING FOR A PUBLIC HEARING REGARDING THE ASSESSMENTS FOR THE CITY OF CROOKSTON ASSESSMENTS FOR 2024

WHEREAS: The notice is hereby given that the Crookston City Council will meet at 5:30 P.M. on November 12, 2024, in the City Council Chambers to consider, and possibly adopt, the proposed assessments; and

WHEREAS: The City Clerk shall mail to the owner a notice stating the amount of the possible adopted assessments; and

NOW, THEREFORE, BE IT RESOLVED: BY THE CITY COUNCIL OF THE CITY OF CROOKSTON: The City Clerk of the City of Crookston shall mail to the owners a notice stating the amount of the possible adopted assessment and publish the notice that this City Council will meet to consider the possible assessments on November 12, 2024, at 5:30 PM in the City Council Chambers.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2024, at

Attest: _____ Mayor
Dale Stainbrook

_____ City Clerk
Ashley Rystad

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 28th day of October 2024, Council

Member _____ offered the following resolution which was seconded by Council

Member _____,

RESOLUTION REGARDING A CONDITIONAL USE PERMIT WITH RESPECT TO PARCELS 82.03061.00 & 82.03063.00

WHEREAS: Darrel & Diane LaCoursiere are the legal owners of real property described as; Norcross Addition Lots 296 thru 303 and Lots 365 thru 377 & are designated as parcel numbers 82.03061.00 & 82.03063.00; and

WHEREAS: The parcel numbers 82.03061.00 & 82.03063.00 are the property located at address 0 College Avenue and property was in the past used as a Business and previously used as an automobile salvage junk yard; owner has subsequently cleared the property of automobile scrap, parts and material with the intention of making the land useable for outdoor storage usage; and

WHEREAS: The real property designated as parcel numbers 82.03061.00 & 82.03063.00 is located within a Light Industrial (I2) designated zone; and

WHEREAS: The City of Crookston City Code 152.66.D Number 2 permits and allows outdoor storage of vehicles or materials or open sales lot with a conditional use permit and which will not be detrimental to the Light Industrial (I2) District or any other District; and

WHEREAS: The Planning Commission of the City of Crookston met on October 15, 2024 to review the information presented regarding the requested conditional use permit such information as presented by the owners of parcel numbers 82.03061.00 & 82.03063.00; and

WHEREAS: The Planning Commission of the City of Crookston found the requested conditional use permit as presented by the owners of parcel numbers 82.03061.00 & 82.03063.00 to be allowable per city code; per discussion with owner future impact of automobile traffic and discussion of improving property by leveling soil, removing accessory buildings, fixing existing fence and other property maintenance site improvements would be acceptable with this usage; and

WHEREAS: The Crookston Planning Commission recommends the Crookston City Council grant a Conditional Use permit with respect to parcel numbers 82.03061.00 & 82.03063.00 to allow use as outdoor storage of vehicles or materials; and

NOW THEREFORE, BE IT RESOLVED: THE CITY COUNCIL OF THE CITY OF CROOKSTON approve the conditional use permit with respect to parcel numbers 82.03061.00 & 82.03063.00 with Address 0 College Avenue be granted allowing usage of outdoor storage of vehicles or materials, subject to State of Minnesota and City of Crookston license and code requirements, if any.

IT IS FURTHER RESOLVED: The Mayor and City Administrator of the City of Crookston are authorized to execute such documents as are necessary to approve the conditional use permit with respect to parcel numbers 82.03061.00 & 82.03063.00.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2024, at

Attest: _____ Mayor
Dale Stainbrook

Ashley Rystad
City Clerk

MEMO

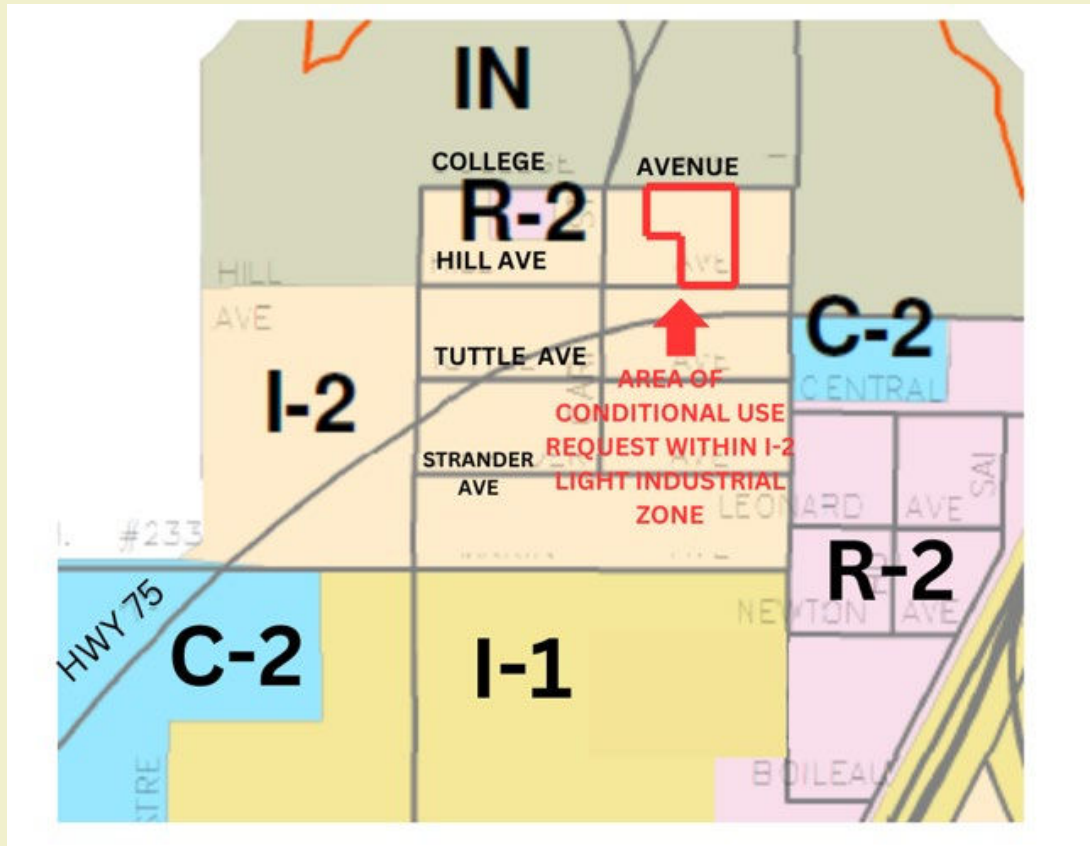
To: Crookston City Council

Date: 10.28.2024

Re: Conditional Use for RV & vehicle storage at address 0 College Avenue

Comments: Proposal from Darrel & Dianne Lacoursiere to allow RV and vehicle storage for Parcels Number 82.03061.00 & 82.03063.00 within I-2 Light Industrial Zoning District.

Notes: 1.) City Ordinance 152.66.D Item 2 lists vehicle storage, material storage, or open sales lots is acceptable upon issuance of a Conditional Use Permit. 2.) Planning Commission recommends issuance of Conditional Use Permit per meeting of 10/15/2024 with description as per attached Resolution.



College Ave

↑
OTTERTAIL
POWER OFFICE

↑
TO ALTRU
CLINIC

↑
TO RIVERVIEW
EMERGENCY
ENTRANCE

82.03060.00

82.03061.00

82.03063.00

Parcel
82.03061.00

82.03061.00

Parcel
82.03063.00

82.03065.00

AMBULANCE GARAGE

82.03049.00

S36 T150N
R47W

82.03061.00

82.03045.00

TO RIVERVIEW
HOSPITAL →

S Minnesota St

Carroll St

Vacated alley per Resolution
19651 on 01/14/1992

Parcel 82.03061.00

Purpose:

**Conditional Use
request at address
0 College Avenue**

**To Allow RV &
Vehicle Storage for
Parcels 82.03061.00
& 82.03063.00**

Hill Ave

82.03044.00

old Hwy 75

↑
NORTH

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Crookston held on the 28th day of October 2024, Council

Member _____ offered the following resolution, which was seconded by Council

Member _____,

RESOLUTION TO RENEW CASH FARM LEASE FOR THE LAGOON FOR YEARS 2024-2027

WHEREAS: The Lagoon Cash Farm Lease agreement between the City of Crookston and Edward Helgeson expires on October 31, 2024; and

WHEREAS: The City of Crookston has advertised and received two bids; and

WHEREAS: The highest bidder was Ryan Richman in the amount of \$6,000.00 per farm season; and

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF CROOKSTON, MINNESOTA to approve the Lagoon Cash Farm Lease agreement between the City of Crookston and Ryan Richman starting November 1, 2024, until October 31, 2027.

BE IT FURTHER RESOLVED the Mayor and City Administrator for the City of Crookston are authorized to sign the Lagoon Cash Farm Lease Agreement and any amendments thereto on behalf of the City of Crookston.

Upon the call of ayes and nays the vote stood as follows:

Council Members voting in the affirmative:

Council Members in the negative:

Upon this vote, the Mayor declares this resolution _____ and, if passed, effective upon the Mayor's

signature this _____ Day of _____, 2024, at

Attest:

Ashley Rystad
City Clerk

Dale Stainbrook
Mayor

**LAGOON
CASH FARM LEASE**

LEASE, made November 1st, 2024, between **City of Crookston**, a Minnesota municipal corporation ("Landlord") and Ryan Richman ("Tenant").

1. **Property Description.** Landlord hereby leases to Tenant, to occupy and use for agricultural and related purposes, the following described property:

As described in Exhibit "A" attached to and made a part of this Lease.

consisting of approximately 89 tillable acres situated in Polk County, State of Minnesota ("the farm").

2. **Time Period Covered.** This Lease will be in effect for three (3) farm seasons commencing on November 1, 2024, and ending on October 31, 2027.

3. **Rent.**

A. **Amount.** Tenant agrees to pay Landlord as cash rent the sum of Six Thousand and 00/100 (\$6000.00) per farm season.

B. **Payment Schedule.** The cash rent for each farm season shall be paid as follows: One-half payable on April 1 and one-half payable on November 1 of each year during the term of this lease.

C. **Rent Adjustment for Changed Acreage.** Landlord may reduce the actual tillable acreage available to Tenant at the effective date of this Lease by exercising its right to partial termination in Paragraph 6. Landlord may acquire additional land for wastewater ponds and/or landfill purposes which, if Landlord makes the additional land available to Tenant for farming during the term of this Lease, the additional acquired land will become subject to the provisions of this Lease. Landlord and Tenant agree that the annual cash rent payable under this Lease will be reduced or increased, as the case may be, by the sum of \$67.41 per acre for each acre of tillable land which is removed (by partial termination) or added to the farm (by additional acquired land being made available by Landlord to Tenant). Any rent adjustment will be effective in the first year of the Lease during which the removed or added acres of tillable land were unavailable or available to Tenant,

as the case may be, for the planting, growing, and harvesting of crops.

D. **Interest.** If rent is not paid when due, Tenant agrees to pay interest on the amount of unpaid rent at the rate of 10 percent per annum from the due date until paid.

4. **Operation and Maintenance of Farm.**

A. **Costs of Operation.** Tenant shall pay all costs of operation and provide all equipment and labor necessary to properly maintain the farm during the period of this Lease.

B. **Good Husbandry.** Tenant will operate the farm in an efficient and husbandlike way so as to conserve Landlord's property.

C. **Noxious Weeds.** Tenant will use diligence to prevent noxious weeds from going to seed on the farm.

D. **Conservation.** Tenant will control soil erosion as completely as practicable; keep in good repair all ditches, inlets and outlets of tile drains; preserve all established water courses or ditches including grassed waterways, and maintain the buffer which is identified in Exhibit A; and refrain from any operation or practice that will injure such structures.

E. **Damages.** When Tenant leaves the farm, Tenant shall pay Landlord reasonable compensation for any damages to the farm for which Tenant is responsible. Any decrease in value due to ordinary wear and depreciation or damages outside the control of Tenant are excepted.

5. **Right of Entry.**

A. **General.** Landlord has the right to enter the farm at any reasonable time to consult with Tenant; make repairs, improvements and inspections; and after the crop is harvested in the last farm season of this Lease, to do plowing, discing, seeding, fertilizing, and any other customary seasonal work, none of which is to interfere with Tenant in carrying out regular farm operations.

B. **Specific.** Tenant will permit Landlord, its agents, employees and contractors, access to and the right to enter the farm at any and all reasonable times for all reasonable

purposes connected with Landlord's interest in the farm, including, but not limited to, providing for the proper leveling and drainage of the farm. It is desired that the farm be made as level and as well-drained as is reasonably possible. Tenant will so plow, cultivate and farm the farm in such a manner as to leave the farm as substantially level at the termination of this Lease as at its commencement, and affording as good drainage thereon as reasonably may be, and in doing the plowing and other work upon the farm, Tenant will cooperate with landlord in such work as Landlord may desire to do upon the farm for the purpose of leveling the farm and providing proper drainage. It is understood that Landlord reserves the right to do such work as may be deemed conducive to the leveling and drainage of the farm, such work to be done in a manner which will not injure growing crops.

6. Landlord's Right to Use the Farm. In the event that Landlord, through the City Council, in its discretion and for any reasonable purpose whatsoever, deems the farm or any part thereof to be immediately needed by landlord, the Landlord has the right and option to immediately terminate this Lease as to the whole or any part of the farm, by a Resolution adopted by an affirmative vote of five (5) Council Members or four (4) Council Members and the Mayor or Assistant Mayor in the event of a tie declaring such termination. Upon personal service upon the Tenant or the mailing to Tenant at Tenant's last known address, by certified mail, of a certified copy of such resolution terminating this Lease as to the whole or any part of the farm, Landlord will be entitled to immediately enter and take possession of the whole or part of the farm described in said Resolution as to which such termination is made. In the event such termination is made after the Tenant has performed work preparatory to the seeding of crops on such part of the farm as to which the termination is made and before the crops therein have matured and been severed from the ground, then Tenant will be entitled to be paid by Landlord the reasonable value of this work and seed sown on such part or parts of the farm as to which the termination is made, but no more. It is distinctly understood that Tenant will not be entitled to recover from Landlord any damage on account of the loss of growing crops on the part of the farm as to which such termination is made.

7. Right of Re-Entry Upon Default. In the event Tenant fails to make rent payments as specified herein, or to pay any of the rent when due, or fails to fulfill any of his promises herein contained, Landlord has the right to re-enter and take possession of the farm, and hold and enjoy the same without such re-entering working a forfeiture of the rents to be paid by Tenant for the full term of this Lease.

8. **Transfer of Property.** Except as otherwise expressly stated herein, if Landlord should sell or otherwise transfer title to the farm, Landlord will do so subject to the provisions of this Lease.

9. **Right to Sublease.** The Landlord does not convey to Tenant the right to lease. Subleasing any part of the farmland must be agreed upon with the Landlord and Tenant.

10. **Amendment, Modification, and Waiver.** No amendment, modification, or waiver of any condition, provision, or term of this Lease shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or its duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default.

11. **Waiver.** Landlord does not give up any rights by accepting rent or by failing to enforce any terms of this Lease.

12. **Parties Bound.** Landlord and Tenant and all parties who lawfully succeed to their rights and responsibilities are bound by this Lease.

13. **Captions.** Captions in the paragraphs of this Lease are for convenience of reference only.

14. **No Partnership, Joint Venture, or Fiduciary Relationship Created.** Nothing contained in this Lease will be interpreted to create a partnership, joint venture, or relationship of principal and agent between Landlord and Tenant. The only relationship created by this Lease is one of landlord and tenant.

15. **Cumulative Rights.** The listing of a right or remedy in this Lease given to or kept by Landlord or Tenant is not intended to prevent Landlord or Tenant from using any other right or remedy they may have.

16. **Entire Agreement.** All promises Landlord and Tenant have made are contained in this Lease.

17. **Attorneys' Fees.** In any action or proceeding arising out of this Lease, the winning party is entitled to reasonable attorneys' fees and costs.

18. **Minnesota Law.** This Lease will be construed and enforced in accordance with the laws of the State of Minnesota.

19. **Notices.** Notices required or allowed by this Lease must be written and delivered by certified mail, return receipt requested, addressed to Landlord or Tenant at the address stated in this Lease. Landlord or Tenant may

change the address by notice.

20. **Additional Provisions.** Tenant agrees to leave the farm in a plowed or tilled condition at the termination of this Lease.

21. **Severability.** If any provision of this Lease Agreement shall be invalid or unenforceable, such invalidity or unenforceability shall not render the entire Lease Agreement invalid. Rather, the Parties' intention is that the Lease Agreement should be construed as if not containing the particular invalid or unenforceable provision, and the rights and obligations of each party should be construed and enforced accordingly

IN WITNESS WHEREOF, the parties have executed this Lease to be effective the day and year first above written.

Landlord's Address:
124 North Broadway
Crookston, MN 56716

LANDLORD:
THE CITY OF CROOKSTON

By _____
Dale Stainbrook, Mayor

By _____
Jeff Shoobridge, City Administrator

Tenant's Address:
41193 280th Ave SW
Crookston, MN 56716

TENANT:

Ryan Richman, Tenant

STATE OF MINNESOTA)
) ss.
County of Polk)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024, by Dale Stainbrook and Jeff Shoobridge, Mayor and City Administrator of the City of Crookston, a municipal corporation, under the laws of the State of Minnesota, on behalf of said Landlord.

STATE OF MINNESOTA)
) ss.
County of Polk)

The foregoing instrument was acknowledged before me this _____ day
of _____, 2024, by _____, Tenant.

THIS INSTRUMENT WAS DRAFTED BY:
HARBOTT, KNUTSON, LARSON & HOLTEN, P.L.L.P.
201 ½ NORTH BROADWAY
P. O. BOX 457
CROOKSTON, MN 56716

EXHIBIT "A"

--All of the tillable acreage upon: Government Lot One (1) and the Northeast Quarter of the Northwest Quarter (NE1/4NW1/4), Section Thirty-five (35), Township One Hundred Fifty (150) North of Range Forty-seven (47); Government Lot Seven (7) and the Southeast Quarter of the Southwest Quarter (SE1/4SW1/4), Section Twenty-seven (27), Township One Hundred Fifty (150) North of Range Forty-seven (47); and the East Half of the Northwest Quarter (E1/2NW1/4), Section Thirty-four (34), Township One Hundred Fifty (150) North of Range Forty-seven (47).—

Except Approximately One (1) acre in Section Thirty-four (34) designated as a buffer as provided for in Minnesota Statute Section 103E.021 Subd. 1 and Minnesota Statute Section 103F.48 Subd. 1(c) and Subd. 3(2) as set forth in Exhibit B.

Exhibit B.



CASH FARM - LAGOON

10/28/2021

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

